

**PALM BEACH COUNTY  
INFRASTRUCTURE SALES TAX TYPE 2 TRANSFER**

PROJECT:	Glades Pioneer Park Light Replacement	CATEGORY:	Parking Lot Light Replacement
PROJECT NO.:	T166	DISTRICT NO.:	6
CONSTRUCTION DEPARTMENT:	Facilities Development & Operations	DEPT. TRANSFER #:	24-03
OPERATING DEPARTMENT:	Parks & Recreation		

A Type 2 Transfer authorizes: 1) changes in an Approved Project Budget either by transfer to or from Department Reserves or another funding source or 2) re-prioritization of an Approved Project.

**Summary of Transfer Details:**

The project cost for the Glades Pioneer Park Light Replacement has exceeded the approved project budget. This request is to transfer \$60,000 from the Parks Department IST Reserves to cover the shortage.

This Type 2 transfer will: (check all that apply)

- Authorize transfer to/from Departmental Reserves to an Approved Project Budget.
- Authorize from a non-IST funding source to supplement the Approved Project Budget.
- Document reprioritization of IST funded projects.
- Transfer funds from an Approved Project Budget to Departmental Reserve due to a project being completed prior to the IST Project Plan date with 100% non-IST funds.

**FINANCIAL**

Approved Project Budget:	\$68,600
Amount to be increased/decreased to Project/Budget:	\$60,000
Funding Source for Non-IST Funds:	N/A
BCC or OFMB Approval Date for Non-IST Funds:	N/A
Project Budget after this Transfer:	\$128,600
Department Reserve before this Transfer:	\$841,409
Department Reserve after this Transfer:	\$781,409

**SCHEDULE (For Transfers Involving Re-Prioritization)**

Name of Approved Project:	N/A
Approved Project Funding Year:	N/A
Funding Year After this Transfer:	N/A
Name of Approved Project:	N/A
Approved Project Funding Year:	N/A
Funding Year After this Transfer:	N/A

PALM BEACH COUNTY  
Requested by Operating Dept.:

By: *[Signature]*

Title: Director, Park & Recreation Department

Date: 2/15/24

Recommended by Jacobs Project Management:

By: *Nestor Martinez*

Title: Project Manager

Date: 2/7/24

Recommended by OFMB:

By: *[Signature]*

Title: Asst Budget Director

Date: 2/12/24

PALM BEACH COUNTY  
Requested by Construction Dept.:

By: *[Signature]*

Title: PDO Director

Date: 2/06/24

Recommended by Administration:

By: *[Signature]*

Title: Asst. County Administrator

Date: 2-9-24

Recommended by IST Oversight Committee:

By: *[Signature]*

Title: Chair

Date: 2/15/24

# 24-0604

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

Page 1 of 1

BGEX 581 022324\*1046

FUND 3950 - Infrastructure SurTax

ACCT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 02/23/24	REMAINING BALANCE
<b>EXPENDITURES</b>								
3950-581-9900-9908	Reserve-New Projects	943,087	841,409		60,000	781,409	0	781,409
3950-581-T166-4611	Rep/Renovation-Parks & Recreation	0	0	60,000		60,000	0	60,000
<b>Total Receipts and Balances</b>		<b>570,496,546</b>	<b>549,078,390</b>	<b>60,000</b>	<b>60,000</b>	<b>549,078,390</b>		
<b>TOTAL</b>								

Signatures

Date

By Board of County Commissioners

At Meeting of

April 9, 2024

Deputy Clerk to the




Board of County Commissioners

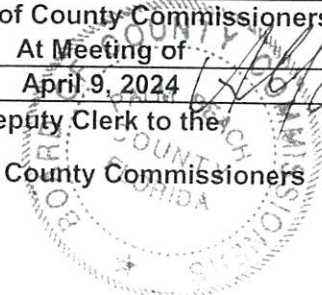
Parks and Recreation Department

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

 3/8/2024  
 3/14/2024  
 4/9/24



2m.u.6

Expense Budget		Total Lines: 2									
Budget FY	Fund	Department	Appr Unit	Unit	Object	Dollar Amount	Increase/Decrease	Event Type			
2024	3950	581	5819900NL	9900	9908	\$60,000.00	Decrease	BG06			
2024	3950	581	581T166CA	T166	4611	\$60,000.00	Increase	BG06			

From 1 to 2 Total: 2 Show Lines: 10  [Export to CSV](#)

Expense Budget

**Action:**    
**Event Type:**   
**Name:**   
**Start Date:**   
**End Date:**   
**Dollar Amount:**   
**Increase/Decrease:**

**Budget FY:**    
**Fiscal Year:**    
**Period:**    
**Fund:**   
**Department:**   
**Appr Unit:**   
**Unit:**   
**Object:**   
 Res-New Projects  
**Contact:**   
**Contact Name:**

**Description:**

**House Bill Number:**   
**Debt ID:**

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

MW/MGM5-0  
MB/SB - Absent

AGENDA ITEM SUMMARY

Meeting Date: April 9, 2024

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

**APPROVED**

BY BOARD OF COUNTY COMMISSIONERS  
AT MEETING OF APR 09 2024  
*[Signature]* D.C.  
MINUTES & RECORDS SECTION

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) An amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners (BCC) on April 4, 2017, later revised on January 4, 2022; and
- B) A budget transfer of \$60,000 within the IST Fund from IST Departmental Reserves to Glades Pioneer Park Light Replacement Project.

**Summary:** On April 4, 2017, the BCC adopted a project plan to implement the IST funded projects and included an allocation of \$68,600 towards the replacement of the lights at Glades Pioneer Park. The purpose of this transfer is to cover the \$60,000 budget shortfall for the construction costs. Funds are available in the Parks Department IST Reserves. The Infrastructure Sales Tax Independent Citizen Oversight Committee reviewed this request at their February 14, 2024 meeting, and approved it unanimously. This project is funded through the infrastructure sales tax. District 6 (AH)

**Background and Justification:** On November 8, 2016, the voters of Palm Beach County approved a one-penny infrastructure surtax for collections beginning January 1, 2017, and continuing for the sooner of 10 years or \$2.7 billion in proceeds before September 1 of any year. Also included was the creation of an IST Independent Citizen Oversight Committee to audit spending for compliance with approved projects.

The proposed amendment and budget transfer will have no net effect on the total IST funding allocated to the Department.

**Attachments:**

- 1. Plan Amendment
- 2. Budget Transfer

Recommended by: *[Signature]*  
Department Director

3/12/2024  
Date

Approved by: *[Signature]*  
Assistant County Administrator

3/27/24  
Date

**II. FISCAL IMPACT ANALYSIS**

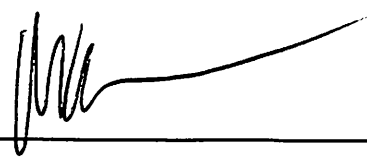
**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2024	2025	2026	2027	2028
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____
<b>Is Item Included in Current Budget:</b>		Yes	<u>X</u>	No	_____
<b>Does this item include use of federal funds?</b>		Yes	_____	No	<u>X</u>
<b>Does this item include use of State Funds?</b>		Yes	_____	No	<u>X</u>

Budget Account No.: Fund 3950 Department 581 Unit T166  
 Object 4611 Program \_\_\_\_\_

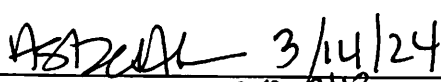
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

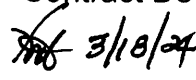
All funds related to this item are derived from proceeds of the one-penny sales surtax.

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 3/14/24  
 OFMB      CB 3/13      QA 3/13

 3/18/24  
 Contract Development and Control  
 3/18/24

**B. Legal Sufficiency:**

 3-26-24  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment

BCC APPROVED PLAN							
Category	Park	Unit Name	Commission District	Unit Number	Total Project Amount	FY2022	
Parking Lot Light Replacement	Glades Pioneer Park	Glades Pioneer Park Light Replacement	6	T166	\$68,600	\$68,600	
				<b>Total Projects</b>	<b>\$68,600</b>		
PLAN AMENDMENT							
Category	Park	Unit Name	Commission District	Unit Number	Total Project Amount	FY2022	FY2024
Parking Lot Light Replacement	Glades Pioneer Park	Glades Pioneer Park Light Replacement	6	T166	\$128,600	\$68,600	\$60,000
				<b>Total Projects</b>	<b>\$128,600</b>		
		<b>Department Reserve Analysis</b>					
		Beginning Balance Department Reserves			\$841,409		
		Ending Balance Department Reserves		9900	\$781,409		