



**ACKNOWLEDGEMENT OF RECEIPT  
PALM BEACH COUNTY CODE OF ETHICS  
A Guide for Employees**

**Check those items that apply and put your initials after each item you checked**

I acknowledge that I have reviewed the Palm Beach County Code of Ethics by

- Watch the Palm Beach County Code of Ethics Training Program on the intranet \_\_\_\_\_
- Watch the Palm Beach County Code of Ethics Training Program on the Internet \_\_\_\_\_
- Watch the Palm Beach County Code of Ethics Training Program on DVD \_\_\_\_\_
- Read the Palm Beach County Code of Ethics document posted on the intranet \_\_\_\_\_
- Read the Palm Beach County Code of Ethics document posted on the Internet \_\_\_\_\_
- Read the hard copy of the Palm Beach County Code of Ethics \_\_\_\_\_

I understand that I am responsible for understanding and abiding by the Palm Beach County Code of Ethics as I conduct my assigned duties during my term of employment with Palm Beach County. I also understand that the information in this policy is subject to change. Policy changes will be communicated to me by my supervisor or through official notices.

\_\_\_\_\_  
(Clearly Print Your Legal Name)

\_\_\_\_\_  
(Clearly Print the Name of Your Department)

\_\_\_\_\_  
(Legal Signature)

\_\_\_\_\_  
(Date)

**Employees:** submit signed form to your Department Head  
**Department Heads:** Submit signed forms with a list of employees who have NOT yet signed a form to Records, Human Resources by **April 23, 2010**