

M I N U T E S

MONDAY, May 23, 2016

PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

McEaddy Conference Room
12th Floor, 301 N. Olive Avenue
West Palm Beach

Members Present:

Rosalyn Baker
Ric Bradshaw
Barbara Cheives
George Elmore
Carey Haughwout
Joseph Ianno, Jr
Keith James
Randolph Johnson, Sr.
Nellie King
Frank Kitzerow
Barry Krischer
Bryan Kummerlen
Christina Morrison
Duane Little
Karl Martin
Gerald Richman
Lee Waring

Members Absent:

Dave Aronberg
Sharon Bock
Jeffrey Colbath
Michael D'Alonzo
Douglas Duncan
Rolando Garcia
Dave Kerner
William Kramer
Kathleen Kroll
John McKenna
Debra Robinson
Robert Shirley
Greg Starling
Priscilla Taylor

Dr. Robert Avossa, Ex-Officio Executive
Committee (School Superintendent)

Guests Attending:

Stephanie Akhter, Council of State Governments Justice Center
Jim Brako, Assistant County Attorney
Mike Corvilleno
Barbara Dawicke, Court Administration
Mike Edmondson, State Attorney's Office
Brian Fernandes, State Attorney's Office
Ted Gonzalez, Director, LEX Project
Dana Herst, Attorney, City of West Palm Beach
Amy Karpf, OFMB
Eliot Kleinberg, Palm Beach Post
Leon Lipsick, West Palm Beach Housing Authority
Erica Nelson, Council of State Governments Justice Center
Debra Oats, Court Administration
Gregory Quinn, Director of Prison Ministries, Catholic Charities

Stephanie Sejnoha, Public Safety
Michelle Spangenberg, Court Administration
Mark Strach, Florida Department of Corrections
Louis Tomeo, Clerk & Comptroller's Office
Jon Van Arnam, Deputy County Administrator

Staff Present:

Jacquelyn Esposito, Criminal Justice Analyst
Arlene Griffiths, Reentry Program Coordinator, Public Safety
Katherine Hatos, Senior Criminal Justice Analyst
Kristina Henson, Executive Director
Shahzia Jackson, Reentry Program Coordinator, Public Safety
Danny Kreshak, Financial Analyst
Allison Orr, Administrative Assistant
Craig Spatara, Reentry Program Manager
Pamela Williams, Temporary Staff
Bert Winkler, Criminal Justice Analyst

- I. Chairman Lee Waring called the meeting to order and extended a welcome to members and guests.
- II. Roll call was taken and a quorum was present.
- III. Chairman Waring invited guests to introduce themselves.
- IV. The Agenda for the May 23, 2016 meeting was unanimously approved after a motion was made by Mr. George Elmore, second by Ms. Christina Morrison.
- V. The Minutes of the April 25, 2016 meeting were approved after a correction was made by Ms. Christina Morrison; her name had been left off the attendance. It is acknowledged she was absent at that meeting. Motion made by Mr. George Elmore, second by Mr. Randy Johnson.
- VI. Chairman's Comments: Chair Lee Waring welcomed Councilman Keith James to the CJC as the League of Cities representative.
- VII. Executive Director Comments:
 1. Executive Director Kristina Henson gave an overview of the trip the Core Planning Team attended at the MacArthur Safety and Justice kickoff meeting in Chicago, May 17-19.
 2. The FDLE Justice Assistance has a site visit on June 23, 2016.
 3. Introduced Stephanie Akhter, Project Director, Council of State Governments Justice Center and Erica Nelson, Policy Analyst, Council of State Governments Justice Center. Working with the Reentry Program, a pilot project of which Palm Beach County is one of two sites nationally, Integrated Reentry and Employment Strategies. The project connects people leaving incarceration to employment. Ms. Akhter and Ms. Nelson gave an overview of their non-profit, non-partisan organization and a national membership association consisting of state policy

makers from all three branches of governments. Recommendations have been made through year one, and next steps are to implement those recommendations.

4. Presented a letter of support for the Lord's Place for their grant application to CareerSource.

5. Overview of the first meeting of the Countywide Heroin Overdose Task Force, implemented by PBSO, PBC Fire Rescue, and Southeast Behavioral Network. If there is interest in attending meetings, Ms. Henson will forward names to the committee. The State Attorney's Office has formed a Task Force to look at sober homes in July, to make recommendations to legislature.

VIII. Old Business –

1. Chair Lee Waring asked Mr. Louis Tomeo from the Clerk and Comptroller's Office to give an update on Operation Fresh Start, which took place on April 30, 2016. 300 participants received help clearing their outstanding criminal traffic warrants; there were 519 participants total with 344 appointments, 80 walk-ins and 37 no shows. Driver's licenses were either reinstated or cleared to reinstate. Ms. Carey Haughwout commented that the project was very successful and a lot of cases were handled prior to that day.

IX. New Business –

1. CJC Finance Committee - Chair Lee Waring asked Mr. Barry Krischer, Chair of the CJC Finance Committee to give an overview of the Fiscal Year 2016-17 budget submission. Mr. Krischer went over the attachments to the budget, commented that it is time that the BOCC commit on a financial level to the CJC. He state that it reflects poorly that some salaries are being paid out of grant funding that could better be used on programming. He asked that the CJC consider as one of the priorities it makes a concerted effort to convince the BOCC to pay all staff salaries with ad valorem dollars. He asked for a motion to approve the budget submission. Chair Waring commented that this is a projection, and when the final numbers are determined it will come back to the CJC for final review. Chair Waring asked Deputy County Administrator Jon Van Arnam to comment on the budget. Mr. Van Arnam gave a brief summary of the budget process timeline, and state the County is looking to fully fund Drug Court and Reentry, and to retain funding in the Trust Funds accounts. Mr. Gerald Richman asked if staff salaries could be funded from the county, Mr. Van Arnam answered there was no problem to continue that practice, but he is asking to retain in the Trust Funds \$100,000 for the Behavioral Health Task Force (BHTF) and the Community Engagement Task Force (CETF). Chair Waring commented he is in the process of discussion with various Commissioners and will be presenting the 2015 CJC Annual Report in hopes that future funding can be secured for the various needs of the CJC. There were some general comments made on the budget, Chair Waring asked for a motion to approve the budget submission, motion made by Mr. Randy Johnson, second by Sheriff Ric Bradshaw, motion passes unanimously.

2. CJC By-Laws Committee - Chair Lee Waring asked Mr. Gerald Richman, Chair of the CJC By-Laws committee to present the revised By-Laws. Mr. Richman briefly reviewed the redlined changes previously reviewed by the CJC. Chair Lee Waring asked for a motion to approve; motion made by Mr. Randy Johnson, second by Mr. George Elmore, motion passed unanimously.

3. CJC Nominating Committee - Chair Lee Waring asked Mr. Gerald Richman, Chair of the CJC Nominating Committee to give an overview of the new Clergy member seat created by ordinance. Mr. Richman discussed the approach the Nominating Committee took in evaluating the four candidates that submitted their resumes. Executive Director Henson was able to personally interview three of the four, and based on those results, the recommendation of Reverend Kevin L. Jones was brought to the CJC for approval. Ms. Rosalyn Baker and Ms. Barbara Cheives spoke about Reverend Jones as they personally know and has had involvement with him in the community. Both Ms. Baker and Ms. Cheives, along with Chief Bryan Kummerlen, supported his nomination very highly. Mr. Gerald Richman pointed out that per Commissioner Taylor's previous suggestion, all four names are brought now to the CJC and will also be brought before the BOCC for approval. Ms. Carey Haughwout echoed the support of Reverend Jones, and also suggested the other candidates be considered for participation in CJC's various Task Forces. Ms. Christina Morrison moved to approve Reverend Jones be recommended for the Clergy seat before the BOCC, second by Ms. Barbara Cheives, motion passed unanimously.

X. CJC Initiatives –

1. Community Engagement Task Force Update – Chair Lee Waring asked Co-Chairs Ms. Barbara Cheives and Chief Frank Kitzerow to comment on the Task Force meeting. Chief Kitzerow stated the Committee is narrowing down the priorities it wishes to examine: 1. Education, Training and Focus Groups, 2. Programming and Best Practices, 3. Data, and 4. Media. The Mission statement and Goal of the Task Force was sent to members of the community for feedback, to build partnerships. A survey will be sent to Law Enforcement Agencies asking for best practices. The next meeting will be in June; Chief Kitzerow thanked the staff of the CJC. Executive Director Kristina Henson added the MacArthur grant prioritizes Community Engagement and Racial Disparity in the system, at the Chicago meeting there was a good deal of focus on those topics. She stated that emphasis was put on the ability to talk about those issues candidly throughout the community, and pointed out the Community Engagement Task Force can tie in well with the strategies of the MacArthur grant for future funding.

2. Citizen's Criminal Justice Academy – Executive Director Kristina Henson remarked the last Academy closed with keynote speaker, Legislative Representative Dave Kerner, and wished to thank him for his valuable participation. She also thanked Ms. Rosalind Murray, for beginning the first

Academy in the western communities, starting in June. Commissioner McKinlay will be the introductory speaker.

- XI. Member Comments – Mr. Barry Krischer summarized a program that was started three years ago with the Guatemalan community centered in Lake Worth working closely with Sheriff's Office, and added that initiatives within the scope of Community Engagement does take time. Chair Lee Waring added it is an exciting initiative. He also asked if the Mission statement and outline of the Community Engagement Task Force be presented at the reconvening of the full CJC at the September meeting.

There were no further comments, Chair Lee Waring asked for a motion to adjourn, so moved. Meeting was adjourned at approximately 9:05. a.m.