



## **PALM BEACH COUNTY** **SITE STEWARD**



### **DO YOU LOVE THE OUTDOORS?**

You can make a difference by helping Environmental Resource Management fulfill the mission of protecting Palm Beach County's Natural Areas!

#### **Primary Responsibilities:**

- Walk trails.
- Perform minimal trash pickup along trail and around parking area/kiosk.
- Restock brochure boxes and monitor kiosk postings (if applicable).
- Inspect parking area and public use facilities for damage and maintenance needs.
- Check bathrooms (if applicable).
- Check gates, fencing, and signs for issues or damage.
- Walk perimeter and report any issues or damage.
- Notify local law enforcement personnel if unlawful activity is occurring.
- Report hours and observations weekly via email to the Site Steward Volunteer Coordinator or through a phone application (training provided).

#### **Related Responsibilities as Needed:**

- Attend ongoing educational opportunities and presentations.
- Assist ERM staff with volunteer workdays; one to four per year, such as cleanups, restoration projects, exotic control, etc.
- Assist in data collection, monitor resources, and document plant and animal sightings.

#### **Desired Experience or Qualifications:**

- Enjoys being outdoors in nature.
- Familiar with local plant and animal species.
- Basic computer skills, such as emailing, or willingness to learn a smart phone application.
- Must be at least 18 years old.

#### **Time Commitment:**

- Flexible. Two hours per week can change your life! A minimum of six month commitment.

**For the Volunteer Application, please visit the website:**

**<http://pbcnaturalareas.com/site-steward>**

**Palm Beach County  
Department of Environmental Resources Management  
2300 N. Jog Road, 4<sup>th</sup> Floor  
West Palm Beach, FL 33411  
Tel: (561) 233-2400**



## **VOLUNTEER APPLICATION**

### **PALM BEACH COUNTY NATURAL AREA SITE STEWARD**



First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Birthday (Month/Day): \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Area(s) of Availability in Palm Beach County: North \_\_\_\_\_ South \_\_\_\_\_ Central \_\_\_\_\_ West \_\_\_\_\_

#### **Specific Natural Area(s) Preferred:**

(Visit the ERM website for complete listing at: [www.https://discover.pbcgov.org/erm/Pages/Natural-Areas.aspx](http://www.https://discover.pbcgov.org/erm/Pages/Natural-Areas.aspx))

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_ Third Choice: \_\_\_\_\_

What skills and qualifications do you have that would make you a responsible, knowledgeable, and dedicated steward?

\_\_\_\_\_

Are there any physical activities that would require assistance? NO YES (please explain)

\_\_\_\_\_

Do you have any special skills or trainings (ex. plant or animal ID, etc.) that could benefit you as a site steward?

\_\_\_\_\_

*Please return the completed application to the Site Steward Volunteer Coordinator below:*

**PALM BEACH COUNTY  
DEPARTMENT OF ENVIRONMENTAL RESOURCES MANAGEMENT  
ATTN: SEAN MALLEE  
2300 JOG ROAD, WEST PALM BEACH, FL 33411-2743  
Email: [smallee@pbcgov.org](mailto:smallee@pbcgov.org)  
Phone: (561) 233-2563  
Fax: (561) 233-2414**