

Palm Beach County, FL
Fiscal Year 2013
ANNUAL BUDGET





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Palm Beach County
Florida**

For the Fiscal Year Beginning

October 1, 2011

Linda C. Davison Jeffrey R. Egan

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Palm Beach County Board of County Commissioners, Florida for its annual budget for the fiscal year beginning October 1, 2011.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

PRINCIPAL OFFICIALS OF PALM BEACH COUNTY

Board of County Commissioners:



Top row from left to right: *Jess R. Santamaria (District 6), Paulette Burdick (District 2),
Mary Lou Berger (District 5), and Hal R. Valeche (District 1)*

Bottom row from left to right: *Shelley Vana (District 3), Steven L. Abrams (Chairman, District 1), and
Priscilla A. Taylor (Vice Chair, District 7)*

Constitutional Officers:

*Sharon R. Bock,
Clerk & Comptroller*

*Gary R. Nikolits,
Property Appraiser*

*Ric L. Bradshaw,
Sheriff*

*Susan Bucher,
Supervisor of Elections*

*Anne M. Gannon,
Tax Collector*

Appointed Officials:

Robert Weisman, County Administrator

Denise Nieman, County Attorney

Joseph Bergeron, Internal Auditor

Office of Financial Management and Budget:

Elizabeth Bloeser, OFMB Director

John Wilson, Budget Director

Marianela Diaz, Assistant Budget Director

ACKNOWLEDGEMENTS

Special recognition is given to the following individuals for their efforts in coordinating and preparing the FY 2013 Budget.

Office of Financial Management & Budget

Elizabeth Bloeser	OFMB Director
John Wilson	Budget Director
Marianela Diaz	Assistant Budget Director
Sherry Brown	County Debt Manager
Susan Neary	Budget Manager
Jeremy Baker	Grant Budget Analyst
Aaron Maharaj	Budget Analyst II
Valerie Alleyne	Budget Analyst II
Lisa Pontius	Budget Analyst II
Carla Crow	Budget Analyst II
Walt Strakowski	Budget Analyst II
Amy Karpf	Budget Analyst I
Deanna MacDonald	Special Projects Coordinator
Ann Wilson	Fiscal Specialist III
Jennifer Garcia	Senior Secretary

Special thanks to:

County Commissioners for their early and continuous involvement in the budget process.

County Administrator, Deputy County Administrator and Assistant County Administrators for their expanded participation in this year's budget process.

Department Heads and Their Staff for their extraordinary effort in formulating the budget.

Mission Statement

To continually improve, in the most cost-effective manner, the services to our customers; protection of the overall public good, as guided by the Board of County Commissioners' policies; and to achieve a recognized high level of public satisfaction on both costs and quality of service.

We will focus continually on our customers' needs and expectations, recognize limitations in resources, explore creative and equitable revenue alternatives and respond capably and swiftly to changing priorities.



HOW TO USE THE BUDGET DOCUMENT

The purpose of this section is to provide the reader with a guide to the document's contents: the following describes each of its major sections.

County Administrator's Budget Message

This section provides an overview of the entire budget and highlights how the County is responding to the needs of our community and the Board of County Commissioners' policy direction.

Introduction

This section provides general information about the County, its budget philosophy and process, and other general information.

Budget Summary Information

This section provides the reader with the basic overview of the budget. Included in this section are the budget assumptions, budget summary, staffing, revenue sources trends and forecasts, a description of the budget process, the budget calendar, and a tax millage rate summary.

Board Departments/Agencies

This section of the County's budget presents departments/agencies reporting to the Board of County Commissioners and contains information about County activities and expenditures.

Constitutional Officers

This section presents the budgets of the independently elected officials (other than the Board of County Commissioners), i.e., Clerk & Comptroller, Sheriff, Supervisor of Elections, Tax Collector, Property Appraiser, Judiciary, State Attorney, and Public Defender.

Capital Improvement Program

This section highlights the County's capital improvement expenditures and provides an overview of the capital needs, as well as proposed financing sources.

Debt Service

This section highlights the County's budgeted debt service expenditures and provides an overview of the projected debt service needs through FY 2017.

Appendices

This section contains general reference including a glossary; financial policies (which form the foundation of the County's budget development and financial management processes); explanation of fund structure and governmental accounting; information about revenue sources and property taxes; and a summary of grant funding, showing incoming and outgoing grants.

BUDGET MESSAGE

County Administrator's Budget Message	1
---------------------------------------	---

BUDGET DOCUMENT INTRODUCTION

Location	11
Information about Palm Beach County	12
At A Glance	20
Demographics	22
Governmental Accounting	24
Financial Policies	26
Long-Term Goals & Policies	33
Organization Chart	37
Budget Philosophy and Process	38
Budget Calendar	41
Budget Assumptions	42
Budget Issues	44
Organizational Changes	45

BUDGET SUMMARY INFORMATION

Budget Summary Total Comparison	47
Changes in Property (Ad Valorem) Taxes	48
Percent Increase (Decrease) in Millage Over Rolled-Back Rate	49
Fund Types	50
Description of Revenues by Type	51
Budget Summary - Revenues	52
Description of Expenditures by Activity Type	54
Budget Summary - Expenditures	56
Summary Charts	58
Sources/Uses of Funds	59
Division of Receipts and Expenditures	60
Summary of Revenues by Source	61
Expenditures by Category	62
Appropriations Summary	63
Budgeted Reserves	64
Analysis of Revenue Sources	65
Forecast of Revenues & Expenditures	82
Major Funds	84
Changes in Fund Balance	88
Budget Comparison By Fund	98
Employees Per 1,000 Population	107
Position Summary by Department	108

BOARD DEPARTMENTS & AGENCIES

Understanding Department Budgets	111
----------------------------------	-----

BOARD DEPARTMENTS & AGENCIES (continued)**County Commission**

County Commission	113
County Attorney	117
Internal Auditor	121

County Administrator

County Administration	125
Airports	129
Community Services	135
County Cooperative Extension	141
County Library	147
Department of Economic Sustainability	153
Engineering & Public Works	159
Environmental Resource Management	165
Facilities Development & Operations	171
Financial Management & Budget	177
Fire Rescue	183
Fleet Management	189
Human Resources	193
Information Systems Services	199
Legislative Affairs	205
Medical Examiner	211
Metropolitan Planning Organization	215
Palm Tran	219
Parks & Recreation	223
Planning, Zoning & Building	229
Public Affairs	235
Public Safety	241
Purchasing	247
Risk Management	253
Tourist Development Council	259
Water Utilities	265

Non-Department Agencies

Commission on Ethics	271
Criminal Justice Commission	275
Office of Community Revitalization	281
Office of Equal Opportunity	287
Office of Inspector General	291
Office of Small Business Assistance	295

Non-Department Operations

General Government Expenses	301
Non-Departmental Specific Reserves	302
Redevelopment Agencies Operations	303
Drug Abuse Trust Fund	304

BOARD DEPARTMENTS & AGENCIES (continued)

Pollution Recovery Trust Fund	305
Value Adjustment Board	306
Ag Reserve Management Fees	307
Other Non-Departmental Expenses	308
Driver Education Trust Fund	309
Domestic Violence Trust Fund	310

Other County Funded Programs

Financially Assisted Agencies	313
Health Care District	314
Public Health Department	315
Other Programs	316

CONSTITUTIONAL OFFICERS

Clerk & Comptroller	317
Judicial	321
Property Appraiser	330
Sheriff	332
Supervisor of Elections	334
Tax Collector	336

CAPITAL BUDGET

Capital Improvement Program Overview	339
Capital Budget Revenues & Appropriations by Category	344
History Capital Projects by Type	346
FY 2013 Capital Budget Reserves	347
Capital Project Summary	349
Impact of Capital Projects on the Operating Budget	369
Estimated Operating Impact of Capital Projects	370

DEBT SERVICE

Debt Service Overview	371
Summary of Outstanding Bond Issues & Installment Debt	372
Debt Service Summary by Function FY 2013	376
Future Debt Service Requirements	377
Debt Service Ratios	378
Debt Service Data	380
Debt Service by Fund	382

APPENDICES

Glossary	425
Acronyms	437

INDEX

Index	447
-------	-----

Board of County Commissioners

Steven L. Abrams, Chairman
Priscilla A. Taylor, Vice Chair
Hal R. Valeche
Paulette Burdick
Shelley Vana
Mary Lou Berger
Jess R. Santamaria



County Administrator

Robert Weisman

*Office of Financial Management & Budget, 301 North Olive Avenue, West Palm Beach, FL 33401
(561) 355-2580 Fax: (561) 355-2109*

December 1, 2012

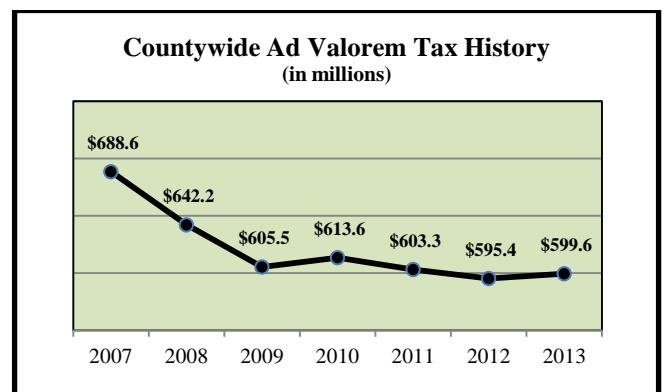
The Honorable Steven L. Abrams, Chairman and
Members of the Board of County Commissioners

RE: Adopted Budget – FY 2013

On behalf of the County Departments and Constitutional Officers, I am pleased to present the FY 2013 adopted budget. The budget is balanced at the countywide rate of 4.7815 mills, which is .28% above the roll back rate. This rate will generate \$599.6 million in taxes, \$4.2 million more than last year but \$89 million less than FY 2007. Total ad valorem taxes, under the authority of the Board of County Commissioners (BCC), are down \$117.5 million compared to FY 2007. While, early projections indicated a likely funding deficit, there were several positive factors that assisted in closing the gap. A few are as follows:

- FRS employer contribution rates were down from projection
- Sheriff submitted budget request with an increase over FY 2012, but that increase was within the range of our more favorable expectations
- Subsequent to his budget submission, the Sheriff indicated the return of excess fees for FY 2012 of \$10 million

General Fund Undesignated reserves for FY 2013 are 8% of the total fund budget. The availability of reserves for use in a financial emergency is one indication that a government is financially strong. Reserves provide the flexibility to fund special opportunities and emergencies and are a key consideration when rating agencies evaluate future borrowings. The County – one of only a select few in the country – currently maintains AAA ratings from all three rating agencies.



Steven L. Abrams, Chairman and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2013
December 1, 2012

Budget, Millage, and Taxes:

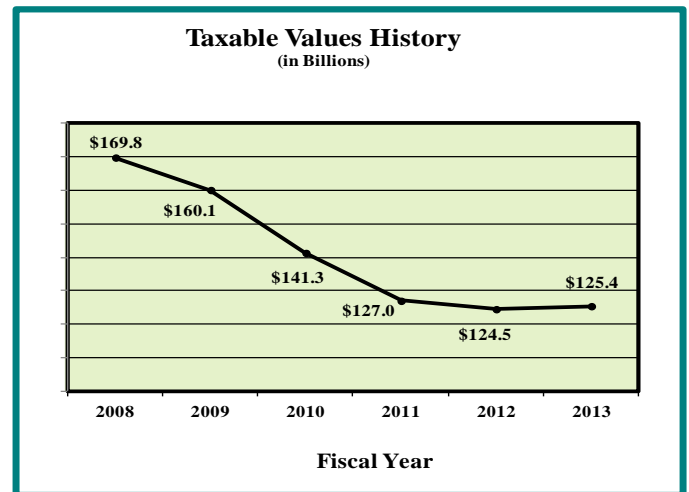
The FY 2013 adopted budget totals \$3.9 billion. The net budget, which excludes internal service charges, interdepartmental charges, and interfund transfers, is \$3.26 billion and is \$65.8 million (2%) less than the FY 2012 adopted budget. Taxes, excluding voted debt, in comparison to roll-back and the prior year are summarized in the following table.

Taxing District	FY 2012		FY 2013 Rollback		FY 2013 Adopted	
	Millage	Amount	Millage	Amount	Millage	Amount
Countywide	4.7815	\$595,388,733	4.7682	\$597,950,586	4.7815	\$599,618,457
Library	0.5491	37,048,595	0.5476	37,314,918	0.5491	37,417,132
Fire Rescue						
Main MSTU	3.4581	175,610,575	3.4634	177,277,785	3.4581	177,006,499
Jupiter MSTU	2.1600	15,441,653	2.1580	15,601,900	2.1393	15,466,702
Aggregate	6.6134	\$823,489,556	6.6610	\$828,145,189	6.6147	\$829,508,790

Property Values:

The taxable value as of January 1, 2012 (used in calculating millage rates for FY 2013) is \$125.4 billion, an increase of \$.9 billion, or .7% over the 2011 valuation, including new construction of \$.8 billion and the revaluation of existing property. All property values and rollback calculations are based on the preliminary tax roll submitted by the Property Appraiser on July 1.

Following four consecutive years of decreasing taxable values, this small increase demonstrates the stabilization of property values. However, it is projected the values will remain relatively flat for the next couple of years.



Steven L. Abrams, Chairman and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2013
December 1, 2012

Budget Preparation Guidelines:

The review and adoption of the annual budget is one of the most important policy-making responsibilities of the Board of County Commissioners (BCC). The budget establishes priorities among competing governmental services and establishes levels of service that are within the fiscal capabilities of the County. The budget development process began early. Instructions for the budget were set forth in the Budget Instruction Manual (BIM) which was distributed to County departments in February 2012. Departments were initially given target budgets which would have required reductions in service levels.

The BCC held a retreat in March 2012. Key priorities and assumptions were identified and budget forecasts were prepared. At this meeting, the Board gave direction that departments were to submit their budgets to retain service levels status quo.

One key element of the budget development process was the identification of budget strategies that achieved budget reductions with no impact on services to the residents. Administration reviewed these strategies that included relevant information about the effect(s) reduced funding or elimination of program(s) would have on a department's ability to achieve their goals and objectives. These strategies were the basis on which this year's funding decisions were made. Departments were encouraged to give special consideration to:

- Programs that could be reduced, combined, or eliminated;
- Positions vacant for an extended period of time;
- Line-item analysis to maximize efficiency; and
- Procedural improvements that maximized efficiency of operations.

The major budget priorities for FY 2013 were maintaining current service levels, public safety, economic development, and homelessness. A discussion of these issues and their budget implications can be found on page 8 of this message in the **Issues/Priorities** section.

Requests for new funding in the capital budgets were carefully reviewed and prioritized by the Office of Financial Management and Budget and the Management Team. Detailed information including current financial status, recommended departmental funding changes and capital projects was presented to the Board during budget workshops held on June 12 and July 10, 2012. Citizen input – a key component of the budget development process – was a significant segment of each workshop and throughout the entire budget development process. After reviewing major assumptions and the impact of proposed budget cuts on the community, the Board voted to advertise the millage rate of 4.7815 on Truth in Millage (TRIM) notifications. This is the same rate as the prior fiscal year. During the two September public hearings, the Board maintained and adopted the initially advertised rate.

Steven L. Abrams, Chairman and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2013
December 1, 2012

Major Changes in Countywide Tax Equivalent Funding: 2013 Compared to 2012

The following table provides a summary of changes in funding levels in FY 2013, followed by discussion of the major factors affecting those changes.

Budget Factor	Impact on Ad Valorem Requirements (in millions of dollars)	
	Increase	Decrease
Increase in Ad Valorem Taxes		4.2
Increase in Tax-Equivalent Revenue		2.7
Increase in Beginning Balances Brought Forward		5.1
Appropriations:		
Decrease in Capital Projects		4.9
Increase in Board Departments and Agencies	5.3	
Decrease in Non-departmental Operations		5.1
Increase in Debt Service	6.8	
Increase in Sheriff	8.6	
Increase in Other Constitutional Officers	.3	
Increase in Reserves	1.0	

Ad Valorem Taxes: The millage rate of 4.7815, which is .28% above the roll back rate of 4.7682, will generate \$4.2 million more ad valorem taxes than last year.

Increase in Net Tax-Equivalent Revenue: The increase is mostly attributable to the increase in major revenues. More detailed information, regarding major revenues, can be found on page 5 of this message.

Increase in Beginning Balance Brought Forward: The increase is primarily due to Sheriff funds carried forward from the previous fiscal year.

Capital Projects: The FY 2013 budget includes \$8.6 million in new countywide ad valorem, or equivalent, funding for capital projects. This is down \$4.9 million from the prior year.

Board Departments and Agencies: The main reason for the \$5.3 million increase is funding for the new Senator Philip D. Lewis Center for the Homeless and reinstatement of funding for the Wellfield Protection Program.

Non-Departmental Operations: The decrease is primarily attributable to funding previously included under Financially Assisted Agencies being moved into the Community Services budget for the Homeless Resource Center, reduced funding requirements for Community Redevelopment Agencies, and reduced funding requirements for juvenile justice disposition costs.

Steven L. Abrams, Chairman and
 Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2013
December 1, 2012

Sheriff’s Budget: The Sheriff’s budget – representing nearly half of the tax equivalent budget – continues to be the major component in the budget development process. The \$8.6 million net increase includes \$6.8 million for equipment costs carried forward from the previous fiscal year.

Other Constitutional Officers/Judicial: Included in this category are the following offices:

- The **Property Appraiser’s** net budget is \$18.5 million. Of this, \$16.8 million is the general fund portion, which is \$.5 million over the prior year.
- The **Supervisor of Elections’** operating budget is \$10.1 million, 16% lower than FY 2012. There were two major elections in FY 2012, while there is only one major election budgeted in FY 2013.
- The **Tax Collector’s** budget is based on proposed taxes and fees determined by statute. The general fund portion, net of Commission Refunds, is estimated to be \$5.4 million.
- The **Clerk and Comptroller’s** budget for BCC supported costs is \$12 million, or a 1% budget decrease from FY 2012.
- **Judicial** has four components – Court Administration, Public Defender, State Attorney, and Court Related Information Technology (IT). The FY 2013 budget is up slightly due to the transfer of two positions from the Public Safety Department to Court Administration.

Increase in Reserves: Undesignated reserves for the General Fund were increased to be maintained at 8% of the total fund budget.

Major Revenues:

The below chart reflects a summary of the major General Fund revenues sources.

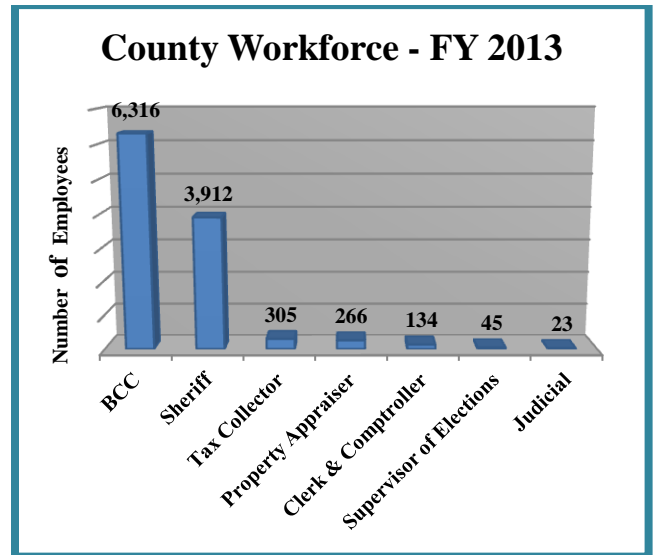
Revenue Category	FY 2012 Budget	FY 2013 Budget
Communications Services Tax	\$24,616,000	\$24,100,000
Half Cent Sales Tax	69,811,000	70,800,000
State Revenue Sharing	20,285,000	24,300,000
Electric Franchise Fees	32,281,000	32,300,000
Utility Taxes	32,864,000	33,240,000
Total	\$179,857,000	\$184,740,000

Half Cent Sales Tax actual collections for FY 2012 were 5% over actual FY 2011. State Revenue Sharing actual collections for FY 2012 exceeded budget estimates by \$3.9 million, or 19%. This was partially due to a conservative FY 2012 budget estimate. FY 2012 actual collections were up 6% over FY 2011.

Steven L. Abrams, Chairman and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2013
December 1, 2012

Size of the Workforce:

The FY 2013 budget provides for 11,001 positions, of which 6,316 are funded in departments controlled by the Board of County Commissioners. County departments deleted 53 positions (primarily for grant funded, privatization, and efficiencies). Since FY 2008, County departments added 307 positions for fire rescue mergers, Glades Utility Authority, Inspector General, Ethic Commissions, and grant funded programs and eliminated 983 positions from other County programs. During this same period, the number of positions for the constitutional officers and judicial increased from 4,570 to 4,695, an increase of 125, primarily for the Sheriff relating to municipal mergers.



Information Systems Services (ISS) Realignment

The County implemented the realignment of 35 information technology (IT) positions from departments with self-managed IT sections to the ISS Department. This realignment focused on the following areas of IT services and resources:

- Data Center and Server Consolidation;
- Enterprise Help Desk;
- Desktop Support Based on Campus and Regional Coverage;
- Web Development;
- GIS Program;
- IT Management and Administrative Positions (succession planning); and
- Performance Measurement and Management Reporting Processes.

More than \$631,000 in cost savings and cost avoidance in FY 2013 will be realized from the elimination of 4 IT positions and consolidation of computer equipment. Additional cost savings will occur over time as the size of the workforce shrinks due to normal turnover and redundant server and maintenance costs are phased out. When the IT reorganization plan is fully optimized in years 3-4, savings will exceed \$1.6 million annually.

Steven L. Abrams, Chairman and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2013
December 1, 2012

Capital Projects: The FY 2013 Capital Improvement Program, including interfund transfers and debt service, totals \$1.22 billion. Of this, \$892.4 million is funding carried over from previous years and approximately \$328.5 million is new funding, including ad valorem taxes, gas taxes and impact fees. New capital projects usually impact the County's operating budget in future years. This impact is an important consideration in determining the approval of new projects; each department is required to provide estimated operating expenses when requesting capital projects during the budget development process. Further discussion of operating impact can be found in the Capital section of this document and in the Capital Improvement Program (CIP) document. Due to the current budgetary limitations, most general funded capital projects have been limited to repair & maintenance.

The other new capital projects are from other funding sources and include the following (stated in millions of dollars):

- \$35.5 Various Road Projects including Camino Real Road/ Boca Club over Intracoastal Waterway and Old Dixie Highway/Park Avenue to Northlake Boulevard
- \$60.9 Water Utilities' projects including Improvements to Water Treatment Plant #2 and Asset Management Program Sewer Lift Station Rehabilitation
- \$14.9 Various Airports' projects including Terminal Apron Reconstruction and Improvements

Criteria for capital project prioritization are established in the Capital Improvement Element of the Comprehensive Plan (Comp Plan). These criteria address issues such as why the project is needed, what type of service the project will support and the physical location of the proposed project. The Comp Plan is based on an overall goal of maintaining a high quality of life in Palm Beach County. Further discussion of the Comp Plan can be found in the Introduction section of the Budget Document, under Long-Term Goals and Policies.

The County's five-year CIP is published in a separate document and includes capital and operating costs with funding sources for the current fiscal year plus four years into the future. County Administration, the Planning Division, and the Budget Office staff work together to review and revise the levels of service previously adopted in the Comp Plan. The Comp Plan is the basis for prioritizing capital projects and for determining if an amendment to the Capital Improvement Element of the Comp Plan is necessary.

Steven L. Abrams, Chairman and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2013
December 1, 2012

Issues/Priorities:

Criminal Justice and Fire Rescue Issues: Criminal Justice and Fire Rescue services continue to be a driving force on the County budget and a priority of the BCC. The FY 2013 Sheriff and Fire Rescue requested budgets were fully funded by the Board. The Sheriff and Fire Rescue Main MSTU total FY 2013 adopted appropriation budgets (net of reserves) are \$478 million and \$262 million, respectively.

Homelessness: The County's Ten-Year Plan to End Homelessness outlines the various strategies and timelines to target homelessness and the lack of affordable housing in the County. Significant strides continue to be made in this endeavor. The first Homeless Resource Center – the Senator Philip D. Lewis Center – opened on July 2, 2012. The Center's operating budget is comprised of primarily Ad Valorem funds coupled with federal CDBG and ESG dollars, grants and donations. An Agreement was signed late in FY 2011 between the BCC and the Homeless Coalition of Palm Beach County, establishing a working relationship to advocate and educate on behalf of the homeless as well as pursue resources in support of the Ten-Year Plan, focusing on "back-door housing" – affordable long term permanent housing for those served through the Lewis Center. Total FY 2013 funding for this effort is \$5.9 million.

Economic Development: Palm Beach County Economic Sustainability Priorities are established by the Board of County Commissioners and are driven by the specific economic needs of the County including the need to create jobs and the continued preservation of affordable housing. Palm Beach County serves as a financial resource for businesses, community redevelopment and housing initiatives through Federal, State and County assistance programs including loans, grants and tax exemptions leveraged by private capital investments. The following provides the seven key targeted industry clusters within Palm Beach County: Aerospace and Aviation; Agricultural and Equestrian; Communications/Information Technology; Transportation/Logistics; Green Industries; Healthcare Services and Life Sciences demonstrated by its significant investment in Scripps and Max Planck.

For the Future:

Property value increases for the next couple years are projected to be conservative. Therefore, at the current millage rate, the County will likely see only a small increase in property taxes. Even at the same millage rate, the County is still facing a challenging budget for FY 2014. Some of the factors affecting the FY 2014 budget are as follows:

- FRS pension contribution rates scheduled to increase – \$7.5 million impact. There is also the potential impact of the pending lawsuit regarding employee contributions.
- Sheriff Capital – The Sheriff's FY 2013 budget does not include any new funding for capital replacement. The submitted budget reflects a FY 2014 projected capital replacement budget of \$16.6 million. However, the Sheriff's actual capital budget request has historically been well below the projected funding requirement.
- The FY 2013 budget includes \$2 million in one-time funding from capital project funds.
- Palm Tran Pension Plan funding deficiency - In addition to normal pension contributions, this will require a lump sum payment of \$3.6 million for three years. The first of these payments was made in FY 2012. This requirement is currently unbudgeted in FY 2013.
- General County employees have not received a pay increase since October 2008. Each 1% increase would cost the General Fund approximately \$1.8 million. Adding the Constitutional Officers increases this amount to over \$5 million.

Steven L. Abrams, Chairman and
Members of the Board of County Commissioners
Adopted Budget - Fiscal Year 2013
December 1, 2012

Conclusion:

This budget achieves the Board's directive of maintaining service levels status quo with no increase in the millage rate. This was done even with additional funding for the Homeless Resource Center.

Budget preparation is truly a team effort. The work and support of the Management Team, the Office of Financial Management and Budget, and the individual departments are greatly appreciated. Special appreciation is directed to the Board of County Commissioners for their commitment to addressing the difficult policy decisions inherent in the budget process.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Weisman". The signature is fluid and cursive, written in a professional style.

Robert Weisman
County Administrator



Located on the southeast coast, Palm Beach County is the largest of Florida's 67 counties. The County's 2,228 square miles include 1,977 square miles of land and 251 square miles of surface water¹, making it one of the largest counties east of the Mississippi River.

The surface water areas include the Intracoastal Waterway and approximately one-third of Lake Okeechobee. Lake Okeechobee is the largest freshwater lake in the state and the largest in the United States except for the Great Lakes. The County has 45 miles of shoreline and is 53 miles wide.

Palm Beach County's climate has enhanced its image as a location that provides a high quality of life to its residents. The average temperature is 75 degrees with an average of 82 degrees in the summer and 67 degrees in the winter. The wet season extends from June through October, with an average annual rainfall of 62 inches.

There are 38 municipalities within the County encompassing a total of 324 square miles, or approximately 16% of the County's area. As of FY 2013, an estimated 56% of the County's population resides within the municipalities. The change in population since the FY 2012 reporting reflects an increase in municipal growth of 18,823 and a concurrent increase of approximately 10,843 in the unincorporated area.

West Palm Beach experienced an increase in population growth and remains the largest city both in size and population with approximately 103,760 residents within 55.48 square miles. Cloud Lake is the smallest with approximately 138 people living within 0.06 square miles. In addition, fourteen municipalities are less than one square mile each.

Population estimates for each of the 38 municipalities, as well as, the mailing addresses for each Town/City Hall can be found at the following link:- <http://www.leagueofcities.com/cities> in the November 21, 2012 [Membership Directory](#).

History

The first settlers in what is now Palm Beach County were Indian tribes such as the Tequesta, Jeaga, Caloosa, and later the Seminoles. The next settlers arrived in 1860 when the Jupiter Lighthouse was built to aid sailors navigating the Atlantic Ocean.

Homesteading began in the late 1800's with the majority of the settlers coming to the area to farm. Early farmers found the soil to be highly productive and earned most of their income by growing vegetables for the northern winter market.

The late 1800's also marked the beginning of the tourism industry. Transportation improvements, particularly to the railroad system, provided easier access to the area. Hotels to serve tourists and the first winter homes for seasonal residents were constructed.

In 1892, Henry Flagler visited Palm Beach and decided to build a large resort hotel, the Royal Poinciana, and extend the Florida East Coast Railroad to West Palm Beach from Jacksonville. These developments made Palm Beach the nation's premier winter resort.

1. <http://www.pbcgov.com/pzb/Planning/population/countyprofile.pdf>

Flagler considered the mainland area a perfect satellite location to service his resort and a good place for his workers to live. This area was incorporated as West Palm Beach in 1894.

Other cities, such as Linton and Boynton Beach, were established soon after West Palm Beach. Linton was founded in 1894 by William S. Linton, the postmaster of Saginaw, Michigan. He and a friend purchased 160 acres of land and sold it in five-acre tracts through ads in Michigan newspapers. In 1901, they renamed the town Delray Beach, after a Detroit suburb. Boynton Beach was founded in 1895 when Civil War officer Major Nathan S. Boynton built a 50-room resort hotel on the beach. One year later the railroad came through on its way to Miami.

The State Legislature established Palm Beach County as Florida's 47th County on July 1, 1909. Prior to that time, the area was part of Dade County. Palm Beach County originally encompassed Lake Okeechobee and the areas that became Broward County in 1915, Okeechobee County in 1917, and Martin County in 1925. In 1963, the State of Florida partitioned Lake Okeechobee among all of the counties that border it.

The first County Commission meeting was held on July 6, 1909 and West Palm Beach was designated as the County Seat. By 1910, the County's population had grown to more than 5,500 residents. The entire County experienced tremendous growth and development following World War I. The building and population increase produced a great land boom in the early 1920's. Contributing to the land boom was the climate, as well as an increase in the use of the automobile along with a growing network of roads. The State encouraged the influx of new residents during this period by promising never to pass state income or inheritance taxes. The 1926 Florida Land Bust, the 1926 and 1928 hurricanes, and the 1929 stock market crash drastically affected the local economy, but these events did not stop growth entirely due to the prior establishment of major transportation facilities.

World War II brought many changes to the County, including air bases and new jobs. After the war, Grace Morrison Field was expanded and became Palm Beach International Airport. During the same time period, small specialized businesses, many electronic-oriented, joined industrial giants like Pratt-Whitney and IBM in establishing plants in Palm Beach County.

The County remained largely undeveloped through the 1950's as evidenced by a 1960 population of less than 250,000. Although some citizens felt that it had lost its natural, unspoiled quality, many leaders welcomed urbanization and actively promoted growth and development.

In the late 1960's and early 1970's, large numbers of middle and upper income retirees began to move to Florida, prompting developers to build new subdivisions and cities. During this same period, the advent of air conditioning greatly enhanced the living and working environment, further increasing the pace of development.

Throughout the 1980's, the economy and the construction industry thrived as the population grew by approximately 5% per year. The national recession that occurred in the early 1990's reduced the County's growth rate to an average of approximately 3.1% annually². The County's FY 2013 population is estimated to be 1,349,800, a 2.2% increase from FY 2012³.

2. Palm Beach County Business Development Board

3. 1990, 2000, 2010 U.S. Population Census

Form of Government

As a result of the November 6, 1984 general election, Palm Beach County became a Home Rule Charter County on January 1, 1985. This "Home Rule" allows residents, through their elected commissioners, greater independence in determining how their County government will function and what services it will provide. Major advantages resulting from changing to this form of government include:

- allowing the County to pass its own ordinances and laws as long as they do not conflict with state and federal laws;
- providing initiative procedures that allow voters to create, modify and amend local laws;
- providing a process to modify or amend the Charter; and
- providing voters with a process to recall County Commissioners for cause.

The Board of County Commissioners, which is the legislative branch of County government, adopts ordinances and resolutions to establish programs that protect and maintain the health, safety, and welfare of County residents. In 1990, the Board changed from five at-large Commissioners to seven, each representing a single-member district. Each Commissioner is elected to a four-year term by voters in the district in which they reside. Commissioners elect a Chair to preside over meetings and serve as the ceremonial head of the County. A Vice Chair is also selected to assume these duties in the absence of the Chair; each term is for one year.

The County Commission considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include

- provision of fire protection and disaster relief services;
- construction and maintenance of County buildings, roads, and bridges;
- provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control;
- adoption and enforcement of building and housing codes and regulations;
- preservation of natural resources;
- preparation, review and periodic amendment of the Comprehensive Land Use Plan for the development of the unincorporated portion of the County; and
- provision of cultural and recreational facilities and programs.

Additionally, the Board may enter into agreements with other governmental agencies for the joint performance of duties.

The Commission appoints the Chief Executive Officer, i.e., the County Administrator, who implements Board-approved programs and manages the day-to-day operations of County government. With Commission approval, the County Administrator appoints Assistant County Administrators and Department Directors.

The County's Departments under the County Administrator are organized into two groups: General Operations Departments, which provide direct services to residents, and Central Services Departments.

General Operations Departments include

- Airports
- Community Services
- County Cooperative Extension Services
- County Library
- Engineering & Public Works
- Environmental Resources Management
- Fire-Rescue
- Department of Economic Sustainability
- Medical Examiner
- Palm Tran
- Parks & Recreation
- Planning, Zoning & Building
- Public Safety
- Tourist Development
- Water Utilities

Central Services Departments include

- County Administration
- County Attorney
- Facilities Development & Operations
- Financial Management & Budget
- Human Resources
- Information Systems Services
- Internal Audit
- Legislative Affairs
- Public Affairs
- Purchasing
- Risk Management

In addition to the County Administrator, the Board of County Commissioners appoints County residents to serve as volunteers on various citizens' boards, commissions, committees, and councils. These groups are established for advisory and/or regulatory purposes. State law creates some advisory boards, while others are formed by the County Commission to meet special needs and to help solve challenging issues facing County government.

Constitutional Officers and Judiciary are the County Officials other than the County Commissioners, who are elected by the voters. The Clerk and Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, Public Defender, State Attorney, and Tax Collector are the Constitutional Officers elected to four-year terms in general elections.

Palm Beach County is not a consolidated or "metro" form of government. The Palm Beach County School System is governed by a non-partisan elected School Board and operates under the direction of a School Board-Appointed Superintendent. The County Commission has no jurisdiction over the School Board.

The South Florida Water Management District, Children's Services Council, Health Care District, Drainage Districts, Inlet Districts, and municipalities within the County are also not under the authority of the Board of County Commissioners.

Economic Trends

Palm Beach County is Florida's largest county in area and third in population. Growth predominantly from in-migration, has historically been a major influencing factor in the County. Population has increased approximately 1.5% annually from 1990 to 2012 and is estimated to continue increasing through FY 2013.

Current economic indicators for Palm Beach County point to an economy which is increasingly healthy over the past several years. Significant investment made to develop the Biotechnology Industry in the County has spurred growth in that sector, pushing it into a tie with Retail Trade as the second largest industry behind only Educational, Health Care and Social Services. Tourism, construction and agriculture continue to play a prominent role in the County's economy.

Tourism⁴ - Palm Beach County government is making a concentrated and continuing effort to increase the number of visitors to the County each year, which is expected to generate a 3% increase in revenues in FY 2013. There are an estimated 61,800 people employed in jobs related to the tourism industry, with tourists contributing \$1.45 billion annually to the County's economy. During FY 2012 PBC had an excellent year for tourism. Revenues increased 7.87% from the previous year.

Construction⁵ - During FY 2012, the total volume for permits remained approximately the same as FY 2011. The Building Permit fee revenue increased from \$11 million to \$11.9 million. In residential construction, there were 928 single unit permit starts and 23 multi-family unit permit starts representing 404 units compared to 875 single unit permits and 17 multi-unit permit starts as previously reported for FY 2011. Total value for these residential permit starts were \$340.3 million, compared to values of \$238.1 million seen in FY 2011. Many of the multi-family units are affordable housing grant recipients. Overall permitting shows an upward trend, reflective of an increase in property development.

Agriculture⁶ - Palm Beach County's agricultural acreage has remained stable for the last four years. Palm Beach County still leads the state of Florida, and all counties east of the Mississippi River, in agricultural proceeds. Currently, Palm Beach County ranks among the top counties in the U.S. and first in the state of Florida for agricultural sales. Palm Beach County leads the nation in the production of sugarcane, bell peppers and fresh sweet corn. It leads the state in the production of rice, lettuce, radishes, Chinese vegetables, specialty leaf produce, and celery.

The 459,865 acres dedicated to agriculture, represent 36% of the total land mass in the county. Palm Beach County is third in the state in nursery production with estimated sales at \$279 million, and leads the state in agricultural wages and salary with over \$316 million. The industry currently uses bagasse, a sugarcane by-product, in conjunction with other waste wood products as the fuel source for the largest agriculturally based biomass co-generation plant in the United States for electricity generation. Several crops are currently grown as potential sources for ethanol production. Equestrian acreage in Palm Beach County continues to expand, currently ranking as the 2nd largest equine county in the state, following Marion County.

Manufacturing - Primarily electronics and other high tech products, manufacturing plays an important role in the County's local economy. The arrival of the Scripps Research Institute continues to provide a boost to the area's technology industry.

Bio Science - Scripps Research Institute and Max Planck Florida Institute are anchors to an eight million square feet Bioscience Cluster in Northern Palm Beach County. A "cluster" of related bio-technology businesses will form a hub to strengthen the County's position as leader in this industry. Smaller bio-related companies have either expanded or moved to the County such as Ocean Ridge Biosciences LLC and Sancilio & Company Inc.

4. Smith Travel Research Occupancy and Property Census, Bureau of Labor Statistics and Overview of Workforce Alliance Region

5. Electronic Planning, Zoning and Building (ePZB) permitting system

6. <http://www.pbcgov.org/coextension/agriculture/facts.htm>

Unemployment Rate -The County's per capita personal income of \$52,526 is well above the national average and the third highest in the State of Florida. The County's labor force employed is estimated to be 565,351 which is a positive indicator of the decrease in the unemployment rate from 11.1% in FY 2011 to 9.2% in FY 2012⁷. However, in comparison to national and state rates the unemployment rate is still high.

Property Taxes

Property taxes are a lien on all taxable property as of January 1st of each year. Taxes are due November 1st and are payable by April 1st of the following year. Each parcel of property is assessed to the last known owner as established from the latest recorded deed or tax return.

There are three types of property which are subject to an ad valorem tax (a tax based on the assessed value of real or personal property). The three types are:

Real Estate covers land and the improvements thereon;

Tangible Personal Property includes property such as business fixtures, equipment, and machinery; and

Intangible Personal Property includes stock, bonds (except those exempt), mortgages accounts receivable, mutual funds, notes, trusts, estates, etc. (This is a State tax handled directly by the State of Florida).

All property owners who maintain their permanent home on the property are entitled to a "Homestead Exemption" which exempts the first 25,000 of assessed value of the property from ad valorem taxes. Effective January 1, 2008, a property with an assessed value of \$75,000 or more receives an additional \$25,000 exemption. Additional exemptions are also available to widows, widowers, disabled veterans, totally disabled non-veterans, and senior citizens. The November 6th, 2012 Elections passed additional groups receiving exemptions. These were a surviving spouse of a veteran or first responder and low-income seniors who maintained long term residency on property.

The Board of County Commissioners levies a Countywide millage that applies to all property owners in the County on the net assessed value of property. (Millage is the rate used to determine the amount of tax. A mill is one-tenth of a cent, or \$1.00 of tax for every \$1,000 of net assessed value). The FY 2013 Countywide rate is 4.7815 mills.

Palm Beach County Fire-Rescue and the County Library are dependent districts under the control of the Board of County Commissioners. They levy millages that apply to all property owners in the unincorporated portion of the County and residents of the municipalities that have elected to join the districts rather than provide the services themselves. The municipalities also levy millages to finance their local government's operating costs.

In addition to the Board of County Commissioners and municipalities, various other taxing districts levy millages that affect all property owners in the County or property owners in the particular districts. Some other entities in the County that levy property taxes are drainage districts. These taxes are not based on the value of the property, but on the number of acres in the parcel. Each district assesses an "Acreage Levy", a fixed amount for each acre or part thereof, to cover the maintenance and debt of the drainage facilities in the district. Additionally, some districts assess a "Parcel Levy", a fixed amount per parcel, to cover the cost of road maintenance and debt within the district.

7. Florida Research and Economic Information Database Application

County Library Taxing District

Atlantis	Loxahatchee Groves
Belle Glade	Mangonia Park
Briny Breezes	Ocean Ridge
Cloud Lake	Pahokee
Glen Ridge	Palm Beach Gardens
Greenacres	Palm Beach Shores
Haverhill	Royal Palm Beach
Hypoluxo	South Bay
Juno Beach	South Palm Beach
Jupiter	Tequesta
Jupiter Inlet Colony	Wellington
Lake Clarke Shores	

Fire Rescue Taxing Districts (MSTU)

Belle Glade	Lantana
Cloud Lake	Loxahatchee Groves
Glen Ridge	Pahokee
Haverhill	Palm Springs
Juno Beach	Royal Palm Beach
Jupiter	South Bay
Lake Clarke Shores	South Palm Beach
Lake Worth	Wellington

Serviced by Fire Rescue

Lake Park	Manalapan
-----------	-----------

Dispatched by Fire Rescue Outside the Fire Rescue Taxing District

Atlantis	North Palm Beach
Greenacres	Palm Beach Gardens
Jupiter Inlet Colony	Tequesta
Palm Beach Shores	West Palm Beach
Riviera Beach	Mangonia Park

COUNTYWIDE TAXING DISTRICTS

The School District of PBC
 3300 Forest Hill Boulevard
 West Palm Beach, FL 33406
 Telephone: (561) 434-8000

Health Care District
 2601 10th Avenue North,
 Palm Springs, FL 33461
 Telephone: (561) 659-

Children’s Services Council
 2300 High Ridge Road
 Boynton Beach, FL 33426
 Telephone: (561) 740-7000

Florida Inland Navigation
 1314 Marcinski Road
 Jupiter, FL 33477
 Telephone: (561) 627-

South Florida Water Management
South Florida Water Management
Everglades Construction
 3301 Gun Club Road
 West Palm Beach, FL 33406
 Telephone: (561) 686-8800

NON-COUNTYWIDE TAXING DISTRICTS

Greater Boca Raton Beach & Park
 300 South Military Trail
 Boca Raton, FL 33486
 Telephone: (561) 417-4599

Port of Palm Beach District
 1 East 11th Street, Suite 600
 Riviera Beach, FL 33404
 Telephone: (561) 383-4100

Jupiter Inlet District
 400 N. Delaware Boulevard
 Jupiter, FL 33458
 Telephone: (561) 746-2223

Date Established
Form of Government
Area (Including water)
Total Adopted Fiscal Year 2013 Budget

July 1, 1909
Commission-County Administrator
2228 square miles
\$3.884 Billion

County Demographics

Population	1,349,800
Median Age	43.7
Median Household Income*	\$50,873
Average Household Size	2.52

Source: <http://www.pbcgov.com/pzb/Planning/population/countyprofile.pdf>
 * Source: <http://www.census.gov/acs/www/> (3 year estimate)

Sheriff's Office

Law Enforcement Officers	1,501
Corrections Officers	687
Civilian Staff	1724



Palm Beach County Sheriff's Office Headquarters



Fire Rescue Headquarters

Fire Protection

Suppression units (including 19 brush trucks)	67
Advanced Life Support Units	91
Fire stations	49
Employees (Certified Firefighters)	1,310
Employees (Non-Certified)	180
FY12 Total Fire Runs	15,876
FY12 Total EMS Runs	101,160
FY12 Average Response Times For Fire/EMS	6:32

Palm Beach County Schools

There are 185 schools in Palm Beach County with 177,815 enrollment. See below for the number of schools

Elementary Schools	107
Middle Schools	33
High Schools	23
Alternative/ESE	17
Adult & Community Schools	2
Other Educational Schools	3

Illustrated below are the Elementary, Middle and High School FCAT rating and the # of schools with the respective rating

"A" Schools	97
"B" Schools	36
"C" Schools	23
"D" Schools	7
"F" Schools	0

2012 FCAT RESULTS

	Reading	Math
Elementary	County % / State %	County % / State %
Grade 3	54/56	56/58
Grade 4	61/62	62/60
Grade 5	61/61	57/57
Middle		
Grade 6	56/57	56/53
Grade 7	58/58	61/56
Grade 8	59/55	67/57
High		
Grade 9	53/52	**
Grade 10	54/50	**

Source: Palm Beach County School Board website and www.fcatt.fldoe.org
 **Grade 9 and 10 did not take Mathematics test in 2012

Major Employers

Palm Beach County School Board	21,495
Palm Beach County	11,381
Tenet Healthcare Corporation	6,100
FPL (NextEra Energy) Headquarters	3,635
G4S Headquarters	3,000
Hospital Corp. of America (HCA)	2,714
Florida Atlantic University	2,706
Bethesda Memorial Hospital	2,391
Office Depot Headquarters	2,250
Boca Raton Regional Hospital	2,250

Source: www.bdb.org updated 12/11

Land Usage (%)

Residential	13.8%
Commercial	1.1%
Recreational	2.5%
Agriculture	37.7%
Conservation	30.8%
Other	14.1%

Elections

Registered Voters (as of 10/30/12)	869,194
------------------------------------	---------

Source: <http://pbcelections.org/>



Southern Regional Water Reclamation Facility

Utility System

Active accounts		
Water		173,715
Wastewater		156,680
Number of Units Served		
Water		226,128
Wastewater		207,912
Capacity per day (thousand gallons)		
Water (tgd) max.		101,380
Sewer (tgd) max.		59,500
Miles of Water and Sewer Mains		
Water		2,152
Sewer		1,697
Fire Hydrants		16,582
Pump Stations		778

Parks and Recreation

The County offers over 8,000 acres of parkland, which are available to discover and explore. Sports, fitness, environmental, and cultural opportunities abound, as well as, restful places for solitude.

County Owned Amenities	# of
Golf Courses	5
Exercise/Fitness Trails	5
Marina	1
Playground Sites	101
Parks	82
Water Parks	2
Splash Parks	3
Swimming Pools	6
Dog Parks	3
Museum	1
Community/Civic Centers	3
Recreation Centers	5
Nature Centers	3
Equestrian Parks	5
Beaches	15
Campgrounds	3
Amphitheaters	3



Okechee Golf Course



Loggerhead Park



Caloosa Park

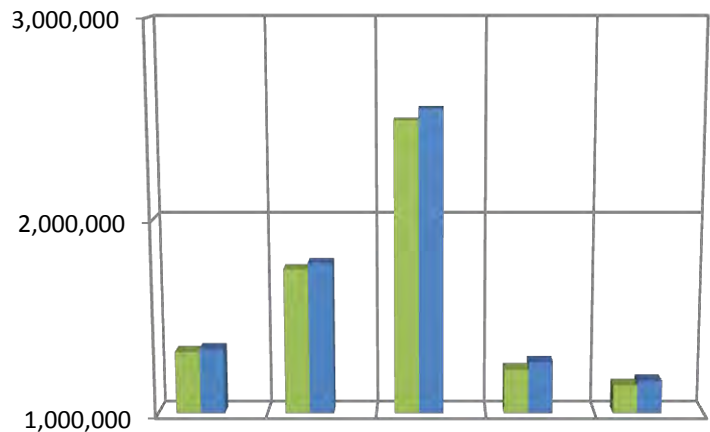
Palm Beach County is the largest county by area and third largest county by population in the State of Florida. To aid in the understanding of the demographics for the County, information on all 5 Florida counties with populations over one million is provided. Additional information can be found through the US Census Bureau at: <http://www.census.gov/>.

Note: Other sections of this document refer to FY 2013 population estimates derived by Palm Beach County's Planning Zoning & Building (<http://www.pbcgov.com/pzb/Planning/population/countyprofile.pdf>).

POPULATION & GROWTH RATE

(Data based on 2010 US Census Bureau and 2011 US Census Bureau estimates)

As the chart indicates, despite having the 3rd largest population with the largest land area of any of the counties, Palm Beach County has had the slowest population growth over the last year. While any growth is good, the faster growth rate seen in the other counties is likely an indicator of a stronger/quicker economic recovery. Faster growth should have a positive correlation to an increase in property values and the construction industry.

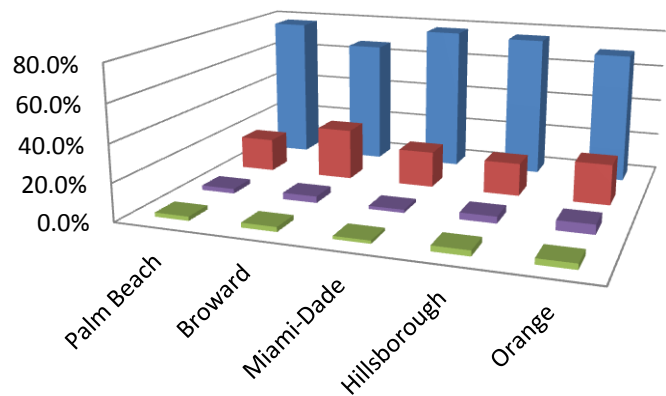


	Palm Beach	Broward	Miami-Dade	Hillsborough	Orange
2010	1,320,134	1,748,066	2,496,435	1,229,226	1,145,956
2011	1,335,187	1,780,172	2,554,766	1,267,775	1,169,107
Growth Rate	1.10%	1.80%	2.30%	3.10%	2.00%

ETHNICITY

(Data based on 2011 US Census Bureau estimates)

For the most part, the five largest counties in Florida have a comparable ethnic distribution. Across the counties the largest group of the population is White, followed by Black/African American, then Asian, and finally those in the other category (which includes those the identified themselves as two more races).

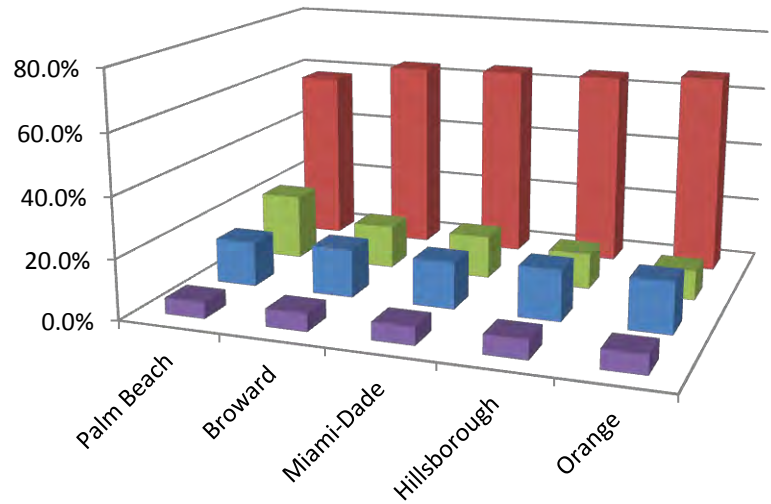


	Palm Beach	Broward	Miami-Dade	Hillsborough	Orange
Other	2.2%	2.5%	1.6%	2.9%	3.0%
Asian	2.5%	3.5%	1.7%	3.6%	5.2%
Black/African American	17.8%	27.4%	19.3%	17.6%	21.7%
White	77.4%	66.7%	77.5%	75.8%	70.0%

POPULATION BY AGE

(Data based on 2011 US Census Bureau estimates)

Palm Beach County has the oldest population of the 5 largest counties in Florida. Furthermore, with the slowest population growth rate (mentioned earlier) there are no indications that this trend is going to reverse itself in the near future. Population aging is a worldwide occurrence. The economic impact of this trend is that older populations tend to save more thereby having a positive impact on interest rates. Additionally, decreased educational expenditures are also a benefit that is associated with regions that have an older population.

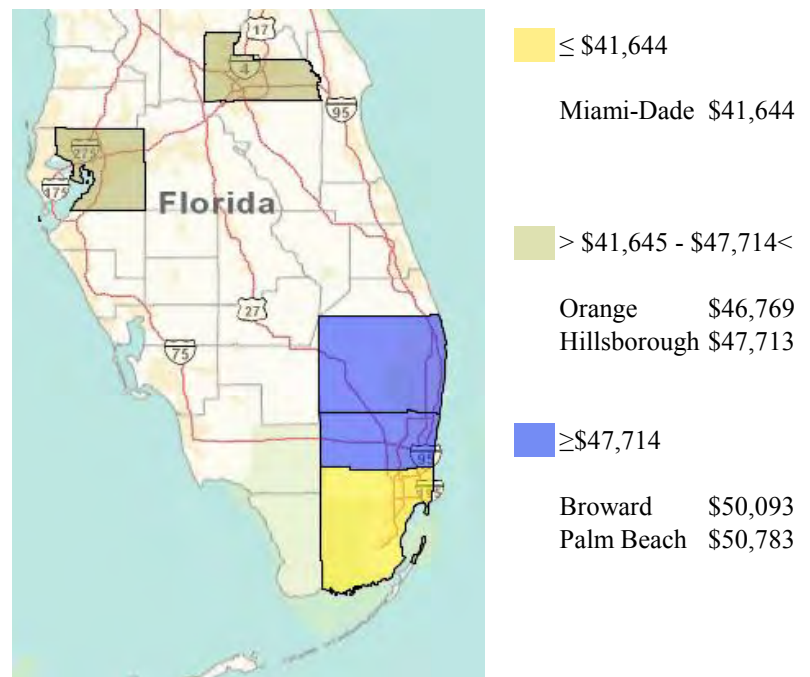


	Palm Beach	Broward	Miami-Dade	Hillsborough	Orange
Under 5 years	5.3%	5.9%	5.9%	6.4%	6.4%
Between 5 and 18	15.0%	16.1%	15.5%	16.9%	17.0%
65 years and over	21.8%	14.3%	14.2%	11.9%	9.9%
Between 18 and 65	57.9%	63.7%	64.4%	64.8%	66.7%

MEDIAN HOUSEHOLD INCOME

(Data based on 2011 American FactFinder 3 year estimates, a service feature of the US Census Bureau)

Due to recent economic trends the median household income has decreased for the fourth consecutive year. This decrease has effected all of the large counties in Florida, with Palm Beach being impacted at an average decrease rate of 4.6%. However, when compared to the other large counties in Florida, Palm Beach County has the highest median household income. While only slightly higher than Broward, the Palm Beach median household income is significantly higher than the other counties.



Measurement Basis

In governmental accounting, the measurement basis used for the accounting system depends on the fund or funds involved.

Governmental funds use the modified accrual basis of accounting. Under this basis, revenues are recognized if they are measurable and available for use during the year. For this purpose, the County considers revenue to be available if it is collected within 60 days of year-end. Revenues not considered available are recorded as deferred revenues. Expenditures are recognized in the period the liabilities are incurred if measurable, except for accrued interest on general long-term debt which is recognized when payment is due to bondholders.

Proprietary funds use the full accrual basis of accounting. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liabilities are incurred.

Financial Statements

In governmental accounting, the focus for budgeting, measuring and reporting on financial activity depends on the funds involved.

Governmental funds are accounted for on a "financial resource flow" focus. This means that governmental fund balance sheets will only contain current assets, current liabilities, and the excess of current assets over current liabilities, which is called fund balance or fund equity. Governmental fund operating statements present increases in resources (revenues and other financing sources), uses of resources (expenditures and other financing uses) and changes in fund balances.

Proprietary funds are accounted for on an "income determination" measurement focus. Accordingly, all assets and liabilities are included on their balance sheets. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in total economic net worth (fund equity).

GASB Statement 34 establishes financial reporting standards which include government-wide financial statements. These accrual-based financial statements are prepared using an economic resources measurement focus. They report all assets, liabilities, revenues, expenses, gains, and losses of the government and distinguish between governmental and business-type activities.

Fund Balance Reporting

GASB Statement 54 establishes financial reporting standards for Fund Balance Reporting and Governmental Fund Type Definitions. Governmental fund balances are classified as nonspendable and spendable as follows:

Nonspendable Fund Balance includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements (eg. inventory, prepaids).

Spendable Fund Balance:

Restricted Fund Balance includes amounts that are constrained for specific purposes which are externally imposed by providers (such as grantors or creditors) or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.

Committed Fund Balance includes amounts that are constrained for specific purposes that are internally imposed by the County's highest level of decision making authority, the Board of County Commissioners (BCC). Formal action must be taken by the BCC prior to the end of the fiscal year. The same formal action must be taken by the BCC to remove or change the limitations placed on the funds.

Assigned Fund Balance includes amounts that are intended to be used for specific purposes that are neither restricted or committed. Fund Balance may be assigned by the BCC, the County Administrator, the Director of OFMB or the Budget Director.

Unassigned Fund Balance includes amounts in the general fund that have not been classified in the previous four categories. Unassigned fund balance could also include deficit residual balances for any governmental funds after reporting amounts as restricted, committed or assigned. Deficit amounts cannot be reported for restricted, committed or assigned fund balances in any fund.

The County shall maintain year-end General Fund unassigned fund balance at an amount which is between 15% and 20% of audited General Fund expenditures and transfers to other funds. To the extent that the year-end audited fund balance falls outside of this range, corrective action shall be taken over a three-year period to bring the balance into conformity with this policy.

Order of Use of Restricted and Unrestricted Funds:

When both restricted and unrestricted funds are available for expenditure, restricted funds will be used first.

When committed, assigned and unassigned funds are available for expenditure, committed funds should be spent first, assigned funds second and unassigned funds last.

Palm Beach County's FY 2013 Budget has been developed using the policies described in this segment of the Budget document and is intended to facilitate management actions on financial decisions, as well as, to assist other readers of this document in understanding County finances.

The establishment of consolidated financial policies will also have the following benefits:

- Provide a concise reference guide for consideration of County financial matters.
- Direct attention to overall financial condition, rather than a narrow focus on single issues.
- Exhibit a commitment to sound financial management and fiscal integrity, establishing credibility and confidence for citizens, investors, and rating agencies.
- Demonstrate compliance with applicable Florida statutory requirements.

The financial policies on the following pages are grouped into the following categories:

- ◆ **BUDGET POLICIES**
- ◆ **REVENUE POLICIES**
- ◆ **EXPENDITURE POLICIES**
- ◆ **RESERVE POLICIES**
- ◆ **DEBT POLICIES**
- ◆ **CAPITAL IMPROVEMENT POLICIES**
- ◆ **OTHER - ROTATION OF EXTERNAL AUDITORS**

I. BUDGET POLICIES

I.1 Balanced Budget

The County's Annual Budget shall be balanced; that is, the total estimated receipts, including balances brought forward, shall equal the total appropriations and reserves (Florida Statutes, 129.01(2)(b)).

I.2 Budget Adoption

The County's Annual Budget shall be adopted by the Board of County Commissioners at the fund level.

I.3 Estimates of Receipts

The budgeted receipts shall include 95% of all receipts reasonably anticipated from all sources, including taxes to be levied, and 100% of balances brought forward at the beginning of the fiscal year (Florida Statutes, 129.01(2)(b) and 200.065(2)(a)).

I.4 Contingencies

A reserve for contingencies may be budgeted in each operating and capital fund up to 10% of the total fund budget. The Board of County Commissioners may reallocate these reserves to fund unforeseen needs during the budget year (Florida Statutes, 129.01(2)(c)(1)).

I.5 Cash Carryover

A reserve for cash carryover will be budgeted in any fund which requires monies to be carried forward into the budget year to support operations until sufficient current revenues are received. This reserve will not exceed 20% of the fund budget (Florida Statutes, 129.01(2)(c)(2)). (See Section IV. 1 -OPERATING RESERVE)

I.6 Budget Transfers

The Director of the Office of Financial Management & Budget has authority to approve intra-departmental transfers during the budget year. All other budget transfers (i.e. between departments, out of contingencies, and between capital projects) must be approved by the Board of County Commissioners.

II. REVENUE POLICIES**II.1 General Revenue Policy**

Generally, the County reviews estimated revenue and fee schedules as part of the budget process. Estimated revenue is conservatively projected (at 95% of estimate) for five years and updated annually. Proposed rate increases are based upon:

- ◆ Legislative Constraints Fee policies applicable to each fund or activity
- ◆ The related cost of the service provided
- ◆ The impact of inflation on the provision of services
- ◆ Equity of comparable fees
- ◆ Legislative constraints

The Revenue Policy of Palm Beach County includes these informal policies, with the addition of:

- ◆ Maintenance of a diversified and stable revenue system to shelter the County from short run fluctuations in any one revenue source

II.2 Revenue Summaries

As part of the annual budget process, a consolidated summary of revenue sources will be prepared and incorporated into the County's budget documents.

II.3 Ad Valorem Taxes

The use of Ad Valorem tax revenues will generally be limited to the following funds:

Countywide:

General
Debt Service

Dependent Districts:

County Library
Fire Rescue MSTUs (Jupiter and Main Fire Rescue MSTU)

Specific allocations of such revenue will be made during the annual budget process.

II.4 Gas Taxes

The use of Gas Tax revenues will generally be limited to the following funds:

County Transportation Trust
Transportation Improvement
Mass Transit

II.5 Sales Taxes

The use of Sales tax revenue will generally be limited to the following funds:

General
County Transportation Trust
Debt Service

II.6 Impact Fees

Palm Beach County shall require new development activity to pay impact fees for new capital facilities or expansion of existing facilities. Fees shall not exceed a pro rata share of the reasonably anticipated costs of such improvements.

Impact fees have been implemented for parks, roads, libraries, Fire Rescue, public buildings, schools, and law enforcement.

II.7 Utility Taxes

The utility tax is a tax imposed on the purchase of utility services. It provides additional revenue necessary to maintain adopted levels of service, primarily for the Sheriff's road patrol.

II.8 Tourist Development Taxes

The use of Tourist Development tax revenues will generally be limited to the Tourist Development Trust Fund and the Beach Improvement Fund.

II.9 Grants

Only grants which can reasonably be expected to be received will be considered as revenue sources for budget development purposes. The County shall amend its Budget to reflect additional grants received during the year.

II.10 Restricted Revenues - Bonds

Revenues which have been pledged to bondholders shall be restricted and will conform in every respect to covenants.

II.11 Countywide Revenues

Countywide revenues collected on a Countywide basis will be allocated only to funds which provide Countywide services.

II.12 Cost Recovery Fees (User Charges)

Cost recovery fees, where appropriate, should be established to offset the cost of providing specific services and should be reviewed on a regular basis. Board policy provides for moving towards full recovery and the Board will examine and act on exceptions to that policy.

Where full cost recovery is deemed inappropriate, cost recovery ratios should be established for consideration by the Board. (Upon approval by the Board, cost recovery ratios will be incorporated into the County's Financial Policies).

II.13 Private Contributions

The County provides many services to its residents; thereby, enhancing the "Quality of Life" in our County.

To the extent possible, efforts should be made to secure private contributions, whether in the form of volunteer services, equipment, or cash contributions. This is particularly important in helping to defray the taxpayer burden of providing programs and activities which may be considered primarily "Quality of Life" in nature; such as, various community services, cultural, and recreational activities.

III. EXPENDITURE POLICIES**III.1 Administrative Charges**

The County has a federally approved overhead distribution system which allocates General Fund Administrative Charges to the various County entities benefiting from such administrative activities. The existence of this system assures qualification for federal reimbursement of administrative costs associated with federal programs.

III.2 County Grants

As part of its annual budget process, the County identifies amounts to be granted to various community agencies which provide valuable services to the County's residents.

Because of increasing demands on the County's limited resources, the County will provide a maximum of the amount budgeted to each grant recipient. In the event that a grant recipient requests additional County funding, such request will be considered in the next year's budget process.

III.3 Grant Supported County Programs

The County conducts a variety of programs which depend on outside grants to the County for partial funding. In the event of reductions in such outside funding amounts, the program service levels will be reduced and additional County support will not be provided to compensate for the reduction of outside funding.

Full recovery of vacation and sick leave for employees working under a grant shall be undertaken.

III.4 Performance Measures

The County has developed "Performance Measures" for each of its departments in order to assure that maximum productivity is being achieved.

Where Performance Measures demonstrate activities could be provided most cost effectively by outsiders, outsourcing of such activities will be considered. Likewise, services currently outsourced will be considered to be provided directly if there is a cost benefit to the County.

Performance Measures will also provide management with criteria to use in evaluating departmental requests for increased funding levels.

IV. RESERVE POLICIES

A reserve policy is an important factor in maintaining the fiscal health of Palm Beach County. There are three primary types of reserves: Operating, Capital, and Debt. The degree of need for these reserves differs based upon the type of fund or operation involved. However, one policy statement for each type of reserve can be uniformly applied to most funds (excluding Airport and Water and Sewer, which are subject to various regulatory requirements). Board approval is required to move funds from Contingency Reserve accounts into expenditure line items.

IV.1 Operating Reserves

The adopted budget for the General Fund will include unassigned reserves (reserve for balance brought forward and contingency) in an amount which, when combined with the statutory reserve is between 10% and 15% of net budgeted expenditures and transfers for this fund.

IV.2 Capital Reserves

Capital Reserves are established primarily to set aside funds to provide for additional projects, or additions to existing budgeted projects, which may be deemed appropriate for funding after the Annual Budget is adopted.

Capital Project Funds – Fund Balance

Assigned fund balance in capital projects funds include amounts which are being held for specific projects.

Amounts in bond construction funds for which the bonds were issued will be reflected as restricted fund balance.

IV.3 Debt Reserves

Debt reserves are established to protect bondholders from payment defaults. Adequate debt reserves are essential in maintaining good bond ratings and the marketability of bonds. The amount of debt reserves is established by bond indenture in association with each bond issuance.

Although these policy statements are intended to apply to various funds of the County, various Federal, State, and Local laws and regulations, and specific financial policies, may supersede them.

V. DEBT POLICIES

Palm Beach County will use debt financing when it is appropriate, which will be implemented through procedures provided in county policy CW-F-074. It will be judged appropriate only when the following conditions exist:

- ◆ When non continuous capital improvements are desired, and;
- ◆ When it can be determined that current and/or future citizens will receive a benefit from the improvement.

When Palm Beach County utilizes long-term debt financing, it will ensure that the debt is soundly financed by:

- ◆ Conservatively projecting the revenue sources that will be utilized to pay the debt.
- ◆ Financing the improvement over a period not greater than the useful life of the improvement.

Additionally, the County has the following policies in relation to debt financing:

- ◆ Where practical, the County will issue general obligation bonds instead of non-self supporting revenue bonds.
- ◆ Palm Beach County maintains good communications with bond rating agencies about its financial condition.
- ◆ Palm Beach County maintains overall outstanding debt less than \$1,200 per capita.
- ◆ Debt service payments, exclusive of general obligation and self-supporting debts, will be no more than 5% of general governmental expenditures.

Annual budgets and long-range forecasts include debt service payments and reserve requirements for all debt currently outstanding and for all proposed debt issues.

V.1 General Obligation Debt

The County will issue general obligation bonds only upon approval of the electorate after a general election as required by the Florida Constitution.

V.2 Non-Self-Supporting Debt

The County may issue non-self-supporting debt to the extent that non-ad valorem revenues are at least twice the annual amount of debt service on the non-self-supporting debt and to the extent that variable interest rate on non-self-supporting debt is no more than 25% of total non-self-supporting debt in the aggregate.

V.3 Self-Supporting Debt

The County may issue self-supporting debt for proprietary fund activities based on analyses of revenues and expenses to be incurred as a result of the project or projects to be funded by the debt.

VI. CAPITAL IMPROVEMENT POLICIES**VI.1 Five-Year Program**

The County will develop a five-year Capital Improvement Program as part of each year's annual budget process and will make all capital improvements in accordance with the adopted Annual County Budget.

The County will identify the estimated costs and potential funding sources for each capital project before it is submitted to the Board of County Commissioners as a component of the five-year program.

VI.2 Operating Costs

The costs of operating and maintaining all proposed projects will be identified and incorporated into five-year financial projections for operations.

VI.3 Capital Financing

The County Administrator will determine, and recommend to the Board, the least costly financing method for all capital projects.

VI.4 Renewal and Replacement

The County shall develop and implement a program for identifying, scheduling, and budgeting for the renewal and replacement requirements of capital facilities.

VII. OTHER - ROTATION OF EXTERNAL AUDITORS

In December 1991, the Board approved a mandatory rotation policy for external auditors that prevented the current auditors from competing for the next contract. Auditing contracts have historically lasted seven years (an initial term of three years followed by up to four years of extensions). In September 2012, the Board removed the mandatory rotation requirement. The current firm can compete for the contract, but the principle must change if the same firm is used.

Long Term Goals/Policies

Palm Beach County adopted a Comprehensive Plan in 1980 providing the framework for land use changes within the unincorporated area and mechanisms and standards through which changes could occur. This plan represented a rethinking and restructuring of land use planning in the County. The changes were a result of unstable conditions in the economy of the County, the needs of the Palm Beach County residents and state legislative requirements. The basic concept of the Plan was to permit development at urban densities in those areas where urban services could be provided efficiently and economically, and to prevent urban density development in areas which were not planned for extension of urban services.

Palm Beach County's 1989 Comprehensive Plan built upon the strengths of its predecessor. This plan is based on an overall goal of maintaining a high quality of life in the County. The mechanisms and means for attaining this goal have been incorporated into the Elements of this Plan. Element drafts took shape and developed into the 1989 Plan as a result of a successful citizen participation program. Citizen input and Board of County Commissioners' direction throughout the planning stages of this document have created a Plan that not only reflects the interests of the County as a whole, but maintains and protects the unique qualities and characteristics present in its sub-regions.

In 1995, the County evaluated the Plan, in accordance with the Evaluation and Appraisal Report requirements of the Florida Statutes. As a result, the Plan was substantially amended in 1996 and 1997, to incorporate the revisions necessary to update the Plan in preparation for the next planning time frame. Additional reporting requirements were statutorily mandated during the 2006 and 2007 Florida Legislative sessions. These changes help to strengthen the connection and inter-relationship between the planning and budget development processes by identifying specific funding sources for future services required to maintain established levels of services.

HB 7207, the Community Planning Act, was signed by the Governor on June 2, 2011, amending multiple sections of the Florida Statutes, Chapter 163, and providing significant change to growth management in Florida. This legislation changed the name of the 'Local Government Comprehensive Planning and Land Development Regulation Act' to the 'Community Planning Act'. The legislation also revised the duties of local governments and municipalities relating to comprehensive plans; reduced state oversight of land use planning and relaxed review processes; encouraged local governments to apply for certain innovative planning tools; eliminated the state mandate for transportation, schools, and parks and recreation concurrency; and authorized the state land planning agency and other appropriate state and regional agencies to provide technical assistance to local governments.

Palm Beach County's Comprehensive Plan has been prepared to address the needs and interests of the County's residents and visitors. Areas addressed include, but are not limited to, future land use, transportation, housing, fire-rescue, health and human services and capital improvements.

The Capital Improvement Element (CIE) of the plan consolidates the levels of service established in the various other elements into a comprehensive financial framework which projects the costs of providing those services and the County's ability to finance them. The CIE also establishes criteria for prioritizing and locating capital improvements. Fiscal policies regarding revenue generation, debt financing, capital improvements and renewals and replacements are included. This element includes a five year projection of the total cost of operating the County government including capital improvements, debt payments and operations as well as the

revenues necessary to finance those activities.

The CIE is updated and revised annually to reflect the outcome of the budget development process that is based on Board of County Commissioner direction and County-wide planning. This annual planning process incorporates the current year operating and capital budgets and future projections into the CIE and the Five-Year Capital Budget. The updated Plan then becomes the initial guiding document in the subsequent year's countywide, comprehensive planning process.

The Goals, Objectives and Policies presented in the Plan reflect the directives of the citizenry and the County Commissioners. The following are some of the Goals (in no particular order) and what is being done in FY 2013 to accomplish them:

GOAL Accommodate the increased demand for emergency services in a comprehensive and organized fashion

The County has undergone significant changes in the concentration of its growth, namely into the western portions of the County. Much of this area is either unincorporated or contains municipalities who rely on County Fire-Rescue and Sheriff's Office services. The FY 2013 Sheriff's budget reflects the funding required to continue to provide quality service at an acceptable level.

The Fire Rescue Department continues to provide quality service. The County's service area encompasses 1,822 square miles, serving approximately 864,000 people. The County currently provides full service to 18 municipalities and dispatches for an additional 10 municipalities.

GOAL Utilize a capital improvements program to coordinate the timing and to prioritize the delivery of public facilities and other capital projects

The County has a policy of maintaining a five-year capital improvement plan to identify and fund projects required to maintain minimum acceptable levels of service. Capital project proposals are ranked as either essential, necessary, or desirable when submitted to the Budget Office during the budget development process. The projects are prioritized during meetings with the County's Management Team. Each of the major departments involved in the process; Facilities Development and Operations, Engineering, Parks and Recreation, etc.; maintain their own individual objectives and performance measures to assure the success of each project.

GOAL Redirect growth to where services and facilities can be provided in the most efficient manner and encourage the revitalization/redevelopment to meet the long term needs of the County

The Countywide goal of revitalization/redevelopment is most directly associated with the goals and objectives of the Office of Community Revitalization (OCR). The mission of the OCR is to strengthen and improve Palm Beach County (PBC) neighborhoods by engaging citizens' participation, enhancing governmental response to community needs and providing education, technical and financial assistance to help residents plan and implement sustainable neighborhood improvements. Working closely with other County departments, OCR will determine funding initiatives which will then be reviewed by County Administration and then presented to the Board of County Commissioners for approval.

GOAL Facilitate the provision of an adequate supply of safe, sanitary, and affordable housing to meet the needs of the County’s residents

Affordable housing in Palm Beach County is a significant budget issue. Due to the economic crisis, the number of households living in cost burdened, severely cost burdened, and overcrowded conditions have substantially increased. This particularly affects County residents at the very-low and low-income levels, although all income levels are being affected. The Department of Economic Sustainability (DES) has developed a five-year plan identifying needs and setting goals and objectives for the allocation of federal/state/county funds to support affordable housing. For FY 2013, DES will have available \$30 million in Federal, State, and local funds to serve the County’s affordable housing goal. The majority of DES’s performance measures track housing first mortgage financing, gap financing, foreclosure prevention (mortgage assistance), housing preservation, housing construction, and housing rehabilitation. DES has a commitment to special targeted populations to ensure expedited processing for returning veterans, elderly, and physical disable residents. In response to the housing slump and the foreclosure crisis, new federally-funded programs have been initiated by DES that will assist in stabilizing neighborhoods while providing affordable housing to low to middle income owners and renters. Two large County initiatives are the on-going Neighborhood Stabilization Program 2 and 3, through which the new construction of 225 affordable apartments is underway, the acquisition and rehabilitation of over 100 foreclosed housing units by non-profit partners, and the provision of first mortgage financing to over 100 homebuyers. The addition of the first mortgage loan program has generated over \$1 million in program income that allows DES to continue to have a sustainable revenue source to carry on its mission of affordable housing. The economic impact for homes purchased and rehabilitated and the jobs created has been significant.

GOAL Create a balanced and diversified economy

DES will continue its focus on economic sustainability in Palm Beach County. Significant resources have been secured to support expansion and revitalization of the economy in the Western Communities. Since DES was formed in January of this year the Department provides business, community redevelopment and housing initiatives resulting in a projected five year economic impact of more than \$1.7 billion.

New Initiatives:

1. DES submitted an application for a \$40 million New Market Tax Credit Allocation.
 - a. The program will offer below market, fixed rate loans for working capital and fixed assets.
 - b. Investors will receive tax credits equal to 39% of their investment paid out over seven years.

2. DES submitted an application to the EPA for a \$1 million Brownfields Revolving Loan Fund.
 - a. Loans issued under the program would be used countywide to assist businesses fund Brownfield site clean-up.
3. DES has been notified by HUD that Palm Beach County has been approved to receive another \$1.2 million in Section 108 Loan Program funds, adding to the \$30 million we currently administer.
 - a. Over the past two years, more than 900 new jobs have been created through the program.
4. The USDA has approved DES for Rural Development Loan Program funds.
 - a. The purpose of the program is to increase economic activity and employment in rural communities including the Glades (Belle Glade, Pahokee, and South Bay), parts of Wellington, and Royal Palm Beach.
 - b. These loans can be utilized by businesses for acquisition, construction, machinery and equipment, and working capital.
5. In the last General Election the Economic Development Ad Valorem Tax Exemption Program was approved by voters in the County.
 - a. The current program is set to expire in 2014; however, due to the projected election cycles, DES recommended and the BCC approved bringing a referendum before the voters this year in order to avoid a gap in the program. The new program, which will be enacted by adoption of an ordinance, will take effect September 1, 2014 for a term of ten years.
 - b. The program provides an additional resource to encourage a new business to locate in Palm Beach County.

Short Term Goals

In preparation for the FY 2013 Budget, the Board of Commissioners held a Budget Retreat and two Budget Workshops. The Board discussed and prioritized various areas of interest. In addition, each department has identified their objectives to meet the overall direction of the Board. Department objectives can be found under the Departmental Section. Although not exclusive, the following is a list of priorities for FY 2013.

- Jobs
- Water Quality
- Agricultural Protection
- Environmental Protection
- Public Safety
- Funding Road Repair
- Improve Public Trust
- Housing in the Glades
- Poverty
- Measure Program Effectiveness

Palm Beach County is committed to providing quality service to its residents at the lowest possible cost, in order to optimize taxpayer dollars. In developing the County's financial plan, or budget, attention is first given to assure the budget will be in balance, both on an overall basis and in each of the County's funds. Any potential imbalances are eliminated by the County Administrator before the Tentative Budget is presented to the Board of County Commissioners for consideration and adoption at Public Hearings.

Fiscal Year

Palm Beach County's Budget is based on a fiscal, rather than calendar year. The year begins on October 1st and ends on September 30th. Thus, FY 2013 is from October 1, 2012 through September 30, 2013.

Statutory Requirements

In the State of Florida, county budgets are governed by State Statutes. Chapter 129 of the Florida Statutes, entitled "County Annual Budget" specifically directs that (among other requirements) a budget be prepared annually and it must be balanced. It further provides for amendment of the budget in limited circumstances and prohibits expenditures in excess of budgeted amounts.

Funds Included

The County's budget is consolidated and presents the planned disposition of all available resources in all funds. The total budget is appropriated by the Board of County Commissioners as the adopted financial plan for the County for the ensuing fiscal year.

Basis of Budgeting

All funds are budgeted using the modified accrual basis of accounting, including proprietary funds. Fund budgets are prepared using the governmental model, which in essence, is as if all funds were special revenue funds. The only exception to this policy is the annual interest expense or proprietary funds which is budgeted on the accrual basis.

Budget Development Process

The FY 2013 budget was developed based on department and countywide strategies mandated by Administration. Departments did not make across the board cuts. Instead, County departments maintained the same service levels as last year while attempting not to increase expenses through the implementation of efficiencies and privatization efforts.

All Department requests were due March 26th, with Constitutional Officers' proposed budgets due May 1st or as specified by State Statute.

A Workshop was held with the Management Team in May. Workshops with the Board of County Commissioners were held on June 12th and July 10th and included input from the public. Commissioner retreats were held on March 21st and June 11th and discussed goals, objectives, and performance measures. Based on Board direction at these workshops and retreats, changes were made and a tentative budget was finalized.

Public Hearings were held on September 6th and 24th to receive final public comments on the Tentative Budget and to adopt a final FY 2013 budget. The Board of County Commissioners adopted a millage rate of 4.7815 mills for FY 2013, which is 0.3% above the rolled-back rate. The rolled-back rate is the millage which, exclusive of new construction, provides the same ad valorem tax revenue as was levied during the prior year. The Adopted budget became effective on October 1, 2012.

Amendments After Adoption

Florida Statutes specifically direct that, upon the final adoption of the budgets, the budgets shall regulate the expenditures of the County and the itemized estimates of expenditures shall have the effect of fixed appropriations and shall not be amended or altered or exceeded except as provided by the Statutes.

The Board of County Commissioners, at any time within a fiscal year, may amend a budget as follows:

- Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased with the approval of the Board provided the total appropriations of the fund are not changed.
- Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund for any lawful purpose. Expenditures can not be charged directly to the reserve for contingencies.
- The reserve for future construction and improvements may be appropriated by the Board for the purpose(s) for which the reserve was established.
- A receipt from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursement for damages, may, upon approval by the Board, be appropriated and expended for that purpose. Such receipts and appropriations shall be added to the budget of the proper fund.
- Increased receipts for enterprise or proprietary funds received for a particular purpose may, upon approval by the Board, be appropriated and expended for that purpose.

Florida Statutes provide for the delegation of authority to approve certain types of budget transfers. The Board of County Commissioners has established procedures by which the Director of the Office of Financial Management and Budget may authorize certain transfers which are intra-departmental in nature, such as appropriations from one line item to another within a department, transfers from designated capital reserves to establish budgets for projects previously approved, transfers between school impact fee reserves and appropriation units within the same fund, and transfers from reserves for donations for a specific purpose.

Departmental Performance

Annually, the Departments include a mission statement, program/service descriptions, highlights and accomplishments, the budget year's goals (objectives), and performance measures in the Budget Document. These functions help Administration and the County Commission evaluate the performance of each Department. The Office of Financial Management and Budget has helped to establish more effective performance measures and objectives.

The over-all objective is to verify Palm Beach County performance measures are:

- A positive tool in gauging organizational achievements;
- Increase the meaningfulness (value) to all;
- An important management tool to aid decision making;
- An accurate source of justification for resource requests; and
- A way to connect staff level activities to higher level organizational missions and objectives.

Jan-12	S	M	T	W	T	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
22	23	24	25	26	27	28	
29	30	31					
Feb-12	S	M	T	W	T	F	S
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
26	27	28	29				
Mar-12	S	M	T	W	T	F	S
					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
25	26	27	28	29	30	31	
Apr-12	S	M	T	W	T	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
29	30						
May-12	S	M	T	W	T	F	S
			1	2	3	4	5
	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
27	28	29	30	31			
Jun-12	S	M	T	W	T	F	S
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
24	25	26	27	28	29	30	
Jul-12	S	M	T	W	T	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
29	30	31					
Aug-12	S	M	T	W	T	F	S
				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
26	27	28	29	30	31		
Sep-12	S	M	T	W	T	F	S
						1	
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
23	24	25	26	27	28	29	
30							
Oct-12	S	M	T	W	T	F	S
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
28	29	30	31				
Nov-12	S	M	T	W	T	F	S
					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
25	26	27	28	29	30		
Dec-12	S	M	T	W	T	F	S
						1	
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
23	24	25	26	27	28	29	
30	31						

January - February

- Development of **Departmental** and **Non-Departmental** estimates for current year and budget requests for subsequent year
- 13 February - distribution of Budget Instructions Manual covering operating and capital budgets
- Budget Reporting and Analysis Support System (BRASS) training sessions (as needed)

March

- 1 BRASS system opens to departments for entry of estimates and budget requests
- 21 Board of County Commissioners (BCC) Budget Retreat
- 26 Submission of Departmental budget requests

April - May

- Calculations of tax requirements and gross budget and completion of overall budget review
- 1 May - Submission of Constitutional Officer's budget requests
- 8 May - Management Team Meeting

June

- 1 Property Appraiser - Estimate of assessed property value to the BCC (F.S. 200.065(7)) and submission of budget request to the State Department of Revenue (DOR) and the BCC (F.S. 195.087(1)(a))
- 11 BCC Budget Retreat
- 12 BCC Budget Workshop

July

- 1 Property Appraiser - Certification of taxable property values to the BCC (F.S. 193.023(1); 200.065(11))
- 10 BCC Budget Workshop - setting of tentative Millage rate
- 25 Notification to Property Appraiser of proposed Millage rate, roll back rate, and date, time, and place of 1st Public Hearing (form DR-420) (F.S. 200.065(2)(b))

August

- 1 Submission of Tax Collector's budget request to the State DOR and the BCC (F.S. 195.087(2))
- 14 Board meeting to approve requests of Tax Collector to order tax roll to be extended
- 15 Property Appraiser's budget with final budget amendment from DOR (F.S. 195.087(1)(a))
- Mailing of Notices of Proposed Property Taxes and First Public Hearing Date (i.e. TRIM@Notice) (F.S. 200.065(2)(b))

September

- 6 First Public Hearing (6:00pm) - Adopt proposed millage and amended tentative budget (F.S. 200.065(2)(c))
- 20 Publication of newspaper advertisements of Second Public Hearing and Budget Summary Statement (F.S. 129.03(3)(b); 200.065(2)(d) and (3(1))
- 24 Second Public Hearing (6:00pm) - Adopt final millage and budget (F.S. 200.065(2)(d))
- Post tentative budget to County's website (at least 2 days before hearing)
- Submission of approved millage levy resolution and budget to Property Appraiser, Tax Collector, and DOR (F.S. 200.065(4)) and Certification of Compliance submitted to DOR (F.S. 200.068 DR-487)

October - December

- 1 October - Beginning of new fiscal year
- 23 December - Submission of Budget Documents to GFOA Awards Program

Note: After the completion of Value Adjustment Board (VAB) Hearings, final taxable values will be certified (form DR-422) (F.S. 200.065(5))

This portion of the Budget Document provides the basic budget assumptions/directions that were approved by the County Administrator for the preparation of the FY 2013 budget and FY 2014-2017 forecast.

Factors Outside County Control

- The County's FY 2013 population estimate is 1,349,800, a 2.2% increase from the previous year.
- Economic indicators, such as continued high unemployment, compared to State and National levels, and stagnant property values, continue to impact the County.
- Rates for interest income are estimated at 2.20% for FY 2013.

Factors Within County Control

Financial

- Budgeted contingency amounts were analyzed on an individual basis.
- Budgeted cash reserve levels are adequate to provide for cash flow requirements.
- Savings from reduced programs and all revenues are projected through FY 2017.
- Bond issues are preceded by a fiscal impact analysis including potential funding sources.

Administration

- The FY 2013 Budget submission incorporated
 - a) A budget approach which matches spending levels to services performed;
 - b) No cost of living adjustment, except those in special bargaining units;
 - c) Maximizing resources to reduce the impact on existing service levels.
- Vacant positions were identified and prioritized as to need and 43 were deleted. Detailed analysis and justification was submitted for approval of remaining vacancies before filling them. If a new facility is scheduled to open, new positions were budgeted only for the period the new facility will be operational.
- Budget requests should be adequate to assure safety standards are met.
- Budget requests should be adequate to maintain service levels status quo.
- Contracting services when considered as a cost effective alternative, especially for new facilities.

Equipment Purchases

- Budget requests for additional equipment were accompanied by a utilization assessment, comparative buy vs. rent or lease/purchase cost analysis, and a cost analysis of associated maintenance and personnel requirements.
- Equipment replaced due to age, mileage, or condition will be disposed of as trade-in or at auction. The level of equipment inventory should; therefore, not increase. In fact, it may decrease due to more effective equipment.

General

- New facilities, becoming operational in FY 2013, impact the budget for operations and maintenance.
- Budgeted construction management costs were shown as a component of the related project cost.
- Capital Improvement Program budget requests required identification of associated operations and maintenance costs.
- Five-year projections were developed for all County expenditures and revenues in order to facilitate the update of the Palm Beach County Comprehensive Plan.
- Departments submitted the narrative budget with updated objectives and performance measures.

Payroll Related Assumptions and Employee Recognition

- An *attrition rate* of 1% was applied to all units of six or more employees. Allowances were made for departments with only one cost center (unit) having minimal turnover rates. The attrition rate was calculated by BRASS/SBFS.
- The amount of wages subject to *Social Security* tax is \$110,100 for calendar year 2012 and \$113,700 for 2013. Tax rates for *Social Security and Medicare* continue at 6.2% and 1.45%, respectively.
- *Life and health insurance* rates are \$11,604 per employee, but are subject to adjustment by Risk Management.
- *Retirement rates* used for preliminary budget estimations are listed below:

Regular	5.56%
High risk	15.97%
Senior management	9.03%
Elected official	15.80%
DROP	6.99%

These are blended Florida Retirement System (FRS) rates which combine the current rates with the July 1, 2013 proposed rates.

Budgetary Issues

- Maximize efficiency to minimize annual increases in operating costs
- Expansion into Western Community
 - Sheriffs Office
 - Fire Rescue
 - Water Utilities/Glades Utility Authority (GUA)
- Maximize available resources to increase Community Revitalization efforts
- Public Safety, including Sheriff operations and funding for programs/services to combat gang violence, pill mills, and crimes against the elderly and children
- Funding for the Office of Inspector General
- Funding for the new Homeless Resource Center

Trends

- Increase in construction industry
- Slight increase in residential and commercial property values
- Increased cost for Public Safety (Police Services, Jails, Fire Rescue & Emergency Management)
- Aging work force
- Geographic centralization of county departments to reduce overhead and administration costs
- Continued high unemployment rate, compared to state and national levels, due to the economy's slow recovery; however, the County rate has decreased from 11.1% in 2011 to 9.2% in 2012

Resource Choices

- Maintenance of adequate reserves while reducing ad valorem revenue
- Consideration of alternate gas tax uses to support reduction in ad valorem tax
- Implementation of efficiencies and privatization efforts
- Reduction to various capital projects, including resurfacing and beautification, to decrease ad valorem funding

Each department's FY 2013 budget/emerging issues can be found within the Department Section on pages 113-338

Palm Beach County, like every large organization, from time to time finds it necessary to alter its organizational structure in order to more effectively manage and monitor existing programs or to add new programs. In order to gain a clearer understanding of the FY 2013 Operating Budget, the reader should be aware of organizational changes since adoption of the FY 2012 budget. The following organizational changes are incorporated into the FY 2013 Budget Document. Also included in this section is information relating to changes in the location of various Operating Budgets within the budget document.

COMMUNITY SERVICES

The County's first homeless resource center, the Senator Philip D. Lewis Center, opened on July 2, 2012. The BCC formally adopted the Ten-Year Plan to End Homelessness in Palm Beach County, in September 2008. Development of a Homeless Resource Center (HRC) is one of the Action Steps of the Plan. The HRC will serve as a hub for homeless service providers, access to health care and mental health and substance abuse treatment assessments as well as provide interim housing, employment counseling, training and placement and rapid re-housing. The opening of the center also expanded the services of the Homeless Outreach Teams to seven days a week.

INFORMATION SYSTEMS SERVICES

The FY 2013 budget includes a consolidation of information technology (IT) positions from six (6) General Government departments to the Information Systems Services (ISS) Department. This reorganization resulted in the transfer of 35 positions (6 Engineering, 2 Environmental Resource Management, 4 Facilities Development, 1 Fleet Management, 4 Parks & Recreation, 12 Planning, Zoning & Building, and 6 Public Safety) along with the corresponding budgets. The County Administrator directed this reorganization with the objectives of strengthening the IT function through combining the talents and skills of technical staff, eliminating internal duplication, improving services through campus coverage, and reducing costs through consolidation of computer rooms and server hardware. Annual costs savings are estimated to exceed \$631,000 due to the elimination of some positions and consolidation of facilities. Additional cost savings are projected in the future as the workforce shrinks due to normal turnover and reduction in equipment maintenance costs. The reorganization plan will be fully optimized over the next 3 to 4 years with an estimated savings of \$1.6 million annually.

DEPARTMENT OF ECONOMIC SUSTAINABILITY

The Department of Housing and Community Development and the Office of Economic Development were merged. Out of this merger came the Department of Economic Sustainability. This new department will more effectively advance community sustainability by increasing economic competitiveness and improving the elements that create a high quality of life for Palm Beach County's residents.

FLEET MANAGEMENT

Fleet Management outsourced the parts room operation, resulting in a net savings of approximately \$450,000 for FY 2013. There will be a one-time capital payment to the General Government of \$500,000 for parts inventory, and expected annual savings for this outsourcing arrangement will be approximately \$528,438. This arrangement will have a minimal service impact, as some of the cost savings are related to a reduction of bids and the number of different contracts, as well as inventory obsolescence. Three filled positions were eliminated, however, all three of the eliminated employees were able to find positions in other County departments or hired by the vendor.

WATER UTILITIES DEPARTMENT

All four parties of the 2009 Interlocal Agreement establishing the Glades Utility Authority (GUA) have passed resolutions authorizing the absorption of the GUA into Palm Beach County Water Utilities (PBCWUD) effective April 1, 2013. This action will cause the 71 PBCWUD employees currently operating the GUA to be retained, the 12,000 customers of the GUA will be transferred to PBCWUD, \$5 million per year for the next 5 years will be spent on improving the GUA infrastructure and \$24.5 million in outstanding debt will be assumed by PBCWUD, as well as all other assets and liabilities of the GUA.

FY 2012 Adopted to FY 2013 Adopted Budget

What is the Budget?

The **budget** is a plan for the accomplishment of goals and objectives within programs identified as being necessary to the purpose of Palm Beach County government. Included in the format are the estimates of the appropriations of the resources required, the tax and non-tax revenues available to support implementation and the number of positions estimated to fulfill the level of service represented by workload measures. In practice, the "budget" may be the plan presented to the appropriating body for adoption, labeled adopted, or the adopted budget, which is the legal authorization to expend County funds during the fiscal year. The budget may be amended during the fiscal year by the governing body in accordance with procedures specified by law and/or administrative order.

Total Budget

The **Total Budget** includes budget transfers from one fund to another and payments from one County department to another for services received.

Net Budget

The **Net Budget** subtracts Internal Service Charges, transfers of money from one fund to another (Interfund Transfers), and payments from one department to another for services rendered, from the total Gross Budget. These reductions from the total Gross Budget are considered double-counted because they do not represent money coming into the County budget as revenue or leaving the County budget as expense. Interfund transfers are necessary to reflect movement of revenues within the legal budget from the fund where received to the fund where the expenditure is to be recorded.

	<u>FY 2012 Adopted Budget</u>	<u>FY 2012 Modified Budget</u>	<u>FY 2013 Adopted Budget</u>
Total Budget	\$3,925,196,649	\$4,243,299,992	\$3,884,250,421
Less: Internal Service Charges	(\$124,253,018)	(\$124,253,018)	(\$130,280,896)
Interfund Transfers	(\$462,572,105)	(\$681,385,799)	(\$482,681,602)
Interdepartmental Charges	(\$26,748,504)	(\$26,748,504)	(\$24,919,314)
Net Budget	<u>\$3,311,623,022</u>	<u>\$3,410,912,671</u>	<u>\$3,246,368,609</u>
Budgeted Reserves	\$772,705,301	\$824,486,339	\$816,401,200
Budgeted Expenditures	\$2,538,917,721	\$2,586,426,332	\$2,429,967,409
Net Budget	<u>\$3,311,623,022</u>	<u>\$3,410,912,671</u>	<u>\$3,246,368,609</u>

Internal Service Charges for FY 2012 adjusted to exclude ISS and Graphics, which are now in the general fund. Interdepartmental charges for FY 2012 adjusted to include Engineering's interdepartmental charges for services.

CHANGES IN PROPERTY (AD VALOREM) TAXES

Palm Beach County, FL

	FY 2012 Budget		FY 2013 Budget		Increase (Decrease) Amount	Percent
	Millage	Amount	Millage	Amount		
General Fund	4.7815	\$595,388,733	4.7815	\$599,618,457	\$4,229,724	0.71%
Voted Debt Service	0.2110	26,297,016	0.2087	\$26,190,364	(\$106,652)	-0.41%
Sub-Total Countywide	4.9925	\$621,685,749	4.9902	\$625,808,821	\$4,123,072	0.66%
<u>Dependent Districts</u>						
County Library	0.6081	\$41,029,412	0.6066	\$41,335,334	305,922	0.75%
Fire-Rescue Countywide MSTU	3.4581	175,610,575	3.4581	177,006,499	1,395,924	0.79%
Jupiter Fire MSTU	2.1600	15,441,653	2.1393	15,466,702	25,049	0.16%
Sub-Total Dependent Districts		\$232,081,640		\$233,808,535	\$1,726,895	0.74%
Total Property Taxes		\$853,767,389		\$859,617,356	\$5,849,967	0.69%
Use of Property Taxes						
		FY 2012 Budget		FY 2013 Budget	Increase (Decrease) Amount	Percent
County Commission - Countywide		\$207,431,936		\$202,750,904	(\$4,681,032)	-2.26%
County Commission - Voted Debt Service		26,297,016		26,190,364	(106,652)	-0.41%
County Library		41,029,412		41,335,334	305,922	0.75%
Fire - Rescue		191,052,228		192,473,201	1,420,973	0.74%
Sheriff		341,348,191		350,059,805	8,711,614	2.55%
Property Appraiser		16,277,210		16,750,000	472,790	2.90%
Judicial System		3,421,917		3,121,667	(300,250)	-8.77%
Clerk & Comptroller		11,570,761		11,460,081	(110,680)	-0.96%
Supervisor of Elections		12,012,340		10,110,000	(1,902,340)	-15.84%
Tax Collector		3,326,378		5,366,000	2,039,622	61.32%
Total		\$853,767,389		\$859,617,356		

PERCENT INCREASE (DECREASE) IN MILLAGE OVER ROLLED-BACK RATE ⁽¹⁾

	FY 2013 Rolled-Back Rate		FY 2013 Adopted Taxes		Adopted Increase or Decrease		
	Millage	Taxes	Millage	Taxes	Millage	Taxes	% Increase Or % (Decrease) From Rolled-Back Rate
Countywide ⁽²⁾	4.7682	\$597,950,586	4.7815	\$599,618,457	0.0133	\$1,667,871	0.28 %
County Library District ⁽³⁾	0.5476	37,314,918	0.5491	\$37,417,132	0.0015	102,214	0.27 %
Fire-Rescue MSTU	3.4634	177,277,785	3.4581	177,006,499	(0.0053)	(271,286)	(0.15) %
Jupiter Fire-Rescue MSTU	2.1580	15,601,900	2.1393	15,466,702	(0.0187)	(135,198)	(0.87) %
Aggregate Millage Rate ⁽⁴⁾	6.6610		6.6147		(0.0463)		<u>(0.70) %</u>
Total Taxes		<u>\$828,145,189</u>		<u>\$829,508,790</u>		<u>\$1,363,601</u>	

(1) Rolled-Back Rate is the millage rate which, exclusive of new construction, will provide the same ad valorem tax revenue as was levied during the prior year.

(2) Exclusive of voted debt millage of 0.2087 mills Countywide down from 0.2110 mills in FY 2012.

(3) Exclusive of voted debt millage of 0.0575 mills County Library up from 0.0590 mills in FY 2012.

(4) Aggregate Millage Rate is the sum of all ad valorem taxes levied by the governing body of a county for countywide purposes, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. The aggregate millage rate is not the sum of the individual millage rates levied for countywide and dependent districts.

The financial accountability of Palm Beach County is measured on a "fund" basis in accordance with generally accepted accounting principles (GAAP). A "fund" is a separate fiscal and budgetary entity. Revenues and expenditures are legally recorded in the following groupings of funds, each of which must be in balance and may not show a deficit per Florida statutory requirements.

Governmental Funds**General Fund (0001)**

This fund is used to account for financial transactions which are applicable to the general financial requirements of the County, except those required to be accounted for in other funds. Some of the countywide operations included in the General Fund are: Parks and Recreation, Engineering, Facilities Development and Operations, Public Safety, and Sheriff. Countywide Administration, County Attorney, Financial Management and Budget, Human Resources, and Purchasing are also included in the fund.

Special Revenue Funds (1000-1999)

These funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The restricted or committed proceeds or specific revenue sources should be expected to continue to comprise a substantial portion of the inflows reported in the fund. The County uses a minimum of 50% as its definition of substantial. Some of the funds in this grouping are County Transportation Trust, Fire Rescue, Municipal Services Taxing District, County Library, and Tourist Development.

Debt Service Funds (2000-2999)

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for debt service.

Capital Projects Funds (3000-3999)

These funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facility and other capital assets. Capital project funds exclude those types of capital related outflows financed by proprietary funds.

Proprietary Funds**Enterprise Funds (4000-4999)**

These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. Airports and Water Utilities are considered Enterprise funds.

Internal Service Funds (5000-5999)

These funds are used to account for the goods and services which are provided by departments for the benefit of other County departments on a cost reimbursement basis.

Notes:

1. A complete list of all County funds can be found on page 98-106.
2. A description of the County's "Major Funds" can be found on page 84-87.

Current Property Taxes

Property taxes are computed as a percentage of the taxable value of real property and personal property. Each year Countywide and Dependent Taxing Districts millage rates are established. A "mill" is one tenth of a penny, or \$1.00 of ad valorem tax for each \$1,000 of certified taxable value.

A property owner with property assessed at \$150,000 and a homestead exemption of \$50,000 will pay the Countywide millage on \$100,000 of taxable value, calculated by the following formula:

$$\begin{aligned} & (\text{Assessed Value Homestead Exemption}) \text{ divided by } 1,000 \times \text{Millage Rate} = \text{Property Tax} \\ & (\$150,000 - 50,000) / 1,000 \times 4.9902 = \$499.02 \end{aligned}$$

Note the above example is calculated on the Countywide rate only and does not take into account the Dependent Taxing Districts.

Licenses, Permits, and Other Taxes

Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user-type taxes, franchise fees, utility service taxes, and delinquent ad valorem taxes.

Intergovernmental Revenues

This group of accounts includes all revenues received from federal, state, and other local governmental sources in the form of grants, shared revenues and payments-in-lieu-of-taxes.

Charges for Services

This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

Interest Earnings & Other Misc.

These include interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials, and contributions from private sources. Miscellaneous revenues consist of sources not otherwise provided for in the preceding categories.

Interfund Transfers

These are amounts received by the County which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers and inter-fund reimbursements (except the receipts of an internal service fund).

Debt Proceeds

Debt Proceeds includes revenues received from bonds, loans, and certain lease-purchase agreements.

Balances Brought Forward

This category includes fund balances carried over from the previous year.

BUDGET SUMMARY

	General Fund (0001)	Special Revenue Funds (1000-1999)
Estimated Revenues:		
Current Property Taxes	\$599,618,457	\$229,890,333
Licenses, Permits, & Other Taxes	95,228,477	82,903,156
Intergovernmental Revenues	98,117,143	178,408,649
Charges For Services	93,006,523	61,556,562
Interest Earnings & Other Misc.	(16,484,015)	2,054,056
Interfund Transfers	4,588,174	82,128,413
Total Revenue	\$874,074,759	\$636,941,169
Debt Proceeds	0	13,037,914
Total Revenue & Other Financing Sources	\$874,074,759	\$649,979,083
Balances Brought Forward	163,806,002	224,397,815
Total Estimated Revenues, Sources and Balances	\$1,037,880,761	\$874,376,898

Note: Changes in Fund Balance can be found on page 88 through 97; Budget Comparison by Fund can be found on pages 98 through 106

Debt Service Funds (2000-2999)	Capital Projects Funds (3000-3999)	Enterprise Funds (4000-4999)	Internal Service Funds (5000-5999)	Total
\$30,108,566	\$0	\$0	\$0	\$859,617,356
0	35,638,793	1,630,000	0	215,400,426
0	45,473,728	69,322,081	0	391,321,601
0	1,825,000	243,119,400	130,281,396	529,788,881
(738,769)	23,627,162	18,156,510	4,138,818	30,753,762
106,509,799	15,636,240	273,818,976	0	482,681,602
\$135,879,596	\$122,200,923	\$606,046,967	\$134,420,214	\$2,509,563,628
0	0	0	0	13,037,914
\$135,879,596	\$122,200,923	\$606,046,967	\$134,420,214	2,522,601,542
26,669,322	643,881,909	276,137,499	26,756,332	1,361,648,879
\$162,548,918	\$766,082,832	\$882,184,466	\$161,176,546	\$3,884,250,421

General Government

General government is a major class of services provided by the legislative, judicial, and administrative branches of County government as a whole. This classification encompasses the Board of County Commissioners, Administration (including central service staff departments), Auditing, Property Appraisal, Tax Collection, Finance, Legal, Planning, Judicial, Supervisor of Elections, and various other general government services.

Public Safety

Public safety is a major category of services provided by the County for the security of persons and property. This category includes law enforcement, fire control, detention and/or correction, protective inspections, emergency and disaster relief services, ambulance and rescue services, investigative autopsies, consumer affairs, and all other costs primarily related to public safety.

Physical Environment

This category consists of the cost of services provided by the County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Services include water and sewage, mosquito and aquatic plant control, sand transfer and beach restoration, soil conservation and agriculture, and all other services related to the physical environment.

Transportation

Transportation includes the costs of services provided by the County for the safe and adequate flow of vehicles, travelers, and pedestrians. This category includes the Engineering County Transportation Trust Fund, Palm Tran, Department of Airports, and various funds associated with the construction and maintenance of roads within the County Road Program.

Economic Environment

This category consists of the cost of providing services which develop and improve the economic condition of the community and its citizens. Services included are industry development, veterans services, housing and community development, and all other costs primarily related to the economic environment.

Human Services

This category consists of the cost of providing services for the care, treatment, and control of human illness, injury or handicap, and for the welfare of the community as a whole and its individuals. Expenditures classified under this function include hospital services, health care, animal regulation, homes for the infirm, mental health, welfare, retardation and other human services.

Culture and Recreation

This category includes the cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors. This category includes libraries, parks and related programs, cultural services, special events, and special recreational facilities.

Interfund Transfers

Interfund transfers are movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."

Reserves

Reserves are a specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.

Internal Services

Internal Services are those expenses incurred exclusively by internal service funds in providing goods and services to user departments and agencies. This category includes fleet management, employee health insurance, casualty self insurance, and workers' compensation.

Non-Departmental

Non-Departmental expenditures are costs of government services which are not directly attributable to a specific County program or operation. Examples of non-departmental expenditures include debt service obligations and contributions to Human Service organizations.

BUDGET SUMMARY

	General Fund (0001)	Special Revenue Funds (1000-1999)
Expenditures, Uses & Reserves:		
General Governmental Services	\$124,854,920	\$8,480,298
Public Safety	505,808,119	299,962,715
Physical Environment	11,801,299	21,956,719
Transportation	4,235,000	159,594,149
Economic Environment	22,969,965	97,727,881
Human Services	52,245,047	52,347,125
Culture and Recreation	54,601,720	50,456,768
Interfund Transfers	157,719,610	43,472,044
Reserves	82,000,000	149,056,456
Internal Services	0	0
Non-Departmental	21,645,081	(8,677,257)
Total Expenditures	\$1,037,880,761	\$874,376,898

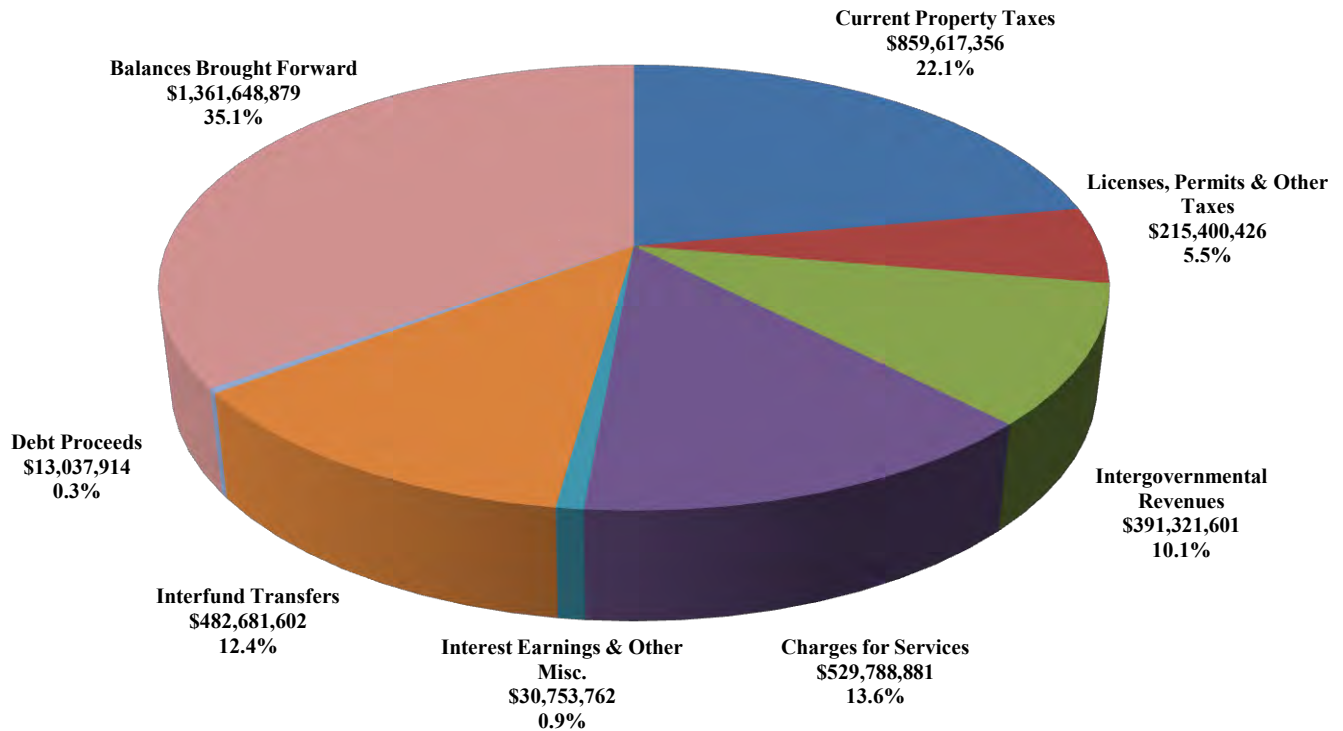
Note: Changes in Fund Balance can be found on page 88 through 97; Budget Comparison by Fund can be found on pages 98 through 106

Debt Service Funds (2000-2999)	Capital Projects Funds (3000-3999)	Enterprise Funds (4000-4999)	Internal Service Funds (5000-5999)	Total
\$0	\$85,700,977	\$0	\$198,703	\$219,234,898
0	23,846,711	0	0	829,617,545
0	45,667,673	258,135,759	0	337,561,450
0	140,971,336	190,344,505	0	495,144,990
0	7,972,037	0	0	128,669,883
0	256,936	0	0	104,849,108
0	47,130,627	0	0	152,189,115
471,700	6,664,251	273,746,386	607,611	482,681,602
24,602,031	401,333,753	128,823,443	30,585,517	816,401,200
0	0	0	129,983,418	129,983,418
137,475,187	6,538,531	31,134,373	(198,703)	187,917,212
\$162,548,918	\$766,082,832	\$882,184,466	\$161,176,546	\$3,884,250,421

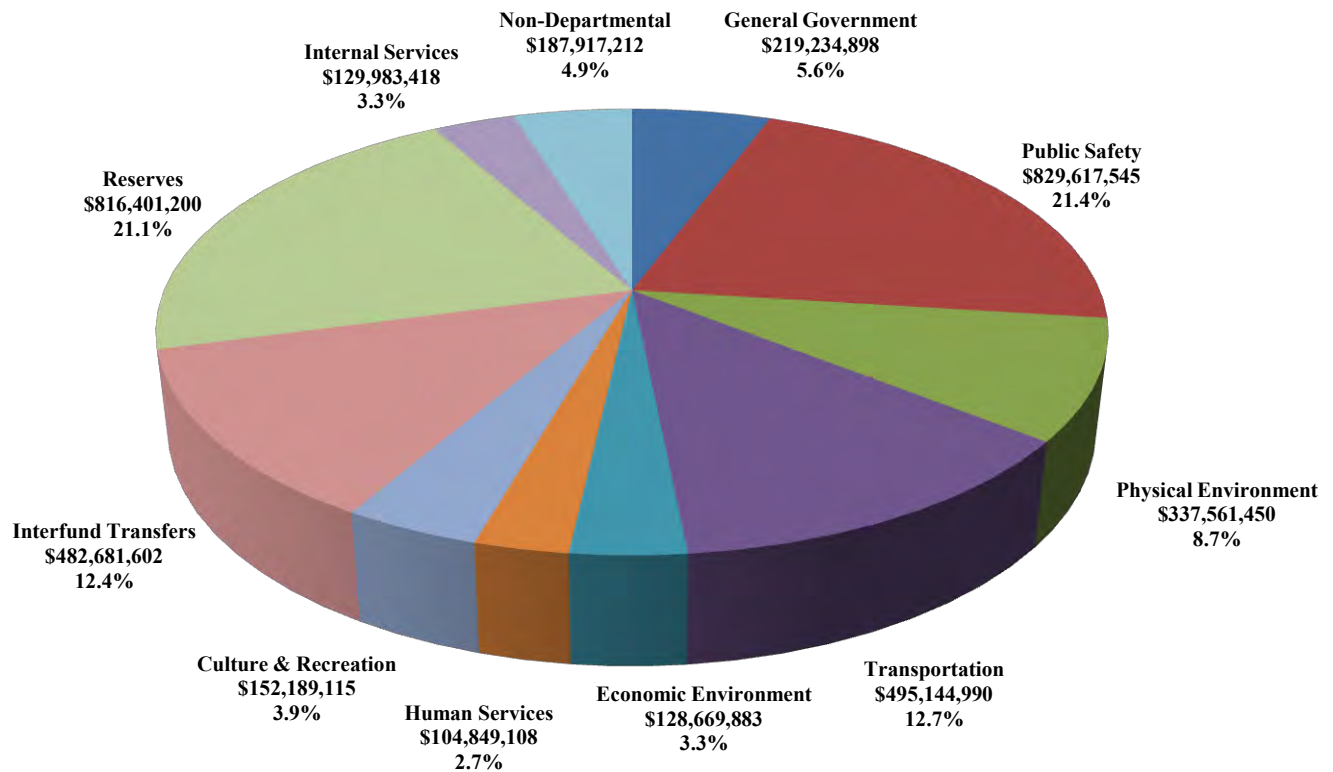
BUDGET SUMMARY

\$3,884,250,421

Revenues by Type



Expenditures by Activity Type



FISCAL YEAR 2009-2013

<u>Revenue Source</u>	<u>Actual FY2009</u>	<u>Actual FY2010</u>	<u>Actual FY2011</u>	<u>Estimated FY2012</u>	<u>Budget FY2013</u>
Current Property Taxes	\$ 850,038,301	\$ 849,830,375	\$ 833,742,236	\$ 818,131,819	\$ 859,617,356
Licenses, Permits & Other Taxes	201,240,394	207,693,473	201,871,051	214,176,599	215,400,426
Intergovernmental Revenues	233,089,376	263,320,630	264,930,236	316,182,284	391,321,601
Charges for Services	476,309,661	482,993,021	488,133,804	493,166,178	529,788,881
Interest Earnings & Other Miscellaneous	218,633,081	99,467,129	116,416,708	120,915,422	30,753,762
Interfund Transfers	575,431,862	473,067,528	442,165,546	436,301,696	482,681,602
Debt Proceeds	113,544,382	34,017,095	144,480,270	24,880,549	13,037,914
Balances Brought Forward	1,648,546,338	1,642,230,245	1,458,563,327	1,394,441,614	1,361,648,879
Total	\$ 4,316,833,395	\$ 4,052,619,496	\$ 3,950,303,178	\$ 3,818,196,161	\$ 3,884,250,421
Uses of Funds					
General Government	\$ 246,871,045	\$ 261,564,340	\$ 224,409,946	\$ 162,405,065	\$ 219,234,898
Public Safety	771,807,705	792,415,451	77,283,753	785,484,661	829,617,545
Physical Environment	160,231,371	188,802,702	156,867,341	167,521,408	337,561,450
Transportation	295,498,353	263,014,751	259,592,325	238,640,266	495,144,990
Economic Environment	101,369,915	87,181,714	87,616,290	135,711,825	128,669,883
Human Services	101,591,406	104,196,896	102,569,043	101,185,690	104,849,108
Culture/ Recreation	140,154,080	137,791,651	127,521,300	110,959,568	152,189,115
Interfund Transfers	642,852,987	525,338,151	563,888,224	462,572,105	482,681,602
Reserves	0	0	0	0	816,401,200
Internal Services	151,870,092	131,998,838	114,148,664	118,315,535	129,983,418
Non-Departmental	96,296,848	137,857,488	832,766,620	173,697,798	187,917,212
Total	\$ 2,708,543,802	\$ 2,630,161,982	\$ 2,546,663,506	\$ 2,456,493,921	\$ 3,884,250,421

(Per Florida Statute 129.01(2)(b))

<u>Budgeted Revenues</u>	Total	Countywide	Non-Countywide
Current Property Taxes	\$ 859,617,356	\$ 625,808,821	\$ 233,808,535
Licenses, Permits & Other Taxes	215,400,426	203,653,457	11,746,969
Intergovernmental Revenues	391,321,601	389,965,722	1,355,879
Charges for Services	529,788,881	496,949,166	32,839,715
Interest Earnings & Other Misc.	100,317,119	93,714,627	6,602,492
Interfund Transfers	482,681,602	457,517,262	25,164,340
Debt Proceeds	13,037,914	13,037,914	-
Statutory Reserves	(69,563,357)	(55,560,919)	(14,002,438)
Balances Brought Forward	1,361,648,879	1,166,843,149	194,805,730
Total Revenues	\$ 3,884,250,421	\$ 3,391,929,199	\$ 492,321,222

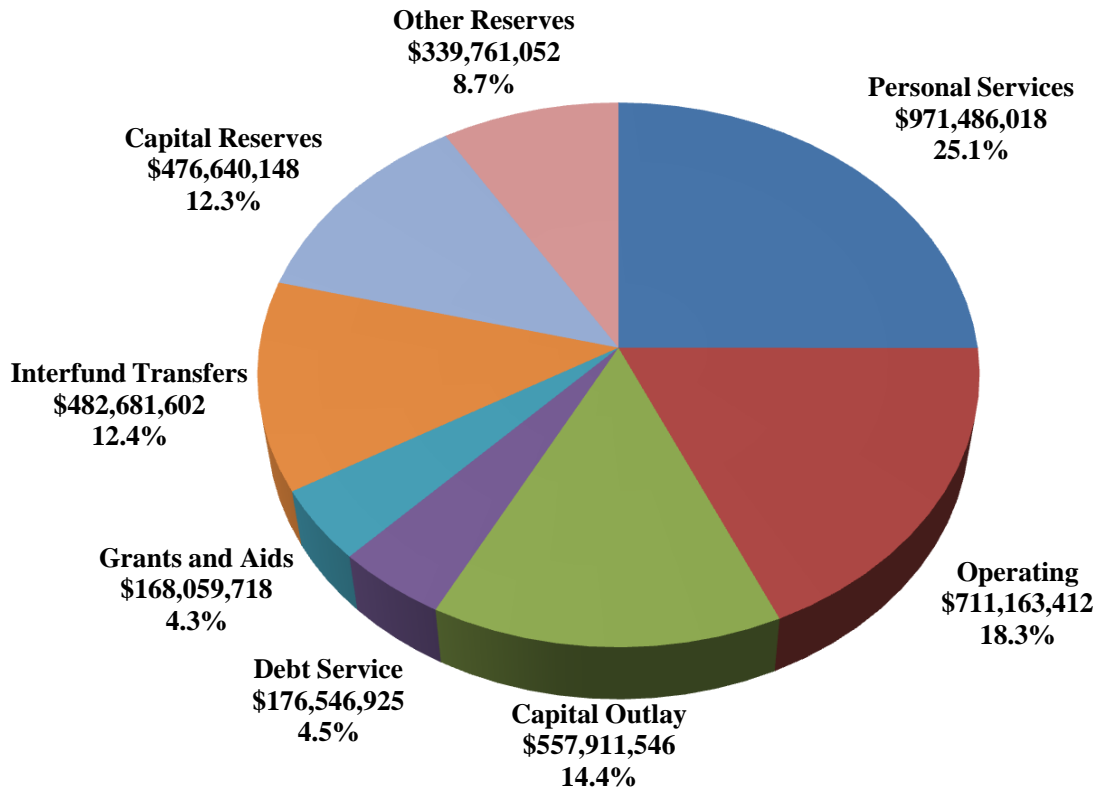
<u>Budgeted Expenditures</u>	Total	Countywide	Non-Countywide
General Government	\$ 219,234,898	\$ 219,234,898	\$ -
Public Safety	829,617,545	527,444,446	302,173,099
Physical Environment	337,561,450	337,561,450	-
Transportation	495,144,990	493,884,752	1,260,238
Economic Environment	128,669,883	128,210,382	459,501
Human Services	104,849,108	104,849,108	-
Culture & Recreation	152,189,115	92,976,751	59,212,364
Interfund Transfers	482,681,602	465,867,271	16,814,331
Reserves	816,401,200	707,891,718	108,509,482
Internal Services	129,983,418	129,983,418	-
Non-Departmental	187,917,212	184,025,005	3,892,207
Total Expenditures	\$ 3,884,250,421	\$ 3,391,929,199	\$ 492,321,222

SUMMARY OF REVENUES BY SOURCE

Palm Beach County, FL

	FY 2011	FY 2012	FY 2013	%
	Actual	Estimate	Budget	Change
Property Taxes - Current	\$ 833,742,236	\$ 818,131,819	\$ 859,617,356	5.1%
Licenses, Permits and Other Taxes				
Franchise Fees	\$ 33,262,458	\$ 32,000,000	\$ 32,300,000	0.9%
Utility Service Tax	33,947,339	32,940,000	33,240,000	0.9%
Local Option Gas Taxes	44,602,091	45,372,000	46,280,000	2.0%
Tourist Development Tax	25,480,495	29,109,223	28,606,951	-1.7%
Communication Service Taxes	24,125,967	23,900,000	24,100,000	0.8%
Developer Contributions& Impact Fees	15,246,452	28,904,485	27,668,116	-4.3%
Building Permits	10,995,164	10,250,000	10,500,000	2.4%
Other Licenses, Permits and Taxes	14,211,084	11,700,891	12,705,359	8.6%
Licenses, Permits and Other Taxes	\$ 201,871,051	\$ 214,176,599	\$ 215,400,426	0.6%
Intergovernmental Revenue				
State Shared Revenues	\$ 22,779,584	\$ 23,900,000	\$ 24,300,000	1.7%
State Grants	28,016,692	33,852,135	86,949,878	156.9%
One-Half Cent Sales Tax	66,826,717	69,400,000	70,800,000	2.0%
Other Local Government Revenue	3,796,417	1,168,462	5,859,388	401.5%
Federal Grants	121,741,593	165,939,865	181,102,895	9.1%
Constitutional Gas Tax	15,698,152	16,134,000	16,458,000	2.0%
Other Intergovernmental Revenue	6,071,081	5,787,822	5,851,440	1.1%
Intergovernmental Revenue	\$ 264,930,236	\$ 316,182,284	\$ 391,321,601	23.8%
Charges for Services				
Water and Wastewater	\$ 145,570,590	\$ 157,079,500	\$ 165,214,000	5.2%
Airport	77,950,190	78,405,400	77,905,400	-0.6%
Sheriff	61,633,529	60,180,616	58,408,073	-2.9%
Fire Rescue	26,551,947	26,858,029	27,231,898	1.4%
Parks and Recreation	14,713,461	15,076,125	16,000,636	6.1%
Palm Tran	10,984,660	11,230,152	11,471,311	2.1%
Interdepartmental	134,809,236	127,138,438	155,200,210	22.1%
Other Charges for Services	15,930,468	17,207,918	18,357,353	6.7%
Charges for Services	\$ 488,144,081	\$ 493,176,178	\$ 529,788,881	7.4%
Miscellaneous	\$ 61,967,426	\$ 76,127,606	\$ 65,436,222	-14.0%
Interest	54,439,005	44,777,816	34,880,897	-22.1%
Debt Proceeds	144,480,270	24,880,549	13,037,914	-47.6%
Statutory Reserves	-	-	(69,563,357)	0.0%
Balance Brought Forward	1,453,034,270	1,394,441,614	1,361,648,879	-2.4%
Interfund Transfers	442,165,546	436,301,696	482,681,602	10.6%
Total	\$ 3,944,774,121	\$ 3,818,196,161	\$ 3,884,250,421	1.7%

Total of All Funds \$3,884,250,421



The above graph reflects how funds for the total County budget are allocated.

Personal Services - includes expense for salaries, wages, and related employee benefits provided for all persons employed by the County whether on full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, life and health insurance, workers' compensation, unemployment compensation insurance, and any other similar direct employee benefits.

Operating - includes expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays. Examples include professional services, accounting and auditing, other contractual services, travel and per diem, communications, utilities, rentals and leases, repair and maintenance, promotional activities, office supplies, operating supplies, road material and supplies, books, publications, subscriptions, memberships, and other current charges not otherwise classified.

Capital Outlay - used for the acquisition of or addition to fixed assets. This includes land, buildings, improvements other than buildings, machinery and equipment, and construction in progress.

Debt Service - Expenditures that include debt for all funds, including principal, interest, and other debt service costs, but do not include reserves for debt (\$37,668,154) which are part of Other Reserves.

Grants & Aids - includes all grants, subsidies, and contributions to other governmental agencies and private organizations excluding transfers to agencies within the same governmental entity.

Interfund Transfers - Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

Capital Reserves - A specified amount of funds set aside for the purpose of meeting future expenses for Capital Projects.

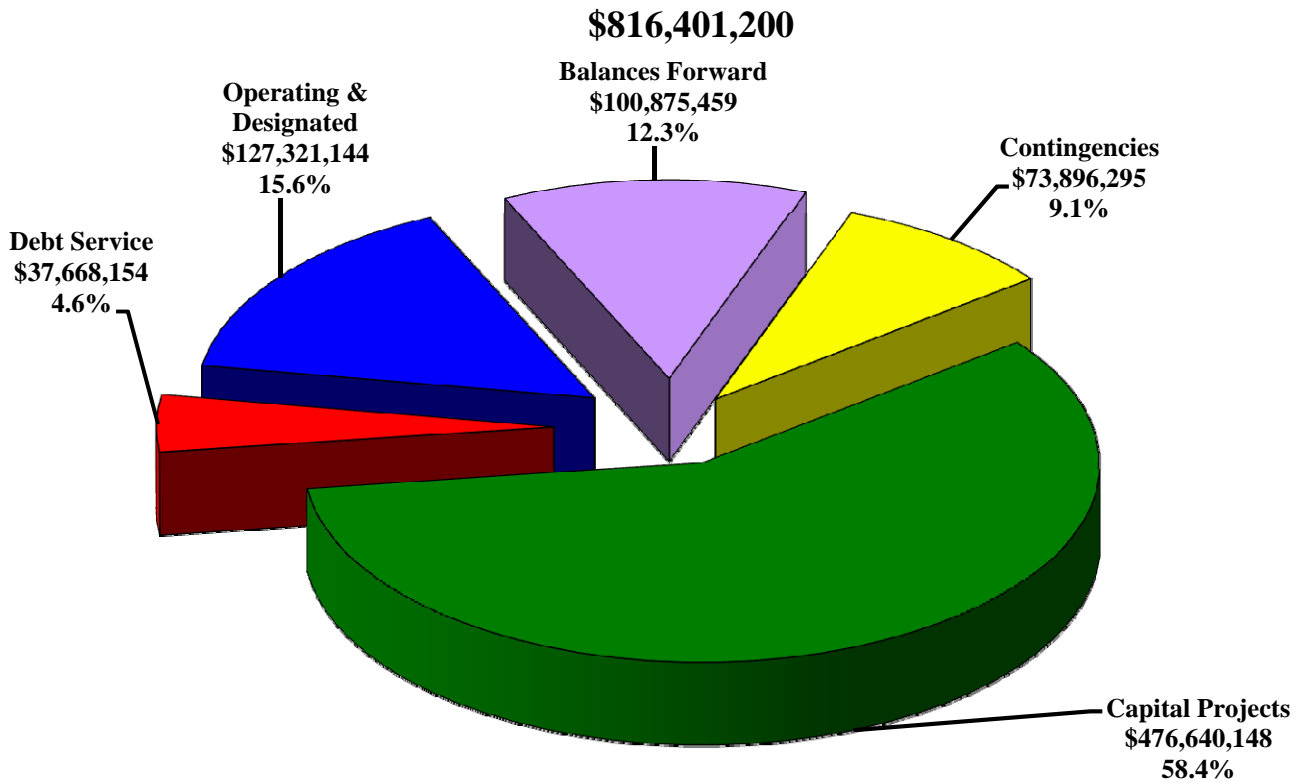
Other Reserves - Reserves for cash carry forward, contingencies, specific operations, and debt service.

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
	Actual	Actual	Actual	Estimate	Budget
Personal Services	\$ 941,852,949	\$ 963,162,068	\$ 950,863,323	\$ 941,687,063	\$ 971,486,018
Operating Expenses	578,473,744	574,636,236	611,204,159	550,175,146	711,163,412
Capital Outlay (1)	271,059,476	274,551,402	199,130,047	137,253,458	557,911,546
Debt Service (2)	148,725,927	154,570,004	153,780,490	177,758,931	176,546,925
Grants & Aids	156,069,832	146,317,947	163,393,677	186,944,814	168,059,718
Capital Reserves	0	0	0	0	476,640,148
Other Reserves	0	0	0	0	339,761,052
Interfund Transfers	612,361,874	516,924,325	468,291,811	462,572,105	482,681,602
Total Gross Budget	\$ 2,708,543,802	\$ 2,630,161,982	\$ 2,546,663,507	\$ 2,456,391,517	\$ 3,884,250,421

(1) Capital Outlay includes capital projects as well as operating capital expenses.

(2) Debt Service includes lease purchases and excludes PBSO debt service budget.

FY 2013 Budgeted Reserves by Type



Major Fund Type	Contingency	Capital Projects	Debt Service	Operating & Designated	Balances Forward	Total FY 2013
General Fund (0001)	\$ 20,000,000	\$ -	\$ -	\$ -	\$ 62,000,000	\$ 82,000,000
Special Revenue Funds (1000-1999)	\$ 15,071,762	\$ -	\$ -	\$ 95,671,854	\$ 38,312,840	\$ 149,056,456
Debt Service Funds (2000-2999)	\$ -	\$ -	\$24,602,031	\$ -	\$ -	\$ 24,602,031
Capital Projects Funds (3000-3999)	\$ 25,606,921	\$ 366,705,356	\$ 8,458,857	\$ -	\$ 562,619	\$ 401,333,753
Enterprise Funds (4000-4999)	\$ 13,217,612	\$ 109,934,792	\$ 4,607,266	\$ 1,063,773	\$ -	\$ 128,823,443
Internal Service Funds (5000-5999)	\$ -	\$ -	\$ -	\$ 30,585,517	\$ -	\$ 30,585,517
Total FY 2013	\$ 73,896,295	\$ 476,640,148	\$ 37,668,154	\$ 127,321,144	\$ 100,875,459	\$ 816,401,200

Contingencies - represents amounts set aside to meet unanticipated needs that may arise during the normal course of County business.

Capital Projects - represent amounts set aside for capital improvement projects.

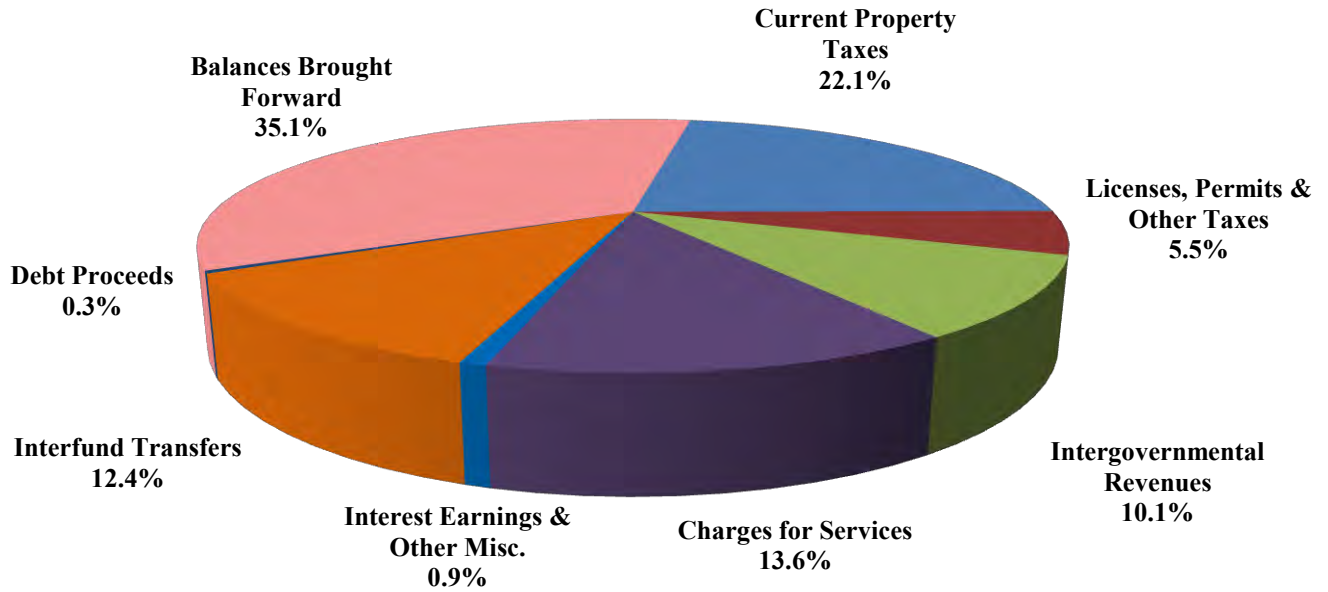
Debt Service - represent funds set aside for future debt service payments in accordance with bond requirements.

Operating & Designated Reserves - provide funds for a variety of specific potential needs such as economic development, tourist development, pollution recovery, or other program costs.

Reserves for Balances Forward - represent funds to be carried forward to the subsequent fiscal year to pay operating expenses until property taxes are received.

TRENDS AND FORECASTS

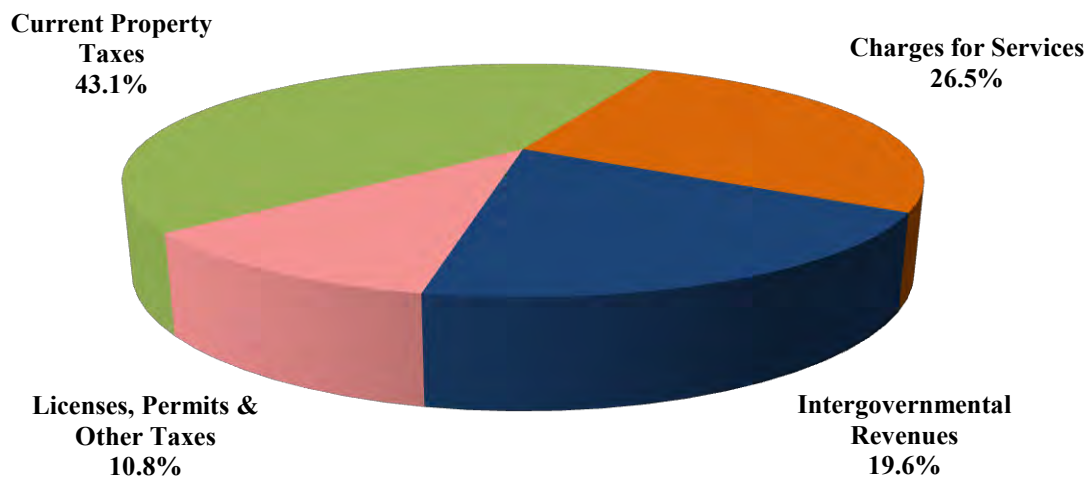
The graph below represents FY 2013 budgeted revenues totaling \$3,884,250,421



The use of fund balances and interfund transfers comprise 47.5% of total budgeted revenues in Palm Beach County. When you exclude these two categories, the major revenue sources for Palm Beach County are property taxes, charges for services, intergovernmental revenues, and licenses, permits and other taxes. These major current revenue sources account for 51.4% of overall FY 2013 budgeted revenue, or 97.9% of FY 2013 budgeted revenues not including fund balance and interfund transfers.

The graph below illustrates the percentage of each major revenue source against the total of all major revenues (\$1,996,118,264).

FY 2013 Major Revenue Sources



The following pages will discuss each major revenue source, the underlying assumptions for each revenue estimate, and significant revenue trends.

TRENDS AND FORECASTS

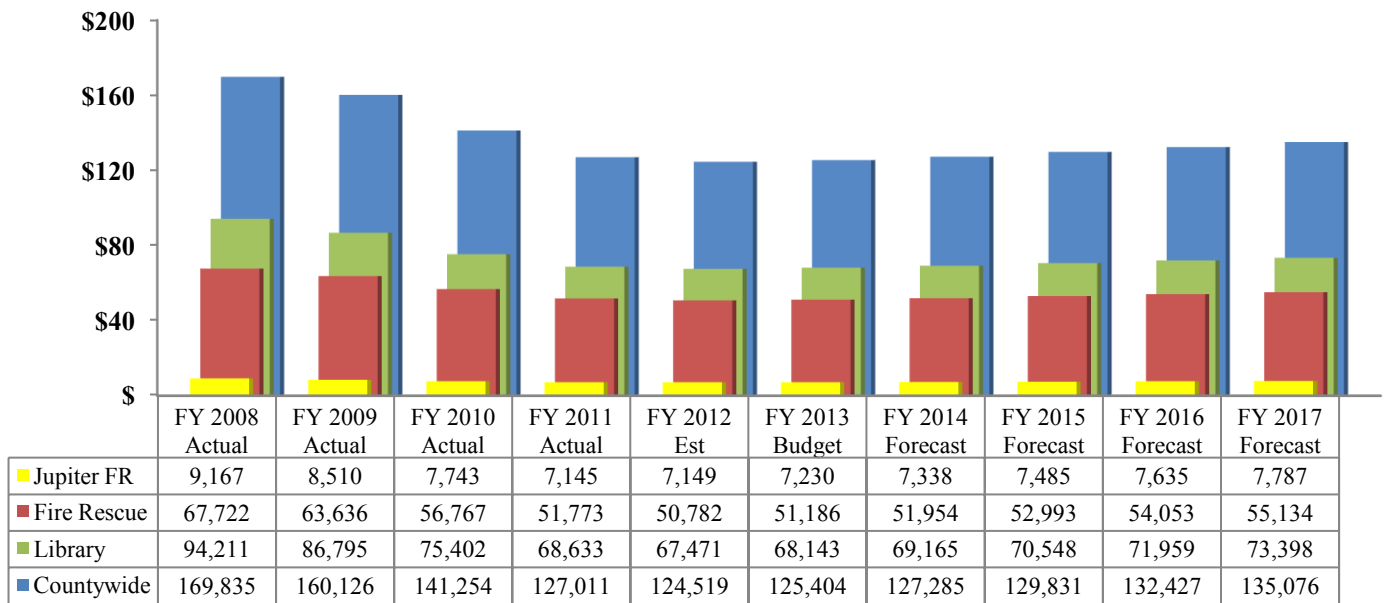
Current Property Taxes

The major revenue source funding Palm Beach County's general operations continues to be property taxes. The following graphs present the history of the taxable property values and the operating property tax revenues for the County, the Fire district, and the Library district. The FY 2013 budget is based on the County experiencing a slight increase in taxable property values of \$72.9 million .06% and the addition of new construction of approximately \$811.6 million. The County anticipates the taxable property values to increase by .75% in FY 2014, with a equal addition of new construction valuing approximately \$940.5 million. Thereafter, property values are projected to increase 2% annually.

In FY 2013, current property taxes total \$859.6 million. Of this amount, \$599.6 million or 69.8% is attributable to the Countywide millage rate excluding voted debt. The Fire Rescue taxes comprise \$192.5 million or 22.4% of the total. The remaining property tax revenue is related to millages for the County Library (\$37.4 million or 4.3%) and the general obligation debt (\$30.1 million or 3.5%).

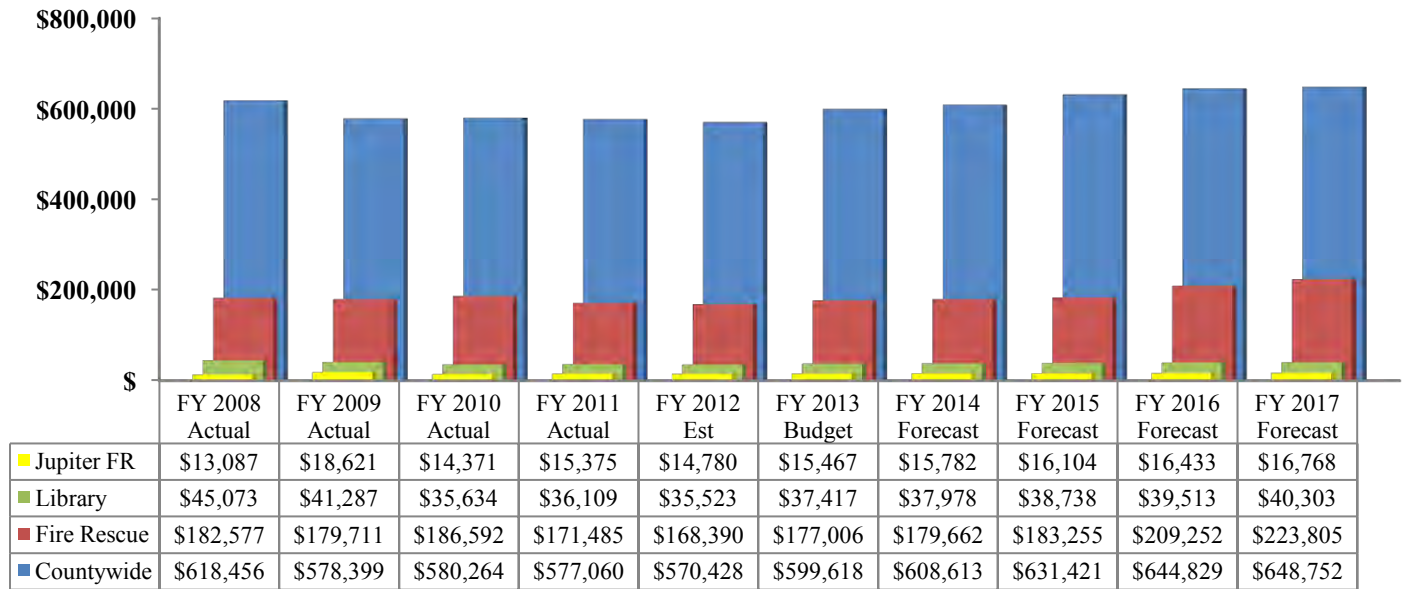
The Countywide operating tax rate is 4.7815; no increase from FY 2012. The rollback rate is the millage rate that generates the same tax revenue from the same assessed properties. Therefore, new construction is not calculated in the roll-back rate. FY 2012 new construction is valued at approximately \$811.6 million, which equates to Countywide property tax revenue of approximately \$3.8 million.

Taxable Property Values (\$000,000)



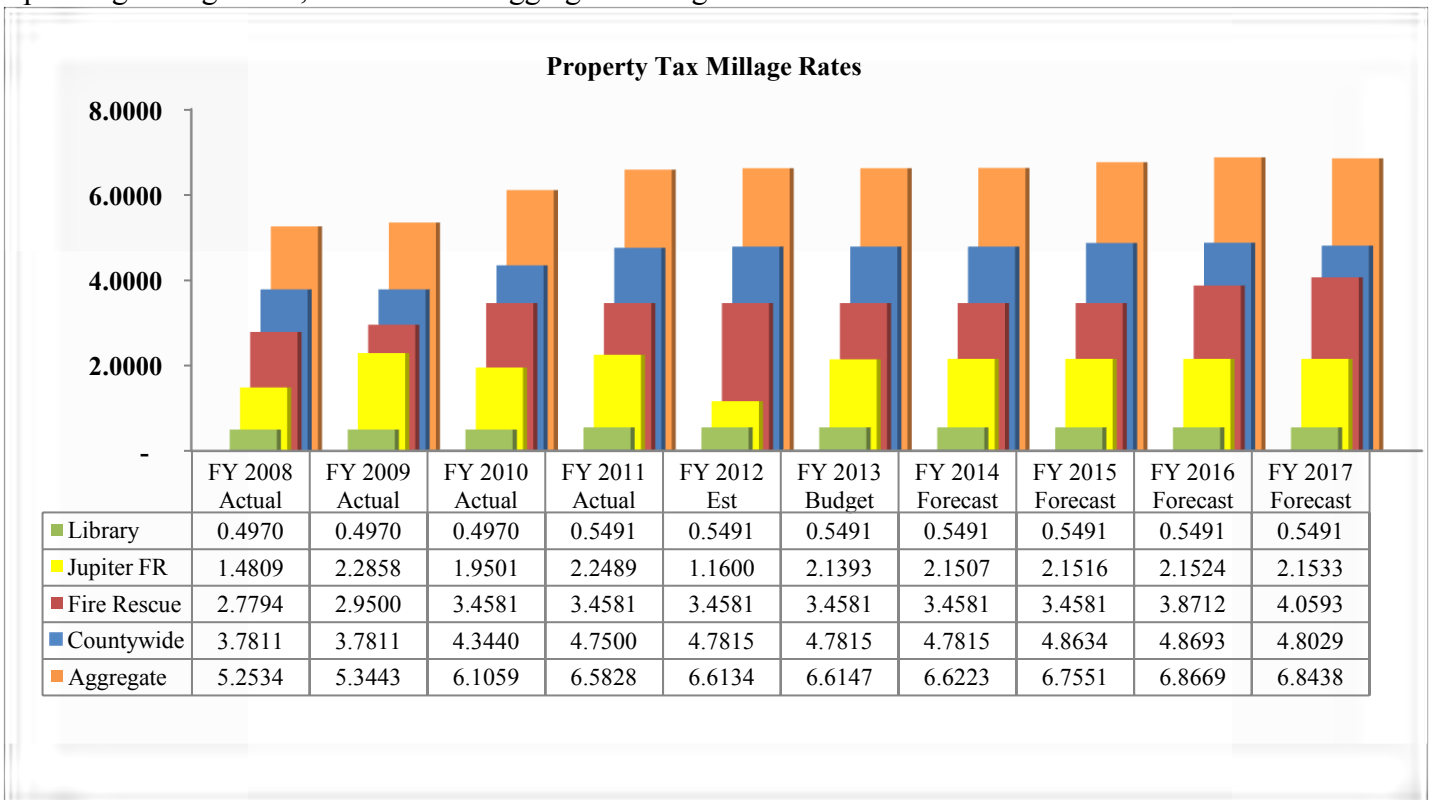
TRENDS AND FORECASTS

Property Tax (Operating) Revenues (\$000)



Excludes voted debt

The graph below illustrates the history of the Countywide, Library, Fire Rescue and Jupiter Fire Rescue operating millage rates, as well as the aggregate millage rate.



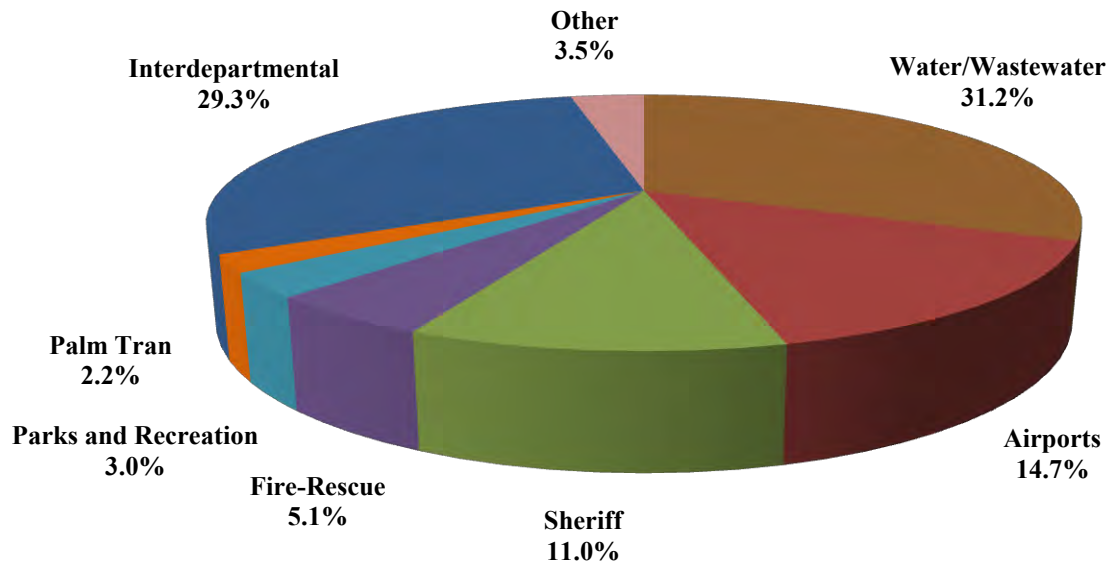
TRENDS AND FORECASTS

Charges for Services

Charges for Services represents fee charged as a result of direct benefit or in lieu of other charges. As shown in the graph below, Interdepartmental Charges and Water/Wastewater Utilities Charges account for a majority of the revenues in the charges for services category. The other major revenues in this category include Airport, Sheriff, and Fire Rescue charges. The remaining balance in charges for services include Parks and Recreation fees, Palm Tran fares, and other miscellaneous fees.

The graph below illustrates the percentage of each charge for services type against the total of all charges for services (\$529,778,881).

FY 2013 Charges for Services

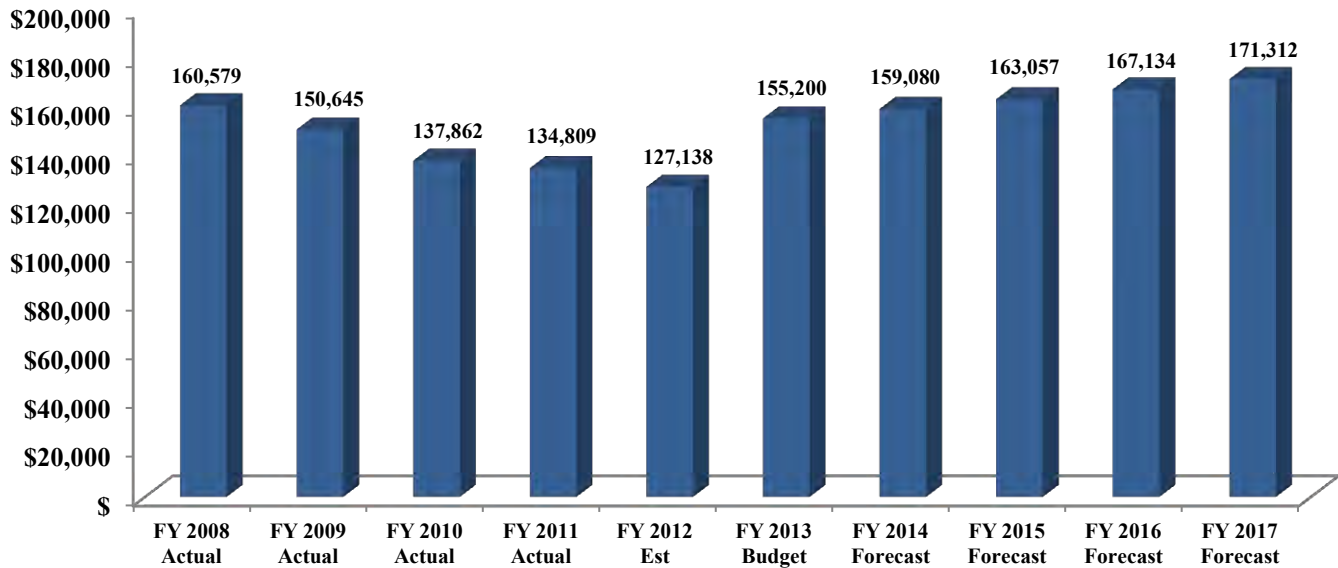


Charges for Services - Interdepartmental Charges

Interdepartmental Charges total \$155,200,210 in FY 2013, or 29.3% of the FY 2013 Charges for Services Category. Interdepartmental Charges represent charges for goods and services exchanged between County departments. The majority of revenues in this category are related to Risk Management charges for insurance, including health, property and casualty, and workers compensation, which amounts to \$90.6 million or 58.4% of the total. The other major source of revenue is Fleet Management charges (\$39.7 million). Combined, Risk Management and Fleet Management charges comprise over 83.9% of the Interdepartmental Charges category. These revenues are based on a cost allocation method supported to recover costs to support the operations. Internal Service charges are projected to increase 2.5% annually. This is determined based on potential increase in the service departments budgets related to personnel retirement cost increases and maintenance contract increases.

TRENDS AND FORECASTS

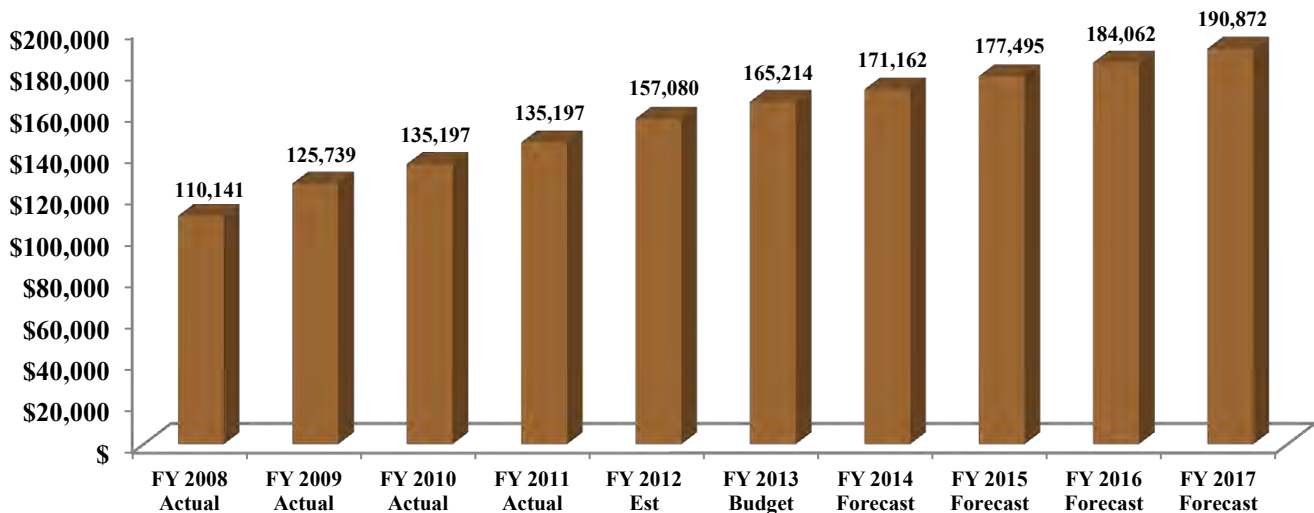
Interdepartmental Charges (\$000)



Charges for Services - Water/Wastewater Utilities Charges

Water/Wastewater Utilities charges total \$165,214,000 in FY 2013, or 31.2% of the FY 2013 Charges for Services Category. These revenues represent fees paid to the Water Utilities Department for providing potable water, reclaimed water, and wastewater service to approximately 532,000 residents in the central and south-central unincorporated areas of the County and the western communities. Effective October 1, 2012 fees for potable water, wastewater, and reclaimed water were increased by 4.848% as part of the annual Consumer Price Index adjustment for water and sewer maintenance. The revenue from the fee increase in FY 2013 is offset by conservation efforts resulting in a decrease in gallons per household.

Water/Wastewater Utilities Charges (\$000)

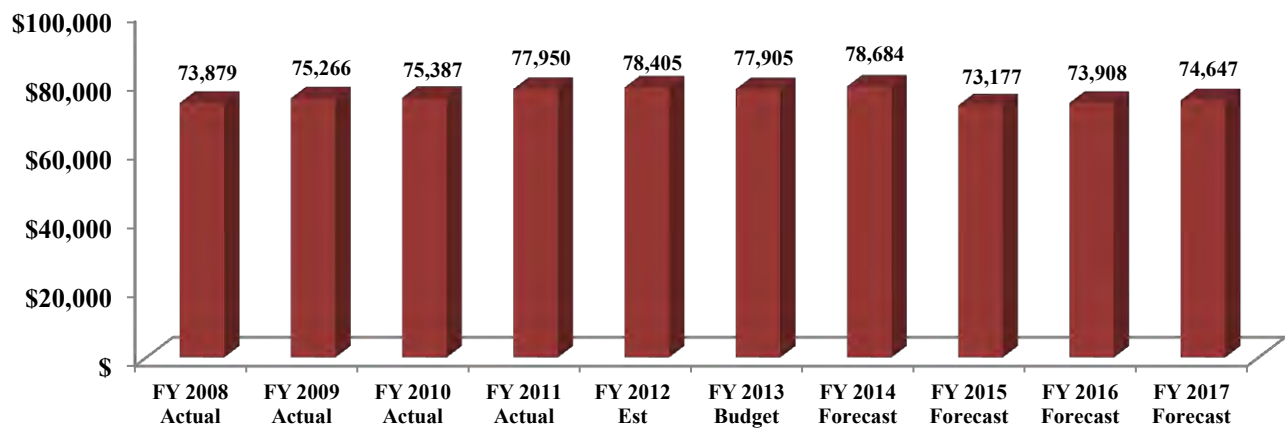


TRENDS AND FORECASTS

Charges for Services - Airport Charges

Airport charges total \$77,905,400 in FY 2013, or 14.7% of the FY 2013 Charges for Services Category. This category includes revenues associated with the operation of Palm Beach International Airport, as well as three general aviation airports. Approximately 67% of total revenue is attributable to fees for parking and rental cars, rental space for airlines, and passenger facility charges. The remaining balance of revenue includes items such as landing fees, concession charges, and other rental charges. Future estimates are based on historical trend analysis and current and projected economic conditions.

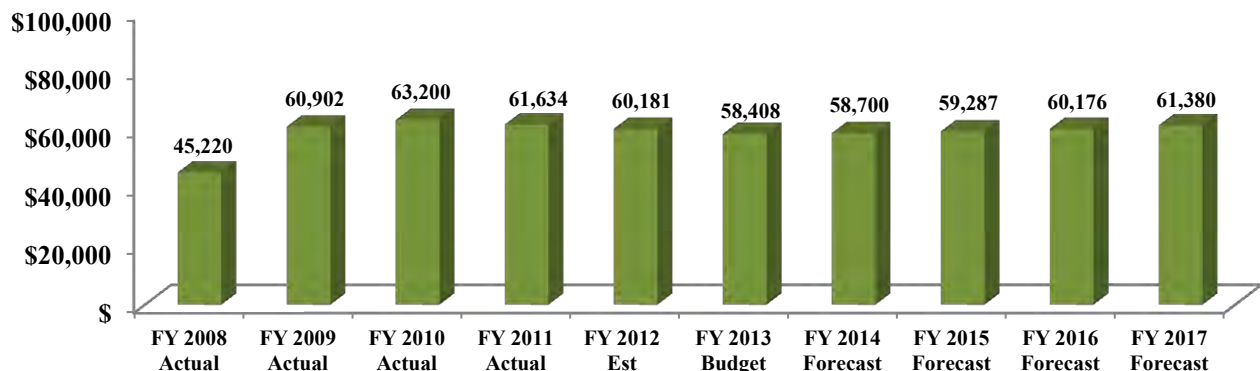
Airport Charges (\$000)



Charges for Services - Sheriff Charges

Fees charged by the Palm Beach County Sheriff's Office total \$58,408,073 in FY 2013, or 11% of the FY 2013 Charges for Services Category. The majority of this amount are charges for police services provided to specific fee-for-service areas, which comprise \$49.5 million or 85% of total Sheriff charges. Currently, the Sheriff's department provides police services to nine cities. The other major fee collected by the Sheriff's Office is for room and board charges at correctional and detention facilities paid by the Federal government. This charge totals \$5.8 million or 9.9% of total Sheriff charges. The significant growth since FY 2008 in this revenue category is entirely attributable to charges for Police Services, which includes the most recent addition, the City of Lake Worth in FY 2009. Future estimates are based on contractual annual increases with the cities.

Sheriff Charges (\$000)

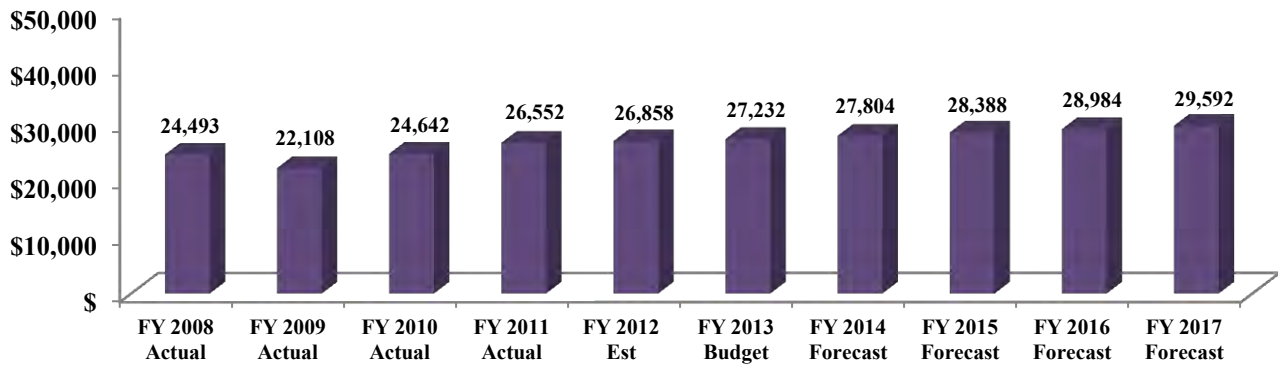


TRENDS AND FORECASTS

Charges for Services - Fire Rescue Charges

Fire Rescue charges total \$27,231,898 in FY 2013, or 5.1% of the FY 2013 Charges for Services Category. This category includes fees charged by Palm Beach Fire Rescue. The largest source of revenue in this category is for Ambulance Transport Fees, which represent \$18.9 million or 69% of total Fire Rescue Charges. The other major revenue source is charges for fire protection services provided to specific fee-for-service areas, which totals \$2.4 million or 9% of total Fire Rescue Charges. Future estimates are based on annual increases with the cities and a projected increase in ambulance trips.

Fire Rescue Charges (\$000)



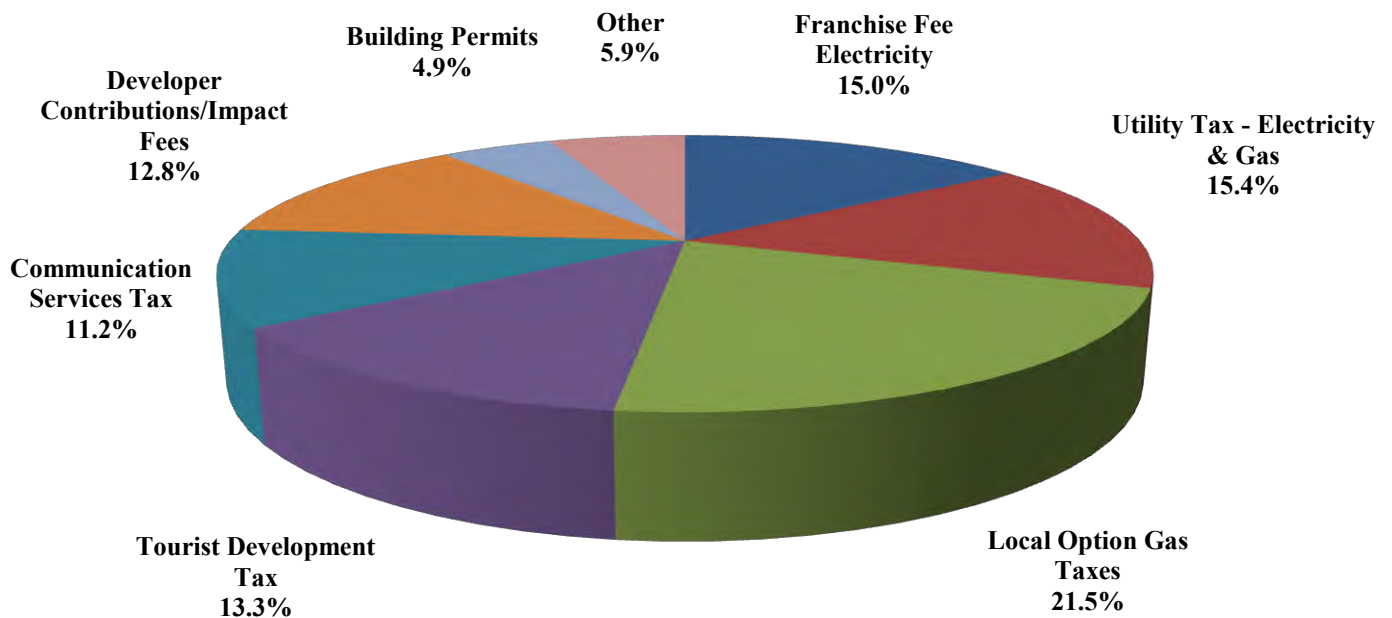
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes

This category reflects multiple revenue types, the largest of which are local option gas taxes totaling \$46.3 million or 21% of revenue in this category. The next largest revenue type includes fees and taxes on public utilities, including the electricity franchise fee (\$32.3 million or 15%), electricity and natural gas utility taxes (\$33.2 million or 15%), and the communications services tax (\$24.1 million or 11%). Other revenue types in this category include the Tourist Development Tax, Developer Contributions and Impact Fees, Building Permits, and fees paid for professional and occupational licenses.

The graph below illustrates the percentage of each charges for services type against the total of all licenses, permits, and other taxes (\$215,400,426).

FY 2013 Licenses, Permits, and Other Taxes

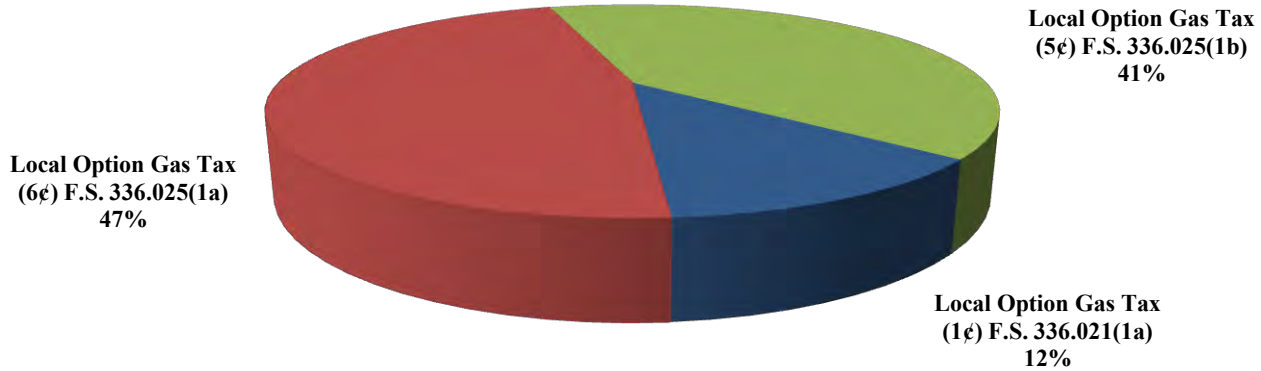


TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Local Option Gas Taxes

Palm Beach County levies three local option gas taxes totaling \$46,280,000 in FY 2013. The graph below illustrates the percentage of each local option gas tax against the total of all local option gas taxes.

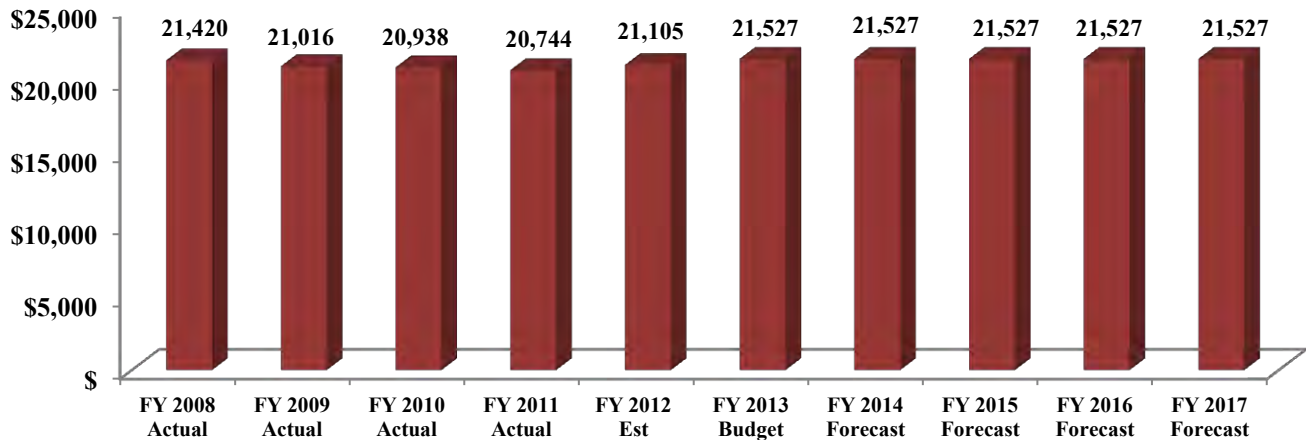
FY 2013 Local Option Gas Taxes



The County receives estimates each year for the local option gas taxes. Revenue forecasts are based on historical trend analysis of fuel prices. Typically, when fuel prices increase, there is an overall decrease in discretionary driving, thus less gallons of fuel purchased, negatively impacting the County's revenue. Although, recent fuel prices have not significantly fluctuated and have overall averaged approximately \$3.50/gallon, there is a nationwide emphasis on utilizing fuel efficient cars.

A **6-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(a) on each gallon of motor and diesel fuel sold. This tax, originally adopted in 1983 by the Board of County Commissioners, was due to expire in 1995 and was extended for an additional thirty years. Use of the proceeds is restricted to transportation expenditures. The proceeds of the tax are distributed by the Department of Revenue and the County receives approximately two-thirds of the allocation.

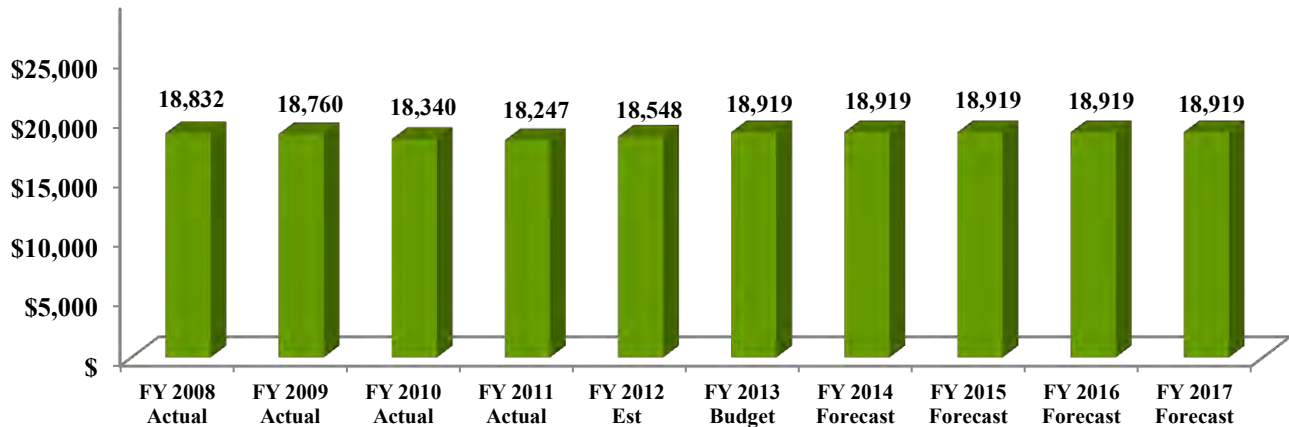
Local Option 6-Cent Gas Tax (\$000)



TRENDS AND FORECASTS

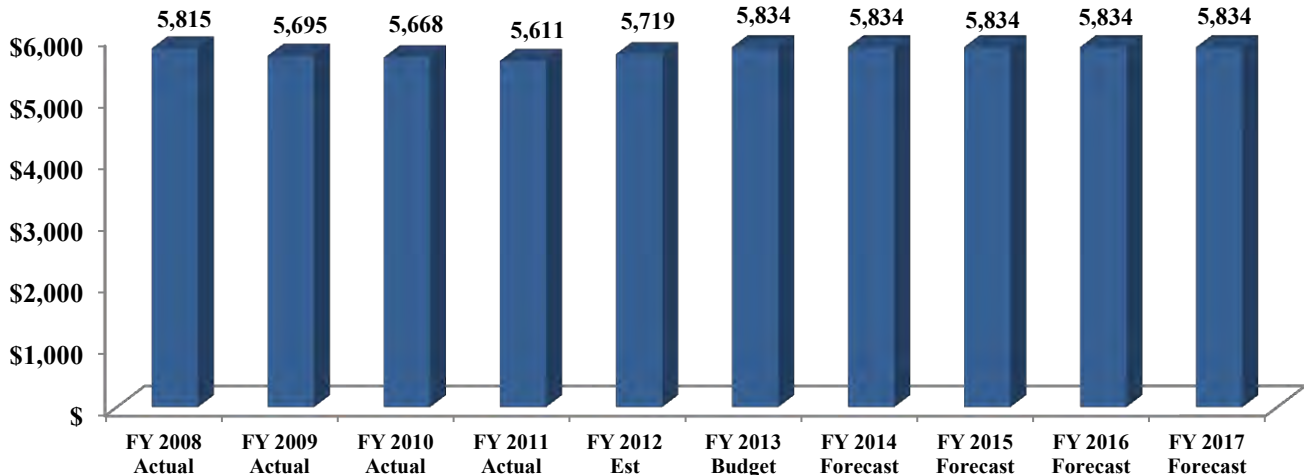
A **5-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(b) on motor fuel only. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures needed to meet the requirements of the capital improvement element of the adopted comprehensive plan. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The County shares proceeds of this tax with local municipalities through interlocal agreements. The proceeds of the tax are distributed by the Department of Revenue and the County receives 78.92% of the allocation.

Local Option 5-Cent Gas Tax (\$000)



A **1-Cent Gas Tax (Ninth Cent)** is levied by the County per F.S. Section 336.021 on each gallon of motor and diesel fuel sold. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The proceeds of the tax are distributed by the Department of Revenue to the County and this tax is not shared with municipalities.

Local Option 1-Cent (Ninth Cent) Gas Tax (\$000)



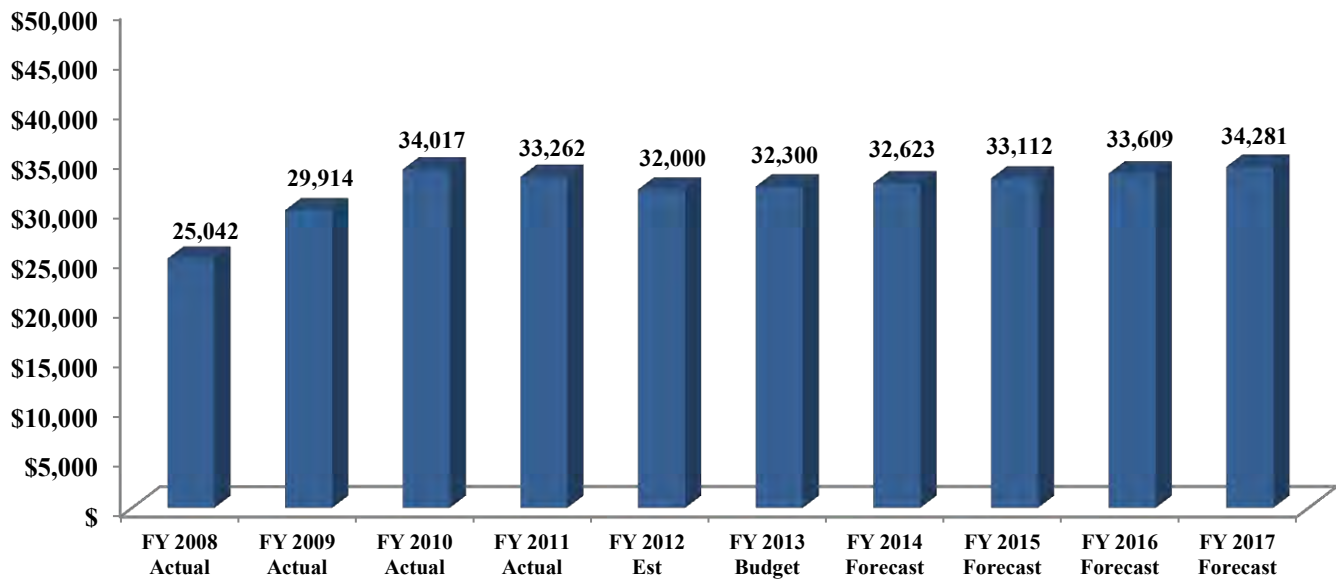
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Franchise Fee - Electricity

The County's largest franchise agreement is for electricity. The franchise fee is imposed on the sale of electricity to customers within unincorporated areas of Palm Beach County. This fee is charged for the privilege, granted to Florida Power and Light (FPL), to use the right-of-way in the unincorporated area of Palm Beach County.

In FY 2009, the County entered into a new franchise agreement with FPL where the franchise fee decreased from 6% to 5.9% while changing the method of calculation by eliminating the consideration given for taxes FPL pays to the County and other taxing authorities. Under the prior agreement's method of calculation, the effective rate was 4.2%. Future estimates are based on trend analysis considering a slight upturn in population, a flat FPL rate, and conservative consumption.

Franchise Fee - Electricity (\$000)



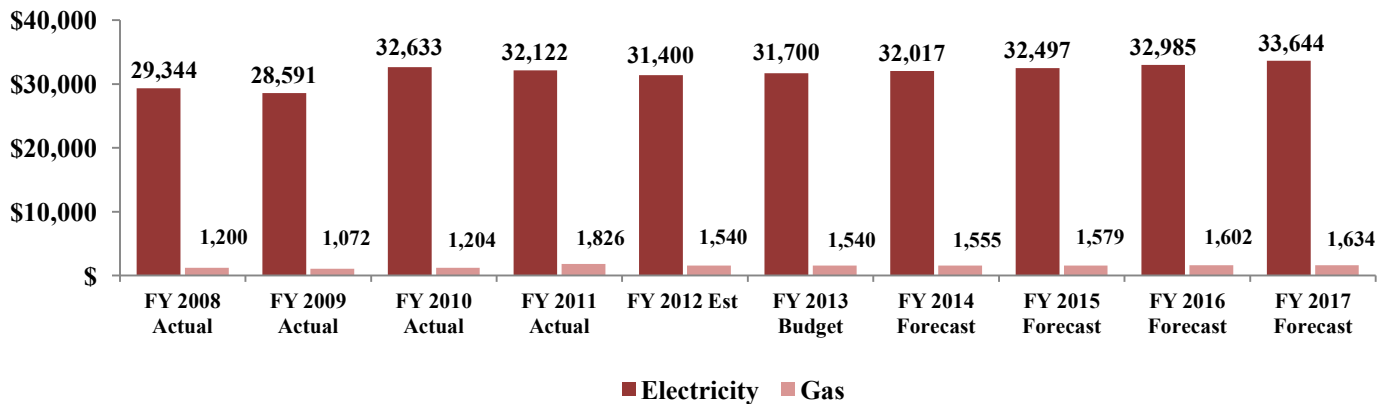
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Utility Taxes - Electricity and Gas

The County imposes Utility Taxes on the purchase of both electricity and metered or bottled gas within the unincorporated areas of Palm Beach County. These taxes are authorized under the Palm Beach County Public Service Tax Ordinance, which requires sellers of these utilities to collect the tax from its customers and remit to the County. For FY 2013, Electricity Utility Taxes total \$31.7 million, while Gas Utility Taxes total \$1.5 million.

Utility taxes are assessed at 10% of the first \$4,000 purchased in a monthly period, 2% of the next \$2,000 purchased, and 1% of any amount in excess of \$6,000. For billings other than monthly, the tax rate is 10%. Future estimates are based on trend analysis considering a slight upturn in population, flat utilities rates, and conservative consumption.

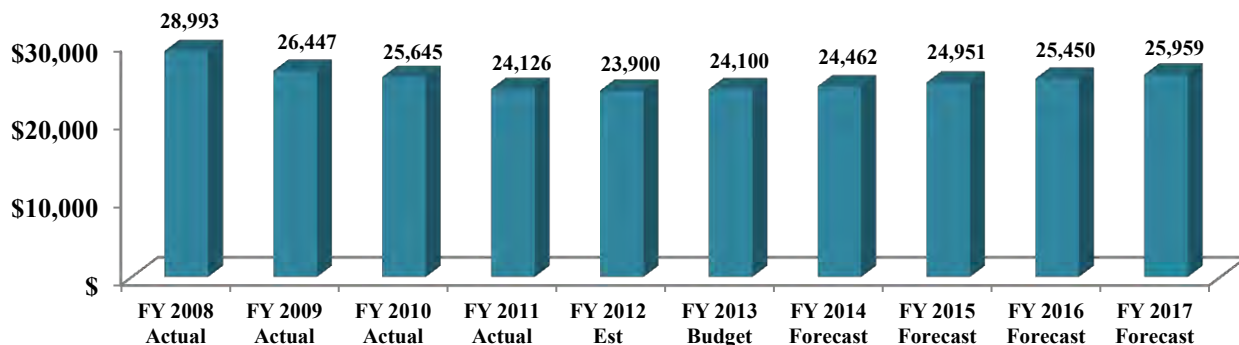
Utility Taxes - Electricity and Gas (\$000)



Licenses, Permits, and Other Taxes - Communications Services Tax

As of 2001, the Communications Services Tax (CST) replaced the Telecommunications Service Utility Tax, Telecommunication Franchise Fees, and the Cable TV Franchise Fees with a single levy. The CST is collected and distributed by the State. Palm Beach County's rate is 5.72% and FY 2013 revenue totals \$24.1 million. Revenue estimates are projected by the State to be used by local agencies during budget preparations and projections are based on historical trend analysis. The decrease in fiscal years 2010-2012 is attributable to the State reducing the County's distribution by \$2.2 million/year to redistribute Statewide. The repayment in to correct the State's prior years' distribution formulas.

Communications Services Tax (\$000)



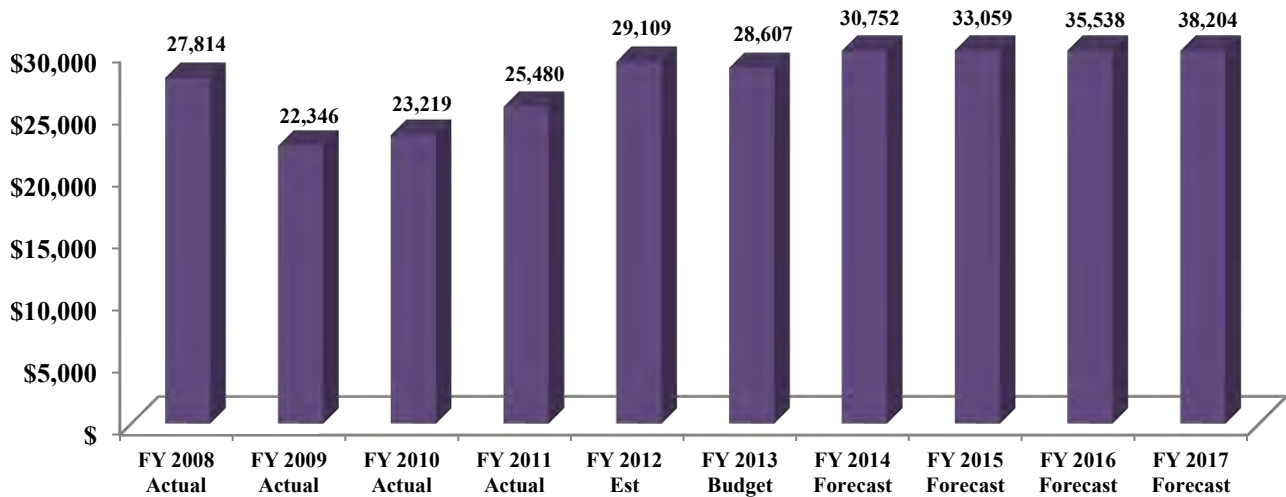
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Tourist Development Tax

Tourist Development Taxes are derived from a 5% tax on the renting of any living accommodation for a term of six months or less. Each year, the first cent is reserved for convention center improvements. The first \$250,000 of the 2nd, 3rd, and 5th cents is reserved for the operation and maintenance costs of the convention center, and the next \$150,000 is reserved for special major projects. The remaining balance of the 2nd, 3rd, and 5th cents of this tax are distributed as follows: 52.47% for tourism promotion, 22.51% for cultural and fine arts, 14.1% for beach restoration, 3.92% for promotion of film/television production, and 7% for promotion of sporting events/activities. The 4th cent was adopted by the Board of County Commissioners in 1994 for debt service on bonds issued to finance the construction of a professional sports franchise facility (Roger Dean Stadium) and the convention center.

Revenues are slowly increasing, primarily due to tourism marketing efforts. Future estimates are based on historical trend analysis hedged with current economic conditions. FY 2012 estimate includes a \$1,335,482 one time settlement with online travel companies.

Tourist Development Tax (\$000)



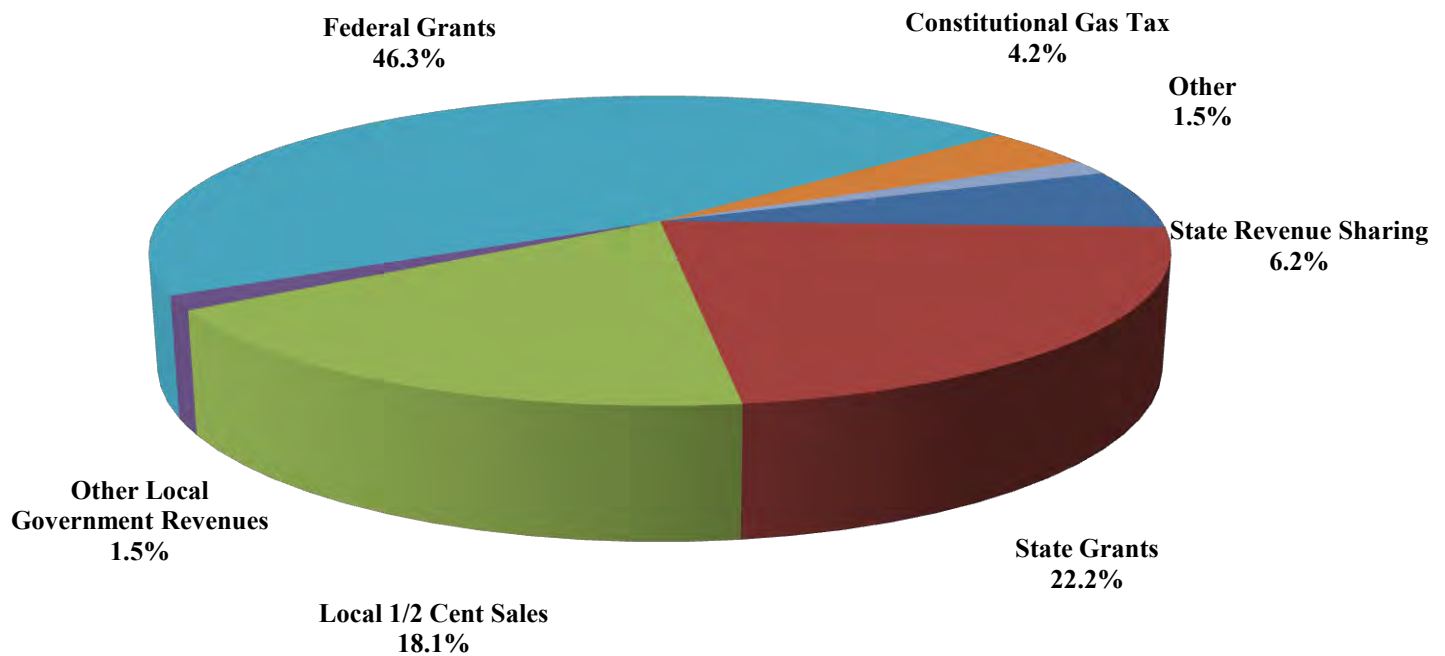
TRENDS AND FORECASTS

Intergovernmental Revenues

Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of Federal Grants, State Grants, and the local share of the State Sales Tax, which when combined represent 87% of Intergovernmental Revenues. Other revenues in this category consist of Constitutional Gas Taxes, Local Grants, and State Revenue sharing.

The graph below illustrates the percentage of each intergovernmental revenue type against the total of all intergovernmental revenues (\$391,321,601).

FY 2013 Intergovernmental Revenues



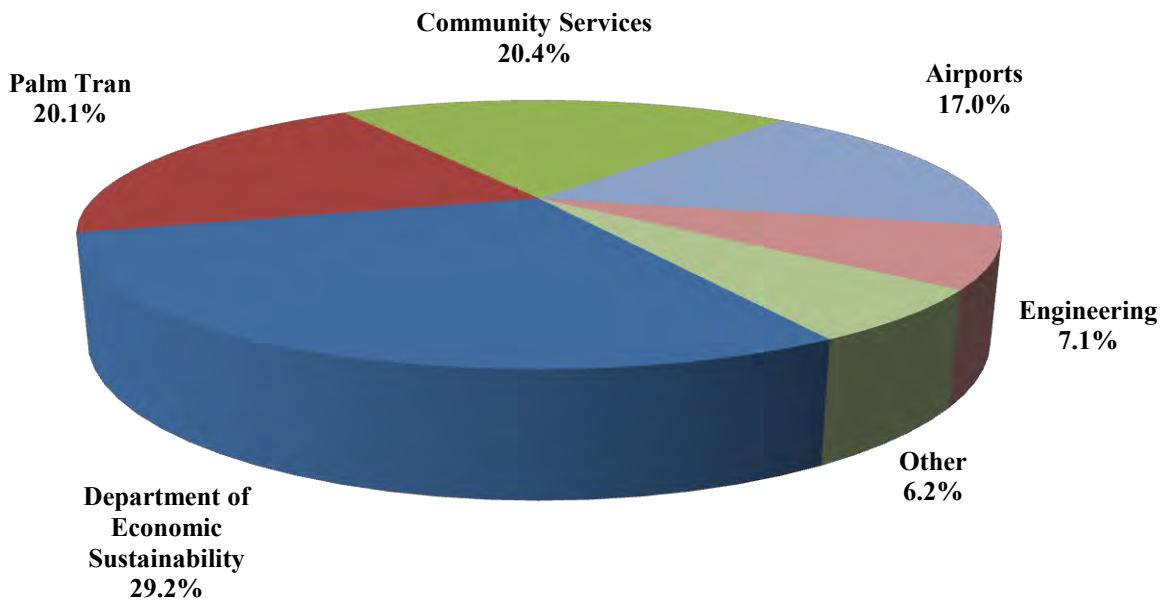
TRENDS AND FORECASTS

Intergovernmental Revenues - Federal Grants

Grant funding from the Federal Government includes formula grants, block grants, and competitive allocations. FY 2013 federal grants total \$181.1 million, of which 70% is attributable to funds awarded to the Department of Economic Sustainability, Palm Tran, and Community Services.

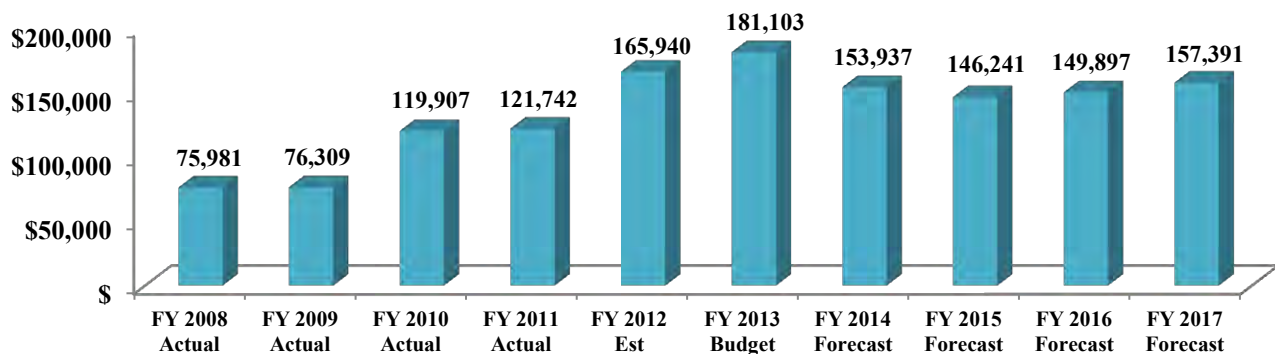
The graph below illustrates the percentage of total FY 2013 Federal Grant revenue by department:

FY 2013 Federal Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants show a higher amount budgeted in the current fiscal year than in prior years. Additionally, the FY 2013 adopted budget also includes \$648,405 in American Recovery and Reinvestment Act (ARRA) awarded to the County and \$11 million in Neighborhood Stabilization awarded to The Department of Economic Sustainability (formerly the Housing and Community Development Department). Future estimates are based on historical trends of budgeted amounts, adjusted to exclude one-time ARRA stimulus funds from FY 2013. These estimates can vary significantly due to the nature of the Federal appropriations process.

Federal Grants (\$000)



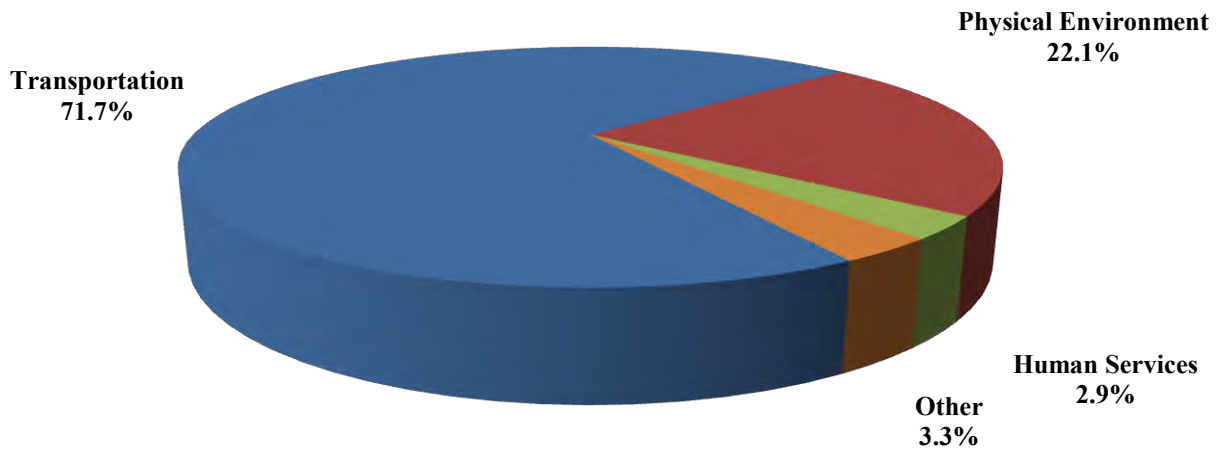
TRENDS AND FORECASTS

Intergovernmental Revenues - State Grants

Grant funding from the State Government include formula grants, block grants, and competitive allocations. The majority of FY 2013 state grants is attributable to funding for transportation related activities, including capital funding for Engineering, Palm Tran, and Airports. The next largest category is funding for the physical environment, primarily for Environmental Resource Management.

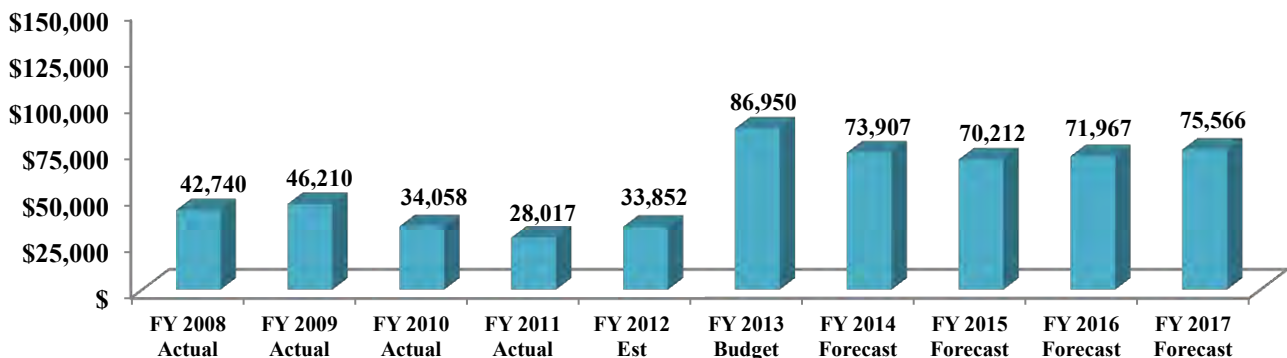
The graph below illustrates the percentage of total FY 2013 State Grant revenue by department:

FY 2013 State Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants show a higher amount budgeted in the current fiscal year than in prior years. Future estimates are based on historical trends of budgeted amounts, but may vary significantly since funding is dependent upon the State appropriations process.

State Grants (\$000)

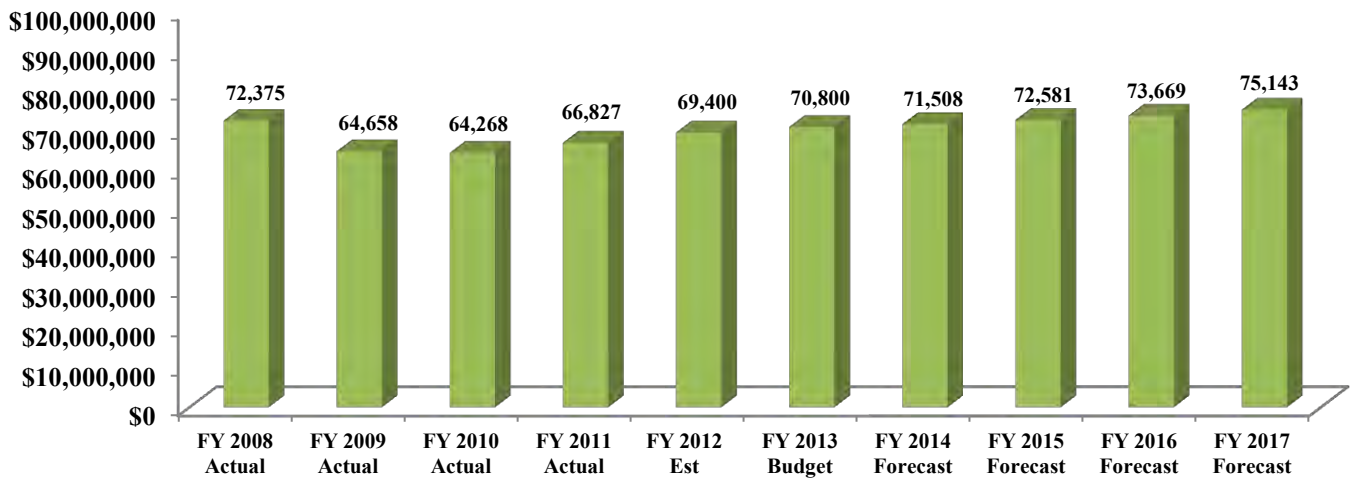


TRENDS AND FORECASTS

Intergovernmental Revenues - Local Government Half-Cent Tax

The State of Florida collects and distributes net sales tax to eligible county and municipal governments. The County and its municipalities share the total Palm Beach County distribution in accordance with a statutorily determined formula. The County's share includes both a countywide component (based on two-thirds of the County's incorporated population), and an unincorporated component (based on the unincorporated population). In total, the County receives approximately 59.5% of the proceeds and the municipalities share the remaining 40.5%. Revenue estimates are provided by the State each year. Revenue forecasts are based on a historical trend analysis hedged against current economic conditions.

Local Government Half-Cent Tax (\$000)



	Adopted		Forecast		
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Revenues					
Property Taxes - Current	\$ 859,617,356	\$ 871,600,060	\$ 899,067,730	\$ 935,415,000	\$ 955,015,003
Licenses, Permits and Other Taxes					
Franchise Fees	\$ 32,300,000	\$ 32,623,000	\$ 33,112,345	\$ 33,609,030	\$ 34,281,211
Utility Service Tax	33,240,000	33,572,400	34,075,986	34,587,126	35,278,868
Local Option Gas Taxes	46,280,000	46,280,000	46,280,000	46,280,000	46,280,000
Tourist Development Tax	28,606,951	30,752,472	33,058,908	35,538,326	38,203,700
Communication Service Taxes	24,100,000	24,461,500	24,950,730	25,449,745	25,958,739
Developer Contributions & Impact F	27,668,116	27,944,797	28,224,245	28,647,609	29,077,323
Building Permits	10,500,000	10,710,000	10,977,750	11,252,194	11,589,760
Other Licenses, Permits and Taxes	12,705,359	13,340,627	14,007,658	14,708,041	15,443,443
Licenses, Permits and Other Taxes	\$ 215,400,426	\$ 219,684,796	\$ 224,687,622	\$ 230,072,070	\$ 236,113,045
Intergovernmental Revenue					
State Shared Revenues	\$ 24,300,000	\$ 24,543,000	\$ 24,911,145	\$ 25,284,812	\$ 25,790,508
State Grants	86,949,878	73,907,396	70,212,026	71,967,327	75,565,694
One-Half Cent Sales Tax	70,800,000	71,508,000	72,580,620	73,669,329	75,142,716
Other Local Government Revenue	5,859,388	5,712,903	5,627,210	5,767,890	6,056,284
Federal Grants	181,102,895	153,937,461	146,240,588	149,896,602	157,391,433
Constitutional Gas Tax	16,458,000	16,458,000	16,458,000	16,458,000	16,458,000
Other Intergovernmental Revenue	5,851,440	5,909,954	5,998,604	6,088,583	6,210,354
Intergovernmental Revenue	\$ 391,321,601	\$ 351,976,715	\$ 342,028,193	\$ 349,132,544	\$ 362,614,989
Charges for Services					
Water and Wastewater	\$ 165,214,000	\$ 171,161,704	\$ 177,494,687	\$ 184,061,990	\$ 190,872,284
Airport	77,905,400	78,684,454	73,176,542	73,908,308	74,647,391
Sheriff	58,408,073	58,700,113	59,287,114	60,176,421	61,379,950
Fire Rescue	27,231,898	27,803,768	28,387,647	28,983,788	29,592,447
Parks and Recreation	16,000,636	16,240,646	16,565,458	16,896,768	17,234,703
Palm Tran	11,471,311	11,815,450	12,169,914	12,535,011	12,911,062
Interdepartmental	155,200,210	159,080,215	163,057,221	167,133,651	171,311,992
Other Charges for Services	18,357,353	17,898,419	18,077,403	18,258,177	18,440,759
Charges for Services	\$ 529,788,881	\$ 541,384,769	\$ 548,215,987	\$ 561,954,115	\$ 576,390,587

	Adopted		Forecast		
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
<u>Revenues</u>					
Miscellaneous	\$ 65,436,222	\$ 70,016,758	\$ 73,517,595	\$ 75,355,535	\$ 77,239,424
Interest	34,880,897	33,136,852	32,308,431	33,116,142	34,771,949
Debt Proceeds	13,037,914	13,168,293	13,365,818	13,566,305	13,837,631
Statutory Reserves	(69,563,357)	(70,258,991)	(70,961,580)	(71,671,196)	(72,387,908)
Balance Brought Forward	1,361,648,879	1,396,579,744	1,416,890,097	1,414,780,267	1,458,801,311
Interfund Transfers	482,681,602	489,921,826	497,270,653	504,729,713	512,300,659
Total	\$ 3,884,250,421	\$ 3,917,210,823	\$ 3,976,390,546	\$ 4,046,450,494	\$ 4,154,696,689
<u>Expenditures</u>					
Personal Services	\$ 971,486,018	\$ 986,058,308	\$ 1,010,709,766	\$ 1,035,977,510	\$ 1,067,056,835
Operating Expenses	711,163,412	718,275,046	729,049,172	743,630,155	758,502,758
Equipment & Capital	557,911,546	566,280,219	580,437,225	594,948,155	609,821,859
Debt Service	176,546,925	166,471,809	143,881,932	115,688,002	114,444,701
Grants and Aids	168,059,718	142,850,760	135,708,222	139,100,928	146,055,974
Reserves	816,401,200	842,526,038	869,486,872	897,310,452	926,024,386
Transfers	482,681,602	494,748,642	507,117,358	519,795,292	532,790,174
Total	\$ 3,884,250,421	\$ 3,917,210,823	\$ 3,976,390,546	\$ 4,046,450,494	\$ 4,154,696,689

Financial operations of the County are managed through the use of more than 350 funds. However, only five fund categories are considered major funds. Major funds are funds whose revenues, expenditures, assets, or liabilities (excluding extraordinary items) are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for all governmental and enterprise.

Per the September 30, 2011 Comprehensive Annual Financial Report, the following is a description and listing of the County's major funds.

Governmental Funds

General Fund

This is the primary operating fund for the general County government. It is used to account for all financial resources of the general government except for those required to be accounted for in other funds.

0001	General Fund
------	--------------

Fire Rescue Special Revenue Funds

Six special revenue funds account for Ad Valorem taxes and other revenues designated for the operations of the County Fire Rescue service. Service is provided throughout the unincorporated area and 16 of the County's municipalities through a combination of contracted services and participation in the taxing districts.

1300	Fire Rescue MSTU
1301	Fire Rescue Jupiter MSTU
1303	Aviation Battalion
1304	F/R Long-Term Disability Plan
1305	MSBU-Hydrant Rental Boca Raton
1306	MSBU-Hydrant Rental-Riviera Beach

Community & Social Development Special Revenue Funds

There are 29 special revenue funds that are utilized for Community & Social Development. These funds account for governmental grant funds and other revenues designated for community and social services.

1000	Senior Citizens Centers
1001	HUD Supportive Housing
1002	Head Start
1003	Community Action Program
1004	Farmworkers Jobs/Education Program
1006	DOSS - Administration
1009	Low Income Home Energy Program
1010	Ryan White Care Program
1101	Housing & Community Development
1103	Home Investment Partnership Act
1104	Section 108 Loan Fund

Community & Social Development Special Revenue Funds (continued)

1106	Disaster Recovery Initiative
1108	Disaster Recovery Initiative #3 (Wilma)
1109	Neighborhood Stabilization Program
1110	CDBG - Homeless Prev & Rapid Re-Housing Program (HPRP)
1111	CDBG - Recovery Program
1112	Neighborhood Stabilization Program 2
1113	Neighborhood Stabilization Program 3
1401	CCRT Street Lighting Maintenance
1425	EMS Award-Grant Program
1426	Public Safety Grants
1427	Emergency Management
1428	Emergency Preparedness & Assistance
1438	Urban Areas Security Initiative Grant
1439	Radiological Emergency Preparedness-FPL
1539	Economic Development
1540	EOD - Section 108 Loan Fund
1541	Energy Efficiency & Conservation Block Grant
1542	HUD Community Challenge Planning Grant

Road Program Capital Projects

The Road Program Capital Project Funds are comprised of 12 capital funds that are used to account for costs related to the design, acquisition of rights-of-way, and construction of improvements to the County's major thoroughfare road system, primarily represented by the County's Five Year Road Program. Included are the Transportation Improvement Fund and five Road Impact Fee Funds. The County is divided into five geographic zones as related to Road Impact Fees. Impact fees are imposed upon all land uses that create an impact on road facilities. Primary funding sources also include gasoline taxes, grants, miscellaneous revenues, and balances forward.

3069	15.0M NAV 11 CP, Ocean Ave Lantana Bridge
3500	Transportation Improvement Fund
3501	Road Impact Fee Zone 1
3502	Road Impact Fee Zone 2
3503	Road Impact Fee Zone 3
3504	Road Impact Fee Zone 4
3505	Road Impact Fee Zone 5
3515	Abacoa Impact Fee Account
3516	Abacoa Trust Sub Account
3519	Northlake Blvd. Agr W/Npbcid
3523	Proportionate Share Trust Fund
3531	Impact Fee Program-Roads Zone 1

General Government Capital Project Funds

General Government Capital Project Funds are comprised of 18 capital funds that are used to account for costs of capital improvements not included in any other category. Projects include the Convention Center & Convention Center Hotel Site, Scripps and Max Planck construction, and facility and technology improvements. Primary funding sources are bonds, grants, and transfers from the General Fund.

3014	80.7M NAV 01, Convention Center
3018	94.3M NAV 04, Pub Imprv & Ref Airport Center 92
3028	133.9M NAV 05A, Scripps Construction
3032	27.0M Sunshine#7A 06, Var Crthse & Gen Govt Building
3033	5.6M Sunshine#6 04, Scripps Infrastructure & Beeline
3037	11.5M LT BAN Tax 05, Convention Center Hotel Site Acq
3052	98.0M NAV 07C CTF, Scripps/Briger
3067	94.1M NAV 08-2 CP, Max Planck & SS Refunding
3070	15.6M NAV 11 CP, Max Planck
3800	Pud Civic Site Cash Out
3801	800 Mhz RR+I Fund
3804	Public Building Improvement Fund
3805	Public Building Impact Fees
3807	TDC - Building Renewal and Replacement
3900	Capital Outlay
3901	Information Technology Capital Improvements
3902	Court Related Info Tech Capital Improvements
3903	Energy Efficiency and Conservation Block Grant - E

Proprietary Funds

Airports

This enterprise fund is used to finance the operating activities of the County's airport system which includes four County-owned airports. The primary funding sources for this fund are landing fees, rental fees, concessions, and transfers from the Airport Improvement and Development Fund.

4100	Airport Operations
4110	Airport Capital Projects
4111	Airports Improvement & Development Fund
4112	Airport Passenger Facility Charges
4113	Noise Abatement & Mitigation
4114	Airports Restricted Assets Fund
4116	Capital Proj 8M PBIA Sub Indebtedness 2006
4117	Capital Proj 69M PBIA Rev Bonds, 2006A
4130	Debt Service 60M PBIA Rev Ref 2002
4131	Debt Service 83M PBIA Rev Ref 2001
4136	Debt Service 8M PBIA Sub Indebtedness 2006
4137	Debt Service 69M PBIA Rev Bonds 2006A
4138	Debt Service 16M PBIA Tax Rev Ref 2006B

Water Utilities

This enterprise fund is used to finance the operating activities of the County's water and sewer utility operations. The revenue used to fund these activities is collected in the Water Utilities Revenue Fund and transferred into the Operations and Maintenance Fund. Revenue fund receipts are also transferred to other Water Utility funds to finance capital improvements and debt payments.

4000	WUD Revenue
4001	Operation & Maintenance
4010	Renewal & Replacement
4011	Capital Improvements
4012	Connection Charge Account
4013	Special Assessment Program WUD
4015	WUD FPL Water Renewal & Replacement
4031	Debt Service WUD Ecr Loan
4032	Debt Service WUD 95
4033	Debt Service WUD 98
4034	Debt Service Reserve WUD All
4036	Debt Service WUD 2003
4037	Debt Service WUD 2004
4039	Debt Service WUD 2006
4040	Debt Service \$6.4M WUD 08
4041	Construction Trust Fund WUD 2009
4042	Debt Service WUD 2009
4043	WUD FPL Debt Service Coverage Fund
4044	GUA Debt Service
4045	GUA01 Wachovia 2009 Loan
4046	GUA09 Bank of NY 2004 Loan

CHANGES IN FUND BALANCE

The change in fund balance is projected for the major funds; General Fund, Fire Rescue Funds, Special Revenue Funds, Road Program Funds, General Government Capital Project Funds, Airport Funds and Water Utilities Funds; and all other (non-major) governmental funds.

This analysis has been completed using the County's major funds per the September 30, 2011 Comprehensive Annual Financial Report.

	General Fund	Fire Rescue Funds
FY13 Budgeted Revenue and Other Sources	\$874,074,759	\$242,637,234
FY13 Budgeted Expenditures and Other Uses	(955,880,761)	(284,500,763)
Adjustment to FY 13 Expenditures	38,235,230	11,380,031
Net Change in Fund Balance	(43,570,772)	(30,483,498)
FY 12 Projected Ending Fund Balance	163,806,002	105,409,547
Adjustment to FY 12 Projected Fund Balance	33,170,585	13,943,742
FY13 Projected Ending Fund Balance	\$153,405,816	\$88,869,791

Changes in Fund Balances

Palm Beach County has adhered to a Fund Balance Policy that establishes an acceptable minimum range (15%-20%), which General Fund's fund balance (including statutory reserve) should fall. The purpose of the Fund Balance Policy is to provide financial stability, by ensuring the County maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unexpected one-time expenditures.

	General Fund	Fire Rescue Funds
FY13 Ending Fund Balance	\$153,405,816	\$88,869,791
% Change in Adjusted Fund Balance	22.1%	25.5%
% of Budgeted Expenditures	16.7%	32.5%

The General Fund balance is projected to decrease by \$43.5 million. The FY 13 total projected expenditures have been adjusted due to position vacancies, cost savings, and expected residual dollars left in each department. In addition, the FY 12 projected fund balance has been adjusted to reflect variances from original revenue and expenditure projections.

Detailed projections for each major fund and the aggregate of the non-major governmental funds are shown on the following pages.

Special Revenue Funds	Road Program Funds	General Gov't Funds	Airport Funds	Water Utilities Funds	Non-Major Funds
\$123,704,763	\$65,841,766	\$18,282,255	\$245,156,622	\$360,890,345	\$592,013,798
(126,252,459)	(129,617,039)	(89,666,310)	(303,995,864)	(449,365,159)	(728,570,866)
5,050,098	5,184,682	3,586,652	12,159,835	17,974,606	0
2,502,402	(58,590,591)	(67,797,403)	(46,679,407)	(70,500,208)	(136,557,068)
6,171,491	364,130,075	115,946,045	118,886,047	157,251,452	330,101,581
(18,674,198)	(2,381,602)	(4,544,745)	0	0	0
(10,000,305)	\$303,157,881	\$43,603,897	\$72,206,640	\$86,751,244	\$193,544,513

In light of the economy, the County has utilized some of its fund balance to get through these recent years. As a result, the fund balance in the General Fund reflects a decrease of 22.1% from the prior year. At 16.7% of budgeted expenditures, the General Fund's projected FY13 ending fund balance falls within the 15%-20% range.

Special Revenue Funds	Road Program Funds	General Gov't Funds	Airport Funds	Water Utilities Funds	Non-Major Funds
-\$10,000,305	\$303,157,881	\$43,603,897	\$72,206,640	\$86,751,244	\$193,544,513
20.0%	16.2%	60.9%	39.3%	44.8%	41.4%
-8.3%	243.6%	50.7%	24.7%	20.1%	26.6%

FISCAL YEARS 2011-2013

General Fund (Major Fund)

	<u>Actual</u> <u>FY 2011</u>	<u>Budget</u> <u>FY 2012</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Budget</u> <u>FY 2013</u>
<u>Revenues</u>				
Ad Valorem Taxes	\$577,060,461	\$595,388,733	\$570,427,720	\$599,618,457
Charges for Services	92,974,830	92,523,469	90,880,210	99,206,523
Communication Tax	24,125,967	24,616,000	23,900,000	24,100,000
Excess Fees	24,064,680	500,000	20,195,585	5,100,000
Fines & Forfeitures	1,411,942	1,309,500	1,229,500	1,418,346
Franchise Fees	33,262,458	32,281,000	32,000,000	32,300,000
Intergovernmental Revenue	94,400,671	92,786,061	98,482,982	98,057,143
Investment Income	8,065,453	10,532,700	11,200,815	9,234,808
License, Permits & Other Fees	3,317,748	3,231,289	3,475,862	3,588,477
Operating Transfers In	14,629,918	6,100,794	8,467,858	4,588,174
Rent & Royalties	570,360	844,800	450,300	429,050
Utility Services Tax	33,947,339	32,864,000	32,940,000	33,240,000
Statutory Reserves	-	(45,174,116)	-	(45,804,776)
Miscellaneous Revenues*	20,833,998	16,380,016	16,998,203	8,998,557
Total Revenues	\$928,665,825	\$864,184,246	\$910,649,035	\$874,074,759
<u>Expenditures</u>				
Personal Services	\$158,960,968	\$155,832,496	\$151,971,713	\$155,155,112
Operating Expenses	70,393,692	76,471,712	72,036,392	81,895,439
Capital Outlay	468,468	193,851	230,553	254,782
Grants and Aids	65,815,154	65,403,880	62,688,085	61,943,335
Non-Operating	621,369,705	637,349,237	638,614,906	656,632,093
Total Expenditures	\$917,007,987	\$935,251,176	\$925,541,649	\$955,880,761
Net Change in Fund Balance	\$11,657,838	(\$71,066,930)	(\$14,892,614)	(\$81,806,002)
Fund Balance - Beginning	\$167,040,777	\$152,066,930	\$178,698,616	\$163,806,002
Fund Balance - Ending	\$178,698,615	\$81,000,000	\$163,806,002	\$82,000,000 ^{**}

*Includes delinquent taxes

**FY 2013 ending fund balance assumes revenues and expenditures at 100%. FY 2013 ending fund balance on pages 88-89 has been adjusted to reflect projected variances for revenues and expenditures.

FISCAL YEARS 2011-2013

Fire Rescue Funds (Major Funds)

	<u>Actual</u> <u>FY 2011</u>	<u>Budget</u> <u>FY 2012</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Budget</u> <u>FY 2013</u>
<u>Revenues</u>				
Ad Valorem Taxes	\$186,859,577	\$191,052,228	\$183,169,734	\$192,473,201
Charges for Services	32,465,802	34,166,152	32,395,773	32,188,815
Intergovernmental Revenue	653,249	322,320	412,461	325,440
Investment Income	5,368,578	4,375,455	4,017,669	3,902,682
License, Permits & Other Fees	6,500	4,485	9,485	11,000
Operating Transfers In	23,835,735	23,984,213	23,034,859	24,432,823
Special Assessment/Impact Fees	275,244	281,678	275,368	281,823
Statutory Reserves	-	(11,227,938)	-	(11,213,050)
Miscellaneous Revenues*	1,447,947	212,000	263,517	234,500
Total Revenues	\$250,912,632	\$243,170,593	\$243,578,866	\$242,637,234
<u>Expenditures</u>				
Personal Services	\$208,929,457	\$216,489,261	\$208,600,882	\$220,205,255
Operating Expenses	27,805,583	31,660,583	27,684,295	32,790,851
Capital Outlay	1,727,260	9,178,924	1,930,910	13,994,731
Grants and Aids	1,453,204	1,422,426	1,412,061	1,425,532
Non-Operating	17,122,429	16,241,076	16,218,453	16,084,394
Total Expenditures	\$257,037,933	\$274,992,270	\$255,846,601	\$284,500,763
Net Change in Fund Balance	(\$6,125,301)	(\$31,821,677)	(\$12,267,735)	(\$41,863,529)
Fund Balance - Beginning	\$123,802,583	\$109,084,229	\$117,677,282	\$105,409,547
Fund Balance - Ending	\$117,677,282	\$77,262,552	\$105,409,547	\$63,546,018 ^{**}

*Includes delinquent taxes

**FY 2013 ending fund balance assumes revenues and expenditures at 100%. FY 2013 ending fund balance on pages 88-89 has been adjusted to reflect projected variances for revenues and expenditures.

FISCAL YEARS 2011-2013

Special Revenue Funds (Major Funds)

	<u>Actual</u> <u>FY 2011</u>	<u>Budget</u> <u>FY 2012</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Budget</u> <u>FY 2013</u>
<u>Revenues</u>				
Charges for Services	689,638	541,577	598,320	759,018
Debt Proceeds	7,183,438	9,787,746	8,698,789	12,996,914
Intergovernmental Revenue	69,456,378	154,513,707	122,009,873	94,798,717
Investment Income	633,030	714,760	919,632	987,826
Operating Transfers In	13,703,432	14,334,632	13,857,573	13,876,790
Statutory Reserves	-	(2,500)	-	(10,620)
Miscellaneous Revenues	733,569	242,426	548,549	296,118
Total Revenues	\$92,399,485	\$180,132,348	\$146,632,736	\$123,704,763
<u>Expenditures</u>				
Personal Services	\$24,037,793	\$25,364,928	\$24,054,551	\$26,058,405
Operating Expenses	22,119,169	27,465,796	24,205,900	25,536,093
Capital Outlay	148,689	252,568	243,460	772,203
Debt Service	369,203	892,771	532,648	1,909,734
Grants and Aids	44,616,324	125,299,824	88,542,037	70,644,486
Non-Operating	6,928,588	2,814,977	2,452,755	1,331,538
Total Expenditures	\$98,219,766	\$182,090,864	\$140,031,351	\$126,252,459
Net Change in Fund Balance	(\$5,820,281)	(\$1,958,516)	\$6,601,385	(\$2,547,696)
Fund Balance - Beginning	\$5,800,801	\$6,892,915	(\$429,894)	\$6,171,491
Fund Balance - Ending	(\$19,480)	\$4,934,399	\$6,171,491	\$3,623,795

FISCAL YEARS 2011-2013

Road Program Funds (Major Funds)

	<u>Actual</u> <u>FY 2011</u>	<u>Budget</u> <u>FY 2012</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Budget</u> <u>FY 2013</u>
<u>Revenues</u>				
Charges for Services	-	350,000	225	-
Debt Proceeds	30,691,407	-	-	-
Intergovernmental Revenue	16,744,573	47,447,280	13,693,367	22,938,219
Investment Income	11,844,664	5,304,000	9,318,408	4,011,000
Local Option Gas Tax	16,788,040	18,206,000	9,274,000	9,459,500
Operating Transfers In	7,851,000	814,000	814,000	814,000
Rent & Royalties	-	8,520	-	-
Special Assessment/Impact Fees	5,591,670	21,540,142	12,360,364	23,378,975
Statutory Reserves	-	(2,252,507)	-	(1,842,473)
Miscellaneous Revenues	1,714,237	12,688,006	4,099,039	7,082,545
Total Revenues	\$91,225,591	\$104,105,441	\$49,559,403	\$65,841,766
<u>Expenditures</u>				
Personal Services	\$480,240	\$1,793,547	\$1,063,408	\$1,026,112
Operating Expenses	5,547,991	9,866,300	2,101,184	9,393,610
Capital Outlay	47,197,808	125,557,148	31,949,394	112,624,160
Debt Service	76,746	-	-	-
Grants and Aids	860,917	4,236,120	2,295,767	2,790,215
Non-Operating	32,522,407	11,034,417	4,519,600	3,782,942
Total Expenditures	\$86,686,109	\$152,487,532	\$41,929,353	\$129,617,039
Net Change in Fund Balance	\$4,539,482	(\$48,382,091)	\$7,630,050	(\$63,775,273)
Fund Balance - Beginning	\$351,960,549	\$347,123,598	\$356,500,025	\$364,130,075
Fund Balance - Ending	\$356,500,031	\$298,741,507	\$364,130,075	\$300,354,802

FISCAL YEARS 2011-2013

General Government Funds (Major Funds)

	<u>Actual</u> <u>FY 2011</u>	<u>Budget</u> <u>FY 2012</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Budget</u> <u>FY 2013</u>
<u>Revenues</u>				
Charges for Services	193,218	2,811,000	986,270	1,825,000
Fines & Forfeitures	1,121,283	-	-	-
Intergovernmental Revenue	6,918,520	5,013,376	1,143,464	3,315,393
Investment Income	4,406,784	3,825,316	2,890,916	2,553,743
Operating Transfers In	31,603,363	15,464,250	17,129,958	9,042,494
Special Assessment/Impact Fees	368,038	252,560	623,000	385,468
Statutory Reserves	-	(153,894)	-	(113,960)
Miscellaneous Revenues	1,352,301	1,272,053	599,214	1,274,117
Total Revenues	\$45,963,507	\$28,484,661	\$23,372,822	\$18,282,255
<u>Expenditures</u>				
Personal Services	\$171,237	\$160,533	\$160,533	\$0
Operating Expenses	22,777,400	60,537,475	8,529,160	55,702,279
Capital Outlay	12,616,425	35,106,746	3,873,495	29,029,514
Debt Service	-	108,653	-	95,925
Grants and Aids	34,907,967	19,621,398	16,674,100	2,995,683
Non-Operating	12,583,567	1,607,575	1,687,575	1,842,909
Total Expenditures	\$83,056,596	\$117,142,380	\$30,924,863	\$89,666,310
Net Change in Fund Balance	(\$37,093,089)	(\$88,657,719)	(\$7,552,041)	(\$71,384,055)
Fund Balance - Beginning	\$158,541,172	\$127,595,559	\$123,498,086	\$115,946,045
Fund Balance - Ending	\$121,448,083	\$38,937,840	\$115,946,045	\$44,561,990

FISCAL YEARS 2011-2013

Airport Funds (Major Funds)

	<u>Actual</u> <u>FY 2011</u>	<u>Budget</u> <u>FY 2012</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Budget</u> <u>FY 2013</u>
<u>Revenues</u>				
Charges for Services	77,979,458	76,446,750	78,405,400	77,905,400
Intergovernmental Revenue	8,780,993	79,974,260	4,787,026	68,762,081
Investment Income	2,091,800	1,612,700	1,708,374	1,628,160
License, Permits & Other Fees	68,108	46,000	65,000	65,000
Operating Transfers In	34,527,404	73,489,096	36,927,206	96,185,631
Miscellaneous Revenues	851,401	319,900	635,636	610,350
Total Revenues	\$124,299,164	\$231,888,706	\$122,528,642	\$245,156,622
<u>Expenditures</u>				
Personal Services	\$10,952,683	\$10,917,149	\$10,518,040	\$11,151,252
Operating Expenses	31,020,671	33,191,603	33,489,426	33,161,746
Capital Outlay	14,595,213	141,473,845	13,511,508	145,993,874
Debt Service	7,582,497	17,470,318	17,470,318	17,471,606
Non-Operating	37,022,195	73,520,092	36,930,371	96,217,386
Total Expenditures	\$101,173,259	\$276,573,007	\$111,919,663	\$303,995,864
Net Change in Fund Balance	\$23,125,905	(\$44,684,301)	\$10,608,979	(\$58,839,242)
Fund Balance - Beginning	\$92,226,255	\$102,330,722	\$108,277,068	\$118,886,047
Fund Balance - Ending	\$115,352,160	\$57,646,421	\$118,886,047	\$60,046,805

FISCAL YEARS 2011-2013

Water Utilities Funds (Major Funds)

	<u>Actual</u> <u>FY 2011</u>	<u>Budget</u> <u>FY 2012</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Budget</u> <u>FY 2013</u>
<u>Revenues</u>				
Charges for Services	145,570,590	159,160,000	157,079,500	165,214,000
Intergovernmental Revenue	1,168,300	-	854,214	560,000
Investment Income	5,458,312	3,816,000	3,344,912	2,728,000
Operating Transfers In	163,604,264	170,144,600	171,814,230	177,633,345
Rent & Royalties	38,193	31,000	31,000	31,000
Special Assessment/Impact Fees	720,989	1,971,000	2,560,194	1,565,000
Miscellaneous Revenues	11,963,980	14,076,000	18,416,009	13,159,000
Total Revenues	\$328,524,628	\$349,198,600	\$354,100,059	\$360,890,345
<u>Expenditures</u>				
Personal Services	\$39,080,115	\$41,512,709	\$38,011,554	\$40,605,130
Operating Expenses	62,754,027	75,664,347	70,545,248	74,454,368
Capital Outlay	20,242,466	93,365,421	16,534,066	137,331,061
Debt Service	7,081,931	18,845,100	24,724,600	19,445,600
Non-Operating	163,532,389	169,956,216	171,276,912	177,529,000
Total Expenditures	\$292,690,928	\$399,343,793	\$321,092,380	\$449,365,159
Net Change in Fund Balance	\$35,833,700	(\$50,145,193)	\$33,007,679	(\$88,474,814)
Fund Balance - Beginning	\$104,110,399	\$118,534,987	\$124,243,773	\$157,251,452
Fund Balance - Ending	\$139,944,099	\$68,389,794	\$157,251,452	\$68,776,638

FISCAL YEARS 2011-2013

Non-Major Governmental Funds (Aggregate)

	<u>Actual</u> <u>FY 2011</u>	<u>Budget</u> <u>FY 2012</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Budget</u> <u>FY 2013</u>
<u>Revenues</u>				
Ad Valorem Taxes	\$69,822,198	\$67,326,428	\$64,534,365	\$67,525,698
Charges for Services	29,186,940	27,052,129	27,216,601	27,399,217
Debt Proceeds	106,605,425	10,000	16,181,760	41,000
Fines & Forfeitures	3,303,120	3,554,790	4,581,614	3,200,686
Inspector General Fees	1,196,764	3,049,643	2,634,005	3,699,265
Intergovernmental Revenue	70,082,994	145,163,191	77,882,506	105,682,155
Investment Income	16,570,384	10,625,196	11,377,090	9,834,678
License, Permits & Other Fees	12,168,396	11,961,000	12,477,337	13,727,332
Local Option Gas Tax	27,815,427	26,308,000	36,099,000	36,821,500
Operating Transfers In	152,410,429	158,240,520	164,256,012	156,108,345
Rent & Royalties	1,454,515	1,272,413	1,454,456	1,498,236
Special Assessment/Impact Fees	8,290,512	3,293,850	13,104,559	2,056,900
Tourist Development Tax	25,480,495	25,113,870	29,109,223	28,606,951
Statutory Reserves	-	(9,440,219)	-	(10,578,478)
Miscellaneous Revenues	105,361,421	132,311,208	112,424,456	146,390,313
Total Revenues	\$629,749,020	\$605,842,019	\$573,332,984	\$592,013,798
<u>Expenditures</u>				
Personal Services	\$105,750,558	\$112,856,132	\$108,861,381	\$114,270,625
Operating Expenses	197,348,644	302,327,756	222,256,240	287,180,035
Capital Outlay	97,252,664	169,186,862	65,760,564	111,015,920
Debt Service	138,670,113	134,248,489	135,031,365	137,624,060
Grants and Aids	15,740,112	32,899,001	15,332,764	28,260,467
Non-Operating	156,028,837	63,092,086	81,965,747	50,219,759
Total Expenditures	\$710,790,928	\$814,610,326	\$629,208,061	\$728,570,866
Net Change in Fund Balance	(\$81,041,908)	(\$208,768,307)	(\$55,875,077)	(\$136,557,068)
Fund Balance - Beginning	\$455,080,791	\$354,561,095	\$385,976,658	\$330,048,220
Fund Balance - Ending	\$374,038,883	\$145,792,788	\$330,101,581	\$193,491,152

BUDGET COMPARISON BY FUND - FY 2012 AND 2013
Board of County Commissioners

2011 Non-Exempt Valuation Countywide \$124,519,237,190

2012 Tentative Non-Exempt Valuation Countywide \$125,403,839,154

Fund	Fund Name	2012 Adopted				2013 Adopted			
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
0001	General Fund	4.7815	595,388,733	420,862,443	1,016,251,176	4.7815	599,618,457	438,262,304	1,037,880,761
	Operating Ad Valorem Tax Funds - Countywide	4.7815	595,388,733	420,862,443	1,016,251,176	4.7815	599,618,457	438,262,304	1,037,880,761
2019	25M GO Parks & Cultural Facilities 2003	0.0094	1,171,526	30,456	1,201,982	0.0097	1,217,281	(11,862)	1,205,419
2020	25M GO Parks & Recreation Facilities 2005	0.0091	1,134,137	67,751	1,201,888	0.0096	1,204,732	(1,807)	1,202,925
2038	50M GO 06 DS Waterfront Access	0.0305	3,801,227	(74,053)	3,727,174	0.0302	3,789,885	(61,331)	3,728,554
2508	45.625M GO Refunding 98 Interest & Sinking	0.0348	4,337,138	(169,638)	4,167,500	0.0339	4,254,209	(95,996)	4,158,213
2513	16M GO 05A DS, Ref 25M Rec Fac 99A	0.0157	1,956,697	52,578	2,009,275	0.0161	2,020,435	(10,910)	2,009,525
2518	115.8M GO Tax 06 DS, Ref 75M Land Acq 99B & 01A	0.0999	12,450,578	(367,879)	12,082,699	0.0976	12,248,105	(163,560)	12,084,545
2525	28.7M GO 10 DS, Ref Part 25M Parks GO 03 & 05	0.0116	1,445,713	(44,163)	1,401,550	0.0116	1,455,717	(54,167)	1,401,550
	Voted Debt Service Ad Valorem Tax - Countywide	0.2110	26,297,016	(504,948)	25,792,068	0.2087	26,190,364	(399,633)	25,790,731
	Total Ad Valorem Tax Funds - Countywide	4.9925	621,685,749	420,357,495	1,042,043,244	4.9902	625,808,821	437,862,671	1,063,671,492
1000	Senior Citizens Centers		0	643,865	643,865		0	587,215	587,215
1001	HUD Supportive Housing		0	1,369,058	1,369,058		0	989,878	989,878
1002	Head Start		0	28,472,295	28,472,295		0	28,082,548	28,082,548
1003	Community Action Program		0	724,168	724,168		0	1,372,886	1,372,886
1004	Farmworkers Jobs/Education Program		0	396,095	396,095		0	297,937	297,937
1006	DOSS - Administration		0	7,701,308	7,701,308		0	7,592,929	7,592,929
1009	Low Income Home Energy Assistance Program		0	5,568,796	5,568,796		0	3,907,173	3,907,173
1010	Ryan White Care Program		0	14,098,392	14,098,392		0	9,054,547	9,054,547
1100	Affordable Housing Trust Fund (SHIP)		0	5,009,609	5,009,609		0	2,425,867	2,425,867
1101	Housing & Community Development		0	18,946,449	18,946,449		0	13,160,011	13,160,011
1103	Home Investment Partnership Act		0	4,744,429	4,744,429		0	8,482,285	8,482,285
1104	Section 108 Loan Fund		0	181,228	181,228		0	172,074	172,074
1106	Disaster Recovery Initiative		0	7,531,741	7,531,741		0	5,694,896	5,694,896
1108	Disaster Recovery Initiative #3 (Wilma)		0	14,893,104	14,893,104		0	5,010,518	5,010,518
1109	Neighborhood Stabilization Program		0	5,596,855	5,596,855		0	1,790,545	1,790,545

BUDGET COMPARISON BY FUND - FY 2012 AND 2013
Board of County Commissioners

2011 Non-Exempt Valuation Countywide \$124,519,237,190

2012 Tentative Non-Exempt Valuation Countywide \$125,403,839,154

Fund	Fund Name	2012 Adopted				2013 Adopted			
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
1110	CDBG - Homeless Prevention & Rapid Re-Housing (HPRP)		0	205,924	205,924		0	0	0
1111	CDBG - Recovery Program		0	824,910	824,910		0	0	0
1112	Neighborhood Stabilization Program 2		0	43,043,553	43,043,553		0	10,921,426	10,921,426
1113	Neighborhood Stabilization Program 3		0	11,061,386	11,061,386		0	6,086,780	6,086,780
1150	Juvenile Assessment Center Fund		0	39,560	39,560		0	40,682	40,682
1151	Law Enforcement Trust Fund		0	2,562,628	2,562,628		0	3,196,242	3,196,242
1152	Sheriff's Grants		0	4,077,628	4,077,628		0	5,064,394	5,064,394
1171	Optical Scan Voting Equipment		0	0	0		0	125,000	125,000
1200	Beautification Maintenance		0	1,554,270	1,554,270		0	1,557,075	1,557,075
1201	County Transportation Trust		0	39,869,707	39,869,707		0	40,368,997	40,368,997
1202	Street Lighting Maintenance		0	1,258,912	1,258,912		0	1,260,052	1,260,052
1203	Red Light Camera Fund		0	570,000	570,000		0	1,400,000	1,400,000
1220	Natural Areas Stewardship Endowment		0	5,252,054	5,252,054		0	5,170,627	5,170,627
1222	Ag Reserve Land Management		0	1,182,799	1,182,799		0	1,289,762	1,289,762
1223	Environmental Enhance-Freshwater		0	521,610	521,610		0	494,255	494,255
1224	Environmental Enhance-Saltwater		0	709,313	709,313		0	758,171	758,171
1225	Environmental Enhance-Non-specific		0	4,157,221	4,157,221		0	4,330,083	4,330,083
1226	Natural Areas Fund		0	23,093,677	23,093,677		0	19,545,680	19,545,680
1227	Pollution Recovery Trust Fund		0	2,616,609	2,616,609		0	2,525,578	2,525,578
1228	State Mosquito		0	201,325	201,325		0	97,578	97,578
1229	FDEP Lake Worth Lagoon Ecosystem		0	2,289,561	2,289,561		0	1,752,948	1,752,948
1230	Petroleum Storage Tank Program		0	1,548,535	1,548,535		0	1,357,740	1,357,740
1231	Petroleum Storage Tank Compliance		0	752,027	752,027		0	522,868	522,868
1250	Handicapped Parking Enforcement		0	396,372	396,372		0	373,918	373,918
1252	HUD - Fair Housing		0	362,504	362,504		0	253,525	253,525
1253	Fair Employment Contract		0	682,556	682,556		0	0	0
1261	Bond Waiver Program R-89/1178		0	663,487	663,487		0	691,333	691,333
1262	Intergovernmental Radio Communication Program		0	2,141,763	2,141,763		0	2,143,065	2,143,065
1263	School Impact Fees Zone 1		0	597,366	597,366		0	2,222,104	2,222,104
1264	School Impact Fees Zone 2		0	482,660	482,660		0	2,253,036	2,253,036
1265	School Impact Fees Zone 3		0	654,983	654,983		0	3,892,834	3,892,834
1266	School Impact Fees Zone 4		0	377,088	377,088		0	2,169,534	2,169,534
1267	School Concurrency		0	2,000	2,000		0	2,000	2,000
1268	Choose Life License Plate Fund		0	135,313	135,313		0	0	0
1269	Intergovernmental Radio Communication Program- Countywide		0	950,000	950,000		0	1,088,440	1,088,440

BUDGET COMPARISON BY FUND - FY 2012 AND 2013
Board of County Commissioners

2011 Non-Exempt Valuation Countywide \$124,519,237,190

2012 Tentative Non-Exempt Valuation Countywide \$125,403,839,154

Fund	Fund Name	2012 Adopted			2013 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
1321	Law Library		0	427,350	427,350		0	622,536	622,536
1323	Criminal Justice Trust Fund		0	0	815,027		0	791,269	791,269
1324	Local Requirements & Innovations Fund FS 29.004		0	204,000	204,000		0	235,000	235,000
1325	Legal Aid Programs Fund FS 29.008		0	204,000	204,000		0	235,000	235,000
1326	JAC/Juvenile Programs Fund		0	204,000	204,000		0	235,000	235,000
1327	Court Information Technology Fund		0	3,601,960	3,601,960		0	3,586,197	3,586,197
1340	Palm Tran Operations		0	67,885,513	67,885,513		0	68,642,018	68,642,018
1341	Palm Tran Grants		0	70,546,432	70,546,432		0	47,541,072	47,541,072
1342	Palm Tran Letter of Credit		0	86,306	86,306		0	0	0
1360	Metro Planning Organization		0	2,414,419	2,414,419		0	3,437,765	3,437,765
1380	Southwinds Golf Course		0	1,701,158	1,701,158		0	0	0
1381	Okeehelie Golf Course		0	2,463,369	2,463,369		0	0	0
1382	Osprey Point Golf Course		0	2,156,940	2,156,940		0	0	0
1383	Park Ridge Golf Course		0	1,568,422	1,568,422		0	0	0
1384	Golf Course Operations		0	0	0		0	0	0
1401	CCRT Street Lighting Maintenance		0	1,525,086	1,525,086		0	8,092,681	8,092,681
1402	Nuisance Abatement		0	0	0		0	1,682,996	1,682,996
1420	AC & C Mobile Spay/Neuter Program		0	895,894	895,894		0	1,183,900	1,183,900
1421	Animal Regulation Trust Fund		0	47,777	47,777		0	643,137	643,137
1423	Victims of Crime Emergency Support Fund		0	44,808	44,808		0	42,064	42,064
1424	E-911 Program Wire Line FS 365.171		0	1,126,680	1,126,680		0	40,563	40,563
1425	EMS Award-Grant Program		0	686,533	686,533		0	1,105,812	1,105,812
1426	Public Safety Grants		0	287,651	287,651		0	917,797	917,797
1427	Emergency Management		0	120,636	120,636		0	1,855,867	1,855,867
1428	EM Preparedness & Assistance		0	332,076	332,076		0	185,122	185,122
1429	Regulation Of Towing Business		0	209,875	209,875		0	664,398	664,398
1430	Vehicle For Hire Ordinance		0	636,555	636,555		0	210,132	210,132
1432	Moving Ordinance		0	92,070	92,070		0	709,191	709,191
1433	E-911 Wireless FS365.172/173		0	107,321	107,321		0	94,939	94,939
1434	E-911 Carryforward FS 365.172/173		0	11,447,481	11,447,481		0	578,324	578,324
1435	E-911 Grant Fund		0	0	0		0	12,850,511	12,850,511
1437	Family Drug Court Grant Fund		0	307,880	307,880		0	1,970,227	1,970,227
1438	Urban Areas Security Initiative Grant		0	690,773	690,773		0	169,495	169,495
1439	Radio logical Emergency Preparedness-FPL		0	96,558	96,558		0	0	0
1440	High Ridge Activity Fund		0	26,496	26,496		0	95,941	95,941
								30,979	30,979

BUDGET COMPARISON BY FUND - FY 2012 AND 2013
Board of County Commissioners

2011 Non-Exempt Valuation Countywide \$124,519,237,190

2012 Tentative Non-Exempt Valuation Countywide \$125,403,839,154

Fund	Fund Name	2012 Adopted			2013 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
1450	TDC-Convention Center Operations		0	6,451,807	6,451,807		0	5,607,439	5,607,439
1451	TDC-Film Commission		0	690,656	690,656		0	903,813	903,813
1452	TDC-Special Projects		0	382,586	382,586		0	531,302	531,302
1453	TDC-4th Cent Local Option Tax		0	10,419,368	10,419,368		0	11,228,643	11,228,643
1454	TDC-Tourism		0	11,007,236	11,007,236		0	11,394,789	11,394,789
1455	TDC-Cultural Arts		0	4,190,158	4,190,158		0	5,064,650	5,064,650
1456	TDC-Beaches		0	1,972,725	1,972,725		0	3,015,381	3,015,381
1457	TDC-Sports Commission		0	1,425,259	1,425,259		0	1,749,307	1,749,307
1458	TDC-1st Cent Tourist Local Option Tax		0	14,139,240	14,139,240		0	19,507,252	19,507,252
1470	Drug Abuse Trust Fund		0	305,154	305,154		0	61,281	61,281
1480	Driver Education Trust Fund		0	1,409,968	1,409,968		0	1,529,680	1,529,680
1482	Cooperative Extension Revenue Fund		0	372,061	372,061		0	412,385	412,385
1483	PBC Office of Inspector General		0	3,299,643	3,299,643		0	3,798,961	3,798,961
1484	PBC Commission on Ethics		0	637,022	637,022		0	589,402	589,402
1500	Crime Prevention Fund		0	463,329	463,329		0	284,080	284,080
1501	Domestic Violence Fund		0	160,757	160,757		0	38,206	38,206
1503	JAG-LLEBG ARRA Fund 2009		0	87,511	87,511		0	23,606	23,606
1504	JAG Combat & ReEntry Grant 2008-2012		0	108,710	108,710		0	0	0
1505	Local Law Enfor Blk Grant 2003		0	68,836	68,836		0	11,060	11,060
1507	Criminal Justice Grant Fund		0	1,420,451	1,420,451		0	1,626,100	1,626,100
1510	Justice & Mental Health Collab Prg Grant		0	95,902	95,902		0	0	0
1521	Public Affairs Replacement Frequency		0	1,539,563	1,539,563		0	1,466,760	1,466,760
1539	Economic Development		0	5,103,477	5,103,477		0	4,686,765	4,686,765
1540	HUD Loan Repayment Account		0	10,508,732	10,508,732		0	13,589,782	13,589,782
1541	Energy Efficiency & Consvr Blk Grant		0	1,670,185	1,670,185		0	1,342,658	1,342,658
1542	HUD Community Challenge Planning Grant		0	0	0		0	1,651,280	1,651,280
2003	233.6M NAV 90 DS, Criminal Justice Facilities		0	2,913,296	2,913,296		0	2,884,579	2,884,579
2018	94.3M NAV 04 DS, Pub Imprv & Ref Airport Cntr 92		0	7,818,952	7,818,952		0	5,409,406	5,409,406
2028	133.9M NAV 05A DS, Scripps Construction		0	10,787,994	10,787,994		0	6,641,785	6,641,785
2031	38.8M NAV 04A DS, Four Corners/Mecca Land Acq		0	2,832,047	2,832,047		0	1,890,846	1,890,846
2034	24.4M NAV Tax 04B DS, Scripps Ld Acq		0	2,736,514	2,736,514		0	2,717,560	2,717,560
2040	14.6M NAV 06 DS, Parking Facilities Expansion		0	1,139,824	1,139,824		0	1,147,501	1,147,501
2041	13.0M NAV 05 DS, 2nd FAU/Scripps Beeline		0	1,637,199	1,637,199		0	1,699,307	1,699,307
2052	98.0M NAV 07C DS, Scripps/Briger		0	7,720,300	7,720,300		0	7,806,576	7,806,576
2053	176.5M NAV 08 DS, Jail Expand/Pub Bldg		0	11,268,550	11,268,550		0	11,268,550	11,268,550

BUDGET COMPARISON BY FUND - FY 2012 AND 2013
Board of County Commissioners

2011 Non-Exempt Valuation Countywide \$124,519,237,190

2012 Tentative Non-Exempt Valuation Countywide \$125,403,839,154

Fund	Fund Name	2012 Adopted			2013 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
2054	176.5M NAV 08 DSR, Jail Expand/Pub Bldg		0	11,738,429	11,738,429		0	11,466,050	11,466,050
2058	35.0M NAV 08 DS, PBBSO Mobile Data		0	6,394,351	6,394,351		0	6,394,352	6,394,352
2061	11.6M Note Payable 08 DS, ESL Jupiter		0	883,175	883,175		0	875,922	875,922
2065	16.1M LT BAN 09 DS, Public Imprv (4 Pts Fac)		0	484,223	484,223		0	0	0
2067	94.2M NAV 08-2 DS, Max Planck & SS Refunding		0	7,630,930	7,630,930		0	7,622,130	7,622,130
2068	94.2M NAV 08-2 DSR, Max Planck & SS Refunding		0	7,920,165	7,920,165		0	7,794,430	7,794,430
2069	30.6M NAV 11 DS, Ocean Ave Bridge & Max Planck2		0	3,300,000	3,300,000		0	4,853,013	4,853,013
2065	32.7M NAV 97 DS, Ref 233.6M CJF 90		0	17,748,248	17,748,248		0	17,750,723	17,750,723
2509	18.5M NAV 02 DS, Ref 26.3M CJF Comp 94		0	2,121,100	2,121,100		0	2,118,850	2,118,850
2510	6.5M NAV 03 DS, Ref 8.5M Pub Imprv 94		0	714,331	714,331		0	712,732	712,732
2511	81.3M NAV 04 DS, Ref 80.7M Conv Cntr 01		0	5,240,364	5,240,364		0	2,940,059	2,940,059
2514	17.4M NAV 05 DS, Ref 26M Parks & Rec Fac 96		0	2,050,763	2,050,763		0	2,050,344	2,050,344
2515	13.4M NAV 05 DS, Ref 22M N.C Court & PBBSO MP 97		0	1,659,645	1,659,645		0	1,651,270	1,651,270
2516	9.5M NAV 05 DS, Ref 15M Judicial Parking 95		0	1,156,585	1,156,585		0	1,155,713	1,155,713
2517	20.07M NAV 05 DS, Ref 28M Stadium Fac 96		0	2,155,369	2,155,369		0	2,168,026	2,168,026
2519	115.8M GO Tax Coupon 06 DS, Ref 75M Land Acq 99B & 01A		0	395,844	395,844		0	395,844	395,844
2520	2.5M NAV 07A DS, Ref 6M BAN Bio Resch 06A		0	187,987	187,987		0	187,910	187,910
2521	5.1M NAV 07B DS, Ref 6M BAN Bio Resch 06A&B		0	430,052	430,052		0	429,785	429,785
2522	29.4M NAV 08A DS, Ref SS#1,3&5		0	2,909,446	2,909,446		0	2,866,836	2,866,836
2523	11.5M NAV Tax 10 DS, Ref 11M Conv Hotel BAN 07		0	1,110,131	1,110,131		0	1,109,332	1,109,332
2526	62.7M NAV 11 DS, Ref Part 81M Conv Cntr 04		0	0	0		0	3,140,450	3,140,450
2527	62.7M NAV 11 DSR, Ref Part 81M Conv Cntr 04		0	0	0		0	5,701,875	5,701,875
2528	16.1M NAV 12 DS, Ref 16M 4 Pts BAN 09		0	0	0		0	1,382,805	1,382,805
2529	147.0M NAV 12 DS, Ref 94M 04/38M 04A/133M 05A		0	0	0		0	6,631,419	6,631,419
3000	25.0M GO 99A, Recreation & Cultural		0	979,699	979,699		0	943,127	943,127
3014	80.7M NAV 01, Convention Center		0	7,207,690	7,207,690		0	7,269,964	7,269,964
3017	26.3M NAV 96, Parks & Recreation Facilities		0	35,453	35,453		0	26,344	26,344
3018	94.3M NAV 04, Pub Imprv & Ref Airport Cntr 92		0	471,765	471,765		0	406,953	406,953
3019	25.0M GO 03, Recreational & Cultural Facilities		0	3,431,517	3,431,517		0	2,333,838	2,333,838
3020	25.0M GO 05, Recreational & Cultural Facilities		0	13,727,286	13,727,286		0	13,403,493	13,403,493
3028	133.9M NAV 05A, Scripps Construction		0	7,405	7,405		0	7,527	7,527
3032	27.0M Sunshine#7A 06, Var Crthse & Gen Govt Bldg		0	35,612	35,612		0	36,981	36,981
3033	5.6M Sunshine#6 04, Scripps Infrastructure & Beeline		0	99,873	99,873		0	91,283	91,283
3037	11.5M LT BAN Tax 05, Convention Center Hotel Site Acq		0	375,022	375,022		0	395,584	395,584
3038	50.0M GO 06, Waterfront Access		0	13,779,561	13,779,561		0	12,159,986	12,159,986

BUDGET COMPARISON BY FUND - FY 2012 AND 2013
Board of County Commissioners

2011 Non-Exempt Valuation Countywide \$124,519,237,190

2012 Tentative Non-Exempt Valuation Countywide \$125,403,839,154

Fund Name	2012 Adopted				2013 Adopted			
	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
3040 14.6M NAV 06, Parking Facilities Expansion		0	1,168,418	1,168,418		0	968,200	968,200
3043 6.1M Sunshine #8 '06, Park & Marina Improvements		0	375,181	375,181		0	112,108	112,108
3046 8.1M Sunshine#9 06, So County Golf Course CTF		0	78,870	78,870		0	57,601	57,601
3052 98.0M NAV 07C CTF, Scripps/Briger		0	4,041,629	4,041,629		0	3,279,603	3,279,603
3053 176.5M NAV 08 CTF, Jail Expand/Pub Bldg		0	32,917,213	32,917,213		0	15,207,244	15,207,244
3058 35M NAV 08 CP, PBSO Mobile Data		0	19,532,570	19,532,570		0	18,142,550	18,142,550
3061 11.6M Note Payable 08 CP, ESL Jupiter		0	34,375	34,375		0	9,375	9,375
3067 94.1M NAV 08-2 CP, Max Planck & SS Refunding		0	15,160,111	15,160,111		0	1,672,461	1,672,461
3069 15.0M NAV 11 CP, Ocean Ave Lantana Bridge		0	0	0		0	8,018,240	8,018,240
3070 15.6M NAV 11 CP, Max Planck		0	0	0		0	254,418	254,418
3500 Transportation Improvement Fund		0	239,160,219	239,160,219		0	225,780,353	225,780,353
3501 Road Impact Fee Zone 1		0	46,383,686	46,383,686		0	42,046,639	42,046,639
3502 Road Impact Fee Zone 2		0	39,843,890	39,843,890		0	30,712,488	30,712,488
3503 Road Impact Fee Zone 3		0	37,464,000	37,464,000		0	36,515,146	36,515,146
3504 Road Impact Fee Zone 4		0	22,282,549	22,282,549		0	18,845,066	18,845,066
3505 Road Impact Fee Zone 5		0	36,380,871	36,380,871		0	38,440,303	38,440,303
3515 Abacoa Impact Fee Account		0	758,245	758,245		0	460,871	460,871
3516 Abacoa Trust Sub Account		0	4,728,779	4,728,779		0	4,883,510	4,883,510
3519 Northlake Blvd Agreement W/NPBCID		0	26,628	26,628		0	37,308	37,308
3523 Proportionate Share Trust Fund		0	23,102,357	23,102,357		0	23,109,152	23,109,152
3531 Impact Fee Program-Roads Zone 1		0	1,097,815	1,097,815		0	1,122,765	1,122,765
3600 Park Improvement Fund		0	4,862,623	4,862,623		0	5,501,449	5,501,449
3601 Park Impact Fees Z-1		0	1,399,495	1,399,495		0	1,585,568	1,585,568
3602 Park Impact Fees Z-2		0	1,261,170	1,261,170		0	3,108,275	3,108,275
3603 Park Impact Fees Z-3		0	3,964,693	3,964,693		0	4,782,256	4,782,256
3650 Unit 11 Acquisition/Enhancement		0	3,372,230	3,372,230		0	2,943,789	2,943,789
3651 South Loxahatchee Slough Wetland Restoration		0	235,781	235,781		0	241,032	241,032
3652 Beach Improvement		0	38,541,059	38,541,059		0	33,157,726	33,157,726
3653 South Lake Worth Inlet		0	2,513,122	2,513,122		0	2,442,347	2,442,347
3654 Environmental Resources Capital Projects		0	12,815,199	12,815,199		0	8,480,461	8,480,461
3800 PUD Civic Site Cash Out		0	2,794,677	2,794,677		0	2,580,594	2,580,594
3801 800 Mhz RR+I Fund		0	38,133,180	38,133,180		0	40,533,496	40,533,496
3803 Law Enforcement/Impact Fees Z2 Road Patrol		0	1,553,189	1,553,189		0	2,082,254	2,082,254
3804 Public Building Improvement Fund		0	42,795,017	42,795,017		0	36,783,123	36,783,123
3805 Public Building Impact Fees		0	2,981,914	2,981,914		0	3,622,126	3,622,126

BUDGET COMPARISON BY FUND - FY 2012 AND 2013
Board of County Commissioners

2011 Non-Exempt Valuation Countywide \$124,519,237,190

2012 Tentative Non-Exempt Valuation Countywide \$125,403,839,154

Fund	Fund Name	2012 Adopted			2013 Adopted				
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
3807	TDC-Bldg Renewal & Replacement		0	11,172,838	11,172,838		0	10,474,305	10,474,305
3900	Capital Outlay		0	20,395,042	20,395,042		0	17,094,189	17,094,189
3901	Information Technology Capital Improvements		0	8,910,694	8,910,694		0	8,976,822	8,976,822
3902	Court Related Info Technology Capital Improvements		0	386,838	386,838		0	225,398	225,398
3903	Energy Efficiency and Conservation Block Grant - Capital		0	1,110,913	1,110,913		0	523,473	523,473
4000	WUD Revenue		0	165,154,000	165,154,000		0	170,942,000	170,942,000
4001	WUD Operation & Maintenance		0	124,371,405	124,371,405		0	123,267,096	123,267,096
4010	WUD Renewal & Replacement		0	1,000,000	1,000,000		0	1,000,000	1,000,000
4011	WUD Capital Improvements		0	144,945,866	144,945,866		0	185,860,182	185,860,182
4012	WUD Connection Charge Account		0	3,700,000	3,700,000		0	5,500,000	5,500,000
4013	WUD Special Assessment Program		0	2,802,216	2,802,216		0	3,601,351	3,601,351
4015	WUD FPL Reclaimed Water Renewal & Replacement		0	843,000	843,000		0	1,441,746	1,441,746
4031	Debt Service WUD Ecr Loan		0	316,000	316,000		0	325,000	325,000
4032	Debt Service WUD 95		0	1,041,000	1,041,000		0	1,041,000	1,041,000
4033	Debt Service WUD 98		0	5,500	5,500		0	0	0
4034	Debt Service Reserve WUD All		0	4,438,000	4,438,000		0	4,438,000	4,438,000
4036	Debt Service WUD 2003		0	1,183,200	1,183,200		0	1,171,200	1,171,200
4037	Debt Service WUD 2004		0	3,500	3,500		0	0	0
4039	Debt Service Wud 2006		0	10,364,400	10,364,400		0	10,358,400	10,358,400
4040	Debt Service \$6.4M WUD 08		0	1,887,500	1,887,500		0	0	0
4041	Construction Trust Fund Wud 2009		0	1,000,000	1,000,000		0	1,582,049	1,582,049
4042	Debt Service WUD 2009		0	4,044,000	4,044,000		0	4,044,000	4,044,000
4043	WUD FPL Debt Service Coverage Fund		0	634,000	634,000		0	1,063,773	1,063,773
4044	GUA Debt Service		0	0	0		0	530,000	530,000
4045	GUA01 Wachovia 2009 Loan		0	0	0		0	1,187,000	1,187,000
4046	GUA09 Bank of NY 2004 Loan		0	0	0		0	789,000	789,000
4100	Airport Operations		0	81,795,911	81,795,911		0	90,555,004	90,555,004
4110	Airport Capital Projects		0	3,003,593	3,003,593		0	2,965,676	2,965,676
4111	Airports Improvement & Development Fund		0	166,132,349	166,132,349		0	183,338,223	183,338,223
4112	Airports Passenger Facility Charges		0	58,210,128	58,210,128		0	64,677,524	64,677,524
4113	Noise Abatement & Mitigation		0	1,937,766	1,937,766		0	2,082,969	2,082,969
4114	Airports Restricted Assets Fund		0	1,660,696	1,660,696		0	2,355,148	2,355,148
4116	8M Subordinated Debt 2006 CTF		0	307,587	307,587		0	314,870	314,870
4117	69.08M Airport System Rev Bonds, Series 2006A Cap Proj		0	3,411,273	3,411,273		0	0	0
4130	Debt Service 60M PBIA Rev Ref'2002		0	13,207,968	13,207,968		0	13,221,569	13,221,569

BUDGET COMPARISON BY FUND - FY 2012 AND 2013
Board of County Commissioners

2011 Non-Exempt Valuation Countywide \$124,519,237,190

2012 Tentative Non-Exempt Valuation Countywide \$125,403,839,154

Fund	Fund Name	2012 Adopted				2013 Adopted			
		Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
4131	Debt Service 83M PBIA Rev Ref 2001		0	15,485	15,485		0	10,213	10,213
4136	Debt Service 8M PBIA Sub Indebtedness 2006		0	89,628	89,628		0	92,460	92,460
4137	Debt Service 69M PBIA Rev Bonds 2006A		0	3,435,881	3,435,881		0	3,424,620	3,424,620
4138	Debt Service 16M PBIA Tax Rev Ref 2006B		0	1,011,163	1,011,163		0	1,004,393	1,004,393
5000	Fleet Management		0	48,422,449	48,422,449		0	54,309,562	54,309,562
5010	Property & Casualty Insurance		0	19,864,447	19,864,447		0	14,432,976	14,432,976
5011	Risk Management Fund		0	16,151,474	16,151,474		0	17,225,145	17,225,145
5012	Employee Health Insurance		0	70,207,542	70,207,542		0	75,208,863	75,208,863
	Gross Total Countywide Funds	4.9925	621,685,749	2,786,723,247	3,409,224,023	4.9902	625,808,821	2,766,120,378	3,391,929,199
	Less: Interfund Transfers		0	(444,108,407)	(444,108,407)		0	(465,867,271)	(465,867,271)
	Less: Interdepartmental Charges		0	(21,210,760)	(21,210,760)		0	(19,962,397)	(19,962,397)
	Less: Internal Service Charges		0	(124,253,018)	(124,253,018)		0	(130,280,896)	(130,280,896)
	Net Total Countywide Funds	4.9925	621,685,749	2,197,151,062	2,819,651,838	4.9902	625,808,821	2,150,009,814	2,775,818,635
1400	MSTD - Building		0	13,694,929	13,694,929		0	16,880,883	16,880,883
1180	County Library	0.5491	37,048,595	10,491,323	47,539,918	0.5491	37,417,132	11,890,551	49,307,683
2021	30.5M GO 03 DS, Library District Improvement	0.0210	1,416,901	(24,413)	1,392,488	0.0204	1,390,110	3,078	1,393,188
2022	22.3M GO 06 DS, Library District Improvement	0.0264	1,781,247	(45,878)	1,735,369	0.0258	1,758,080	(21,486)	1,736,594
2524	19.53M GO 10 DS, Ref Part 30M Library GO 03	0.0116	782,669	(20,444)	762,225	0.0113	770,012	(7,587)	762,425
3021	30.5M GO Libraries Improvements 2003		0	3,284,561	3,284,561		0	2,902,273	2,902,273
3022	22.3M GO Library Improvements 2006		0	8,613,221	8,613,221		0	3,472,482	3,472,482
3750	Library Improvement Fund		0	5,189,960	5,189,960		0	3,871,139	3,871,139
3751	Library Expansion Program		0	21,483,355	21,483,355		0	13,640,245	13,640,245
3752	Library Impact Fees		0	4,869,423	4,869,423		0	2,069,353	2,069,353
1300	Fire Rescue MSTU	3.4581	175,610,575	137,887,319	313,497,894	3.4581	177,006,499	131,966,170	308,972,669
1301	Fire Rescue Jupiter MSTU	2.1600	15,441,653	(439,932)	15,001,721	2.1393	15,466,702	(642,649)	14,824,053
1303	Aviation Battalion		0	6,452,450	6,452,450		0	6,644,971	6,644,971
1304	F/R Long-Term Disability Plan		0	16,690,567	16,690,567		0	16,995,102	16,995,102
1305	MSBU-Hydrant Rental Boca Raton		0	555,858	555,858		0	555,265	555,265
1306	MSBU-Hydrant Rental-Riviera Beach		0	56,332	56,332		0	54,721	54,721
3700	Fire Rescue Improvement		0	38,190,171	38,190,171		0	29,673,969	29,673,969
3704	Fire Rescue Impact Fees		0	6,910,110	6,910,110		0	7,873,377	7,873,377
3511	Unincorp Improvement Fund		0	10,052,074	10,052,074		0	10,690,830	10,690,830
	Gross-Total Dependent Districts		232,081,640	283,890,986	515,972,626		233,808,535	258,512,687	492,321,222

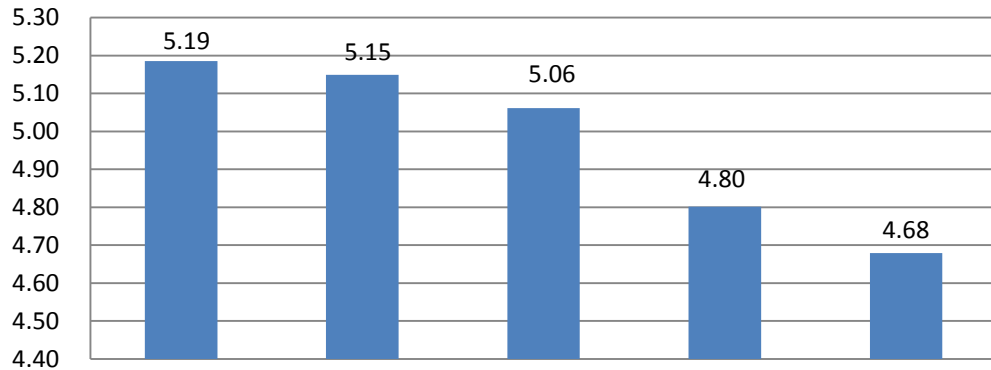
BUDGET COMPARISON BY FUND - FY 2012 AND 2013
Board of County Commissioners

2011 Non-Exempt Valuation Countywide \$124,519,237,190

2012 Tentative Non-Exempt Valuation Countywide \$125,403,839,154

	2012 Adopted				2013 Adopted			
	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
Less: Interfund Transfers			(18,463,698)	(18,463,698)			(16,814,331)	(16,814,331)
Less: Interdepartmental Charges			(5,537,744)	(5,537,744)			(4,956,917)	(4,956,917)
Net-Total Dependent Districts		232,081,640	259,889,544	491,971,184		233,808,535	236,741,439	470,549,974
Net-Total County Funds & Dep. Districts		853,767,389	2,457,040,606	3,311,623,022		859,617,356	2,386,751,253	3,246,368,609
Gross Total - All Funds		853,767,389	3,070,614,233	3,925,196,649		859,617,356	3,024,633,065	3,884,250,421

EMPLOYEES PER 1,000 POPULATION



	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
Total Employees	6,713	6,629	6,511	6,339	6,316
County Population	1,294,654	1,287,344	1,286,461	1,320,134	1,349,800
Employees per 1,000 population	5.19	5.15	5.06	4.80	4.68

Palm Beach County Board of County Commissioners has a total of 6,316 full and part-time employees budgeted for FY 2013. The number of employees per 1,000 population is being presented in order to reflect the effects of growth. This chart shows the decrease in employees from FY 2009 through FY 2013. Despite eliminating over 985 positions since FY 2009, there has been an increase in positions in Fire Rescue, Library, Office of Economic Sustainability and Water Utilities Department as a result of expansion of services and addition of new facilities.

Because personnel costs are a major portion of the County's operating budget, changes in the number of employees per 1,000 population have a direct relationship to the cost of providing services. A decrease in employees per 1,000 population indicates the County is either becoming more efficient and/or service levels are decreasing. In light of current economic conditions, the County has eliminated positions and has implemented more effective processes to maintain current service levels.

POSITION SUMMARY BY DEPARTMENT

Department	Adopted FY 2008	Adopted FY 2009	Adopted FY 2010	Adopted FY 2011	Adopted FY 2012
<u>Board of County Commissioners</u>					
Community Services	469	471	461	471	440
County Administration	13	12	11	11	11
County Attorney	55	51	46	46	44
County Commission	28	28	27	27	27
County Cooperative Extension Service	39	36	32	28	29
Economic Sustainability	61	60	50	62	58
Engineering & Public Works	499	487	470	450	433
Environmental Resources Management	151	145	145	139	127
Facilities Development & Operations	386	359	330	318	307
Financial Management & Budget	43	38	36	34	32
Fleet Management	72	70	64	60	59
Human Resources	39	38	35	33	33
Information Systems Services	225	211	204	189	183
Internal Auditor	12	11	10	10	8
Legislative Affairs	4	4	4	3	3
Medical Examiner	22	22	20	20	19
Metropolitan Planning Organization	10	10	10	10	10
Palm Tran	570	555	548	549	549
Parks & Recreation	699	657	624	595	569
PZ&B - Planning & Zoning	203	185	174	159	148
Public Affairs	56	54	51	45	42
Public Safety	372	345	341	333	314
Purchasing	51	46	43	43	43
Risk Management	37	36	32	30	30
Non-Departmental:					
Criminal Justice Commission	19	17	17	12	11
Office of Community Revitalization	9	7	6	6	6
Office of Equal Opportunity	12	12	12	12	12
Office of Small Business Assistance	8	8	7	7	7
Total BCC Ad Valorem Funded	4,164	3,975	3,810	3,702	3,554
<u>Non-Ad Valorem & New Agencies</u>					
Airports	159	161	158	158	149
PZ&B - Building Division	197	148	104	104	104
County Library	481	452	452	452	419
Fire-Rescue	1,471	1,473	1,542	1,511	1,511
Tourist Development	4	5	4	4	4
Water Utilities	518	499	559	558	558
Commission on Ethics	0	0	0	4	6
Office of Inspector General	0	0	0	18	34
Total Non-Ad Valorem & New Agencies	2,830	2,738	2,819	2,809	2,785
Total BCC	6,994	6,713	6,629	6,511	6,339
<u>Constitutional Officers</u>					
Clerk & Comptroller	144	144	141	137	134
15th Judicial Circuit	20	20	21	24	21
Property Appraiser	280	280	266	266	266
Sheriff	3,812	3,848	4,011	3,919	3,924
Supervisor of Elections	45	45	42	42	45
Tax Collector	269	264	264	264	305
Total Constitutional Officers	4,570	4,601	4,745	4,652	4,695
Grand Total	11,564	11,314	11,374	11,163	11,034

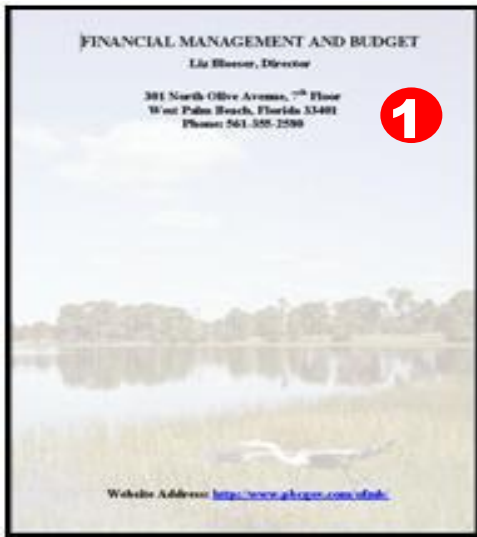
Note: The Department Section, pages 113-338, includes further analysis of staffing level changes.

FY2012 Mid Year Adjustments			Final FY2012	FY 2013			Adopted FY 2013
Additions	Deletions	Transfers		Additions	Deletions	Transfers	
2	0	0	442	0	(10)	0	432
0	0	0	11	0	0	0	11
0	0	0	44	0	(2)	0	42
0	0	0	27	0	0	0	27
1	0	0	30	0	0	0	30
11	0	0	69	0	0	0	69
0	0	0	433	0	(6)	(6)	421
1	0	0	128	0	0	(2)	126
0	0	0	307	0	(3)	(4)	300
0	0	0	32	0	(1)	0	31
0	0	0	59	0	(4)	(1)	54
0	0	0	33	0	0	(1)	32
0	0	0	183	0	(2)	35	216
0	0	0	8	0	0	0	8
0	0	0	3	0	0	0	3
0	0	0	19	0	0	0	19
0	0	0	10	0	0	0	10
9	0	0	558	0	0	0	558
0	(3)	0	566	1	(1)	(4)	562
0	0	0	148	0	0	(12)	136
0	0	0	42	0	0	0	42
5	(1)	0	318	0	(3)	(8)	307
0	0	0	43	0	0	1	44
0	0	0	30	0	0	0	30
0	0	0	11	0	0	0	11
0	0	0	6	0	0	0	6
0	0	0	12	0	0	0	12
0	0	0	7	0	0	0	7
29	(4)	0	3,579	1	(32)	(2)	3,546
0	0	0	149	0	0	0	149
0	0	0	104	0	0	0	104
0	0	0	419	0	0	0	419
0	0	0	1,511	0	(21)	0	1,490
0	0	0	4	0	0	0	4
0	0	0	558	0	0	0	558
0	0	0	6	0	0	0	6
6	0	0	40	0	0	0	40
6	0	0	2,791	0	(21)	0	2,770
35	(4)	0	6,370	1	(53)	(2)	6,316
0	0	0	134	0	0	0	134
0	0	0	21	0	0	2	23
0	0	0	266	0	0	0	266
6	(18)	0	3,912	0	0	0	3,912
0	0	0	45	0	0	0	45
0	0	0	305	0	0	0	305
6	(18)	0	4,683	0	0	2	4,685
41	(22)	0	11,053	1	(53)	0	11,001

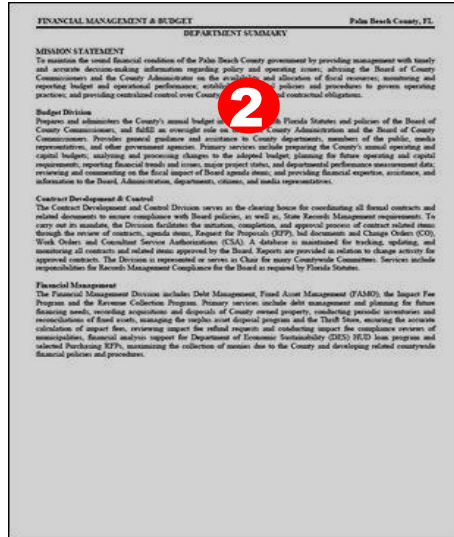
Note: The Department Section, pages 113-338, includes further analysis of staffing level changes.



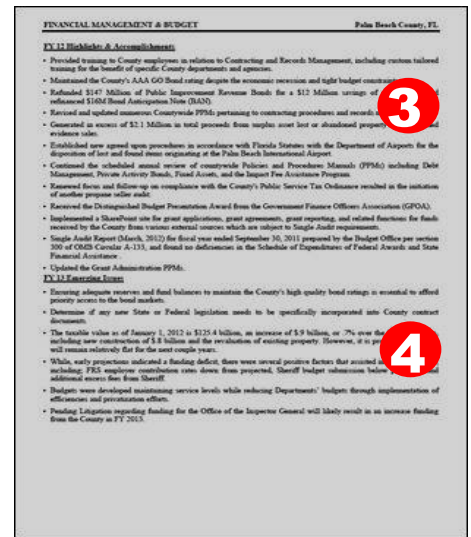
In a continuing effort to create a budget document that presents information in a user friendly manner, we have developed this guide to identify where to find key pieces of information. The numbers correspond to the major components of our departmental budgets.



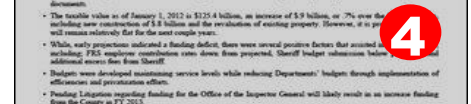
1



2



3



4

1 Divider - Includes all of the pertinent contact information for each of the departments, including the department director. Also included is a hyperlink that allows the reader to obtain additional information on the department not included in the budget document.

2 Introduction - A summary of the department's mission, major divisions, functions, and core services.

3 Highlights & Accomplishments - A list of the things that have been successfully completed in the last year.

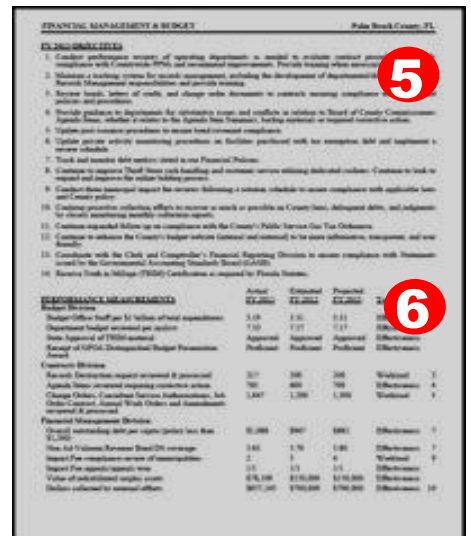
4 Emerging Issues - A list of challenges that are anticipated in the upcoming year.

5 Objectives - Specific goals that department is planning to work towards in the upcoming year.

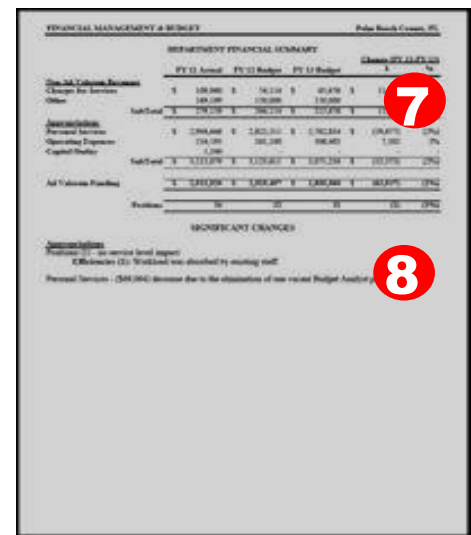
6 Performance Measures - Measures that determine how a department is accomplishing its mission and objectives

7 Financial Summary - A summary of operating expenditures and sources of revenue listed by major category.

8 Significant Changes - An explanation of significant differences between the previous and current year's budget, including position changes.



5



7

8



COUNTY COMMISSION

Hal R. Valeche, District 1

Paulette Burdick District 2

Shelley Vana, District 3

Steven L. Abrams, District 4 - Chairman

Mary Lou Berger, District 5

Jess R. Santamaria, District 6

Priscilla A. Taylor, District 7 – Vice Chair

**301 N. Olive Ave., 12th Floor
West Palm Beach, Florida 33401
Phone: 561-355-2001**

Website Address: <http://www.pbcgov.com/countycommissioners/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To represent the citizens of Palm Beach County, promote effective government, and provide policy direction to meet community needs.

Department Overview

The Board is made up of seven Commissioners, each representing a single-member district. Commissioners are elected to four-year terms by voters in the district in which they reside. Effective in FY 2009, Commissioners annually elect a Chair to preside over meetings and serve as ceremonial head of the County. A Vice Chair is also selected to assume these duties in the absence of the Chair. Previously this was done semi-annually. The County Commission considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include provision of fire protection and disaster relief; construction and maintenance of County buildings, roads, and bridges; provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control; adoption and enforcement of building and housing codes and regulations; preservation of natural resources; and provision of cultural and recreational facilities and programs.

FY 12 Highlights & Accomplishments

- Balanced the FY 2013 budget without a tax increase.
- Agreed to restore the original Countywide well field protection program at a net cost of \$355,000 and eliminate the cost-share program.
- Approved agreements for the development of a 400 room Hilton Convention Center Hotel.
- Approved a series of negotiated conditions for the absorption of the financially troubled Glades Utility Authority (GUA).
- Approved the annexation of six enclaves totaling 8.26 acres along Gulfstream Road and Coconut Road, and twenty enclaves totaling 14.77 acres between Kirk Road and Davis Road and Lake Worth Road and Canal Road, and nine enclaves totaling 4.33 acres between Kirk Road and Gulfstream Road and Lakewood Road and Canal Road into the Village of Palm Springs, and the annexation of two County owned parcels totaling 25 acres on the west side of State Road 7 and north of Forest Hill Boulevard to the Village of Wellington.

FY 13 Objectives

1. Preserve and protect the local natural environment, including threatened resources, ecosystems, and animal species.
2. Focus on the creation of jobs and economic development in the County.
3. Maintain appropriate resources to protect the health, safety and welfare of the residents of and visitors to Palm Beach County.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> FY 2011	<u>Estimated</u> FY 2012	<u>Projected</u> FY 2013	<u>Type</u>	<u>Obj</u>
Population served	1,286,461	1,320,134	1,349,800	Workload	
Countywide operating millage rate	4.7500	4.7815	4.7815	Efficiency	
Commission office expenditure per capita	\$2.17	\$2.09	\$2.04	Efficiency	
Adopted operating reserves as a percentage of net budget (policy between 10% and 15%)	14.09%	13.49%	13.37%	Effectiveness	
Overall outstanding debt per capita (policy less than \$1,200)	\$1,088	\$967	\$882	Effectiveness	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other	\$ 2,417	\$ -	\$ -	\$ -	-
SubTotal	\$ 2,417	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 2,334,576	\$ 2,439,659	\$ 2,438,250	\$ (1,409)	-
Operating Expenses	273,497	320,901	320,097	(804)	-
Capital Outlay	1,340	1,800	1,800	-	-
SubTotal	\$ 2,609,413	\$ 2,762,360	\$ 2,760,147	\$ (2,213)	-
Ad Valorem Funding	\$ 2,606,996	\$ 2,762,360	\$ 2,760,147	\$ (2,213)	-
Positions	27	27	27	-	-



COUNTY ATTORNEY

Denise Nieman, County Attorney

301 North Olive Avenue , Suite 601

West Palm Beach, Florida 33401

Phone: 561-355-2225

Website Address: <http://www.pbcgov.com/countyatorney/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide quality legal advice and representation to the Board of County Commissioners, County Administration, and departments in a timely, cost-effective, and efficient manner.

Department Overview

The County Attorney's Office was established under Section 4.3 of the Charter of Palm Beach County as an independent office. The County Attorney is appointed by the Board of County Commissioners, serves at the pleasure of the Board, and is responsible directly to the Board. The Office represents and provides legal advice to the Board of County Commissioners, County Administration, County Departments, and the Solid Waste Authority. Primary services include 1) Providing legal advice and counsel on the interpretation and enforcement of federal, state, and local laws and rules affecting County government; 2) Drafting and/or reviewing all official documents (e.g., ordinances, leases, contracts, etc); 3) Providing legal advice and representation on matters overseen by the Boards and Commissions; 4) Handling administrative actions and hearings (e.g., personnel appeals, code enforcement, etc.); 5) Defending Palm Beach County in all litigation, and 6) Filing actions on behalf of the Board of County Commissioners.

FY 12 Highlights & Accomplishments

- The Litigation section obtained a positive jury verdict in an important employment case for Fire Rescue.
- The Litigation section is working closely with the Water Utilities Department on sensitive Glades Region water issues.
- The Litigation section worked on a challenge to recent heavy-handed legislation threatening Commission action in the area of gun regulation.
- The County Attorney's Office is working with the Solid Waste Authority (SWA) to develop the new waste hauler contract documents, and continues to assist SWA with contract administration and interpretation for the Waste-to-Energy Facility and other Authority projects.
- The County Attorney's Office provided extensive legal services related to the Neighborhood Stabilization Program Grant Awards (I-III), which now total nearly \$90 million.

FY 13 Emerging Issues

- The implementation of the Office of the Inspector General, the Commission on Ethics, and the Code of Ethics has resulted in an increased workload for the County Attorney's Office.
- The Cities' legal challenge of the Inspector General Ordinance has generated multiple issues which have resulted in an increased workload for the County Attorney's Office.
- As County Government continues to experience the effects of its budgetary crisis, as well as the effects of the national and statewide economic crises, the Office will be challenged to continue to provide the same level of timely, high quality legal service.
- The continued reduction in County personnel and the elimination of services performed by certain County offices will result in work and responsibilities being redirected to the County Attorney's Office.
- Increased demands upon the County Attorney's Office also include employment and labor related issues arising out of ongoing bargaining with representatives of the County's bargaining units.

FY 2013 OBJECTIVES

1. Continue to meet the challenges brought about by the financial challenges within the County by successfully responding to increased demands of the Board of County Commissioners (BCC) and County Departments.
2. Effectively and efficiently manage staff to provide a continued high level of service.
3. Continue to work with County Departments to identify legal issues/conflicts from project inception to completion.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
BCC directives entirely within the responsibility and control of the County Attorney's Office (CAO) responded to within sixty (60) days	Proficient	Proficient	Proficient	Efficiency	1
Level of client satisfaction as determined through constant monitoring of feedback	Proficient	Proficient	Proficient	Effectiveness	2
Ongoing review of internal reports generated through the CAO's legal time and billing program	Proficient	Proficient	Proficient	Effectiveness	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 1,703,897	\$ 1,664,000	\$ 2,081,950	\$ 417,950	25%
Other	18,160	12,650	17,100	4,450	35%
SubTotal	\$ 1,722,057	\$ 1,676,650	\$ 2,099,050	\$ 422,400	25%
<u>Appropriations</u>					
Personal Services	\$ 5,662,218	\$ 5,348,192	\$ 5,020,324	\$ (327,868)	(6%)
Operating Expenses	144,329	208,592	218,664	10,072	5%
Capital Outlay	-	-	40,000	40,000	100%
SubTotal	\$ 5,806,547	\$ 5,556,784	\$ 5,278,988	\$ (277,796)	(5%)
Ad Valorem Funding	\$ 4,084,490	\$ 3,880,134	\$ 3,179,938	\$ (700,196)	(18%)
Positions	45	44	42	(2)	(5%)

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Charges for Services - \$417,950 increased charges to County Departments due to increased workloads.

Appropriations

Positions (2) - no service level impact

Efficiencies (2): department was reorganized and responsibilities were reassigned to current staff.

Personal Services – (\$223,899) elimination of one Chief Assistant County Attorney position and one Legal Secretary position.

Capital Outlay - \$40,000 to purchase new computers and printers to replace equipment purchased in 2008 through surplus from State Attorney's Office.

INTERNAL AUDITOR

Joe Bergeron, Internal Auditor

**2300 North Jog Road
West Palm Beach, Florida 33411
Phone: 561-681-4480**

Website Address: <http://www.pbcgov.com/internalauditor/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To assist the Board of County Commissioners and County Management in improving operational effectiveness, productivity, accountability, and financial stewardship by providing objective, relevant, and timely reviews of the County’s programs and operations resulting in meaningful, value adding recommendations.

Department Overview

Primary services provided by the Internal Auditor's Office (Office) include performance audits for departments and agencies under the Board of County Commissioners (BCC). The objective for each performance audit is to enhance internal controls and operational effectiveness of the audited units. The audits determine if operations are performed in accordance with laws, contracts, policies, and procedures; financial and other reports are accurate and reliable; activities are properly authorized; operations are performed in an efficient and effective manner; assets are adequately safeguarded; and stated goals are being accomplished. The Office reports to and provides administrative support to an Audit Committee appointed by the BCC. The Audit Committee approves the annual work plan for the Office and reviews individual audit reports prior to issuance.

FY 12 Highlights & Accomplishments

- Developed and issued the first comprehensive report on outstanding audit recommendations to be prepared and issued semi-annually.
- Began development of a more comprehensive Countywide risk assessment program to support development of a risk based annual audit plan.
- Assisted the County Administrator’s office in implementing an audit recommendation status monitoring process.
- Developed and issued the first comprehensive report on outstanding audit recommendations to be prepared and issued semi-annually.

FY 13 Emerging Issues

- The Board of County Commissioners and the Internal Audit Committee directed the Internal Auditor’s office to develop a countywide risk assessment methodology. This effort is ongoing and may take several years.
- The Board of County Commissioners and the Internal Audit Committee directed the Internal Auditor’s office to begin conducting program evaluations of County operations in addition to the ongoing performance audits. This will require development of staff expertise in the program evaluation field. This expertise will come either from recruitment of specifically skilled new staff or training of existing staff.

FY 13 Objectives

1. Initiate 90% of audits included in the annual audit work plan within the fiscal year planned.
2. Conduct follow-up reviews on 100% of all audit recommendations within one year of audit report issuance or following notification from management that recommendation/implementation has been completed.
3. Complete audit projects within an average of sixty days from the beginning of field work to the issuance of a draft audit report.

<u>PERFORMANCE MEASUREMENTS</u>	Actual <u>FY 2011</u>	Estimated <u>FY 2012</u>	Projected <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Number of audits	35	15	20	Workload	
Percentage of audits started as planned	100%	90%	90%	Effectiveness	1
Number of follow up reviews	40	29	29	Workload	
Percentage of follow up reviews conducted as planned	100%	100%	100%	Effectiveness	2
Average days to complete audit projects	46.5	68	60	Efficiency	3

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 18,780	\$ -	\$ -	\$ -	-
Other	310	-	-	-	-
SubTotal	\$ 19,090	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 1,053,635	\$ 940,048	\$ 903,928	\$ (36,120)	(4%)
Operating Expenses	39,661	55,286	62,803	7,517	14%
SubTotal	\$ 1,093,296	\$ 995,334	\$ 966,731	\$ (28,603)	(3%)
Ad Valorem Funding	\$ 1,074,206	\$ 995,334	\$ 966,731	\$ (28,603)	(3%)
Positions	10	8	8	-	-



COUNTY ADMINISTRATION

Robert Weisman, County Administrator

Verdenia Baker, Deputy County Administrator

Jon Van Arnam, Assistant County Administrator

Brad Merriman, Assistant County Administrator

Vince Bonvento, Assistant County Administrator

Shannon LaRocque-Bass, Assistant County Administrator

301 N. Olive Ave., 11th Floor

West Palm Beach, Florida 33401

Phone: 561-355-2030

Website Address: <http://www.pbcgov.com/administration/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide administrative leadership resulting in cost effective and efficient delivery of quality governmental services. County Administration will implement policies established by the Board of County Commissioners and manage the activities of Board departments. Accountability of public expenditures will be provided through the use of performance measurement, and organizational excellence will be encouraged by example and sponsorship of quality improvement programs. This mission requires effective communication with County Commissioners, constitutional officers, employees, citizens, the media, and others through open access and sharing of information.

Department Overview

The County Administrator serves as the chief executive officer of Palm Beach County government and provides primary staff support to the Board of County Commissioners. The County Administrator's Office is staffed with 11 positions, including the Deputy County Administrator and four Assistant County Administrators. This Office directs the activities of more than 30 Board departments and acts as liaison to the constitutional officers and various other agencies.

County Administration is responsible for the overall supervision of Board departments. Primary services involve 1) arrange for the orderly scheduling of County Commission business and coordinate the development and review of agenda items for Commission meetings; 2) staff special projects and initiatives as directed by the Board of County Commissioners and identified by the Management Team; 3) present the County Administrator's recommended budget (operating and capital) for the upcoming fiscal year; 4) plan for future levels of service and capital requirements; 5) provide staff support to various appointed boards and committees; 6) serve as a liaison to local, state, and federal government entities; 7) oversee the development of policies and procedures to guide County departments; and 8) respond to public inquiries and requests for information.

FY 12 Highlights & Accomplishments

- Maintained financial strength in the face of tax cuts.
- Encouraged local preference and small business retention.
- Provided leadership direction to address current financial uncertainties and the current economic climate.

FY 13 Emerging Issues

- Balancing the budget, while maintaining service levels status quo.
- Review each area of operations for efficiency and effectiveness.

FY 2013 OBJECTIVES

1. Provide the Board with the best information possible regarding issues brought before them.
2. Implement major Board initiatives, including Convention Center Hotel and social service efficiencies.
3. Balance the FY 2014 Budget while maintaining services to citizens and minimizing revenue demands on taxpayers of Palm Beach county.
4. Increase efficiency and effectiveness of all County services, referencing benchmark and comparable data from the public and private sectors.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Number of Agenda Items	1,519	1,540	1,540	Workload	1
Administration office expenditure per capita	\$1.50	\$1.38	\$1.36	Efficiency	
Credit rating on general obligation debt:					
Moody's	Aaa	Aaa	Aaa	Effectiveness	
Fitch	AAA	AAA	AAA	Effectiveness	
Standard & Poors	AAA	AAA	AAA	Effectiveness	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 386,713	\$ 397,658	\$ 406,486	\$ 8,828	2%
SubTotal	\$ 386,713	\$ 397,658	\$ 406,486	\$ 8,828	2%
<u>Appropriations</u>					
Personal Services	\$ 1,796,749	\$ 1,732,116	\$ 1,704,514	\$ (27,602)	(2%)
Operating Expenses	87,351	91,829	95,815	3,986	4%
SubTotal	\$ 1,884,100	\$ 1,823,945	\$ 1,800,329	\$ (23,616)	(1%)
Ad Valorem Funding	\$ 1,497,387	\$ 1,426,287	\$ 1,393,843	\$ (32,444)	(2%)
Positions	11	11	11	-	-

AIRPORTS

Bruce Pelly, Director

**Building 846, PBLA
West Palm Beach, Florida 33406
Phone: 561-471-7400**

Website Address: <http://www.pbia.org/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide for air transportation and related services that are safe, secure, comfortable, convenient, and efficient.

Department Overview

The Palm Beach County Department of Airports owns and operates Palm Beach International Airport (PBIA) and three general aviation airports located in Palm Beach Gardens, Lantana and Pahokee. The PBIA McCampbell Terminal serves six million passengers a year with 15 or more airlines. PBIA is also home to three fixed base operators: Jet, Signature and Galaxy aviation serving general aviation customers making PBIA is one of the busiest general aviation airports in the country. Total estimated annual economic activity for PBIA is \$3.4 billion with over 37,000 aviation and support activity jobs. General Aviation Airports generate an estimated annual economic activity of \$87.5 million while providing for over 1,000 jobs. The Department of Airports receives no Ad Valorem support; revenues are generated from tenants, users, concession providers, Passenger Facility charges, Federal Aviation Grants, and State Aviation Transportation Grants.

Airports Administrative Division

Airports Administration includes various functions: Planning, Property Management and Compliance, Business Development, Marketing, Air Service Development, Noise Abatement, Information Technology, Accounts Receivable/Billing, Budgeting, Accounting, Debt Management and compliance, and Finance. These functions are responsible for the long term planning and management of facility and business development through direct construction and partnering with private enterprise to provide necessary aviation and related customer services.

Airports Maintenance Division

Maintenance provides services to the four Palm Beach County Airport facilities through staff and various contract services. Critical elements include airfield lighting, uninterrupted power supply to PBIA, HVAC service at PBIA via five multi-ton chillers, ground power and pre-conditioned air services to commercial aircraft, janitorial services to PBIA, as well as continuous elevator/escalator services. Maintenance also provides for all landscaping and greenspace maintenance, including airfield and public areas. Maintenance provides for 24/7 staffing or contractual manpower to maintain critical systems to ensure uninterrupted airport operations and insure safety/security systems remain operational.

Airports Operations Division

Operations provides 24/7 safety, security, and operational communications of the four Palm Beach County Airport facilities. Operations carries out this mission with a core staff of field officers and communications/dispatch staff and with contract services provided by the Palm Beach Sheriff's Office and Palm Beach County Fire Rescue, both of which have full time units at PBIA on a 24/7 basis. Operations also plans and coordinates with the Federal Transportation Security Administration and U.S. Customs and Immigration and Customs Enforcement staff located on-site for daily processing of all passengers through the airport. Operations staff has the overall responsibility for the development and execution of the Airport Safety Plan which defines the protocols for various security and safety events and the appropriate response of each entity. Operations also provides public parking facilities 24/7 via contract services, lost and found inventory, access control, security identification and background checks, tenant communications, and customer assistance.

FY 12 Highlights & Accomplishments

- Replaced three terminal chillers/cooling towers for a contract value of \$3.3 million with no delays or passenger disruption.
- Completed Phase 1 implementation of the terminal flooring project to install tile in the concourse, main terminal, and baggage claim areas at a cost of \$1.6 million.
- Adopted new Disadvantaged Business Enterprise and Airport Disadvantaged Business Enterprise Programs for PBI. Adopted new Americans with Disability's Act and Title VI Policies and Procedures.
- Terminal Building at the North County Airport is being remodeled at no cost to the County by the Fixed Base Operator. New water service at North County Airport installed at a capital cost of approximately \$1 million, eliminating the on-site utilities plant which will save significant operating costs.
- In cooperation with Paradies, opened the Comfort Zone Spa in the main terminal area featuring spa and personal care services. Tech for Takeoff also opened in concourse C, specializing in electronics and accessories.
- In cooperation with NetJets and Signature Aviation, broke ground for new \$13 million facilities, including a 10,000 square foot terminal at PBI estimated to be complete in late FY 2013.
- jetBlue added daily non-stop service to Hartford, Connecticut and San Juan, Puerto Rico. This is the first time PBI has any airline service to Puerto Rico.
- Implemented Group Travel Parking discount policy designed to promote group travel through PBI, especially for local school groups.

FY 13 Emerging Issues

- Airline capacity is declining at PBI and other domestic routes due to a number of factors. The reduction in capacity lead to fewer passengers and a decrease in specific revenues associated with airline and passenger activity. Capacity, in the form of airline seats, has been purposely decreased by airlines in response to fuel price increases and poor economic conditions. Increased fares and baggage fees have also served to reduce demand for air travel. FY 2012 PBI passenger traffic declined 4% to 5.6 million passengers; likewise, PBI seat capacity declined by 4%. The Department of Airports (DOA) has focused on increased efforts to develop air service to meet the demand of local residents and visitors to the area and continues to work with the Convention and Visitors Bureau to jointly attract airline service and to promote new flights to ensure their success. The DOA has also added a Marketing position to communicate with local residents and business in an effort to promote PBI's convenience and comfort, to develop the PBI brand, and to direct new initiatives to connect with local travelers using social media, promotional events, and public speaking engagements. The DOA is also reviewing initiatives to create a loyalty program to reward customers for using the airport. The program would accrue mileage to customers when they spend money on the airport for parking or terminal concessions. The DOA is also designing promotional parking programs that would reduce parking costs to customers either through the use of coupons or for a specified promotional period.
- Airport customers continually require more electronic information and mobile devices to help with flight information, directions, and airport services. The DOA believes current web pages are not very user friendly and provide little or no mobile solutions for passengers, and therefore, plans to launch emedia and mobile device initiatives to resolve this issue. The DOA is working to launch a customer directed website designed specifically to assist travelers using the airport and will also make available an application from FlySmart which will provide PBI information via the traveler's mobile device. The DOA will be deploying a number of charging stations throughout the terminal which will be located in the holdroom seating areas so passengers can charge their mobile devices while waiting to board their flight.
- PBI currently offers a variety of foods, and snacks, but there is growing customer demand for more variety, freshness, convenience and healthier food choices. The DOA's goal is to ensure maximum convenience and consumer satisfaction, and will be working with vendors to provide "grab and go" prepared salads, sandwiches, and snacks which allows passengers to quickly purchase pre-flight for consumption in-flight.

FY 2013 OBJECTIVES

1. Achieve Airline Cost Per Enplanement (CPE) at \$8.00 or less. Airline CPE is a key industry metric for airports which takes cost and changing levels of passenger traffic into account.
2. Maintain the level of Operating Revenue per Enplanement at \$22.00 or more. Operating Revenue per Enplanement measures overall productivity from all operating revenue sources.
3. Maintain the Operating Revenue to Operating Expense Ratio per Enplanement at 1.40 or more. This ratio measures the relationship of operating revenue to operating expenses.
4. Maintain Concession Revenue Per Enplanement at \$10.00 or more per passenger. This measures the profitability of variable revenues dependent on passenger traffic (includes parking, car rental concession, food/beverage concession, retail concessions, etc).
5. Maintain Debt Service Coverage at a 1.25 ratio or more. This measurement is defined by the Department's bond covenant language where 1.25 is stated as the minimum acceptable level of coverage. The calculation generally represents the following: revenues less expenses divided by debt service for the period.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	Type	Obj
	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>		
Total Passengers	5,836,319	5,800,000	5,850,000	Workload	
Total Enplanements	2,928,199	2,900,000	2,925,000	Workload	
Airline Cost Per Enplanement	\$8.19	\$8.19	\$7.91	Efficiency	1
Operating Revenue Per Enplanement	\$22.67	\$23.02	\$22.67	Efficiency	2
Operating Revenue to Operating Expense Ratio	1.58	1.53	1.40	Efficiency	3
Concession Revenue Per Enplanement	\$10.42	\$10.59	\$10.54	Efficiency	4
Debt Service Coverage	1.73	1.59	1.57	Efficiency	5
Total PBIA flight Operations (including general aviation)	144,571	143,600	144,800	Workload	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 65,696,961	\$ 64,026,750	\$ 65,590,400	\$ 1,563,650	2%
Licenses & Permits	68,108	46,000	65,000	19,000	41%
Other	1,341,389	669,900	1,177,350	507,450	76%
Interfund Transfers	4,214,442	4,015,878	4,840,088	824,210	21%
Fund Balance	15,877,280	13,037,383	18,882,166	5,844,783	45%
SubTotal	\$ 87,198,180	\$ 81,795,911	\$ 90,555,004	\$ 8,759,093	11%
<u>Appropriations</u>					
Personal Services	\$ 10,952,683	\$ 10,917,149	\$ 11,151,252	\$ 234,103	2%
Operating Expenses	31,017,472	33,191,603	33,093,031	(98,572)	-
Transfers	27,176,469	26,510,492	37,511,739	11,001,247	41%
Reserves	-	11,176,667	8,798,982	(2,377,685)	(21%)
SubTotal	\$ 69,146,624	\$ 81,795,911	\$ 90,555,004	\$ 8,759,093	11%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	158	149	149	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Charges for Services – \$1,115,200 increase due to additional fee charges for tenant building and ground rentals and concession revenues.

Fund Balance - \$5,844,783 increase due to better than expected operating revenue in FY 2012.

Appropriations

Transfers – \$11,003,788 increase due to interfund transfers to other Airport Funds pursuant to Bond Resolution R84-1659.

Reserves - (\$2,377,685) decrease due to funding used for new capital improvement projects and the fulfillment of Bond Resolution requirements.



COMMUNITY SERVICES

Channell Wilkins, Director

**810 Datura Street
West Palm Beach, Florida 33401
Phone: 561-355-4700**

Website Address: <http://www.pbcgov.com/communityservices/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To enhance and improve the health, welfare, and quality of life in Palm Beach County by investing in the potentials of families and individuals in need.

Community Action Program (CAP)

To remove barriers and create opportunities that enable low income individuals and families to become more self sufficient. The Community Action Program's goal is to assess the needs of the community and to develop programs that will fill the gaps. CAP provides services for employment, transportation, childcare, housing, food, and referrals. The program also administers the Low Income Home Energy Assistance Program (LIHEAP) and the Community Service Block Grant. These two federal block grants provide assistance for low-income families to prevent/restore utility services and to move families away from government assistance. Employment skill training and case management services are provided to help low income residents of Palm Beach County become more self sufficient.

Division of Senior Services (DOSS)

Provides accessible and high-quality services to help seniors aged 60 and older attain optimal independence, and promote quality of life for seniors and their caregivers. Senior Centers provide classes, programs, and activities for healthy, independent living. Adult Day Care provides group social/recreational activities with health monitoring. In-Home Services provides assessments to determine crucial needs and coordinates/manages in home services, such as companionship, personal care, respite, homemaker, and home delivered meals. Additional programs are Congregate Meals, which provide nutritious meals to seniors; Emergency Home Energy Assistance; Substance Intervention & Treatment; volunteers, outreach, case management, grandparent medical and caregiver services.

Farmworker Jobs and Education Program

Provides the tools to strengthen the ability of eligible migrant and seasonal farm workers and their dependents to achieve economic self-sufficiency. Program participants, after completing educational and training goals, are able to obtain full time, year-round unsubsidized employment. The program provides assistance in the following areas: career counseling, referral to vocational training, English for Speaker of Other Languages, General Education Development (GED), tuition assistance, related assistance, employability skills, and job placement assistance upon completion of training.

Head Start/Early Head Start and Children's Services

Promotes school readiness of low-income children by enhancing their cognitive, social, and emotional development in a learning environment that supports children's growth in language, literacy, mathematics, science, social and emotional functioning, creative arts, and physical skills. Early Head Start provides early, continuous, intensive, and comprehensive child development and family support services on a year-round basis to low-income families to enhance the physical, social, emotional, and intellectual development of children from birth to age three and pregnant women.

Human and Veteran Services

Serves residents who are economically disadvantaged through case management, social services, advocacy, and community linkage, empowering the individual/family to improve their quality of life. Services are provided through Homeless Prevention Offices, assisting with rent and utility payments under a Case Management model; Homeless Services include Homeless Outreach Teams working in the community and at the Senator Philip D. Lewis Center; and Veteran Services providing advocacy. Additional services include: Deceased Indigent Program, Summer Food and Summer Camp Scholarship Programs, and Disaster Recovery Case Management. Serves as Collaborative Applicant and provides contract management for homeless services. Staff support is provided to the Homeless Advisory Board, the Homeless Coalition, and the Veterans Coalition.

Ryan White

Administers the Ryan White Act, Part A funds. Provides support, including health planning, for the mandatory advisory board, Palm Beach County HIV CARE Council. Part A funding is for eligible metropolitan areas hardest hit by the HIV/AIDS epidemic. Community based and governmental agencies are contracted to assist in the services: outpatient medical, laboratory, specialty medical, nurse care coordination, pharmacy, health insurance continuation, oral health, home health care, mental health, treatment adherence, case management, eligibility screening, and other support services.

FY 12 Highlights & Accomplishments

- The Ryan White Program made significant improvements to the client database system, focusing on ensuring client eligibility and high quality data. New services were also implemented including a stringent eligibility program, peer mentoring, emergency housing, early intervention services, and home and community based health care.
- The Community Action Program's (CAP's) training and employment programs yielded a 254% return on investment (the dollars invested on trainings compared with a 12 month projection of salaries earned, taxes paid, and reduction of government assistance).
- A new Head Start Director was hired who put in place a comprehensive monitoring system for County and contracted Head Start sites. Head Start monitoring was integrated into the Departmental planning and monitoring unit to allow cross training. The current database (ChildPlus) added additional tools which allowed for better reporting and self-assessment.
- The Division of Senior Services (DOSS) established a private pay option for adult day care and case management for those who can afford and want to pay for services rather than be placed on a waiting list. Private pay generates revenue independent from grants and County match. The cost-effective Volunteer Stipend Program was expanded to provide respite to caregivers and companionship to home-bound elders. This financial incentive assists volunteers. The Senior Academy, a community-based outreach program conducted throughout the County, continued to educate senior citizens on services and available resources. A collaborative effort was made with the Homeless and Housing Alliance to assist with alleviating senior homelessness issues.
- Human Services executed contracts and agreements for service provision at the County's first homeless resource center - the Senator Philip D. Lewis Center. The Center opened on July 2, 2012 and the Homeless Outreach Teams expanded services to seven days a week.
- The Farmworker Division surpassed program goals for the first quarter of grant year 2012 by 177.78% for new participants enrolled, 166.67% for participants entered employment, and 255.56% for completed training services.

FY 13 Emerging Issues

- Human Services staffing capacities have been stretched to respond to the needs of the homeless individuals requesting services. Chronically homeless individuals who are medically compromised are in need of specialized placement. There is a shortage of very low income affordable housing units to meet the need. The Division is initiating oversight of the Emergency Solutions Grant (ESG) funded entities and the Senator Philip D. Lewis Center contracts along with a pending role as the Housing and Urban Development (HUD) Collaborative Applicant.
- Due to a reduction in grant funding, the Farmworker Program will be developing a collaboration/partnership with the Community Services Department's Community Action Program and Palm Beach County's Workforce Alliance to utilize the funds they have available for training to pay for some of the Farmworker Program client's tuition fees.
- Reauthorization of the federal Ryan White program and implementation of the Ryan White Comprehensive Plan for 2012-2015.
- Federal funding allocations continue to decrease for CAP, therefore; the agency is unable to meet the demand for services.
- Head Start needs to reevaluate which titles and positions will be needed to move forward and increase capacity and effectiveness. Assessment rates, which determine school readiness, and the curriculum need to be realigned.
- Medicaid Reform, the new health care program for Medicaid beneficiaries, will have an impact on DOSS. Health care services will now be provided by health plans (HMO's).

FY 2013 OBJECTIVES

1. Create efficiencies through the use of technology to increase workforce productivity departmentwide.
2. Implement private pay options for those who want and are able to pay for case management and adult day care services.
3. Expand the Volunteer Stipend program to serve additional home bound seniors.
4. Organize 3rd Annual Senior Academy to provide information to seniors on available services in the County.
5. Implement eligibility screening program to better ensure Ryan White is the payer of last resort.
6. Prevent utility disconnection of households served.
7. Help participants become more independent and self-sufficient through assistance and training.
8. Prevent homelessness by stabilizing the crisis experienced by 85% of the clients served in the program.
9. To move homeless clients served in Emergency/Interim housing to transitional or permanent housing.
10. Generate \$2.5 million in award benefits for veterans and their dependents.
11. To ensure at least 10% of total Head Start/Early Head Start enrollment will be children with disabilities.
12. Head Start will maintain at least 85% attendance for the funded enrollment of 2,296 children and replacing all vacant slots within 30 days.
13. Prepare and place farm worker participants in education and job skill training programs to prepare them for employment.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2011</u>	<u>Estimated FY 2012</u>	<u>Projected FY 2013</u>	<u>Type</u>	<u>Obj</u>
Administration Division					
New projects implemented	4	5	3	Efficiency	1
Senior Services Division					
Hours of in-home services	365,079	362,000	331,485	Workload	
Hours of case management	14,918	14,200	13,204	Workload	
Meals provided	506,864	465,000	384,091	Workload	
Ryan White Program					
Clients screened for eligibility	3,450	3,500	3,500	Workload	
Community Action Program					
Total number of applications	19,342	18,000	16,000	Workload	
Applications processed within 60 days	16,452	15,550	14,450	Efficiency	6
Total number of participants	275	250	200	Workload	
Participants who gained independence	168	170	110	Effectiveness	7
Head Start Division					
Total number of children enrolled	2,296	2,296	2,296	Workload	
Percentage of enrollment of children with disabilities	10%	10%	10%	Workload	11
Percentage of average daily attendance for all children	85%	87%	85%	Effectiveness	12
Percentage of VPK scores above the state requirement	30%	50%	75%	Effectiveness	
Human Services Division					
Percentage of clients moved from crisis or at-risk to stable plan/total clients	85%/269	82%/129	85%/250	Effectiveness	8
Percentage of homeless clients placed in transitional/permanent housing/total clients	44%/1,157	52%/443	55%/1,150	Effectiveness	9
Annual benefits generated for Veterans	\$2,428,425	\$2,000,000	\$2,500,000	Effectiveness	10
FarmWorker Program					
Participants enrolled and trained	132	108	99	Workload	13
Participants placed for employment	52	49	36	Effectiveness	13

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 609,003	\$ 596,965	\$ 626,478	\$ 29,513	5%
Grants	42,414,528	47,022,276	39,992,512	(7,029,764)	(15%)
Other	315,991	326,468	307,777	(18,691)	(6%)
Interfund Transfers	16,436	48,369	782,375	734,006	1518%
Fund Balance	319,775	233,912	590,602	356,690	152%
SubTotal	\$ 43,675,733	\$ 48,227,990	\$ 42,299,744	\$ (5,928,246)	(12%)
<u>Appropriations</u>					
Personal Services	\$ 24,528,909	\$ 25,212,083	\$ 24,555,278	\$ (656,805)	(3%)
Operating Expenses	21,737,169	22,923,324	26,981,881	4,058,557	18%
Capital Outlay	78,331	139,568	83,347	(56,221)	(40%)
Grants and Aids	15,101,678	18,923,853	13,101,973	(5,821,880)	(31%)
Transfers	5,286	5,550	5,286	(264)	(5%)
SubTotal	\$ 61,451,373	\$ 67,204,378	\$ 64,727,765	\$ (2,476,613)	(4%)
Ad Valorem Funding	\$ 18,251,204	\$ 18,976,388	\$ 22,428,021	\$ 3,451,633	18%
Positions	471	440	432	(8)	(2%)

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Grants – (\$5,379,180) In FY 12, encumbrances for the Ryan White and HUD Supportive Housing Grants were budgeted for two years while in FY 13, they were only budgeted for one year; (\$1.6 million) reduction in Low Income Home Energy Assistance Program (LIHEAP) Grant revenues; \$175,436 U.S. Department of Labor Grant for Homeless Center.

Interfund Transfers - \$754,475 transfer from Department of Economic Sustainability for the new Senator Philip D. Lewis Center for the Homeless.

Fund Balance - \$356,690 increase due to estimated expenditures for FY 2012 being less than budgeted for Head Start and Farmworkers.

Appropriations

Positions (8) - no service level impact

Grant (6): Head Start Grant (5), end date 9/30/2012; Homeless Prevention Grant (1), end date 6/30/12; Community Services Block Grant (1), end date 9/30/12; Farm Worker Grant (1), end date 6/30/12; Community Services Block Grant 2, BOCC approval 2/7/12.

Efficiencies (2): duties transferred to grant funded positions

Operating Expenses - \$4.9 million for the new Senator Philip D. Lewis Center for the Homeless; (\$.9 million) decrease in grant operating expenses.

Grants & Aids – (\$6.3 million) In FY 12, encumbrances for the Ryan White Grant were budgeted for two years while in FY 13, they were only budgeted for one year. There was also a reduction in the LIHEAP grant funding.



COUNTY COOPERATIVE EXTENSION

Audrey Norman, Director

**559 North Military Trail
West Palm Beach, Florida 33415
Phone: 561-233-1712**

Website Address: <http://www.pbcgov.com/coextension/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To deliver research based education from the University of Florida/Institute of Food and Agricultural Sciences (UF/IFAS) and the national land grant university system to the community in the areas of agriculture, horticulture, human sciences, and youth development. Education initiatives are guided by local advisory committees to meet the greatest needs of the community.

Agriculture

Provides timely, accurate, and relevant research-based information to agricultural business industries, regardless of size, ethnicity, or type of crop grown. Services include crop production, regulatory and agricultural safety training to clientele via educational programs, seminars, workshops, field days, consultations, and by electronic media; technology transfer between the UF/IFAS and clientele for the dissemination of current "best" information; training and testing restricted use pesticide applicators in 19 categories for required state licensure; conducting field trials to improve crop production and disease/pest resistance and to better understand management requirements for new specialty and energy crops.

Agriculture Economic Development

Promotes job creation and business growth by increasing uses and yields of agricultural land and related resources; providing agronomic research and financial viability assistance to new crop establishment and renewable fuel projects; identifying and developing potential new value-added agricultural products and providing assistance to County departments and community organizations on agricultural-related issues.

Family, Youth and Consumer Sciences

Provides accurate, relevant, evidence-based education in food safety and nutrition, financial sustainability, family stability, workplace wellness, child care, and other emerging community issues. Major program emphases include increasing knowledge of proper food safety, food management, nutrition, health and wellness practices; providing training for employees in food service, child care, and public service; developing family stability and resiliency leading to a more stable and resilient community; and providing families with coping strategies to become more self-sufficient in challenging economic times. Youth development programs provide youth educational opportunities that assist youth in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society. The 4-H Youth program encourages guidance and support from caring adults becoming mentors, advisors, leaders, and counselors. Cooperative Extension staff serves to deliver progressive educational youth programs, to recruit and educate adult volunteers, and to coordinate learning events and activities that complement the youth program objectives.

Mounds Botanical Garden/Environmental Horticulture

Provides extensive volunteer training programs in landscape best management practices and home pest management; educates nursery management, workers, and landscape professionals in best management practices and integrated pest management technologies to reduce pesticide use and potential impacts on the environment; promotes sustainable, economical vegetable and landscape gardening; educates through research-based demonstration gardens displaying Florida-Friendly principles, energy and water efficient plant materials, design techniques and management including hurricane resistance, tropical flora, and applied horticultural principles.

FY 12 Highlights & Accomplishments

- Over 4,600 participants received Agricultural Safety training. Over 1,500 individuals earned Continuing Education Units (CEU's) toward licensure or certification for continued employment.
- Nearly 70% of participants in Environmental Horticulture programs reported practicing best management practices in their yard or garden.
- A total of 23,450 volunteer hours were contributed to the department and the community. Of these hours, 14,627 were contributed by Master Gardeners reaching 40,000 residents with education on behalf of the department.
- Over 3,700 youths participated in 4-H Youth Development Programs in FY 2012.
- Continued work on our 5-year grant to provide in-depth educational support for intergenerational families (grandparents raising grandchildren.) Workshops were provided to over 160 grandparents on the topics of establishing and using rules, practicing patience, listening skills, setting boundaries, and positive communication skills.
- Provided nutrition education programs to over 10,000 limited resources individuals. As a result of these programs there was measurable improvement in participant's nutrition practices. Of the participants, 47% increased vegetable intake, 57% increased dairy intake and switched to low fat dairy products, and 47% reduced sodium intake.
- A "Spray Rodeo" was held whereby calibration on large-boom spray rigs servicing 200,000 acres of sugarcane was corrected. Pre-testing indicated two-thirds of the rigs had errors. Economic and environmental savings can be substantial; one rig servicing 60,000 acres per season, spraying 10% over target rate would over apply \$150,000 of unnecessary pesticide.
- Nearly 1,700 professionals and residents learned to protect ground water and natural resources in 38 Green Industries Best Management Practices and Florida Friendly Landscaping classes.
- Formed a Whitefly taskforce which undertook the release and monitoring of beneficial insects and pathogens; pesticide efficacy testing; development of two websites and on-line training and workshops for 500 professionals. As a result of the workshops, 310 (62%) participants saved money for their companies and/or customers, 125 (25%) obtained new customers and 125 (25%) reduced the amount of pesticides used to effectively control Whiteflies.

FY 13 Emerging Issues

- The Giant Eastern African Snail is currently established in Miami-Dade County and is likely to arrive in Palm Beach county in the near future. It has a ravenous plant appetite and is a known vector of human diseases.
- In FY 2012, 49% of 8th graders and 45% of 5th graders in Palm Beach County tested not proficient in Science on standardized testing. Increasing science proficiency relates to individual and national competitiveness and economic success. 4-H programs can contribute to science proficiency.
- Recent media reports have highlighted concerns regarding arsenic levels in American-grown rice. While Florida-grown rice has not been implicated, increasing food safety concerns may result in increased public scrutiny towards the Florida rice industry.
- A 50% increase in the number of multi-generational households will increase the necessity of education for families in finances, housing, interpersonal relationships, parenting, caregiving, nutrition, and food management.
- Per Florida Statutes, all commercial fertilizer applicators for urban landscapes, must have a Limited Commercial Fertilizer Applicator Certificate by 2014. Statewide, more than 100,000 applicators will need to be trained prior to the deadline. Palm Beach County has the largest number, over 11,000, of these applicators of any county in Florida.
- The increase in the occurrence of adult and childhood obesity and related health issues, such as diabetes and heart disease, will require more preventive educational intervention.

FY 2013 OBJECTIVES

1. Increase website visits by 5% over the FY 2012 level.
2. Maintain or increase the level of customer satisfaction reporting through the University of Florida/Institute of Food and Agricultural Sciences (UF/IFAS), comprehensive random survey measuring overall satisfaction, information accuracy, timeliness, relevance and ease of understanding.
3. 1,200 participants will earn Continuing Education Units (CEUs) leading to licensure thus impacting food and water quality.
4. 3,900 participants will receive agricultural safety training.
5. Seventy five percent of program participants will implement landscape, pest, garden, structural pest management or nursery best management practices.
6. Master Gardener and other garden volunteers will contribute 25,000 hours to the department or community.
7. Twenty percent of agricultural businesses receiving general business/marketing/product development information will implement one or more strategy.
8. 225 strategies implemented by potential ventures toward establishing a business.
9. Participants will improve nutrition and food buying practices through participation in a series of classes as measured by a pre/post survey.
10. Increase youth participating in 4-H opportunities, including in-school and after-school enrichment; leadership; special events and camps; and services learning events.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
<u>Administration & Information Technology</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>		
Number of website hits	328,786	595,634	625,500	Effectiveness	1
Customer satisfaction percentage	94%	95%	95%	Effectiveness	2
<u>Agriculture</u>					
Number of participants earning CEU's	1,054	1,200	1,200	Effectiveness	3
Number receiving safety training	3,900	4,000	3,900	Workload	4
<u>Mounts Botanical Garden/Environmental Horticulture</u>					
Number of program participants	13,102	13,200	13,500	Workload	
Percent of participants implementing best management practices (972 surveyed in FY 2011)	60%	75%	75%	Effectiveness	5
Number of volunteer hours	25,835	15,000	25,000	Effectiveness	6
<u>Agricultural Economic Development</u>					
Number of existing Agri-businesses receiving development information	N/A	N/A	200	Workload	
Percentage of existing Agri-businesses implementing one or more business growth strategies	N/A	N/A	20%	Effectiveness	7
Number of strategies implemented by potential ventures toward establishing a business	N/A	N/A	225	Workload	8
<u>Family, Youth and Consumer Sciences</u>					
Number of participants in nutrition/food management classes	18,472	18,500	18,500	Workload	
Percentage of participants with improved nutrition/food buying practices.	95%	85%	90%	Effectiveness	9
Number of youth participating in 4-H activities	1,513	2,200	5,000	Workload	10

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 8,882	\$ -	\$ 3,358	\$ 3,358	100%
Other	258,271	165,902	176,228	10,326	6%
Fund Balance	232,754	247,136	273,776	26,640	11%
SubTotal	\$ 499,907	\$ 413,038	\$ 453,362	\$ 40,324	10%
<u>Appropriations</u>					
Personal Services	\$ 1,557,778	\$ 1,679,337	\$ 1,723,084	\$ 43,747	3%
Operating Expenses	520,188	609,622	607,228	(2,394)	-
Grants and Aids	83,500	79,000	79,000	-	-
Reserves	-	232,246	253,457	21,211	9%
SubTotal	\$ 2,161,466	\$ 2,600,205	\$ 2,662,769	\$ 62,564	2%
Ad Valorem Funding	\$ 1,888,986	\$ 2,187,167	\$ 2,209,407	\$ 22,240	1%
Positions	28	29	30	1	3%

SIGNIFICANT CHANGES

Appropriations

Personal Services

Positions 1 - no service level impact

Grant 1: Urban Forestry Program awarded 1/24/2012



COUNTY LIBRARY

John J. Callahan III, Director

**3650 Summit Boulevard
West Palm Beach, Florida 33406
Phone: 561-233-2600**

Website Address: <http://www.pbclibrary.org/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To continually improve services by providing the public with free access to library materials in a variety of formats; helping people of all ages find information which meets their diverse personal, educational, and professional needs; encouraging children, the future leaders of our community, to develop a love for reading, learning, and libraries; and promoting community enrichment, economic vitality, and individual achievement through reading and life-long learning.

Department Overview

The Library District consists of the unincorporated area of Palm Beach County and 23 municipalities that do not provide their residents with library facilities. Service is provided through the Main Library, 16 branches, and a logistical support center. Outreach services include a Bookmobile, Talking Books for the Blind, Books-by-Mail, the Adult Literacy Project, and Outreach to Day Care programs. The Library provides access to holdings of 1.78 million items and offers expanding access to electronic information. Internet access as well as educational and recreational programs for children, teens, and adults are offered at all library locations. The Library is the largest distributor of Palm Tran passes in the County at the rate of over \$97,000 annually. As required by law, all locations distribute and collect Florida voter registration applications which are date stamped by Library staff before being forwarded to the Supervisor of Elections Office.

Children's Programs

Primary services include providing story times and other children's programs to develop reading, listening, viewing, and thinking skills; offering family literacy workshops for adults to promote the use of library and reading readiness resources with children; providing outreach programs to children and staff in child care facilities; sponsoring a summer reading program; and introducing school groups to the Library and its resources.

Circulation

Provides free access to all library holdings in a variety of formats: books, DVDs, music CDs, books on CD, and e-books. Primary services include providing the type and quantity of materials that meet public expectations, registering new borrowers, offering voter registration, reserving materials for borrowers, notifying delinquent borrowers, and collecting fines.

Community Enrichment

Primary services include providing remote access to the online catalog and other electronic databases; providing access to the Library's website where patrons will find information about Library services and resources and links to selected useful sites on the Internet; providing literacy tutoring to adult nonreaders; providing business development and job-search assistance through large group tours, individual consultations, outreach to the community, and access to electronic resources; providing equal access to electronic resources through in-library computer use, hands-on instruction, and lecture presentations; and providing informational, cultural, and literature-based programming for adults.

Reference

Provides timely, accurate, and useful information to people of all ages in their pursuit of job-related, educational, and personal interests. Primary services include answering information inquiries from on-site, telephone, and e-mail; providing assistance in research by recommending and explaining information sources and strategies; instructing patrons in the use of electronic resources; providing referrals for information and requested materials located in other agencies or libraries throughout the nation and the world; developing collection materials and resource guides for a wide variety of subjects and interests; creating an economic development resource collection containing both print and electronic database material; and strengthening local government by providing information and document delivery for policy formulation and program management.

FY 12 Highlights & Accomplishments

- More than 9.1 million items were checked out of the Library in FY 2012. This is the highest annual circulation in the Library system's history. Circulation of e-Books increased 142% in the last twelve months.
- The Acreage Branch, the first Leadership in Energy & Environmental Design (LEED) certified County building, opened March 31st with 100,000 books, DVDs, and music CDs which contributed to the Library reaching 2.23 holdings per capita, a 6.6% increase over FY 2011.
- Nineteen percent of the FY 2012 new library cards (55,883) were issued to people visiting the newly opened Acreage Branch or the newly re-opened Main Library.
- Library staff started hands-on e-Book reader training for the public using Nooks, iPads, and Kindles purchased by the Friends of the Library for this purpose.
- The Library's iBistro web catalog now contains enriched content such as series information, read-a-likes, and links to Goodreads, the largest social network for readers.
- Ten percent more children and teens registered for the Library's Summer Reading Program. Summer program activities included book and reading-related games, crafts and special events for all ages at every location.
- The four-week Start with a Story program that demonstrates how to share the joy of reading with young children was presented at seven community literacy sites including the teen parent program at Riviera Beach Preparatory High School.
- BookMyne, a smartphone app that the public uses to access their library account and search the catalog, is now available for Apple and Android devices. Free classes on using library apps are offered at many library locations.
- Library volunteers provided 60,688 hours of service with an estimated dollar value of \$1,132,065.
- More than 3,000 people attended programs associated with the National Library of Medicine's Harry Potter's World: Renaissance Science, Magic, and Medicine exhibition at the Wellington Branch library.

FY 13 Emerging Issues

- From FY 2007 to FY 2012, ad valorem revenue decreased by \$13 million or 26%. During that same time period, operating expenses increased due to larger facilities coming on line and increases in contract costs. Additionally, increases in personnel costs can be expected due to the full funding of all positions as well as increases in the retirement liability and health insurance costs for FY 2013. Between fiscal years 2007 and 2010, the Library made transfers from the operating fund to capital project funds. The Library was able to absorb the increase in operating costs mentioned above by discontinuing these transfers in FY 2011 and FY 2012.
- Tax revenue budgets had a slight increase (1%) from FY 2012 to FY 2013. At the same time, the Library is attempting to maintain levels of service in all program areas. Public demand has increased due to the economic downturn and because of our new and renovated library branches.
- By the end of FY 2013, all sixteen projects included in the LEP II will be finished, adding 174,868 sq. ft. or 74% more space to the library system. The Library maintains full-time equivalents (FTE's) at 419 which is comparable to FY 2007.
- The current library Bookmobile is approaching the end of its useful life. Planning for procurement, funding, or discontinuation of this type of service will be discussed in FY 2013.
- Increases in operating expenses can be attributed to all buildings being open and fully staffed during FY 2013. Additionally, as buildings age, increased building maintenance costs can be expected.

FY 2013 OBJECTIVES

1. Increase the circulation of print and non-print materials by 4% over FY 2011. This includes service to the underserved groups through the Bookmobile, Books by Mail and Talking Book services.
2. Increase the number of library cardholders by 1% over FY 2011 and continue to exceed the Florida Library Association's enhanced quality level standard of 50% of population registered for a library card.
3. Increase the materials collection to 2.16 holdings per capita which exceeds the Florida Library Association's essential quality of service level standard of 2.0 for libraries serving 750,001 or more people.
4. Increase the number of information and reference transactions handled by 2% over FY 2011.
5. Increase attendance at story times and multimedia programs presented for infants, children and teens by 3% over FY 2011.
6. Increase attendance at ABC Kit story time programs by 1% over FY 2011.
7. Increase the number of public PC sessions by 16% over FY 2011 by offering public access computers to exceed the Florida Library Association's standard for exemplary service of 1 workstation per 1,000 population.
8. Increase the number of adult literacy instructional hours provided by 1% over FY 2011.
9. Increase attendance at programs for adults (educational, cultural and recreational) by 5% over FY 2011.
10. Increase the number of library visits by 3% over FY 2011.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Items circulated	8,586,926	8,722,214	8,930,403	Workload	1
Circulation per registered borrower	15.2	15.5	15.7	Effectiveness	
Percent of items circulated via self-check	55%	70%	80%	Efficiency	
Library card holders	563,498	561,551	569,132	Effectiveness	2
Percent of population registered	67%	66%	67%	Effectiveness	2
Holdings per capita	2.09	2.10	2.16	Effectiveness	3
Information/reference transactions handled	1,907,123	1,778,377	1,945,265	Workload	4
Story time /multimedia program attendance	194,785	188,377	200,629	Effectiveness	5
ABC Kit story time attendance	298,764	273,238	301,752	Effectiveness	6
Public PC sessions	1,021,684	1,180,479	1,185,153	Workload	7
Ratio of public computers to 1,000 population	1.08	1.18	1.21	Effectiveness	7
Adult literacy instructional hours	10,216	9,950	10,318	Workload	8
Adult program /class attendance	45,114	38,397	47,370	Effectiveness	9
Library visits	6,313,598	6,376,733	6,503,006	Effectiveness	10
Library visits per capita	7.5	7.5	7.6	Effectiveness	10

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 1,595	\$ 1,150	\$ 2,400	\$ 1,250	109%
Fines & Forfeitures	547,442	450,000	450,000	-	-
Grants	862,709	1,006,270	1,030,439	24,169	2%
Licenses & Permits	25,594	25,000	30,000	5,000	20%
Other	996,620	(1,251,206)	(1,305,117)	(53,911)	4%
Interfund Transfers	-	2,204,350	722,608	(1,481,742)	(67%)
Fund Balance	11,616,063	8,055,759	10,960,221	2,904,462	36%
SubTotal	\$ 14,050,023	\$ 10,491,323	\$ 11,890,551	\$ 1,399,228	13%
<u>Appropriations</u>					
Personal Services	\$ 22,992,492	\$ 24,171,919	\$ 25,062,354	\$ 890,435	4%
Operating Expenses	13,014,438	14,200,352	14,768,841	568,489	4%
Capital Outlay	3,591,262	4,038,252	3,938,000	(100,252)	(2%)
Transfers	9,937	9,937	9,937	-	-
Reserves	-	5,119,458	5,528,551	409,093	8%
SubTotal	\$ 39,608,129	\$ 47,539,918	\$ 49,307,683	\$ 1,767,765	4%
Ad Valorem Funding	\$ 36,109,394	\$ 37,048,595	\$ 37,417,132	\$ 368,537	1%
Positions	452	419	419	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Interfund Transfers – (\$1,481,742) decrease in the transfer from the Library Expansion Fund due to an increase in Ad Valorem Revenue and an increase in the Fund Balance.

Fund Balance - \$2,904,462 increase due to estimated expenditures for FY 2012 being less than budgeted such as (\$633,785) health insurance premiums; (\$655,903) casualty self insurance premiums; (\$501,397) BCC indirect costs; (\$314,065) utilities - electric.

Appropriations

Personal Services - \$785,000 attrition rate was reduced from 6.5% in FY 2012 to 2% in FY 2013 due to the opening of the Acreage Branch; \$82,567 increase in student positions.

Operating Expenses - \$138,372 increase in expenses for casualty self insurance premiums; \$146,611 increase in repairs & maintenance for data processing equipment; \$81,944 in ISS charges; and \$58,311 increase in postage and courier expenses.



DEPARTMENT OF ECONOMIC SUSTAINABILITY

Edward D. Lowery, J.D., Director

100 Australian Avenue, Suite 500

West Palm Beach, Florida 33406

Phone: 561-233-3600



Website Address: <http://www.pbcgov.com/DES/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To advance community sustainability by increasing economic competitiveness and improving the elements that create a high quality of life for Palm Beach County's residents.

Business and Housing Investments (BHI)

A financing conduit for commercial and residential lending and is responsible for portfolio management of both the Business (\$41 million) and Housing (\$93 million) loans, and the on-going risk analysis to minimize losses. BHI manages the Section 108 Loan Program, Brownfield Economic Development Initiative Program (BEDI), Energy Loan Program, Revenue Bond Programs, State Housing Initiatives Partnership Program (SHIP), HOME Investment Partnership Program (HOME); Neighborhood Stabilization Programs (NSP 1, 2 & 3); Universal Housing Trust Program (UHT), and Impact Fee Program (IMFP).

Capital Improvements, Real Estate and Inspection Services

Responsible for grant funded project management of single family and multi-family residential construction and rehabilitation projects and capital improvement projects for economic development, housing and community development projects. Reviews Requests for Proposals (RFP's), bid documents and other procurement related activities; reviews reimbursement and funding requests, change orders, construction contracts, and consultant service agreements; provision of inspection services to sections within the department during construction to ensure compliance with County, State and Federal grant requirements; program monitoring to assure compliance with applicable funding and regulatory requirements.

Contract Development and Quality Control

Prepares and monitors contracts and agreements entered into by the department; oversees the drafting of RFP's; coordinates and enforces contract provisions; and reviews residential and developer loan closing and contract documentation. Directs and participates in negotiations and other meetings with potential sub-recipients and contracted sub-recipients, contractors and consultants. Develops and updates policies and procedural manuals. Ensures compliance with legal guidelines, contracting principles and other Federal and State requirements.

Special Projects Management

Responsible for conducting economic impact analyses for business and capital improvement projects and countywide ordinances; preparation of statistical analyses for new grant applications; liaison to County Commission for the Department's citizen inquiries; coordination of project promotional events for economic development and housing construction projects, review and monitoring the Job Growth Incentive Grant and Ad Valorem Tax Exemption business assistance programs; authors Department public information materials; coordination of Intracoastal Waterway Master Plan Implementation Committee, manages the \$6.5 million Energy Efficiency Conservation Block Grant; and administration of the \$1.98 million Housing and Urban Development (HUD) Community Challenge Planning Grant.

Strategic Planning and Operations

Responsible for general planning and administrative functions of the Department of Economic Sustainability, including: securing funding resources; program design; monitoring of funded activities; preparation of the annual Action Plan and Five Year Consolidated Plan; reporting of program performance; Local Area Network (LAN) and website administration; coordination of internal operations; and cultivation of relationships with external partners.

FY 12 Highlights & Accomplishments

- Expended \$16.2 million toward the construction of 225 new affordable multi-family housing units under the Neighborhood Stabilization Program 2 (NSP 2), expended \$4.7 million towards 14 Community Development Block Grant (CDBG) Capital Improvement Projects (CIP) and expended \$3.6 million towards five Disaster Recovery Initiative (DRI) projects.
- Department of Economic Sustainability (DES) created and or retained 2,105 jobs in Palm Beach County, consulted with/and or assisted over 1,500 businesses, provided approximately \$4 million in Housing and Urban Development (HUD) Section 108 Loans to eight businesses, Brownfield Economic Development Initiative (BEDI) Grants to three businesses and processed two Industrial Revenue Bonds totaling \$76 million.
- Awarded \$1.9 million for the Community Challenge Planning Grant from HUD to prepare a Master Plan for the Glades Region of Palm Beach County.
- Awarded \$400,000 from the United States Department of Agriculture (USDA) for the Intermediary Relending Loan Program to provide loans to small businesses located in rural areas of Palm Beach County.
- Gained State approval to expand the County Enterprise Zone in the Glades by three square miles to include the Inland Port.
- Prepared 137 economic impact analysis for all DES agenda items, new ordinances, and Industrial Revenue Bonds estimating a five year economic impact for community redevelopment, business and housing projects of \$935 million.
- Exceeded the HUD requirement to expend 50% of NSP 2 funds by March 11, 2012.
- DES currently manages 4,200 single family mortgages, assisted an additional 108 single family household acquisitions under the HOME Investment Partnership (HOME) and State Housing Initiatives Partnership (SHIP) Programs, completed rehabilitation of 28 homes, and emergency rehabilitation to three homes.
- DES currently manages 33 multi-family projects representing 4,336 units.
- Entered into 175 Contracts, Amendments, and Memorandum of Understanding (MOU).

FY 13 Emerging Issues

- Declining appropriations for federal grant programs including CDBG (12% reduction from FY 2012), HOME Investment Partnerships Program (36% from FY 2012), and SHIP (100% reduction for FY 2010/2011 and 2011/2012 creating a challenge to fill the Affordable Housing Advisory Board).
- There is an increase in unfunded demands on program administration budgets for on-going monitoring requirements.
- There is an increasing need to preserve program investments in housing developments due to threats from foreclosures.

FY 2013 OBJECTIVES

1. Continue to create marketable business and housing programs that are self-sustaining and competitive in the lending market.
2. Implementation of Six Sigma processes to ensure efficiency and transparency of all programs.
3. Develop and release Request For Proposals (RFP) to provide affordable housing to PBC residents.
4. Cross-train all staff to ensure stability, growth and advancement opportunities within DES exists for everyone.
5. Close out all open activities in Integrated Disbursement & Information System (IDIS) and Disaster Recovery Grant Reporting (DRGR) programs.
6. Implement a Customer Service Survey for all applicants to ensure process improvement and client satisfaction.
7. Market the Industrial Revenue Bond Program.
8. Improve communication systems between stakeholders.
9. Continue to implement the Community Development Block Grant (CDBG), Disaster Recovery Initiative (DRI), and Neighborhood Stabilization Program (NSP) funded housing programs and capital improvement projects.
10. Continue to enhance the Department's website to make it more user friendly and to provide accurate and up-to-date information on all of DES's programs.
11. Review approximately 50 applications for funding/RFP under the CDBG and Emergency Solutions Grant (ESG) Programs.
12. Develop 15 subrecipient agreements under the CDBG program, administer 15 public service agreements and complete necessary amendments to the Action Plan.
13. Complete required planning & performance reports for grants on time.
14. Continue to assist businesses under Enterprise Zones (EZ) and Urban Job Tax Credits (UJTC).

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
<u>Business and Housing Investment Division</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>		
Households assisted	101	141	137	Workload	
Businesses assisted	4	12	18	Workload	
<u>Capital Real Estate and Inspection Services Division</u>					
Housing rehabilitations completed	28	20	24	Workload	9
Capital improvement projects completed	75	19	27	Workload	9
Demolitions processed	16	15	15	Workload	9
<u>Strategic Planning Division</u>					
Number of CDBG and ESG applications reviewed	64	57	42	Workload	11
Number of agreements initiated and administered	32	44	30	Workload	12
Number of amendments completed	N/A	N/A	12	Workload	12
Number of public meetings conducted	N/A	N/A	7	Workload	
Planning & performance reports completed	N/A	N/A	13	Workload	
HUD acceptance of the Action Plan	Approved	Approved	Approved	Effectiveness	
Percentage completion of the Glades Master Plan	N/A	N/A	30%	Effectiveness	
EZ and UJTC business applications processed	N/A	N/A	24	Workload	14

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 134,280	\$ 67,412	\$ 269,340	\$ 201,928	300%
Grants	26,599,472	106,544,066	52,919,135	(53,624,931)	(50%)
Other	10,048,346	10,903,818	14,488,363	3,584,545	33%
Fund Balance	11,821,745	9,692,936	5,405,118	(4,287,818)	(44%)
SubTotal	\$ 48,603,843	\$ 127,208,232	\$ 73,081,956	\$ (54,126,276)	(43%)
<u>Appropriations</u>					
Personal Services	\$ 4,300,088	\$ 4,878,408	\$ 4,888,998	\$ 10,590	-
Operating Expenses	2,114,900	3,808,109	2,417,064	(1,391,045)	(37%)
Capital Outlay	31,005	16,000	122,626	106,626	666%
Debt Service	369,203	892,771	1,909,734	1,016,963	114%
Grants and Aids	32,516,951	112,762,694	61,546,233	(51,216,461)	(45%)
Transfers	6,358,634	2,418,332	1,305,848	(1,112,484)	(46%)
Reserves	-	4,482,085	3,093,323	(1,388,762)	(31%)
SubTotal	\$ 45,690,781	\$ 129,258,399	\$ 75,283,826	\$ (53,974,573)	(42%)
Ad Valorem Funding	\$ 1,893,040	\$ 2,050,167	\$ 2,201,870	\$ 151,703	7%
Positions	58	58	69	11	19%

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Charges for Services – Six Section 108 loans projected to generate \$163,840, three Industrial Revenue Bonds, \$69,000 in financing fees and five Small Business Administration loans are expected to generate \$36,500 in fees.

Grants – (\$32,163,095) reduction in Neighborhood Stabilization Program 2 grant funds, (\$4,930,263) reduction in Neighborhood Stabilization Program 3 grant funds and (\$9,883,104) reduction in Disaster Relief #3 funding.

Appropriations

Positions 11 – increased service impact providing additional assistance with various federal and state funded programs

Grant 11: Community Challenge Planning Grant awarded 2/15/2012 end date 2/14/15; Neighborhood Stabilization Program 2 and 3, 10 awarded 2/11/2010 and 3/11/2011 respectively, end dates 2/11/2013 and 3/11/2014. Positions will continue to be funded through future federal funds available.

Personal Services - \$729,355 increase in 11 positions added, one Customer Service Specialist, one Administrative Assistant, two Community Development Project Coordinator, one Fiscal Specialist, one Contract Manager, one Compliance Inspector, three Planner I and, one Special Projects Manager. Positions added are funded with existing budget and no additional revenue has been received.

Operating Expenses - (\$1,391,045) decrease is due to the reduction in grant funding.

Debt Services - \$1,016,963 increase for Section 108 Loan payments.

Grants and Aids – (\$51,216,461) decrease is due to reduction in grant funding.



ENGINEERING AND PUBLIC WORKS

George T. Webb, P.E, County Engineer

Tanya N. McConnell, P.E., Deputy County Engineer

Steve Carrier, P.E., Assistant County Engineer

Executive Office

301 North Olive Avenue, 11th Floor

West Palm Beach, Florida 33401

Phone: 561-355-2006

Engineering Main Office

2300 North Jog Road, 3rd Floor

West Palm Beach, FL 33411

Phone: 561-684-4000

Road & Bridge and Traffic Operations

2555 Vista Center Parkway

West Palm Beach, FL 33411

Phone: 561-233-3950 Road & Bridge

Phone: 561-233-3900 Traffic Operations

Website Address: <http://www.pbcgov.com/engineering/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the citizens of Palm Beach County with a high quality and aesthetically pleasing system of roads, bridges, and pathways made safe and easily accessible by appropriate traffic control; to ensure development conformance to the engineering standards of the Unified Land Development Code and provide engineering assistance in the zoning process; to assist in mitigating beach erosion by the operation of sand transfer facilities; and to provide effective drainage facilities in County rights-of-way.

Construction Coordination

Administers and coordinates the construction of all County projects for thoroughfare roads, bridges, minor street improvements, and Housing and Community Development projects. Ensures that County, State, and required standards and specifications are applied and adhered to, and presents final project acceptance to the Board of County Commissioners, upon completion of the projects.

Land Development

Processes permit applications and reviews construction plans and plats for residential and commercial subdivisions; issues permits for construction in County rights-of-way; reviews and prepares recommendations for approval on all re-zoning and site plan applications; processes, reviews, and comments on all subdivision variance applications; processes all abandonment requests; processes, reviews, and approves acceptable base building line waivers and easement encroachments; and reviews proposed revisions to the County's Unified Land Development Code and Comprehensive Plan.

Road and Bridge

Maintains all County owned roads, bridges, pathways, storm drainage systems, sidewalks, drainage ditches, guardrails, and retention/detention ponds. The division develops and manages a road resurfacing program, maintains and operates nine movable bridges, oversees the inspection process for all County owned bridges, and operates the north and south inlet sand transfer pumping stations.

Roadway Production

Administers, coordinates, schedules, and monitors the design, right-of-way acquisition, preparation of contract documents, bidding, and construction of the County's Five Year Road Program. Manages the MSTU Program which provides Paving and Drainage improvements throughout Palm Beach County. Works with the Countywide Community Revitalization Team to provide services in designated areas. Reviews subdivision plats, boundary surveys, legal descriptions and sketches, and Development Review Committee petitions to ensure compliance with all applicable codes and standards.

Streetscape Section

Provides well designed, safe, and sustainable beautification in the medians of unincorporated area thoroughfare roadways in order to supplement the urban forest and to enhance our environment. Enhances the driving experience for those traveling the beautified roads through the design, implementation, and maintenance of appropriate, aesthetically pleasing enhancement projects.

Traffic Division

To provide for the safe and efficient movement of traffic on roads under the jurisdiction of Palm Beach County through professional traffic engineering. To apply good engineering practices in designing and installing signalization, pavement markings, and signing. Also, to provide good engineering input to major road construction projects, land development, site planning, and transportation planning.

FY 12 Highlights & Accomplishments

- Advanced Traffic Management System (ATMS) Group 3 is under construction after a long Federal and State review process. ATMS Group 3 will add 71 miles (450 total miles) to the existing fiber optic network and add 51 (110 total) traffic monitoring cameras.
- Completed widening and resurfacing of Okeechobee Blvd including enhancements to the landscaping. This project was a major undertaking with participation from the Florida Department of Transportation (FDOT).
- Completed Streetscape project on US 441 from Palmetto Park Road to Glades Road and started the portion from the Broward County Line to Palmetto Park Road. Both projects are fully funded through grants.
- Repaired or replaced 14 storm drain systems using contractual services, and 13 storm repairs with County forces, which involved replacing damaged culverts and repairing or replacing damaged storm inlets.
- Major structural rehabilitations including bents, generator foundations, culverts, and slab reinforcing plates were completed at the George Bush Bascule Bridge, the Camino Real Bascule Bridge, Caroline Avenue, and Northlake Boulevard over the C-17 Canal.

FY 13 Emerging Issues

- An increasing amount of road repairs are anticipated due to the lack of funding for resurfacing for the past few years. Many of the major roadways are showing severe and rapid deterioration such as rutting, cracking, and other surface deficiencies that will require additional maintenance such as increased pothole repairs and large patches. The level of deterioration is accelerating due to the cracking and heavy volume of traffic on the major roadways.
- There is an increased need for the refurbishing of pavement markings. Roadway widening projects and resurfacing projects, where pavement markings are replaced, have been reduced. This has increased the need for refurbishing pavement markings on existing roads.
- A pilot project regarding deployment of traffic monitoring devices has been started in the central part of the County in conjunction with the Florida Department of Transportation. This Transportation System Management and Operations (TSM&O) system will be used to develop strategies for detecting and mitigating reoccurring and non-reoccurring congestion.
- The continuing trend of storm system repairs is anticipated due to the system aging. With the levels of rainfalls since early summer of 2012, it is likely that there will be more failures during FY 2013.
- Overall aging of 300 bridge structures and the associated components will increase preventative maintenance costs and general maintenance repairs (labor and material), eventually leading to major rehabilitation or replacement of existing structures.

FY 2013 OBJECTIVES

1. Award 80% of the construction line items in the Five Year Road Program within 12 months following the scheduled fiscal year in accordance with Traffic Performance Standards requirements.
2. Generate Drainage Review comments or approval within an average of 10 working days.
3. Generate a minimum of 95% of 1st comments letters for technical compliance within 30 days or less.
4. Complete all 65 federally mandated annual bridge inspections.
5. Pump 220,000 cubic yards of sand at the north and south inlets.
6. Maintain all storm drain ditches 1.5 times per year.
7. Sweep 1,700 miles of curbs, medians, and intersections.
8. Maintain 134 miles of beautified roadway medians.
9. Ensure construction contracts are completed within a 10% variance of the allotted scheduled time.
10. Bring the percentage of signals connected to the Traffic's Ethernet based fiber optic communication system to 85%.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2011</u>	<u>Estimated FY 2012</u>	<u>Projected FY 2013</u>	<u>Type</u>	<u>Obj</u>
Roadway					
Number of construction contracts awarded	15	12	13	Workload	
Percentage of construction contracts awarded within 12 months of Road Program adoption	90%	80%	80%	Effectiveness	1
Land Development					
Days to prepare drainage review comments or approvals/total drainage reviews	5.62/33	10/45	10/45	Efficiency	2
Number of technical compliance letters	22	25	25	Workload	
Percentage of technical compliance 1st comments letter within 30 days or less	88%	95%	95%	Efficiency	3
Bridge Section					
Percentage of Federally mandated annual bridge inspections completed	71%	100%	100%	Effectiveness	4
Inlet Sand Transfer					
Cubic yards of sand pumped	261,900	243,567	220,000	Workload	5
Road Section					
Ditches maintained - average frequency per year/total ditches	2/72	1.5/72	1.5/72	Efficiency	6
Miles of street sweeping/total miles	2,332/1,200	2,169/1,200	1,700/1,200	Effectiveness	7
Streetscape					
Times beautified medians maintained per year/total miles of beautified medians	16/134	16/134	16/134	Effectiveness	8
Construction Coordination					
Number of construction contracts in progress	38	42	35	Workload	
Percentage of time variance in which construction contracts are completed	N/A	N/A	10%	Effectiveness	9
Traffic					
Total number of signals maintained	1,192	1,256	1,260	Workload	
Percentage of signals connected to the Traffic's Ethernet based fiber optic communication system	65%	75%	85%	Effectiveness	10

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 3,009,732	\$ 2,583,914	\$ 2,262,026	\$ (321,888)	(12%)
Gas Taxes	26,731,938	20,372,768	21,238,132	865,364	4%
Grants	949,590	1,274,206	1,000,000	(274,206)	(22%)
Licenses & Permits	647,303	1,290,000	2,347,800	1,057,800	82%
Other	2,568,022	4,959,536	4,394,513	(565,023)	(11%)
Interfund Transfers	1,000,000	-	252,551	252,551	100%
Fund Balance	12,782,782	11,628,503	6,168,245	(5,460,258)	(47%)
SubTotal	\$ 47,689,367	\$ 42,108,927	\$ 37,663,267	\$ (4,445,660)	(11%)
<u>Appropriations</u>					
Personal Services	\$ 28,934,320	\$ 29,895,680	\$ 28,358,470	\$ (1,537,210)	(5%)
Operating Expenses	13,525,301	16,150,422	17,718,113	1,567,691	10%
Capital Outlay	1,706,463	4,219,573	3,945,367	(274,206)	(6%)
Grants and Aids	120,000	-	-	-	-
Transfers	99,518	102,056	100,575	(1,481)	(1%)
Reserves	-	2,661,140	2,665,085	3,945	-
SubTotal	\$ 44,385,602	\$ 53,028,871	\$ 52,787,610	\$ (241,261)	-
Ad Valorem Funding	\$ 8,537,388	\$ 10,919,944	\$ 15,124,343	\$ 4,204,399	39%
Positions	433	433	421	(12)	(3%)

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Licenses & Permits - \$830,000 increase is due to the Red Light camera contract being amended to include 10 additional locations and \$227,800 increase in Platting Fees revenue.

Fund Balance- (\$5,588,381) decrease in the fund balance in the County Transportation Trust fund due to the overall budget decrease.

Appropriations

Positions (12) - no service level impact

Transfer (6): ISS reorganization.

Efficiencies (6): workload will be absorbed by current staff.

Personal Services - (\$554,331) reduction in personal services is due to the transfer of six positions to ISS (one Systems Administrators III, two Systems Administrators II, one Computer Specialist II, one GIS Support Specialist and, one GIS/CADD Technical II) and eliminated six positions (\$475,135), Abstractor Supervisor, Secretary, Technical Assistant, Information Technology Manager, Professional Engineer, and Clerical Specialist.

Operating Expenses - \$1,138,978 the Board approved an increase in the budget for FY 2013 to \$1,638,978 to provide funding for the roads in the most severe state of disrepair.



ENVIRONMENTAL RESOURCES MANAGEMENT

Robert Robbins, Director

**2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411
Phone: 561-233-2400**

Website Address: <http://www.pbcgov.com/erm/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To establish, maintain, and implement programs for the protection, preservation, and enhancement of the land and water resources of Palm Beach County.

Environmental Enhancement and Restoration

Enhances and restores the natural resources of Palm Beach County. Program staff design and construct wetland, estuarine, transitional, and reef projects that provide natural habitat, water quality improvements, and public access. Staff also implements the monitoring and management objectives defined in the Lake Worth Lagoon Management Plan, Manatee Protection Plan, and the Northeast Everglades Natural Area Plan (NENA).

Mosquito Control

Enhances the health and quality of life of County residents and visitors through the reduction of mosquito population. Aspects of the Integrated Mosquito Management Program include surveillance, source reduction, compliant inspections, larviciding, adulticiding, biological control, and public education.

Natural Areas

Manages, monitors, and protects native ecosystems on natural areas acquired or leased by Palm Beach County. The program includes both planning and capital construction elements, most of which are funded through non-Ad Valorem sources such as federal and state grants and mitigation funds. Primary services include site security and protection; exotic vegetation control; development and updating of management plans; protection of natural areas through the granting of conservation easements; monitoring the status of natural resources and the success of restoration projects; development and maintenance of public use facilities; habitat restoration and enhancement, including hydrologic restoration and prescribed burning; and data management and support.

Resources Protection

Provides environmental assessment, permitting, compliance, and land development review activities necessary for implementation of natural resources protection programs and enforcement of related laws, regulations, and codes. The primary services are inspections; compliance and enforcement; complaint investigations; monitoring of land development planning and review; state permit compliance; and remediation of contaminated soil and groundwater. The five primary program areas are the following: Pollutant Storage Tanks Compliance, Petroleum Cleanup, Wellfield Protection, Water Quality with National Pollution Discharge Elimination System (NPDES) state permit compliance, and Land Development Review with Environmental Sustainability.

Shoreline Protection

Restores and maintains the coastline of Palm Beach County. Program staff design and construct shoreline projects that provide protection to upland resources, recreation area for public use, and habitat for a variety of fauna and flora. They also implement the monitoring and management objectives in the Sea Turtle Protection Plan (Article 14 Unified Land Development Code) and manage the South Lake Worth Inlet.

FY 12 Highlights & Accomplishments

- Constructed and opened public use facilities at the Pondhawk Natural Area in Boca Raton and at the Acreage Pines Natural Area in Loxahatchee.
- Completed restoration activities at the Jupiter Ridge Natural Area with the installation of 23 limestone oyster reef/breakwaters along the 7,600-foot shoreline and the planting of 1.2 acres of native estuarine vegetation.
- Installed over 81,745 native plants in Pondhawk, Yamato Scrub, Limestone Creek, Winding Waters, Cypress Creek, and the JW Corbett to Loxahatchee NWR Greenway Corridor as part of habitat restoration projects.
- County achievement of Silver-level Florida Green Local Government Certification.
- Over 4,000 hours of volunteer service provided by over 1,000 volunteers.
- Over 61,000 pounds of trash removed and over 12,000 plants planted by volunteers in the natural areas.
- Assisted and coordinated with the Health Department in monitoring and operating the sentinel chicken flocks for disease transmission risk.
- Aerial adulticiding program sprayed over 1,300,000 acres in the western communities to reduce mosquito populations.
- Ground adulticiding Ultra Low Volume trucks sprayed over 50,000 acres in the urban communities to reduce mosquito annoyance.
- 1,112 service requests for nuisance mosquitoes or abandoned pools were physically checked and resolved by an inspector.
- 82,414 catch basins were inspected and 37,822 were larvicided with a biological compound (BTI-Bacillus Thuringiensis Israelensis) to reduce the threat of West Nile Virus.
- Completed a 4-year hydrological restoration in the Loxahatchee Slough Natural Area with the removal of remaining exotic vegetation, the backfilling of 15 miles of ditches, and the repair, replacement, and relocation of the Project Culvert #17 that was over draining the western portions of the natural area.
- Completion of the Dubois Park, South Cove, and Snook Islands environmental restoration and public use projects.
- Reef deployment off Singer Island, Ocean Ridge, Phil Foster Park, Lake Worth, and Jupiter.
- Coordination, funding, and permitting of the Grassy Flats, South Lake Worth Inlet, Snook Islands II, and Fullerton Island projects.
- Shoreline protection through sand placement and inlet transfer in Jupiter, Palm Beach, Ocean Ridge, and Delray Beach.

FY 13 Emerging Issues

- Continued grant funding for projects remains challenging due to state and federal budget cuts.
- Reduced staffing levels limit opportunities for additional projects.
- Establishing a long-term funding source for the management and maintenance of the Natural Area System is becoming critical to the continued success of the County's Natural Areas Program.
- A Final Regional Climate Action Plan is now available on a newly upgraded multi-county (Palm Beach, Broward, Miami Dade, and Monroe) website. ERM contributed heavily by chairing the Land and Natural Systems Workgroup. The 4th Summit is scheduled for December 6-7, 2012.
- Storage Tanks Compliance Program expands into Martin and St. Lucie Counties.

FY 2013 OBJECTIVES

1. Complete Snook Islands, Living Shoreline, Fullerton Island, Nena Pantano Trail projects.
2. Complete permitting of Jupiter/Carlin and Ocean Ridge shoreline protection and South Lake Worth Inlet Sand Trap projects.
3. Maintain volunteer workforce donated to maintenance/enhancement of County properties.
4. Increase number of hits to department web pages and online media by 7,500.
5. Maintain 1% or less of Florida Exotic Pest Plant Council Category I invasive plant coverage in natural areas.
6. Assure 100% of prescribed burns on natural areas meet 3 of the 4 burn objectives.
7. Complete 100% of all monitoring reports accepted by the permitting agency/funding partner upon first submittal.
8. Resolve 90% of all non-compliance letters and out-of-compliance inspections within 120 days.
9. Process 90% of regulatory notices/letters within 15 days.
10. Conduct 100% of regulatory reviews within required time frame.
11. Maintain 5 year moving average of restoration projects in development or under construction.
12. Maintain moving average of cubic yards of sand added to beaches.
13. Process 90% of sea turtle lighting compliance notices within 15 business days.
14. Complete 100% of citizen service requests for mosquito inspections within 5 business days.
15. Treat 100% of inspected catch basins that have been detected to have breeding mosquitoes.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>		
Natural Resources Stewardship					
Number of volunteer hours donated	4,108	4,000	4,000	Effectiveness	3
Percentage of natural areas acres swept/total acres	99%/30K	100%/30K	100%/30K	Effectiveness	5
Percentage of prescribed burns meeting 3 of 4 burn objectives/total prescribed burns	0%/0	100%/5	100%/5	Effectiveness	6
Percentage of monitoring reports accepted upon first submittal/total reports	100%/29	100%/26	100%/26	Effectiveness	7
Environmental Enhancement & Restoration					
Visits to ERM website and online media	388,025	395,786	403,286	Effectiveness	4
Percentage of projects externally funded/total projects	100%/27	100%/25	75%/21	Effectiveness	
5-yr moving average number of projects in process	16	20	21	Workload	11
Mosquito Control					
Acres aerially & ground sprayed for mosquitoes	874,330	1,294,106	1,294,106	Workload	
Acres larvacided for mosquitoes	2,355	4,500	4,500	Workload	
Service requests completed in 5 days/total requests	100%/1,075	100%/1,040	100%/1,040	Efficiency	14
Catch basins treated for larvae /total basins	100%/30K	100%/30K	100%/30K	Effectiveness	15
Resources Protection					
Percentage of non-compliance letters/inspections resolved within 120 days/total letters	97%/893	90%/400	90%/400	Efficiency	8
Percentage of regulatory notices/letters processed within 15 days/total notices/letter	97%/240	90%/300	90%/300	Efficiency	9
Percentage of reviews completed within required time frame of 30 days/total reviews	100%/683	100%/600	100%/600	Efficiency	10
Shoreline Protection					
Cubic yards of sand restored to beaches	1,291,000	1,275,000	1,275,000	Workload	12
Percentage of turtle lighting compliance notices processed in 15 days/total notices	91%/34	90%/160	90%/160	Efficiency	13

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 5,430,738	\$ 4,270,716	\$ 3,423,379	\$ (847,337)	(20%)
Fines & Forfeitures	2,500	-	-	-	-
Grants	1,752,174	3,630,045	4,346,515	716,470	20%
Licenses & Permits	740,454	549,889	647,225	97,336	18%
Other	2,075,711	1,627,201	1,437,536	(189,665)	(12%)
Fund Balance	37,900,435	31,972,262	27,025,899	(4,946,363)	(15%)
SubTotal	\$ 47,902,012	\$ 42,050,113	\$ 36,880,554	\$ (5,169,559)	(12%)
<u>Appropriations</u>					
Personal Services	\$ 11,335,976	\$ 10,545,357	\$ 10,392,453	\$ (152,904)	(1%)
Operating Expenses	7,924,093	30,449,316	20,074,740	(10,374,576)	(34%)
Capital Outlay	2,149	-	-	-	-
Grants and Aids	145,606	1,606,443	1,496,443	(110,000)	(7%)
Transfers	2,061,575	817,969	909,035	91,066	11%
Reserves	-	6,880,975	12,819,889	5,938,914	86%
SubTotal	\$ 21,469,399	\$ 50,300,060	\$ 45,692,560	\$ (4,607,500)	(9%)
Ad Valorem Funding	\$ 9,159,865	\$ 8,249,947	\$ 8,812,006	\$ 562,059	7%
Positions	139	127	126	(1)	(1%)

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Charges for Services - (\$541,958) decrease in allowable staff costs from revenue agreements; (\$297,379) decrease in charges to municipalities for inspecting & monitoring wells as part of the Wellfield Protection Program. It was decided by the Board on 6/5/12 that this would be covered by Ad Valorem funds for 2013.

Grants – \$750,000 increase in non-recurring awards from the Florida Inland Navigation District.

Fund Balance – (\$4,946,363) decrease due to diminished recurring revenues.

Appropriations

Positions (1) - no service level impact

Transfer (2): ISS reorganization

Added 1: Wellfield Protection Program

Personal Services - \$56,040 Environmentalist Position approved by the BCC June 5, 2012; (\$187,301) ISS reorganization.

Operating Expenses – (\$10.3M) decrease in Other Contractual Services. Other Contractual Services was budgeted for multi-year contracts in the prior fiscal year. In 2013, the budget was reduced to reflect only the budget needs for the current year.

Reserves – \$5.9M increase is a result of Other Contractual Services budget being moved into reserves offset by the decrease in revenues.



FACILITIES DEVELOPMENT & OPERATIONS

Audrey Wolf, Director

**2633 Vista Parkway
West Palm Beach, Florida 33411
Phone: 561-233-0200**

Website Address: <http://www.pbcgov.com/fdo/>

DEPARTMENT SUMMARY

MISSION STATEMENT

Provides efficient, cost effective, quality services in building design and construction, building maintenance and systems operation, property management, and electronic systems and security services for all County facilities for the Board of County Commissioners (BCC) and Constitutional Officers.

Department Overview

The Facilities Development and Operations Department (FDO) is responsible for siting, building, and operating the County's physical plants, major equipment, and electronics systems. This includes the buildings occupied by the Sheriff's Office and the 15th Judicial Circuit Court, as well as several other Constitutional Officers including the Property Appraiser, Supervisor of Elections, and the Tax Collector. More specifically, this includes the implementation of capital building and land improvement projects, the maintenance and operation of more than 800 occupied structures, and the countywide public safety radio system operations and maintenance.

Capital Improvements

Provides a full range of architectural, engineering, contract, and project management services directed toward ensuring the highest possible quality and value in the design and construction of all County capital projects. Primary services include procuring architectural and engineering services for capital projects, administering bids and other procurement related activities for capital projects, and administering capital project construction activity.

Electronic Services and Security

Provides specifications, acquisition, project management, acceptance testing, and continued operations and support for all electronic systems. Maintains facility safety and security, including on-site security personnel, security surveys, and training. Monitors facility access control, including criminal history record checks, card access, and key control. Provides operations and support for the County radio systems and support for FDO's automation and remote management projects.

Facilities Management

Provides services focused on asset management and preservation of County-owned property. Services include preventative and corrective maintenance, replacement of equipment in County buildings, custodial and landscaping services at designated sites, facility related emergency response services after business hours, facility preparedness services, restoration of services in the event of emergencies/disasters, facilities support during emergency activations, review of new capital development and renewal/replacement projects, warranty administration on building systems, completing the construction design of mechanical/electrical specifications, identifying/implementing initiatives for the reduction of energy consumption, continuing improvements, enhancements, and planned renewal of buildings/properties, and parking operations for the Governmental, Judicial, Vista Centers and South County Courthouse Complex.

Property and Real Estate Management

Provides a full range of real estate services to departments and agencies under the BCC and Constitutional Officers. Services include acquiring property and disposal of surplus County properties, administering leases for County leased facilities, coordinating civic site acquisitions and use, providing technical support for the development of County facilities, and responding to public inquiries and complaints concerning County property.

FY 12 Highlights & Accomplishments

- Completed two Neighborhood Home Beautification Projects (NHBP) which were the Gramercy Park Street Lighting project and a due diligence study for the Lake Worth West Resident Planning Group expansion project.
- Implemented a centralized project intake process to expedite and prioritize initiation phase of the construction and renewal/replacement projects
- Integrated project procedures to create more efficiencies while maintaining accountability to complete the merger of Capital Improvements Division (CID) and the Procurement and Project Implementation Group (PPIG).
- Implementation of cross training Electronic Services and Security (ESS) technicians in all areas including the development and repair of radios, fire alarm, video, locking controls, and audio thereby reducing staffing level needs.
- Increased square footage of building inventory, which resulted in additional maintenance and repair responsibilities. This was effectively absorbed by current staff.
- Re-organized the regional project management procedures whereby Project Trades Crew Chiefs focus attention on the operational duties to better handle the maintenance demands of the additional square footage.
- Developed program for eliminating ongoing maintenance cost at the Mecca property.
- Finalized an agreement for the sale and development of the Wedge Property in the West Palm Beach Transit Oriented Development (TOD).
- Created several new software programs to improve departmental efficiency. Projects completed include, but are not limited to, the creation of an online Annual Employee Conference form, an application allowing the Inspector General (IG) and Commission on Ethics access to County access badge photos, the integration of Maximo database with the Emergency Operations Center (EOC) Disaster application, the creation of an online building energy audit form and checklist, the creation of quarterly energy reports for use by Finance, and the completion of the upgrade to Maximo 6.0.
- Completed the following integrated public art projects: Palm Tran Intermodal Facility, Gardens Branch and Main Branch Libraries, Fire Rescue Training Facility, Central Video Visitation Facility, Southwinds Golf Clubhouse, Four Points Office Building, Palm Beach Sheriff's Office West Sub-station, Mounts Botanical Bridge and Overlook in Shade, and Color Island.

FY 13 Emerging Issues

- Training and cross training new hires (professional, technical, and tradespersons) in the broader skill sets possessed by retiring FDO employees to maintain service levels with reduced staffing resources.
- Maintaining operational service levels with reduced staff and budget. Eighty percent of the building maintenance and operating workload involves the Constitutional Officers' expanding programs and the implementation of technologies and building systems to offset their operational and staffing expense.
- Managing the County's small amount of remaining vacant building space without compromising the long term objectives and the capital development program. The need to address space deficiencies is the result of 150,000 square feet of new or renovated space being postponed, indefinitely delayed, or cancelled since FY 2008.
- Prioritizing the frequent unplanned and/or unfunded requests for special studies, research, and projects received from the BCC, County Administration, and Constitutional Officers. This is needed as management resources required for these tasks are consumed with operational matters due to reduced staffing levels.

FY 2013 OBJECTIVES

1. Complete Phase II - Building Energy Audit as part of Facilities Development & Operations effort to revamp the County's Building Energy Management Program. Phase I involved the audit of 600 County facilities to determine strengths, weaknesses, and trends in Countywide energy usage. The audits will be the basis for Phase II which will include the development of an updated energy management policy including implementation of identified energy efficiency measures.
2. Sustain the planned preventive maintenance program to reduce corrective maintenance type work thereby reducing downtime and system failures.
3. Implementation of cross training technicians in all areas including: development and repair of radios, fire alarm, video, locking controls and audio thereby reducing staffing level needs.
4. Improve functionality of CORE (County Owned Real Estate) database to support disposition program and web-based availability to County departments and general public.
5. Continue responding to inquiries regarding County-owned properties, initiating response within four hours and resolving complaints within one week.
6. Reduce the time period from project substantial completion to construction contract close-out.
7. Integrated project procedures to create more efficiencies while maintaining accountability to complete the merger of Capital Improvement Division and Procurement & Project Implementation Group.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2011</u>	<u>Estimated FY 2012</u>	<u>Projected FY 2013</u>	<u>Type</u>	<u>Obj</u>
Administration					
Percentage of installation of new Maximo 7.5 work order,time processing system	0%	50%	100%	Effectiveness	
Percentage of scheduled Phase II building energy audits completed	52%	82%	100%	Effectiveness	1
Facilities Management					
Number of maintenance hours	178,654	179,000	179,000	Workload	
Percentage of preventative maintenance hours	75%	60%	60%	Effectiveness	2
Electronic Services & Support					
Percentage of systems for which training/certification has been completed	0%	50%	50%	Effectiveness	3
Percentage of the new specification standards and project sequence applied to new projects	0%	50%	100%	Effectiveness	
Property & Real Estate Management					
Provide CORE database web-based availability	0%	30%	80%	Effectiveness	4
Number of inquiries from the public	520	500	500	Workload	
Percentage of inquiries from the public responded to within 4 hours and resolved in one week	95%	100%	100%	Efficiency	5
Capital Improvement Division					
Average time (in months) between substantial and final completion and contract close-out	N/A	12	10	Efficiency	6

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 3,440,723	\$ 4,024,000	\$ 3,977,520	\$ (46,480)	(1%)
Other	683,661	170,000	161,750	(8,250)	(5%)
SubTotal	\$ 4,124,384	\$ 4,194,000	\$ 4,139,270	\$ (54,730)	(1%)
<u>Appropriations</u>					
Personal Services	\$ 23,686,471	\$ 22,624,694	\$ 22,235,278	\$ (389,416)	(2%)
Operating Expenses	14,722,274	15,196,720	15,016,425	(180,295)	(1%)
Capital Outlay	53,332	38,500	31,700	(6,800)	(18%)
SubTotal	\$ 38,462,077	\$ 37,859,914	\$ 37,283,403	\$ (576,511)	(2%)
Ad Valorem Funding	\$ 34,337,695	\$ 33,665,914	\$ 33,144,133	\$ (521,781)	(2%)
Positions	318	307	300	(7)	(2%)

SIGNIFICANT CHANGES

Appropriations

Positions (7) - no service level impact

Transfer (4): ISS reorganization

Efficiencies (3): department was reorganized and responsibilities were reassigned to current staff

Personal Services – (\$59,739) is due to the elimination of a vacant Industrial Electrician position and (\$174,048) is due to the elimination of a vacant Facilities Systems Project Manager and one Project Manager due to decreased workload. (\$350,283) is due to the transfer of four positions to ISS (one Systems Administrator I, one Systems Administrator II, one Systems Administrator III, and one Computer Specialist II).



FINANCIAL MANAGEMENT AND BUDGET

Liz Bloeser, Director

**301 North Olive Avenue, 7th Floor
West Palm Beach, Florida 33401
Phone: 561-355-2580**

Website Address: <http://www.pbcgov.com/ofmb/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To maintain the sound financial condition of the Palm Beach County government by providing management with timely and accurate decision-making information regarding policy and operating issues; advising the Board of County Commissioners and the County Administrator on the availability and allocation of fiscal resources; monitoring and reporting budget and operational performance; establishing financial policies and procedures to govern operating practices; and providing centralized control over County assets, records, and contractual obligations.

Budget Division

Prepares and administers the County's annual budget in accordance with Florida Statutes and policies of the Board of County Commissioners, and fulfill an oversight role on behalf of County Administration and the Board of County Commissioners. Provides general guidance and assistance to County departments, members of the public, media representatives, and other government agencies. Primary services include preparing the County's annual operating and capital budgets; analyzing and processing changes to the adopted budget; planning for future operating and capital requirements; reporting financial trends and issues, major project status, and departmental performance measurement data; reviewing and commenting on the fiscal impact of Board agenda items; and providing financial expertise, assistance, and information to the Board, Administration, departments, citizens, and media representatives.

Contract Development & Control

The Contract Development and Control Division serves as the clearing house for coordinating all formal contracts and related documents to ensure compliance with Board policies, as well as, State Records Management requirements. To carry out its mandate, the Division facilitates the initiation, completion, and approval process of contract related items through the review of contracts, agenda items, Request for Proposals (RFP), bid documents and Change Orders (CO), Work Orders and Consultant Service Authorizations (CSA). A database is maintained for tracking, updating, and monitoring all contracts and related items approved by the Board. Reports are provided in relation to change activity for approved contracts. The Division is represented or serves as Chair for many Countywide Committees. Services include responsibilities for Records Management Compliance for the Board as required by Florida Statutes.

Financial Management

The Financial Management Division includes Debt Management, Fixed Asset Management (FAMO), the Impact Fee Program and the Revenue Collection Program. Primary services include debt management and planning for future financing needs, recording acquisitions and disposals of County owned property, conducting periodic inventories and reconciliations of fixed assets, managing the surplus asset disposal program and the Thrift Store, ensuring the accurate calculation of impact fees, reviewing impact fee refund requests and conducting impact fee compliance reviews of municipalities, financial analysis support for Department of Economic Sustainability (DES) HUD loan program and selected Purchasing RFPs, maximizing the collection of monies due to the County and developing related countywide financial policies and procedures.

FY 12 Highlights & Accomplishments

- Provided training to County employees in relation to Contracting and Records Management, including custom tailored training for the benefit of specific County departments and agencies.
- Maintained the County's AAA GO Bond rating despite the economic recession and tight budget constraints.
- Refunded \$147 million of Public Improvement Revenue Bonds for a \$12 million savings of debt service and refinanced \$16M Bond Anticipation Note (BAN).
- Revised and updated numerous Countywide Policies and Procedures Manuals (PPMs) pertaining to contracting procedures and records management.
- Generated in excess of \$2.1 million in total proceeds from surplus asset lost or abandoned property and unclaimed evidence sales.
- Established new agreed upon procedures in accordance with Florida Statutes with the Department of Airports for the disposition of lost and found items originating at the Palm Beach International Airport.
- Continued the scheduled annual review of countywide PPMs including Debt Management, Private Activity Bonds, Fixed Assets, and the Impact Fee Assistance Program.
- Renewed focus and follow-up on compliance with the County's Public Service Tax Ordinance resulted in the initiation of another propane seller audit.
- Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA).
- Implemented a SharePoint site for grant applications, grant agreements, grant reporting, and related functions for funds received by the County from various external sources which are subject to Single Audit requirements.
- Single Audit Report (March, 2012) for fiscal year ended September 30, 2011 prepared by the Budget Office per section 300 of OMB Circular A-133, found no deficiencies in the Schedule of Expenditures of Federal Awards and State Financial Assistance.
- Updated the Grant Administration PPM.

FY 13 Emerging Issues

- Ensuring adequate reserves and fund balances to maintain the County's high quality bond ratings is essential to afford priority access to the bond markets.
- Determine if any new State or Federal legislation needs to be specifically incorporated into County contract documents.
- The taxable value as of January 1, 2012 was \$125.4 billion, an increase of \$.9 billion, or .7% over the 2011 valuation, including new construction of \$.8 billion and the revaluation of existing property. However, it is projected the values will slightly increase for the next couple years.
- While, early projections indicated a funding deficit, there were several positive factors that assisted in closing the gap, including; FRS employer contribution rates down from projected, Sheriff budget submission below projected, and additional excess fees from Sheriff.
- Budgets were developed maintaining service levels while reducing Departments' budgets through implementation of efficiencies and privatization efforts.
- Pending Litigation regarding funding for the Office of the Inspector General will likely result in an increase funding from the County in FY 2013.

FY 2013 OBJECTIVES

1. Conduct performance reviews of operating departments as needed to evaluate contract procedures to verify compliance with Countywide PPMs and recommend improvements. Provide training when necessary.
2. Maintain a tracking system for records management, including the development of departmental/division liaisons for Records Management responsibilities and provide training.
3. Review bonds, letters of credit, and change order documents to contracts ensuring compliance with established policies and procedures.
4. Provide guidance to departments for substantive issues and conflicts in relation to Board of County Commissioners Agenda Items, whether it relates to the Agenda Item Summary, backup materials or required corrective action.
5. Update post issuance procedures to ensure bond covenant compliance.
6. Update private activity monitoring procedures on facilities purchased with tax exemption debt and implement a review schedule.
7. Track and monitor debt metrics stated in our Financial Policies.
8. Continue to improve Thrift Store cash handling and customer service utilizing dedicated cashiers. Continue to look to expand and improve the online bidding process.
9. Conduct three municipal impact fee reviews following a rotation schedule to insure compliance with applicable laws and County policy.
10. Continue proactive collection efforts to recover as much as possible on County liens, delinquent debts, and judgments by closely monitoring monthly collection reports.
11. Continue expanded follow up on compliance with the County's Public Service Gas Tax Ordinance.
12. Continue to enhance the County's budget website (internal and external) to be more informative, transparent, and user friendly.
13. Coordinate with the Clerk and Comptroller's Financial Reporting Division to ensure compliance with Statements issued by the Governmental Accounting Standards Board (GASB).
14. Receive Truth in Millage (TRIM) Certification as required by Florida Statutes.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Budget Division					
Budget Office Staff per \$1 billion of total expenditures	3.19	3.31	3.31	Efficiency	
Department budget reviewed per analyst	7.33	7.17	7.17	Efficiency	
State Approval of TRIM material	Approved	Approved	Approved	Effectiveness	
Receipt of GFOA Distinguished Budget Presentation Award	Proficient	Proficient	Proficient	Effectiveness	
Contracts Division					
Records Destruction request reviewed & processed	217	200	200	Workload	2
Agenda Items reviewed requiring corrective action	763	600	700	Effectiveness	4
Change Orders, Consultant Service Authorizations, Job Order Contract, Annual Work Orders and Amendments reviewed & processed	1,647	1,200	1,300	Workload	3
Financial Management Division					
Overall outstanding debt per capita (policy less than \$1,200)	\$1,088	\$967	\$882	Effectiveness	7
Non Ad-Valorem Revenue Bond DS coverage	3.63	3.70	3.80	Effectiveness	7
Impact Fee compliance review of municipalities	2	3	4	Workload	9
Impact Fee appeals/appeals won	1/1	1/1	1/1	Effectiveness	
Value of redistributed surplus assets	\$78,109	\$150,000	\$150,000	Effectiveness	
Dollars collected by external efforts	\$857,165	\$700,000	\$700,000	Effectiveness	10

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 109,960	\$ 54,114	\$ 65,676	\$ 11,562	21%
Other	169,199	150,000	150,000	-	-
SubTotal	\$ 279,159	\$ 204,114	\$ 215,676	\$ 11,562	6%
<u>Appropriations</u>					
Personal Services	\$ 2,994,646	\$ 2,822,511	\$ 2,762,834	\$ (59,677)	(2%)
Operating Expenses	216,193	301,100	308,402	7,302	2%
Capital Outlay	1,240	-	-	-	-
SubTotal	\$ 3,212,079	\$ 3,123,611	\$ 3,071,236	\$ (52,375)	(2%)
Ad Valorem Funding	\$ 2,932,920	\$ 2,919,497	\$ 2,855,560	\$ (63,937)	(2%)
Positions	34	32	31	(1)	(3%)

SIGNIFICANT CHANGES

Appropriations

Positions (1) - no service level impact

Efficiencies (1): workload absorbed by existing staff.

Personal Services - (\$69,064) decrease due to the elimination of one vacant Budget Analyst position.



FIRE RESCUE

Fire Chief Steve Jerauld, Administrator

**405 Pike Road
West Palm Beach, Florida 33411
Phone: 561-616-7000**

Website Address: <http://www.pbcfr.org/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect life and property against injury and fire through education and code compliance. To respond to medical emergencies, fire, and hazardous materials incidents.

Department Overview

Palm Beach County Fire Rescue was created by County Ordinance in 1984 to provide fire, emergency medical services, advanced life support, and transport services to the unincorporated areas of the County, as well as, several municipalities. The Department is primarily funded by ad valorem taxes through two Municipal Service Taxing Units (MSTU's).

Aviation

Responds to aviation-related fire and medical emergencies within and around Palm Beach International Airport (PBI); provides for new and recurrent specialized Aircraft Rescue Fire Fighting (ARFF) training to battalion personnel along with Fire and Emergency Medical Services (EMS) training; and performs regular fuel truck and fuel farm fire inspections to all fueling operations located within PBI, Lantana Airpark, North County Airport, and Pahokee Airport.

Bureau of Safety Services

Responsible for reducing fire and life loss through education and the formulation and enforcement of the Palm Beach County Fire Code. Primary services include development and implementation of efficient and effective fire and life safety education for the residents and visitors of Palm Beach County; the review of building plans to ensure compliance with the fire code; periodic fire inspections of multi-family residential occupancies, commercial buildings and buildings under construction to assure fire code compliance and life safety and investigation of the cause, origin, and circumstance of fires.

Dispatch & Telecommunications

Provides twenty-four hour emergency dispatching services for the 9-1-1 communications center. Emergency fire and rescue units are dispatched from the Communications Center for the unincorporated areas of the County, cities who receive primary fire service from the County, and cities with dispatch agreements with the County. Primary services include dispatching emergency requests for fire, rescue, and emergency service; dispatching private ambulance units for emergency services; and notifying the public and news media of pertinent information regarding emergency incidents.

Operations

Responsible for the response to and mitigation of a wide variety of fire and medical emergencies. Primary services include: respond to fire and medical emergencies, conduct suppression activity and/or provide pre-hospital care; respond to hazardous materials incidents; conduct pre-fire planning on all major target hazards; conduct multi-family residential inspections; and provide a volunteer-based Community Assistance Team (CAT) to offer post-incident assistance, including bereavement, emotional, and social-service support, to the citizens of Palm Beach County.

Training & Safety

Provides training, education, and safety programs to all Fire Rescue personnel, as well as other agencies, in order to support and enhance the delivery of emergency services. Primary services include providing needs assessment by rank in order to develop and deliver training programs in areas of emergency medical services and firefighting; conducting training in specialized areas such as hazardous materials, rope rescue, dive rescue, and Trauma Hawk; video production and broadcasting in support of training programs and public education; administering infectious/hazardous materials exposure control programs; and coordinating employee health and safety programs.

Vehicle & Building Maintenance

Ensures that all vehicles, apparatus, and facilities remain in top operational condition. Primary services include: the repair of apparatus as breakdowns occur; the provision of routine preventive maintenance on all emergency vehicles; the maintenance and repair of all Fire Rescue stations; the maintenance of all vendor contracts; to ensure work is completed in a timely and cost efficient manner; and to coordinate with other County departments for the renovation and construction of Fire Rescue facilities.

FY 12 Highlights & Accomplishments

- On September 8, 2012, the Department implemented and went live with Telestaff, a web-enabled payroll and human resources solution to meet complex needs of public safety agencies. The end result is expected to be more efficient payroll processing and automation of staffing policies while also offering more flexible reporting solutions. Employees and management can access scheduling, timecards, and personnel information using any supported web browser to connect to the Internet. The system has already significantly reduced both paper-based staffing and the need for manual phone calls.
- Palm Beach Vehicle Maintenance – On March 20, 2012, the Board approved an Interlocal Agreement for Fire Vehicle Maintenance with the Town of Palm Beach for a period of ten years. The Agreement provides for the emergency maintenance and repair of the Town's fire rescue emergency response apparatus by Palm Beach County Fire Rescue Support Services personnel. Labor, parts, commercial repair and reimbursable insurance repairs are expected to generate approximately \$116,000 in external revenues which are expected to exceed the cost of the additional related operating expenses estimated at \$47,500 for FY 2012.
- Self-Contained Breathing Apparatus (SCBA) Replacement - SCBA equipment is a device worn by rescue workers, firefighters, and others to provide breathable air in an Immediately Danger to Life or Health (IDLH) atmosphere. The Department replaced its SCBA equipment with updated, National Fire Protection Association (NFPA) compliant equipment.

FY 13 Emerging Issues

- Collective Bargaining Agreement (CBA) Negotiations – The current CBA which the department is operating under expired September 30, 2011. Negotiations are ongoing to arrive at a new contract that is expected to be ratified in FY 2013.
- Budget Constraints/Shortfall – Budget challenges will continue as the department's fund balance is being drawn down. The Capital Improvement Fund reserves and defunded projects are projected to be used to balance the FY 2014 budget. While property values are projected to go up slightly, challenges will exist in the upcoming budget years. These challenges include potential increases in the Florida Retirement System contribution rates, Legislative amendments regarding property taxes and possible annexations.
- TripTix – e-PCR solution – The Department is working with its third party billing agent for transport billing and collection services, ADPI/Intermedix, to implement their proprietary patient care reporting solution, TripTix. TripTix offers integration with the vendors IMX Billing System and provides a patient account management environment for Emergency Medical Services. The call flow design allows the paramedic to enter data into their medical record as they progress through the natural flow of their emergency call. This approach allows real-time data entry and the ability to generate documentation at call conclusion.
- Automated Fuel Dispensing System - In response to recent audit findings regarding the tracking and accountability for fuel disbursement by Department personnel, we are conducting a pilot program at Stations 23 and 24 to automate the tracking process and improve accountability.
- Support Services Software Upgrade - The current work order system used to initiate, track and report issues provides limited access to the technicians completing the services. The Department is exploring alternative applications to more efficiently track the services by Support Services personnel while providing a more user friendly environment for technicians to accurately report the work performed for billing and tracking purposes.

FY 2013 OBJECTIVES

1. Achieve a turnout time of 1:30 or less, for 80% of emergencies dispatched.
2. Maintain availability of first due units at 94%.
3. Maintain a handling time of one minute or less for 90% of dispatched events.
4. Complete 90% of all telecommunications work orders within 30 days.
5. Maintain a response time of 3 minutes or less for all Federal Aviation Administration (FAA) mandated drills.
6. Maintain an average annual inspection completion rate of 95%.
7. Review 85% of all plans submitted for fire review within 4 working days.
8. Provide an average of 120 hours of training per operational employee per year.
9. Complete 100% of required fleet preventative maintenance (PM) inspections/service on emergency apparatus.
10. Complete 90% of all after-hours call-out repairs without moving personnel to reserve apparatus.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2011</u>	<u>Estimated FY 2012</u>	<u>Projected FY 2013</u>	<u>Type</u>	<u>Obj</u>
Operations					
Number of emergencies	127,262	128,534	129,819	Workload	
Percentage of emergencies dispatched achieving turnout time of 1:30 or less	80%	80%	80%	Efficiency	1
Percentage availability of first due units	90%	94%	94%	Efficiency	2
Dispatch & Telecommunications					
Number of dispatched events	155,841	159,737	164,529	Workload	
Percentage of dispatched events handled within one minute	90%	90%	90%	Efficiency	3
Number of telecom work orders	1,229	1,175	1,200	Workload	
Percentage of telecom work orders completed within 30 days	N/A	90%	90%	Efficiency	4
Aviation					
Number of FAA-mandated drills	30	30	30	Workload	
Percentage of FAA-mandated drill with response time 3 min or less	100%	100%	100%	Efficiency	5
Bureau of Safety Services (BOSS)					
Number of annual inspections	29,114	26,016	29,500	Workload	
Annual inspection completion rate	93%	93%	95%	Effectiveness	6
Number of plans submitted for review	3,975	4,200	4,500	Workload	
Percentage of plans reviewed within 4 working days	80%	80%	85%	Efficiency	7
Training & Safety					
Number of hours of training per operations personnel	100	120	120	Workload	8
Vehicle & Building Maintenance					
Percentage of required fleet PM inspections/service completed	100%	100%	100%	Effectiveness	9
Number of after-hours call-out repairs	472	525	550	Workload	
Percentage of after-hours call-out repairs completed without reserve apparatus	85%	90%	90%	Effectiveness	10

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 32,465,802	\$ 34,166,152	\$ 32,188,815	\$ (1,977,337)	(6%)
Grants	653,249	322,320	325,440	3,120	1%
Licenses & Permits	6,500	4,485	11,000	6,515	145%
Other	7,091,769	(6,358,805)	(6,794,045)	(435,240)	7%
Interfund Transfers	350,750	371,659	317,094	(54,565)	(15%)
Fund Balance	123,802,583	109,084,229	105,409,547	(3,674,682)	(3%)
SubTotal	\$ 164,370,653	\$ 137,590,040	\$ 131,457,851	\$ (6,132,189)	(4%)
<u>Appropriations</u>					
Personal Services	\$ 208,929,457	\$ 216,489,261	\$ 220,205,255	\$ 3,715,994	2%
Operating Expenses	27,805,583	31,660,583	32,790,851	1,130,268	4%
Capital Outlay	1,727,260	9,178,924	13,994,731	4,815,807	52%
Grants and Aids	1,453,204	1,422,426	1,425,532	3,106	-
Transfers	245,247	266,390	243,767	(22,623)	(8%)
Reserves	-	77,262,552	63,546,018	(13,716,534)	(18%)
SubTotal	\$ 240,160,751	\$ 336,280,136	\$ 332,206,154	\$ (4,073,982)	(1%)
<u>Ad Valorem Funding</u>					
Countywide	6,607,803	7,637,868	8,275,102	637,234	8%
Fire Rescue	186,859,577	191,052,228	192,473,201	1,420,973	1%
Positions	1,511	1,511	1,490	(21)	(1%)

Non Ad-Valorem Revenues

Charges for Services – (\$900,000) renegotiated contract with the City of Lake Worth and (\$150,000) Fire Code Fee Schedule revisions.

Fund Balance – (\$4,619,495) Main MSTU fund balance has been reduced to balance the budget.

Appropriations

Positions (21) - no service impact

Efficiencies (21): duties will be absorbed by current personnel

Personal Services - \$2,665,811 step, longevity, and overtime increased rates for union personnel; (\$1,787,814) eliminated 16 Paramedic and 5 Fire Fighter positions, \$1,742,290 Workers Compensation, and \$1,011,301 Florida Retirement System.

Operating Expenses - \$500,000 training costs for 81 firefighter positions approved to be filled by the Board in order to maintain existing service levels, and \$543,795 increase for the repair, maintenance of equipment and safety supplies.

Capital - \$7.4M in capital equipment purchases were carried over from FY 2012 to FY 2013.

Reserves – (\$13,716,534) Main MSTU reserves were decreased to balance the budget.



FLEET MANAGEMENT

Audrey Wolf, Director

**2633 Vista Parkway
West Palm Beach, Florida 33411
Phone: 561-233-0200**

Website Address: <http://www.pbcgov.com/fdo/fleet/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the highest quality of service in the most cost effective manner. Manage the equipment/vehicle policy fund, including specifications, assignment, funding, and disposal. Provide preventive and corrective maintenance services on vehicles and equipment. Purchase fuel and manage County fueling sites.

FY 12 Highlights & Accomplishments

- Centralize Fleet's fiscal and IT section into the Departmentwide sections for cross training, standardization of procedures, and more efficient utilization of resources.
- Implemented a fuel audit report to allow for improved tracking of fuel usage and control. The audit report is distributed to Fleet's fuel customers for verification and usage control.
- Obtained Environmental Protection Agency (EPA) status of Conditionally Exempt Small Quantity Generator (CESQG) for Fleet Management repair facilities (highest rating). This rating is given to those entities that generate 100 kilograms or less per month of hazardous waste, or 1 kilogram or less per month of acutely hazardous waste.

FY 13 Emerging Issues

- Downtime for vehicle repairs will continue to increase due to extending the life cycles of vehicles and equipment and reduction in staff. In the past year the downtime has increased from an average of 6.54 days to 7.52 days.
- Turf and lawn equipment will begin to fail with more frequency due to extending the life cycle. This type of equipment is already starting to experience high repair costs, rust and major component failures.
- Due to budgetary staff reductions, many specialized positions are not supported by trained mechanics, thus leaving Fleet without the available man power to complete tasks if an employee leaves or is out of work for long periods of time.
- Managing every aspect relating to an expanding Fleet, with limited staff and resources, to provide the most cost effective approach to vehicle procurement, quality maintenance production, reserve utilization, cost effectiveness, and resource management. Every effort will be utilized to communicate procurement and maintenance principles to staff, conduct lifecycle analysis, benchmarking, outsourcing decisions, and give employees the technology tools needed to accomplish their respected goals.
- New automotive air conditioning Freon R-1234YF is scheduled to replace current R-134A being used in automotive air conditioning systems. This new Freon may not be compatible with our current air conditioning charging and recycling machines requiring us to buy new equipment and stock two types of Freon.

FY 2013 OBJECTIVES

1. Contract with a private vendor for purchasing, inventory maintenance and delivery of parts for the repair of vehicles; enabling Fleet to reduce cost and increase productivity.
2. Establish tighter controls over safety and time management to reduce liability and increase shop productivity.
3. Expand a low utilization program to all vehicles and equipment for possible elimination. Produce annual low utilization report to be evaluated at budget time.
4. Evaluate fuel usage audit report implemented in FY 2011 to identify alternate tracking criteria or tighten existing tracking criteria for more effective use by departments.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Number of parts requests	49,925	50,725	51,500	Workload	1
Percentage of parts available to a automotive technician upon first request.	N/A	40%	80%	Efficiency	1
Average vehicles downtime days	6.54	7.00	7.00	Efficiency	
Number of work orders (repairs)	13,805	13,000	13,100	Workload	
Percentage of schedule repairs vs total repairs	66%	66%	66%	Effectiveness	
Number of vehicles/equipment	3,791	3,853	3,825	Workload	
Percentage of vehicles/equipment past due for preventive maintenance	5%	7%	7%	Effectiveness	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 590,198	\$ -	\$ -	\$ -	-
Other	34,837,704	39,169,149	41,106,558	1,937,409	5%
Interfund Transfers	-	610,000	-	(610,000)	(100%)
Fund Balance	8,782,353	8,643,300	13,203,004	4,559,704	53%
SubTotal	\$ 44,210,255	\$ 48,422,449	\$ 54,309,562	\$ 5,887,113	12%
<u>Appropriations</u>					
Personal Services	\$ 5,027,258	\$ 5,142,191	\$ 4,605,137	\$ (537,054)	(10%)
Operating Expenses	18,491,649	23,091,239	25,530,642	2,439,403	11%
Capital Outlay	11,183,895	6,711,157	7,668,731	957,574	14%
Transfers	7,611	1,008,000	607,611	(400,389)	(40%)
Reserves	-	12,469,862	15,897,441	3,427,579	27%
SubTotal	\$ 34,710,413	\$ 48,422,449	\$ 54,309,562	\$ 5,887,113	12%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	60	59	54	(5)	(8%)

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Other - \$1,937,409 rate increases for gasoline and diesel charged to other departments.

Interfund Transfers - FY 2012 included a one-time transfer from the General Fund for Fuel Tax Refund that was moved out of Fleet Management to the Engineering Department.

Fund Balance – Increase due to lower than expected machinery and equipment costs.

Appropriations

Positions (5) - no service level impact

Outsourcing (3): Fleet Management parts operation

Transfer (1): ISS reorganization

Efficiencies (1): due to efficiencies created by reorganization

Personal Services – (\$105,183) decrease is due to the transfer of one System Administrator II position to ISS; (\$360,309) decrease is due to the outsourcing of the Fleet Management parts operation and the elimination of two vacant and one filled Parts Specialist positions; (\$71,562) decrease is due to the elimination of a filled Financial Analyst II position.

Operating Expenses - \$1,942,700 increase in gasoline and diesel expenses due to higher rate assumption.

Capital - \$942,476 increase in fleet machinery and equipment replacement. The number of new and replacement vehicles for County departments has increased from 127 to 172, partly due to delays from FY 2012.

Reserves - \$3,427,579 increase due to fewer new and replacement vehicles purchased for County departments in FY 2012 than originally budgeted.

HUMAN RESOURCES

Wayne Condry, Director

100 Australian Avenue, Suite 300

West Palm Beach, Florida 33406

Phone: 561-616-6888

Website Address: <http://www.pbcgov.com/humanresources/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To enable County departments to meet their service delivery responsibilities by hiring the most qualified employees, retaining valued employees by ensuring effective leadership, ensuring competitive wages and benefits, ensuring effective labor/management relations, providing training and development opportunities, and offering a safe and discrimination-free environment.

Compensation & Records

Produces and maintains the pay plan, which is updated annually in October. The Section writes and maintains approximately 850 job descriptions, reviews and approves position descriptions, conducts classification reviews and job audits, coordinates the Deferred Compensation, Prepaid Legal, and FRS Retirement plans, conducts salary surveys, reviews new position requests, and administers and interprets payroll policies and procedures.

Employee Relations

Provides departments with guidance and systematic methods to improve employee performance or behavior, promoting cooperative relations between management and employees, and ensuring collective bargaining obligations are met. Primary functions are to ensure equitable treatment of employees by advising and monitoring disciplinary actions, grievances, appeals, and arbitrations, and to assist departments in solving problems related to performance, discipline, and union issues.

Fair Employment Programs

Handles employee complaints of discrimination and harassment. The section conducts internal investigations and prepares position statements and resolutions for complaints filed with the Equal Employment Opportunity Commission (EEOC) and Florida Commission of Human Relations (FCHR). Staff prepares and monitors the annual Affirmative Action Plan. The section handles requests for accommodation under the Americans with Disability Act (ADA) and assists with Family and Medical Leave Act (FMLA) issues. They are also responsible for providing supervisory training on Equal Employment Opportunity (EEO)/ADA and sexual harassment law and issues.

Recruitment & Selection

Responsible for the recruitment, assessment, and processing of new and current employees for the departments of the Board of County Commissioners. Primary functions include: sourcing and processing candidates for open positions utilizing efficient Human Resources Information System (HRIS) technology; accurately evaluating applications and referring qualified candidates to departmental hiring authorities; developing, administering, and evaluating legally defensible examinations for a variety of job classes; responding to complaints/inquiries about the applicant selection process; extending job offers and conducting background checks on potential hires; and conducting new employee orientations regarding County rules, regulations, and conditions of employment.

Training & Organizational Development

Provides learning and development services that cultivate outstanding employee performance and organizational excellence. The core services include: planning, scheduling, and implementing year-round learning programs which are promoted through a yearly catalog; directing the Leadership Development Program; providing consulting and facilitation services to the county departments; providing customized training to county departments; providing career development services to county employees; maintaining the training histories of all county employees; maintaining the Training and Employee Development System which allows on-line program registration; tracking attendance at mandatory programs such as new supervisor training, telephone communication training, and designing and/or implementing new programs, and enhancements to current programs.

FY 12 Highlights & Accomplishments

- Worked on initiatives to assure compliance with additional Pay policies (i.e. created new Lead Worker Policies and Procedures Manual (PPM) and Lead Worker form). Started initiative for Timeserver replacement regarding business programming rules for pay policies. Provided training to departmental staff involved in payroll processing.
- Layoffs for FY 2013 were limited to only a few County departments. Employee Relations assisted with the process ensuring adherence to County policy and attempting to place impacted employees. Revisions were made to existing rules to reflect the elimination of severance pay due to legislative action. Contact has been initiated with ISS to improve IT support systems for the Employee Relations function. New applications and system improvements are planned for tracking disciplinary actions and for case management.
- Family and Medical Leave Act (FMLA) tracking system is being finalized and phase two which includes reporting and review capabilities is set to begin in 2013. Per Board of County Commissioners (BCC) direction, Domestic Partner Leave has been implemented and a combined FMLA/Denied Persons List (DPL) PPM is awaiting final legal review. The policy will be released April 2013. Equal Employment Opportunity Commission (EEOC) has issued guidance indicating it determines all sick leave policies with definite ending dates to be in violation of the Americans with Disabilities Act Amendment Act (ADAAA). In order to avoid liability, sick leave policies are being reviewed and revised as necessary.
- Recruitment and Selection (R&S) staff screened/rated approximately 18,000 applications for County employment, and processed over 700 New Employee Requisitions to fill BCC vacancies. With the implementation of audio recording technology, R&S tested unit staff for the Fire Rescue Department for the first time, through practical assessments for staff promotions. This improves efficiency by allowing multiple candidates to take multiple exercises simultaneously, and have assessors rate their performance at a later date, with reduced travel and scoring time for assessors. R&S staff undertook orientation and initial payroll processing for more than 300 new hires and the conversion of non-merit to merit positions.
- Delivered presentation to BCC on Leadership Level I projects, saving \$1.7 million for the County in the first three years of the program. Graduated the Class of 2011 Leadership Level I candidates bringing the total of graduates to 51. Leadership Level II project teams accomplished the following: raised \$2,500 for scholarship to Palm Beach State College, delivered a Leadership Program to High School students, and started an Alumni Association for Leadership Level I. Piloted software application that automatically surveys training attendees 60 days post training about the effectiveness of learning programs back at work.

FY 13 Emerging Issues

- New regulations for Genetic Information Non discrimination Act (GINA) have been issued. The Fair Employment Program (FEP) is constructing a plan to coordinate enforcement with Risk Management.
- Developing a method of monitoring DPL leave to ensure that there is no conflict with FMLA rights.
- Developing a method to curtail indefinite intermittent leave usage and provide reasonable accommodation without violating EEOC rules and/or breaking the terms of the labor management agreement.
- Due to an aging, unsupported timekeeping system (TimeServer), HR has been tasked as subject matter experts to assist with the implementation of a replacement timekeeping system. HR has created a task force by recruiting key payroll personnel. Extensive joint application design (JAD) meetings are ongoing. Significant time is being directed toward this system migration. It has, and will continue, to impact our normal business operations.

FY 2013 OBJECTIVES

1. Identify methods by researching other Counties and Municipalities systems on virtual records and implement a plan to scan personnel files.
2. Increase training for employees related to Compensation, Records, and Payroll. This will decrease user error rates and process time in the PA form completion cycle.
3. Complete final wage opener negotiations for the final year of the Communications Workers of America (CWA) contract.
4. Modify County Policy, as necessary, to address potential State legislative changes regarding Public Employee Collective Bargaining Units.
5. Maintain compliance with applicable Federal and State legislation and County ordinances.
6. Maintain a work environment free from discrimination and limit the County's liability by completing investigations for internal complaints within 90 days of receipt.
7. Create a Training and Experience criteria function in HRIS to expedite rating incoming employment applications.
8. Reduce the number of days to produce a referral list to 17 days.
9. Reduce the average cost per employee trained to \$24 by identifying and recruiting additional in-house faculty. Utilize expert County employees as teachers at Training and Development courses.
10. Design and deliver a new Webinar to include the web-base training module and Equal Employment Opportunity (EEO) overview.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Compensation & Records					
Number of PAs processed	3,806	3,500	3,700	Workload	
Percentage of PAs processed in effective pay period	100%	100%	100%	Effectiveness	2
Employee Relations					
Number of grievances filed	54	56	56	Workload	
Percentage of grievances processed within 60 days of receipt	87%	92%	94%	Efficiency	
Number of disciplinary actions reviewed per Employee Relations Specialist	67	66	71	Workload	
Fair Employment Programs (FEP)					
Number of internal FEP charges	64	50	60	Workload	
Percentage of investigations completed within 90 days/total number of investigations	77%/30	100%/30	100%/30	Efficiency	6
Recruitment & Selection					
Average days to generate a referral list	22.54	18	17	Efficiency	8
Number of employment applications	18,572	16,448	16,000	Workload	7
Training & Organizational Development					
Number of full time equivalents (FTEs) trained	1,778	1,650	1,782	Workload	
Average cost per employee trained	\$23.56	\$28.00	\$24.00	Efficiency	9
Average yearly rating of program effectiveness (1 to 5, with 5 being the highest)	N/A	4.5	4.8	Effectiveness	
Post-training survey (score out of 3)	N/A	2.2	2.5	Effectiveness	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)		
				\$	%	
<u>Non Ad-Valorem Revenues</u>						
Charges for Services	\$ 28	\$ -	\$ -	\$ -	-	
Other	15,033	14,500	14,500	-	-	
SubTotal	\$ 15,061	\$ 14,500	\$ 14,500	\$ -	-	
<u>Appropriations</u>						
Personal Services	\$ 2,456,782	\$ 2,573,511	\$ 2,459,438	\$ (114,073)	(4%)	
Operating Expenses	160,029	429,971	381,788	(48,183)	(11%)	
Capital Outlay	-	3,000	3,000	-	-	
SubTotal	\$ 2,616,811	\$ 3,006,482	\$ 2,844,226	\$ (162,256)	(5%)	
Ad Valorem Funding	\$ 2,601,750	\$ 2,991,982	\$ 2,829,726	\$ (162,256)	(5%)	
Positions	33	33	32	(1)	(3%)	

SIGNIFICANT CHANGES

Appropriations

Positions (1) - no service level impact

Transfer (1): Purchasing Department

Personal Services – (\$42,500) Senior Clerk Typist position transferred to Purchasing Department.



INFORMATION SYSTEMS SERVICES

Steve Bordelon, Director

301 North Olive Avenue, Suite 801.1

West Palm Beach, Florida 33401

Phone: 561-355-2823

Website Address: <http://www.pbcgov.com/iss/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To build and optimize the County's information technology (IT) infrastructure as a secure, reliable, and affordable resource for automating work processes, enabling management decision-making and providing public access to County information and programs. Centralized oversight of technology resources will be established through enterprise policies, standards, strategic plans, and governance committees.

Department Overview

Information Systems Services (ISS) provides a broad range of IT services including: installation and maintenance of the County's fiber optic network; technical support for computing platforms such as UNIX and Windows servers, desktop computers, laptops, tablet PCs, printers, and smart phones; developing custom software applications for County agencies; maintaining an inventory of more than 350 in-house software applications; the enterprise email system and numerous commercial vendor packages; Oracle database administration; enterprise Geographic Information Systems (GIS); installation and maintenance of all landline, cellular telephones, and related equipment including voice over IP; video conferencing; IT project management; 24x7 Help Desk; user training; enterprise software licensing; and document imaging and scanning.

Application Services

Responsible for developing, implementing, and maintaining business applications in close cooperation with County agencies; supporting vendor commercial software packages; serving as liaison to user agencies to communicate plans, coordinate service requests, and provide general consulting and project management services. Another key responsibility involves implementing a vast array of Oracle, SQL, and FoxPro databases for development and production environments.

Computing Platforms

Responsible for processing, storing, and protecting the County's vital information for its agencies and departments. Key responsibilities include desktop/server support; application database hosting; data storage and recovery; enterprise printing and scanning; and end user training.

IT Operations

This is a grouping of the remaining programs which do not have divisional status, including 24x7 Network Operations Center (NOC), Computer Operations, Production Control and Scanning, Countywide GIS Service Bureau, Quality Assurance and the Law Enforcement Exchange (LEX) data sharing system.

Network Services

Responsible for providing reliable, survivable, and cost effective voice, video, and data communications services. Key responsibilities include design, deployment, and maintenance of enterprise voice and data services; maintenance of a comprehensive security program to safeguard information; video conferencing and streaming; providing wireless access to the County's network and providing the public with remote access to e-government applications. The Division is also responsible for the maintenance and build-out of the County's fiber-optic network and overall management of telecommunications expenses.

Strategic Services and Finance

The Strategic Services and Finance Division is responsible for administering technology procurement and contracts, budget preparation and monitoring, cost allocation plan development and billing, employee payroll and timekeeping, financial reporting, asset receiving and inventory tracking, IT security and audit coordination, and a variety of special projects. The Division's purpose is to efficiently administer these tasks in direct support of ISS service operations, our employees, and customer base.

FY 12 Highlights & Accomplishments

- Completed IT Realignment Project involving ISS and IT staff from six general government departments to implement campus coverage for desktop PC support, enterprise help desk, server consolidation, and combined GIS function.
- Placed third, among all large U.S. counties, in the National Association of Counties and Center for Digital Government Survey of Digital Counties.
- Consolidated Oracle licenses to reduce annual maintenance costs by approximately \$500,000 annually.
- Completed software development projects for Human Resources, Community Services, Property Appraiser, Inspector General, Economic Sustainability, Parks & Recreation, and Water Utilities Department.
- Migrated to 2010 version of Microsoft Exchange.
- Assumed maintenance responsibility for Law Enforcement Exchange (LEX) System following loss of support from original vendor.
- Provided GIS support to County Administration BCC Redistricting project.
- Upgraded Florida LambdaRail connection, including interconnection to National LambdaRail.
- Completed several new Wimax installations to provide wireless connectivity for some County facilities in lieu of leased AT&T circuits.
- Expanded inter-agency collaboration through network service agreements with additional municipalities and non-profit organizations.
- Assisted the County Library and Community Services Departments in filing for E-rate reimbursements.
- Added approximately 41 miles of fiber optic cable to the PBC network, thereby connecting additional County facilities and decreasing reliance on AT&T.
- Coordinated bi-monthly meetings of the Countywide Technical Advisory Committee composed of IT managers from various County departments and agencies.

FY 13 Emerging Issues

- FY 2013 is the first year of a multi-year project to replace the County's aged telephone system with a modern unified communications system including VoIP technology and video conferencing from the desktop.
- County departments have a need to replace or upgrade aging business applications, including TimeServer, with modern web-based software programs.
- In response to the Board's and County Administration's increased emphasis on performance measurement, ISS will work with County agencies to develop and utilize a SharePoint site as a business intelligence platform for tracking and reporting performance measures.
- ISS requires additional workspace from the standpoint of substandard office and cubicle space assigned to IT staff and the lack of an adequate facility for the County's enterprise data center. ISS is working through Facilities Development and Operations Department to address these space issues.
- New and evolving technologies, including text and instant messages and social media, were not anticipated when Florida's Public Record laws were enacted. There is a need to examine the County's policies and procedures for maintaining public records for their required retention period to assure compliance with applicable laws and address the cost of records retention.
- Multiple Active Directory domains complicate the administration of security and synchronization of address books. The existing federated model must be evaluated in terms of the impact on the planned VoIP phone system and upgraded wireless network security.
- Security policies and practices must be updated to accommodate the increased use of personal computing devices, and to protect the County's IT resources from cyber threats.
- Recent IT reorganization will foster closer working relationships with ISS and Public Safety where IT applications are planned to better support the Emergency Management program.

FY 2013 OBJECTIVES

1. Continue to pursue IT consolidation opportunities within the County to reduce costs and improve service delivery.
2. Institute paperless project management system for time entry and work order tracking through the use and integration of SharePoint and other internal systems.
3. Work with the Fixed Asset Management to develop a replacement and technically stable Inventory and Asset Surplus system to improve accountability and reduce administrative time required for annual Fixed Asset inventory.
4. Upgrade Community Services and ePZB applications to current software versions and develop new modules for the Risk Information Management System.
5. Upgrade the current Data Backup/Recovery architecture to high speed disk systems from the older, tape-based systems to improve reliability, reduce recovery time, reduce supply costs, etc.
6. Upgrade Microsoft Server to the 2010 version, including Active Directory, Web IIS environment, Exchange, and SharePoint.
7. Implement improved security documentation and monitoring processes, and establish a Security Awareness and Training Program in support of the updated Information Security Policy.
8. Reduce costs of leased communications circuits by 10% by expanding fiber optic network and wireless technologies.
9. Continue transition of County's legacy telephone systems to a unified Voice over IP platform with the replacement of the system serving the Governmental Center/Main Courthouse complex.
10. Reestablish an IT Steering Committee consisting of various department directors and assistant county administrators.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Administration					
Percentage of overall customer satisfaction rating	N/A	85%	90%	Effectiveness	
Revenues generated from external sources	\$407,106	\$616,082	\$719,400	Effectiveness	
Applications					
Percentage of billable to non-billable time	70%	70%	70%	Efficiency	
Number of applications supported	310	300	300	Workload	
Computing Platforms					
Average volume of data backed up weekly	N/A	60 TB	80 TB	Workload	5
Number of devices supported per technician	363	495	570	Efficiency	
IT Operations					
Ratio of end users trained to FTE trainers	336:1	400:1	400:1	Efficiency	
Network Services					
Percent change in leased circuit costs	(11%)	(10%)	(10%)	Effectiveness	8
Total number of connections to PBC Network	333	345	355	Workload	
Strategic Services and Finance					
Employees trained in security awareness	400	1,600	1,500	Workload	7
Number of procurement documents processed	1,060	1,200	1,300	Workload	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 9,038,163	\$ 9,819,576	\$ 9,280,022	\$ (539,554)	(5%)
SubTotal	\$ 9,038,163	\$ 9,819,576	\$ 9,280,022	\$ (539,554)	(5%)
<u>Appropriations</u>					
Personal Services	\$ 18,418,948	\$ 17,498,722	\$ 20,633,067	\$ 3,134,345	18%
Operating Expenses	9,505,578	8,436,639	7,641,352	(795,287)	(9%)
Capital Outlay	191,954	20,000	15,550	(4,450)	(22%)
SubTotal	\$ 28,116,480	\$ 25,955,361	\$ 28,289,969	\$ 2,334,608	9%
Ad Valorem Funding	\$ 19,078,317	\$ 16,135,785	\$ 19,009,947	\$ 2,874,162	18%
Positions	189	183	216	33	18%

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Charges for Services – The ISS Cost Allocation Plan is prepared annually using projected expenditures and anticipated revenues. Decrease in total department revenue is primarily due to the overall reduction in the Enterprise and Professional Services allocation to all County agencies.

Appropriations

Positions 33 - no service level impact

Transfer 35: consolidation of information technology positions from various departments

Efficiencies (2): workload absorbed by existing staff

Personal Services - \$3,232,049 increase due to the consolidation of 35 information technology positions from various departments; (\$151,265) decrease due to the elimination of one filled Programmer position and one vacant Desktop Administrator position.

Operating Expenses - (\$326,195) reduction of AT&T leased circuits by increasing reliance on County owned fiber optic network; (300,000) reduction for the consolidation of Oracle licensing requirements for County application which decreases Oracle license fees.



LEGISLATIVE AFFAIRS

Todd Bonlarron, Director

301 North Olive Avenue, Suite 1101

West Palm Beach, Florida 33401

Phone: 561-355-3451

Website Address: <http://www.pbcgov.com/legislativeaffairs/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To assure the support of Palm Beach County's objectives before the Florida Legislature and the United States Congress and to provide coordination and assistance to the thirteen-member Legislative Delegation, League of Cities, and other local agencies and associations.

Department Overview

The Legislative Affairs Office is responsible for the preparation of the Federal and State Legislative Program for consideration by the Board of County Commissioners (BCC) and advocating those priorities before the Executive Branch of United States government, United States Congress, the Executive Branch of the State of Florida, and the Florida Legislature. The Legislative Affairs Office assists the Legislative Delegation of Palm Beach County with matters such as guiding local bills through the legislative process and monitoring the status of proposed bills. Advocacy in Tallahassee for legislation includes meetings with Legislators and staff, coordination of Palm Beach County Day activities, and testimony before legislative committees. The Legislative Affairs Office coordinates with the Florida Association of Counties and is active in the development of their statewide legislative agenda.

Department Overview

On federal issues, the Legislative Affairs Office routinely meets with congressional offices and federal agencies regarding County issues and actively works with the National Association of Counties to support and develop federal legislative priorities. Other services of the Legislative Affairs Office include coordinating the activities of contract lobbyists, providing grant writing assistance to County departments, the scheduling of periodic meetings with the Legislative Delegation and other outside agencies, and coordination of Palm Beach County's Lobbyist Registration Program.

FY 12 Highlights & Accomplishments

- Lobbied for funding for various County projects and was successful in achieving over \$1.5 billion in state appropriations for education, transportation, environmental, economic development, and other related projects. In addition, worked with other partners to secure approximately an additional \$300 million for projects of statewide significance, including libraries, Everglades Restoration, transportation, criminal justice, and homelessness housing grants.
- Assisted in the successful passage of more than 25 pieces of legislation directly related to the County's top legislative priorities.
- Secured a federal Urban Area Security Initiative ranking designation that allows Palm Beach County to be eligible for additional funding.
- Successful Federal accomplishments include: lobbied for a delay in the implementation of numeric nutrient criteria, which will ultimately save Palm Beach County millions of dollars; resolved the air traffic control issue at Palm Beach International Airport (also referred to as TRACON); worked with County staff in securing millions of dollars in federal grants, including Ryan White AIDS funding and several criminal justice initiatives; and lobbied for permission to share Federal Department of Transportation (FDOT) cable lines to allow for broadband expansion in underserved areas around Palm Beach County.
- Conducted five Legislative Delegation hearings across Palm Beach County and three Legislative Delegation workshops: one with the Palm Beach County League of Cities, one with the County Commission, and one with the Palm Beach County School District.
- Hosted tours specifically for the members of the Legislative Delegation and their staff as well as the staff for the local Congressional offices at the following locations: Palm Beach County Fire Rescue, Palm Beach County Juvenile Detention Center, Palm Beach Zoo, South Florida Science Museum, and Palm Beach County 15th Judicial Circuit.
- Conducted a grants training for all County grant writers to highlight the services currently available to the different agencies in the County, including the grants web-based research tools and contracted grant writers that Legislative Affairs has as well as the availability of resources from our Congressional offices.

FY 13 Emerging Issues

- Currently monitoring New Market Tax Credits and Water Resource Development Act (WRDA), and possible uses for the now-closed Glades Correctional Institute in Belle Glade.
- Monitor federal tax discussions and their effect on funding allocations for County revenue sources, such as Community Development Block Grant (CDBG) and other similar funding streams.
- With the high level of turnover of House and Senate members, there will be a challenge of educating new members of the Legislature, including those from Palm Beach County, on issues important to the County.
- Medicaid will continue to be an issue in terms of local-state cost share and how it will affect future revenue sharing for Palm Beach County.
- The development of a statewide water policy for enhanced legislative funding for water projects.
- Continue to develop the County's grant program in light of an increase in the need to apply for federal grants in lieu of Congressional earmarks, a quickly dying practice.

FY 2013 OBJECTIVES

1. Increase local outreach between County and local legislative delegation members and staff.
2. Provide weekly legislative updates during session and committee weeks and periodic updates throughout the remainder of the year.
3. Liaison between the Florida Association of Counties, National Association of Counties, and other County/Legislative related organizations.
4. Facilitate outside grant consulting.
5. Service 98% of customer information requests within 24 hours.
6. Conduct ten public hearings, delegation meetings, and workshops.
7. Write two competitive grant solicitations.
8. Participate in 240 meetings with legislators, media interest groups, agencies, and constituents.
9. Prepare and advocate for the FY 2013 State and Federal Legislative Program and coordinate meetings between the County, State, and Federal officials.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Number of public hearings, delegation meetings, workshops	11	10	10	Workload	7
Number of Meetings with Legislators, media, interest groups, agencies, and constituents	240	240	240	Workload	8
Number of state legislative priorities	39	44	40	Workload	
Number of successful state legislative priorities	18	12	10	Effectiveness	
Legislative updates per year - weekly during session and committee weeks and periodically during the remaining year	N/A	N/A	20	Workload	
Competitive grant solicitations	N/A	N/A	2	Workload	9
Number of customer information requests	1,200	1,250	1,300	Workload	
Percentage of customer information requests responded to within 24 hours	98%	95%	98%	Efficiency	6

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Licenses & Permits	\$ 5,475	\$ -	\$ -	\$ -	-
SubTotal	\$ 5,475	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 295,838	\$ 294,265	\$ 300,348	\$ 6,083	2%
Operating Expenses	125,169	192,911	194,599	1,688	1%
Capital Outlay	1,148	-	-	-	-
SubTotal	\$ 422,155	\$ 487,176	\$ 494,947	\$ 7,771	2%
Ad Valorem Funding	\$ 416,680	\$ 487,176	\$ 494,947	\$ 7,771	2%
Positions	3	3	3	-	-



MEDICAL EXAMINER

Michael D. Bell, M.D., Medical Examiner

**3126 Gun Club Road
West Palm Beach, Florida 33406
Phone: 561-688-4575**

Website Address: <http://www.pbcgov.com/medicalexaminer/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide services to all citizens within Palm Beach County by providing professional, compassionate, and efficient medicolegal Death Investigation, Gross Examination, Toxicology, and Microscopic examinations to determine the cause and manner of death.

Department Overview

The Medical Examiner's Office conducts medicolegal death investigations and autopsies to determine the cause and manner of all deaths which fall under the guidelines of Chapter 406 of the Florida Statutes and Florida Administrative Code 11G. This includes providing twenty-four hour forensic investigative support to all Local, County, State and Federal Law Enforcement Agencies. The Medical Examiner's Office provides cremation request reviews and investigations for all funeral homes, and provides death causation factors along with statistical data to all requesting agencies. Additionally, the Medical Examiner's Office provides support to law enforcement agencies in the presentation of forensic evidence to the court system and will provide testimony in judicial proceedings. The Medical Examiner's Office will respond to any man-made or natural disaster that may occur in Palm Beach County, or other counties within the State of Florida as requested under mutual aid agreements.

FY 12 Highlights & Accomplishments

- Worked with the Florida Association of Medical Examiners and Florida Medical Examiner Commission to draft changes in Florida Chapter 11G allowing the medical examiner department to use less taxpayer resources without diminished services to the community.
- Updated all personnel protective safety equipment and trained all medical, morgue and investigation personnel on proper use of the equipment.
- Awarded the 2012 Luminaire Award for Medical Examiner Champion of the Year by the University of Miami Life Alliance Organ Recovery Agency. Luminaire Awards recognize those who, in performance of routine duties, provide leadership and inspiration to others through tireless and selfless efforts to save lives through organ donation and transplantation.
- Renewal of full accreditation by the National Association of Medical Examiners. The Medical Examiner is one of 69 accredited offices nationwide.

FY 13 Emerging Issues

- Increase in the exposure to lethal hazardous materials associated with deaths in medical examiner cases.
- Increased pressure to identify unknown murder victims as quickly as possible after their discovery. The Medical Examiner need to replace ink and paper fingerprints with digital fingerprint scanners to reduce the time for positively identifying deceased persons. This helps Law Enforcement Officials in their investigation.
- With a limited operating budget, it is difficult for the Medical Examiner to provide the needed building maintenance and technical equipment repairs.
- Increase in drug overdose fatalities with the emergence of new emerging drugs, such as "bath salts," leads to more complex toxicology testing which can be costly and impact the Medical Examiner's budget.

FY 2013 OBJECTIVES

1. Provide completed and signed professional reports within 90 days.
2. Provide professional postmortem examinations within 12 hours of receipt.
3. Facilitate the life-saving or life-enhancing procurement of organs, tissue, and corneas.
4. Increase and improve professional education and training to staff and appropriate outside agencies.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2011</u>	<u>Estimated FY 2012</u>	<u>Projected FY 2013</u>	<u>Type</u>	<u>Obj</u>
Number of professional reports	1,064	1,106	1,150	Workload	
Percentage of professional reports completed and signed within 90 days	100%	100%	100%	Efficiency	1
Total number of Medical Examiner cases	1,231	1,280	1,325	Workload	
Total number of cases reviewed and jurisdiction declined	845	900	950	Workload	
Total number of cremation approval reviews	6,499	6,600	6,700	Workload	
Turnaround time for postmortem examination (hrs)	13	12	12	Efficiency	2
Total number of cases involving organ, tissue or cornea donations	54	64	70	Workload	3
Percentage of investigators with medicolegal death investigation board certification	67%	83%	100%	Effectiveness	4
Total number of educational and training classes provided by the Medical Examiner	130	140	150	Workload	4
Average evaluation grade for the Medical Examiner educational and training classes; 5 (lowest) to 25 (highest)	N/A	18	19	Effectiveness	4

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 339,354	\$ 315,000	\$ 315,000	\$ -	-
Grants	2,251	-	-	-	-
Other	1,137	-	-	-	-
Interfund Transfers	-	35,000	-	(35,000)	(100%)
SubTotal	\$ 342,742	\$ 350,000	\$ 315,000	\$ (35,000)	(10%)
<u>Appropriations</u>					
Personal Services	\$ 2,068,033	\$ 1,989,867	\$ 2,014,539	\$ 24,672	1%
Operating Expenses	490,074	486,380	437,489	(48,891)	(10%)
Capital Outlay	14,339	-	-	-	-
SubTotal	\$ 2,572,446	\$ 2,476,247	\$ 2,452,028	\$ (24,219)	(1%)
Ad Valorem Funding	\$ 2,229,704	\$ 2,126,247	\$ 2,137,028	\$ 10,781	1%
Positions	20	19	19	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Grants - (\$35,000) decrease due to the loss of revenue from the Urban Area Security Initiative Grant.

METROPOLITAN PLANNING ORGANIZATION

Randy Whitfield, P.E., Director

**2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411
Phone: 561-684-4170**

Website Address: <http://www.PalmBeachMPO.org/>

DEPARTMENT SUMMARY**MISSION STATEMENT**

To perform continuing, comprehensive, and coordinated transportation planning required under federal, state, and local regulations.

Human Services Transportation Planning

Serves Palm Beach County's disadvantaged population. The client base is composed primarily of those persons who, because of physical or mental disability, income status, age, handicap, high risk, or at-risk children, are unable to transport themselves or purchase transportation. Services entail the transportation of disadvantaged persons to health care, employment, education, shopping, social activities, and other life sustaining activities.

Department Overview

The Metropolitan Planning Organization (MPO) is responsible for both long (twenty years) and short (five years) range comprehensive transportation planning. The areas monitored by the MPO have expanded beyond socio-economic data, transit statistics, and roadway improvements and now include other travel modes, as well as safety and beautification. The County is a large urban area with a population exceeding one million, the MPO serves as a Transportation Management Area (TMA) with all of the additional responsibilities and requirements relative to data collection and reporting. As part of the Miami Urbanized Area, the MPO closely coordinates its activities with Martin, Broward and Miami-Dade Counties.

FY 12 Highlights & Accomplishments

- Completed annual update of Congestion Management Plan.
- Retained consultant for update of Long Range Transportation Plan.
- Completed web-based Bicycle Routing Program for Palm Beach County.
- Completed review and ranking of Federal 5310 program funding requests from Human Services Agencies.
- Completed remaining three of nine water taxi dock projects.
- Completed County's Community Transportation Coordinator Designation process.
- Designed first Palm Beach County Vanpool Marketing Program.

FY 13 Emerging Issues

- Updating the Long Range Transportation Plan to 2040.
- Incorporating requirements of Moving Ahead for Progress in the 21st Century (MAP-21), the new federal transportation act.
- Evaluating proposed passenger rail services and stations along the Florida East Coast (FEC) rail corridor through Palm Beach County.

FY 2013 OBJECTIVES

1. Continue 2040 Transportation Plan Update at regional and Countywide levels.
2. Prepare Regional Greenway Plan.
3. Participate in Regional Freight Study with FDOT, Miami-Dade MPO and Broward MPO.
4. Assist the County in preparing a major update to the Human Services Transportation Planning Plan.
5. Compile and summarize Human Services Transportation Planning revenues and expenditures for preparation of annual reports as required by the Commission for the Transportation Disadvantaged.
6. Assist the Workforce Alliance Board in planning transportation for clients looking for and obtaining employment.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>		
Transportation Planning					
Required reports (TIP, UPWP, CMP)	4	3	3	Workload	
Number of newsletters issued	4	4	4	Workload	
Number of website hits	25,141	35,000	40,000	Effectiveness	
Number of meetings (MPO, TAC, CAC, BGPAC)	35	35	35	Workload	
Human Services Transportation Planning					
Number of annual documents	3	3	3	Workload	
Percentage of annual documents submitted on time	100%	100%	100%	Effectiveness	5
Number of coordination meetings	4	5	5	Workload	

GLOSSARY

- TIP - Transportation Improvement Plan
- UPWP - Unified Planning Work Program
- CMP - Congestion Management Process
- TAC - Technical Advisory Committee
- CAC - Citizens Advisory Committee
- BGPAC - Bicycle, Pedestrian, and Greenways Advisory Committee
- FDOT - Florida Department of Transportation

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
Non Ad-Valorem Revenues					
Charges for Services	\$ 5	\$ -	\$ -	\$ -	-
Grants	1,348,553	2,212,151	3,161,696	949,545	43%
Fund Balance	253,778	145,768	160,463	14,695	10%
SubTotal	\$ 1,602,336	\$ 2,357,919	\$ 3,322,159	\$ 964,240	41%
Appropriations					
Personal Services	\$ 811,679	\$ 895,992	\$ 930,871	\$ 34,879	4%
Operating Expenses	564,664	1,227,857	2,299,281	1,071,424	87%
Capital Outlay	-	3,400	3,400	-	-
Grants and Aids	26,361	106,421	-	(106,421)	(100%)
Transfers	273,011	108,156	43,750	(64,406)	(60%)
Reserves	-	72,593	160,463	87,870	121%
SubTotal	\$ 1,675,715	\$ 2,414,419	\$ 3,437,765	\$ 1,023,346	42%
Ad Valorem Funding	\$ 43,873	\$ 56,500	\$ 115,606	\$ 59,106	105%
Positions	10	10	10	-	-

SIGNIFICANT CHANGES

Appropriations

Operating Expenses - \$588,427 increase in Unified Planning Work Program Expenses, based on increases in grant revenue; \$531,945 increase in Federal Transit Authority Section 5303 Expenses, based on increases in grant revenue.

Grants and Aids – (\$106,421) decrease due to the completion of the Water Taxi project.

Transfers – (\$65,000) decrease due to the completion of the Water Taxi project.

PALM TRAN

Chuck Cohen, Director

**3201 Electronics Way
West Palm Beach, Florida 33407
Phone: 561-841-4200**

Website Address: <http://www.pbcgov.com/palmtran/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the citizens of Palm Beach County with a safe, convenient, and affordable mode of transportation.

Palm Tran Connection

Palm Tran Connection is responsible for Palm Tran's paratransit programs and services for seniors and individuals with disabilities. Several federal and state programs require paratransit services, including Americans with Disabilities Act (ADA) Complementary Paratransit Services; Chapter 427, Florida Statutes which mandates transportation for individuals defined as "Transportation Disadvantaged" (TD); and the Division of Senior Services (DOSS) program established by the Older American's Act. All on-the-street transportation services are provided by private contractors. Palm Tran Connection staff is responsible for all administrative functions of the program, including contract management, eligibility certification, booking reservations, scheduling of service, and customer service monitoring.

Palm Tran Fixed Route

The fixed route bus system provides daily scheduled service throughout Palm Beach County. The fixed route division has a fleet of 149 buses, operating from facilities in West Palm Beach, Delray Beach, and Belle Glade. At peak times, 124 buses are running servicing 33 fixed routes.

FY 12 Highlights & Accomplishments

- Deployed six articulated buses, each with a seating capacity of 60 passengers, on the major north-south bus routes, due to increasing Fixed Route ridership.
- Introduced Google Transit (www.google.com/transit) for trip planning and InfoPoint (www.pbcgov.infopoint) for real-time bus information for the fixed route system.
- Implemented a new paratransit contract for the Connection division. This five year contract will provide for a \$16 million savings (compared to the next lowest bidder) over the term.
- Continued to support the local advocates with their annual Transportation Disadvantaged (TD) Day trip to Tallahassee.
- Experienced a year to date ridership increase of 3.8% for Palm Tran Connection and an increase of 4.0% for the Palm Tran Fixed Route

FY 13 Emerging Issues

- The 2011-2021 Transit Development Plan identified a funding shortfall starting in FY 2015.
- Ridership continues to increase in conjunction with no funding for additional service, resulting in passenger load capacity issues on some routes during peak hours.
- As a result of the implementation of the new paratransit contract, Palm Tran Connection has experienced a higher volume of service complaints. While complaints have been decreasing, Palm Tran Connection will continue to closely monitor the quality of service in order to further reduce service complaints and increase productivity.

FY 2013 OBJECTIVES

1. Increase outreach presentations and travel training trips by 30 per year from 150 to 180.
2. Improve on time performance reporting with accurate data from the Automatic Vehicle Location (AVL) system.
3. Reduce the number of average daily maintenance road calls to 4.9.
4. Provide 875,000 paratransit trips.
5. Attain service efficiency of 1.85 riders per weekday revenue hour for Connection.
6. Implement Interactive Voice Response (IVR) system for reservation calls.
7. Purchase seven replacement buses.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2011</u>	<u>Estimated FY 2012</u>	<u>Projected FY 2013</u>	<u>Type</u>	<u>Obj</u>
Fixed Route					
Number of passengers (Ridership)	11,124,000	11,530,000	11,780,487	Workload	
Number of weekday passengers (Ridership) per revenue hour	28.1	29.3	29.5	Effectiveness	
Average cost per passenger trip	\$3.91	\$3.90	\$3.90	Efficiency	
Average miles per gallon of fuel	4.08	4.08	4.20	Efficiency	
Average daily maintenance road calls	4.7	5.0	4.9	Effectiveness	3
Connection					
Number of passengers (Ridership)	838,928	825,274	875,000	Workload	4
Number of weekday passengers (Ridership) per revenue hour	1.74	1.80	1.85	Effectiveness	5
Average cost per passenger trip	\$28.18	\$27.65	\$26.00	Efficiency	
Number of customer service calls received	416,312	467,000	428,000	Workload	6
Capital Expansion					
Number of buses replaced	10	27	7	Effectiveness	7
Total buses in fleet	150	151	151	Workload	
Percentage of hybrid buses in fleet	14%	17%	22%	Effectiveness	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 10,984,660	\$ 10,812,286	\$ 11,471,311	\$ 659,025	6%
Gas Taxes	26,428,838	31,618,773	32,176,500	557,727	2%
Grants	27,965,954	69,088,524	46,727,594	(22,360,930)	(32%)
Licenses & Permits	31,763	35,000	36,612	1,612	5%
Other	1,272,749	162,006	(740,780)	(902,786)	(557%)
Interfund Transfers	138,549	43,156	43,750	594	1%
Fund Balance	8,297,133	2,462,743	769,993	(1,692,750)	(69%)
SubTotal	\$ 75,119,646	\$ 114,222,488	\$ 90,484,980	\$ (23,737,508)	(21%)
<u>Appropriations</u>					
Personal Services	\$ 37,293,115	\$ 40,689,826	\$ 41,596,503	\$ 906,677	2%
Operating Expenses	36,826,880	46,941,881	43,557,161	(3,384,720)	(7%)
Capital Outlay	17,995,645	41,651,114	22,982,923	(18,668,191)	(45%)
Grants and Aids	18,010	187,907	188,156	249	-
Transfers	2,633,124	63,426	63,426	-	-
Reserves	-	1,199,710	393,379	(806,331)	(67%)
SubTotal	\$ 94,766,774	\$ 130,733,864	\$ 108,781,548	\$ (21,952,316)	(17%)
Ad Valorem Funding	\$ 15,514,940	\$ 16,511,376	\$ 18,296,568	\$ 1,785,192	11%
Positions	549	549	558	9	2%

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Grants – (\$22.3M) decrease due to grants expiring, older grants being closed, and the spending of older grant money.

Other - \$875,173 increase in Statutory Reserves due to the change in methodology for calculating. This results in a decrease to Revenue.

Fund Balance - (\$1,692,750) decrease due to a change in methodology, Effective FY 2013, the Palm Tran Operations Fund will not carry a fund balance.

Appropriations

Positions 9 – increased service in Belle Glade and Pahokee

Grant 9: JPA – Routes 47 & 48 Belle Glade and Pahokee Service awarded 8/16/2011, end date 8/31/2014

Personal Services - \$670,000 increase in retirement expense due to an increase in the retirement rate; \$628,000 increase in health insurance; (\$132,000) decrease in salaries and wages is due to an increase from the additional nine grant-funded positions, offset by savings from new hires with entry level salaries.

Operating Expenses - (\$3.76M) reduction in contractual services due to the new five year paratransit provider contract.

Capital Outlay – decrease due to lower grant revenue.

Reserves - (\$806,331) decrease due to a change in the balance brought forward calculation.

PARKS & RECREATION

Eric Call, Director

**2700 6th Avenue South
Lake Worth, Florida 33461
Phone: 561-966-6600**

Website Address: <http://www.pbcgov.com/parks/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To create opportunities for healthy, happy living.

Department Overview

The Parks and Recreation Department serves residents countywide through 104 regional, district, community, beach, and neighborhood parks encompassing 8,569 acres. Services include public safety, grounds maintenance, recreation programs and a vast array of specialized facilities that include aquatic centers, community centers, nature centers, championship golf courses, fishing piers, equestrian centers, amphitheaters, athletic fields and courts, boating facilities, beaches, and historical and cultural museums. Development and renovation of new and existing parks and recreational facilities to meet the needs of residents and visitors occurs through the Department's Capital Program, which is primarily funded from impact fees, bonds, and grants.

Aquatics Division

Provides quality water related recreation opportunities for people of all ages and abilities. Primary services include managing, programming and coordinating the use of County aquatic facilities and beaches; providing a variety of aquatic programs, activities and events; prevention, rescue and emergency medical care at County beaches, pools and waterparks; and providing water safety education for schools, groups and individuals.

Parks Maintenance Division

Maintains safe, clean, functional, and attractive parks, structures, and natural areas which meet the passive and active recreational needs of the visiting public. Primary services include providing daily grounds maintenance for all park properties, which includes mowing, edging, repairing, renovating, restoring, fertilizing, inspecting, and cleaning restrooms and picnic pavilions.

Recreation Services Division

Creates community through people, parks, and recreation programs, inspiring healthy, happy living. Primary services include facility operation and recreation programming of the Daggerwing Nature Center, Green Cay Nature Center, Okeehelée Nature Center, Club Managers Association of America Therapeutic Recreation Complex (Special Olympics, VSA, Community Programs), Loxahatchee River Battlefield Park, Riverbend Park, Westgate Recreation Center, West Boynton Recreation Center, and West Jupiter Recreation Center as well as the County-wide Athletics Section, Summer Camp Program, picnic pavilion reservations and boat trailer parking permit issuance.

Special Facilities Division

Provides customer focused leisure and cultural opportunities that deliver excellent services, quality experiences, and value to residents and visitors of all ages and abilities with the support of contractual and non-profit partners. Services include managing, maintaining, programming, and coordinating Okeehelée, Southwinds, Park Ridge, and Osprey Point Golf Courses and John Prince Golf Learning Center, which provide self sustaining and affordable golf opportunities; Jim Brandon Equestrian Center which provides leisure and competitive equine experiences; South County Civic Center, which provides meeting space for community and social groups along with special events; the Morikami Museum and Japanese Gardens which provides unique cultural experiences through Japanese inspired facilities, gardens, exhibits, educational programs and seasonal festivals; three Amphitheaters and a Special Events Section, which provide opportunities for cultural, fundraising, and sporting activities and events.

FY 12 Highlights & Accomplishments

- DuBois Park has been awarded this year's prestigious National Association of County Park and Recreation Officials (NACPRO) Park and Recreation Facility Class II Award.
- Okeehetee Park was the host site of the National Water Ski Championships, which attracted approximately 400 competitors over a six-day event. This Tourist Development Council (TDC) sponsored event showcased our world class water ski facility.
- The Parks and Recreation Department celebrated 30 years of partnership between Special Olympics Palm Beach County and the Board of County Commissioners. More than 1,200 athletes participate annually in Special Olympics through the Department's facilitated programs and enjoy training at our state of the art Club Managers Association of America Therapeutic Recreation Complex in John Prince Park.
- Jim Brandon Equestrian Center hosted the 2012 World Dressage Masters in Okeehetee Park South. This prestigious event is the only one of its kind in North America. The world's top ranking dressage horses and their riders competed for over \$100,000 in prize money. This event brought over 8,000 visitors to the equestrian center and generated over \$46,000 in revenue.
- Morikami Museum and Japanese Gardens celebrated its 35th anniversary and also won the TDC's 2012 Muse Award. The museum marked their anniversary by celebrating its unique history and providing a day of culturally enriching programs for its visitors. The 2012 Muse Award for "Outstanding Art & Cultural Program" was awarded for Bon Festival's Toro Nagashi (lantern floating ceremony).
- Working with the Purchasing Department and industry representatives, the Parks and Recreation Department restructured its individual golf course maintenance contracts into one consolidated contract. This initiative resulted in a cost savings of approximately \$482,000 over the initial term with \$241,000 in savings for each of the three one year renewal options.
- The Parks and Recreation Department and the Palm Beach County (PBC) Sports Commission co-hosted three major tournaments in June 2012 that included the Amateur Softball Association Regional and Gold Qualifiers, the annual USA Baseball tournament, and the Half Century Senior Softball Championships. Over 200 teams participated and games were held at John Prince Park, Okeehetee Park, Santaluces Park, and Seminole Palms Park.
- A fitness trail was installed at Glades Pioneer Park, which included thirteen exercise stations and equipment over a one mile course to help meet the need for fitness opportunities and to promote a healthy lifestyle in the community.
- A boat ramp for the 85 acre Sunset Lake in South County Regional Park was opened this year to provide new boating opportunities for the public.

FY 13 Emerging Issues

- Maintaining the increased demand for services with a reduced level of resources.
- Aging facilities will require repair, replacement, and renovation at an accelerated rate due to capital repairs not funded in previously lean budget years.
- Increasing importance of the Parks and Recreation Department in the economic sustainability of the County through destination tourism, sporting and cultural events, increased property values, criminal activity avoidance, and affordable opportunities for recreation.
- Meeting unfunded legislative mandates for new requirements associated with the Americans with Disabilities Act (ADA) and Model Aquatic Health Code.
- Being able to respond to the need for expanded use of technology for greater efficiencies and to meet public expectations.
- Planning for key personnel succession will be increasingly important to maintain optimal performance and expertise.

FY 2013 OBJECTIVES

1. Maintain park properties in accordance with the Palm Beach County Parks and Recreation Quality Standards.
2. Maintain 84 miles of park trails in a safe and usable condition at rate of 80% or higher.
3. Promote drowning prevention by partnering with the Drowning Prevention Coalition of Palm Beach County, Head Start, and local schools to provide swimming lessons and water safety presentations.
4. Maintain the 10 aquatic facilities (5-pools, 2-waterparks, & 3-splashparks) and associated equipment with a minimal number of unplanned shut down occurrences.
5. Provide safe aquatic environments through well-trained staff that meet or exceed the requirements of the United States Lifesaving Association (USLA) (beaches) and American Red Cross (pools and waterparks).
6. Increase the number of hours contributed by volunteer partner organizations and direct volunteerism to deliver services.
7. Provide and facilitate recreation programming at 28 recreation areas throughout the County with participation at 50% or greater capacity.
8. Promote Parks and Recreation to County residents and visitors. Have 90% of participants indicate that they will return to use the services again.
9. Provide self-sustaining affordable County golf facilities that meet residents' and visitors' needs by managing operating costs, without sacrificing quality.
10. Evaluate all operations and institute changes that provide for greater efficiencies and promote future sustainability.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Number of park acres	5,102	5,113	5,130	Workload	1
Percentage of trails maintained at quality standard	85%	80%	80%	Effectiveness	2
Number of students participating in swim lessons and/or water safety presentations	6,501	5,970	5,800	Workload	3
Percentage of scheduled operating hours without unplanned shut downs	95%	90%	90%	Effectiveness	4
Percentage of staff that meets or exceeds USLA & America Red Cross requirements	100%	100%	100%	Effectiveness	5
Number of volunteer hours	147,991	168,887	177,331	Workload	6
Number of Recreation Division programs	256	276	276	Workload	7
Percentage of Recreation Division programs at 50% capacity or greater	N/A	N/A	70%	Effectiveness	7
Percentage of customers rating participation as important and will return	N/A	N/A	90%	Effectiveness	8
Operating costs per round of golf as a percentage of revenues per round of golf	85%	87%	86%	Efficiency	9
Number of efficiency audits	N/A	N/A	5	Efficiency	10

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 14,713,191	\$ 15,701,165	\$ 16,000,636	\$ 299,471	2%
Grants	12,852	-	-	-	-
Other	240,977	30,423	(180,815)	(211,238)	(694%)
Fund Balance	683,394	720,350	1,080,437	360,087	50%
SubTotal	\$ 15,650,414	\$ 16,451,938	\$ 16,900,258	\$ 448,320	3%
<u>Appropriations</u>					
Personal Services	\$ 37,271,815	\$ 37,104,654	\$ 37,462,033	\$ 357,379	1%
Operating Expenses	21,276,337	22,399,703	23,171,307	771,604	3%
Capital Outlay	136,662	468,500	507,080	38,580	8%
Debt Service	-	-	148,873	148,873	100%
Transfers	712,584	711,371	711,708	337	-
Reserves	-	298,948	693,400	394,452	132%
SubTotal	\$ 59,397,398	\$ 60,983,176	\$ 62,694,401	\$ 1,711,225	3%
Ad Valorem Funding	\$ 44,637,880	\$ 44,531,238	\$ 45,794,143	\$ 1,262,905	3%
Positions	595	569	562	(7)	(1%)

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Other – (\$211,238) decrease reflects elimination of staff charge-offs for capital projects due to a reduction in capital funding available.

Fund Balance – \$360,087 increase is a result of FY 2012 expenditure reductions, primarily at the golf courses.

Appropriations

Positions (7) - no service level impact

Transfer (4): ISS reorganization

Outsourcing (3): positions eliminated mid-year due to outside maintenance contract

Personal Services - Increase due to lower attrition expectations. These expectations were adjusted because all vacant positions have been deleted and all available positions are being filled. Transfers to ISS included 1 Manager and 3 System Administrators (I, II, and III).

Debt Service - \$148,873 increase due to the start of lease-purchase payments on golf course equipment.

Reserves - \$394,452 increase reflects increase in fund balance.



PLANNING, ZONING & BUILDING

Rebecca D. Caldwell, Executive Director

**2300 North Jog Road
West Palm Beach, Florida 33411
Phone: 561-233-5000**

Website Address: <http://www.pbcgov.com/pzb/>

DEPARTMENT SUMMARY

Mission Statement

To maintain a quality community through comprehensive planning and growth management, implementation of zoning regulations to benefit and protect citizens, application of performance and aesthetic standards to new developments and redevelopments, provision of building inspections to protect the community, promoting code compliance, and certification of contractors to protect citizens by assuring a knowledgeable, qualified workforce, and enhancing and promoting intergovernmental relationships.

ADMINISTRATION

The Administration Division provides the infrastructure for Planning, Zoning and Building (PZB). Responsibilities include personnel, budget, policy and procedures, facilities management, and records management for the Department. Administration's Accounting Section collects all fees charged by the Department, and ensures proper accounting. The Records Section maintains the Building Division's construction plans for use by internal and external customers.

BUILDING

The Building Division provides a high level of service to the County's citizens through effective and efficient administration, and fair, expert enforcement of Building Codes. This is accomplished primarily by applying State mandated technical codes, including structural, electrical, gas, plumbing, and mechanical heating and cooling systems in the review of proposed construction documents, and through prompt, complete inspections of structures and systems throughout the construction process. Continued quality construction is ensured by providing leadership in code changes, product approvals, and staff training on a local, state, and national level, and by influencing the base building codes.

CODE ENFORCEMENT

Code Enforcement is responsible for enforcing property maintenance and zoning-related codes and ordinances applicable in the unincorporated areas of Palm Beach County. Primary services include responding to complaints by citizens and the Board of County Commissioners (BCC). Conducting Code Enforcement Hearings to promote compliance with applicable codes and ordinances, and conducting inspections of commercial development approvals to ensure compliance with BCC conditions of approval.

CONTRACTORS CERTIFICATION

Contractors Certification implements and enforces the Special Act 67-1876, Laws of Florida and Florida Statutes, Chapter 489, that regulates the construction industry within Palm Beach County and municipalities. Primary services include licensing of contractors through an examination and evaluation process, field investigation of alleged violations of construction licensing regulations, assisting the Construction Industry Licensing Board (CILB), and recovering fraudulently obtained funds for citizens through investigation, administration, and prosecution processes.

PLANNING

The Planning Division's responsibility is to attain a quality community through comprehensive planning that responds to the changing needs and values of the community, in both the natural and built environments, and creates opportunities to realize the community's desired vision of the future. Primary services include implementing and updating, as necessary, the Comprehensive Plan including the Future Land Use Atlas. This is accomplished by conducting studies related to the use of land, the provision of infrastructure and services, the protection of natural resources, and economic development.

ZONING

The Zoning division ensures the most appropriate use of land and protects the safety, health and welfare of the general public by regulating orderly growth and development within the unincorporated areas of Palm Beach County. The division reviews applications for compliance with zoning principles and land development regulations and coordinates with sixteen County and state agencies through the Development Review process. Recommendations are all also provided for all types of land development applications to the Zoning Commission and to the BCC, and performs Administrative amendments for development permits.

FY 12 Highlights & Accomplishments

- Evaluated divisional scanning processes for ePZB document retention and retrieval.
- Played a major role in the Community Rating System Cycle Visit, performed by the Insurance Services Offices (a provider of risk data to the insurance industry).
- Ordinance #2011-015 "Mortgage Foreclosure Registration" was passed which requires lenders to register all foreclosed properties which represents an additional revenue stream for the department.
- Revised procedures to enforce foreclosed property registration ordinance passed by the Board of County Commissioners.
- Enhanced contractor file data collection with streamlined record filing for state contractor and county journeyman renewal cycle.
- Established and implemented a Concurrent Review for Zoning, Building and Land Development to expedite the approval process.
- Produced a State revised Evaluation and Appraisal Report (EAR).
- Provided greater level of review and contribution to Unified Land Development Code (ULDC) process.
- Held BCC workshops and organized tours to educate the BCC on County's managed Growth Tier system.
- Implemented 2011-01 and 2011-02 Rounds of ULDC Amendments, revised regulations for Priority Areas of the Urban Redevelopment Area, new regulations for Pain Management Clinic & Renewable Wind Energy.

FY 13 Emerging Issues

- Code Enforcement and Building staff continue to receive a great number of complaints regarding abandoned houses and/or foreclosures. Staff faces numerous challenges in trying to locate the legal property owner and get them to bring the property into compliance. Ordinance #2011-015 "Mortgage Foreclosure Registration" was passed and will aid in identifying property owners and providing funding for achieving code compliance.

FY 2013 OBJECTIVES

1. Continue to provide the highest level of customer service to our constituents by cross training staff, consolidating functions, and implementing process improvements for efficiency and effectiveness.
2. Continue to evaluate and enhance the ePZB system to improve the efficiency and effectiveness of our business processes and service to our customers.
3. Continue divisional scanning initiatives which will provide timely access to documents for internal and external customers and improve the management of documents and retention requirements.
4. Maintain permit processing times within statutory requirements.
5. Reduce the number of violation notices issued by achieving compliance through enhanced notification, public education, and voluntary cooperation.
6. Improve the Comprehensive Plan review process by adding flexibility of amendment review capabilities.
7. Continue to ensure all Zoning applications are processed in a timely manner by addressing issues raised by the industry; reviewing the Unified Land Development Code (ULDC) requirements, and establishing consistency and communication amongst County staff.
8. Strive to achieve the Silver Level of a Green Government by the Florida Green Builders Coalition (FGBC).
9. Encourage qualified unlicensed practitioners to apply for licensure through the civil citation process.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
PZB Administration					
Number of customer record requests processed	8,504	9,250	9,000	Workload	1
Number of public record requests processed	130	130	130	Workload	1
PZB Administration ITS					
Number of PZB help desk requests processed	11,645	11,000	11,000	Workload	1
Number of PZB main (web) requests/responses	1,917	1,500	1,700	Workload	1
Number of demographic data requests	300	60	230	Workload	
Building					
Number of permits issued	41,556	40,000	43,000	Workload	4
Number of construction plans reviewed	23,272	30,000	30,000	Workload	4
Number of inspections per day per person	11.05	11.77	17.00	Efficiency	4
Code Enforcement					
Number of customer initiated complaints	5,960	4,500	4,500	Workload	5
Number of violation notices issued	3,032	2,700	2,500	Workload	5
Number of cases referred to the Code Enforcement Special Magistrate	1,009	1,080	1,000	Workload	
Contractor Certification					
Cited unlicensed to apply for license	16	21	20	Effectiveness	6
CILB application approval rate	99%	95%	95%	Effectiveness	
Average case load per investigator	18.5	20.0	18.0	Efficiency	
Planning					
Number of public contacts	1,215	600	1,200	Workload	
Number of proposed annexations reviewed	25	12	25	Workload	
Zoning					
Community Development/Arch Review/Landscape Permit Applications processed	4,250	4,578	4,806	Workload	
Administrative Review/Public Information Applications processed	9,650	8,961	9,409	Workload	
ULDC Amendments processed	161	120	150	Workload	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 2,231,065	\$ 1,690,498	\$ 1,859,694	\$ 169,196	10%
Fines & Forfeitures	811,005	560,500	728,846	168,346	30%
Licenses & Permits	11,750,819	10,852,100	11,212,152	360,052	3%
Other	408,900	(309,475)	319,313	628,788	203%
Interfund Transfers	25,000	51,228	33,909	(17,319)	(34%)
Fund Balance	2,969,906	3,305,512	6,739,740	3,434,228	104%
SubTotal	\$ 18,196,695	\$ 16,150,363	\$ 20,893,654	\$ 4,743,291	29%
<u>Appropriations</u>					
Personal Services	\$ 19,315,547	\$ 20,125,936	\$ 18,772,260	\$ (1,353,676)	(7%)
Operating Expenses	3,156,103	3,219,863	3,382,819	162,956	5%
Capital Outlay	63,368	82,550	80,000	(2,550)	(3%)
Transfers	12,685	12,685	-	(12,685)	(100%)
Reserves	-	3,094,079	7,226,809	4,132,730	134%
SubTotal	\$ 22,547,703	\$ 26,535,113	\$ 29,461,888	\$ 2,926,775	11%
Ad Valorem Funding	\$ 11,443,134	\$ 10,384,750	\$ 8,568,234	\$ (1,816,516)	(17%)
Positions	263	252	240	(12)	(5%)

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Licenses & Permits - \$168,346 increase reflects revenue collected above amounts budgeted for FY 2012.

Other - \$749,400 increase from the Mortgage Foreclosure Registration Fee and Nuisance Abatement fund.

Fund Balance - due to increase revenues from Building Permit Fees as well as \$555,000 from the Nuisance Abatement Fund.

Appropriations

Positions (12) - no service level impact

Transfer (12): ISS reorganization

Personal Services – (\$1,353,676) – 12 Positions transferred to ISS department (five System Administrators II, one System Administrator I, two GIS Support Specialist, one GIS Analyst, one Computer Specialist I, one Manager, and one Information Technology Manager).

Transfers - (\$12,685) reduction based on department no longer using 800Mhz radios or services.

Reserves - due to the increase in fund balance.



PUBLIC AFFAIRS

Lisa De La Rionda, Director

301 North Olive Avenue, Suite 1102

West Palm Beach, Florida 33401

Phone: 561-355-2754

Website Address: <http://www.pbcgov.com/publicaffairs/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To plan, coordinate and communicate information of County services and programs to the public through print, video, and digital materials.

Administration/Media and Public Information

Coordinates Emergency Management training for the department and handles all press conferences and the media at the Emergency Management Center (EOC) during activation. Additionally, this division plans, coordinates, and organizes Board of County Commissioners (BCC) joint meetings, retreats, press conferences, ribbon cuttings, and other high profile meetings. Media and Public Information handles lobbyist registration and monitors and tracks the production of County-wide policies and procedures. Administration also promotes Palm Beach County information pursuant to current subject matter which annually includes Palm Beach County Day and the South Florida Fair.

Digital Marketing and Communications (DM&C)

Develops and distributes information on County programs, achievements, and matters of concern to the public. DM&C solicits and responds to public opinion and questions regarding County government operations and conveys information to the Board of County Commissioners and County Administration. The division designs and manages Palm Beach County's website content; assists County departments and divisions with writing, editing, and distribution of their printed publications and press releases; produces proclamations for the BCC; publishes the Count-e-Line, an online employee newsletter; publishes the Count-e-News, an email newsletter for the public, and coordinates responses to email inquiries from the public. The division also provides administrative support to the Board of County Commissioners and Administration offices including the Golden Palm Awards and Breakfast with Bob programs. The Information Technology (IT) unit also provides technical training and support to County agencies and maintains and enforces County web design standards.

Education and Government TV

Provides County government information and educational programming to all cable subscribers in Palm Beach County. Channel 20's primary services include broadcasting County government meetings, government informational programs, BCC priorities, and critical public safety information. Channel 20 supports the Public Safety Department by disseminating emergency preparedness, survival and disaster recovery information and maintaining a storm ready live broadcast studio at the County's EOC, as well as, live broadcast facilities at the downtown Governmental Center and the Vista Center. The Channel 20 Division also provides video production services to County departments, agencies, and Board sponsored organizations to facilitate the education of residents about available County services, along with important programs and activities. Channel 20 broadcasts a Community Bulletin Board, which provides graphical announcements of job opportunities, bid opportunities with PBC Purchasing for local businesses, road construction projects, along with County transit information and general government announcements. The division is also responsible for providing a video record/documentation of BCC meetings for public records requests and online viewing by staff and the public.

Graphics

Provides and coordinates quality printing and publication services in a timely and cost effective manner to BCC departments, divisions, offices, and other taxing agencies. Primary services include high speed copying (color/black & white) with bindery options; graphic design and pre-production consultation; single color and multi-color printing; large format inkjet poster and banner printing; post-production/binding including folding, padding, cutting, stapling, scoring and bulk mailing. Acts as a Resource Manager for in-house and outsource printing and copying for all County departments.

FY 12 Highlights & Accomplishments

- Coordinated the County's presence at the South Florida Fair. There were 588,000 attendees that were exposed to information on 13 County Departments and 2 Constitutional Offices. Over 8,500 copies of the Palm Beach County Guide to Services were given out in the 17 day period.
- Public Affairs processed over 170 proclamations and issued over 175 press releases which generated more than 200 newspaper articles, while providing logistical and operational support to 24 county related public awareness events.
- Provided broadcast support and production services for Commission on Ethics and Office of Inspector General meetings and training programs.
- Set up an Auto Attendant for the County's main telephone number answered at the information desk in the Governmental Center lobby resulting in the elimination of one position while continuing to provide callers with information about county agencies and services.
- The PBCGOV.com website homepage was redesigned for more efficient and effective usability. PBCGOV.com was named top transparency website by the Sunshine Review for the second year in a row and received a Government Standard of Excellence Award from the Web Marketing Association.
- Activated the Public Information Unit for nine days in response to Tropical Storm Isaac. The Emergency Information Center received over 4,000 calls and more than 40 press releases were sent to the media. Public Affairs participated in four emergency management exercises, two of which were full scale functional operations that exercised policies, procedures and equipment. Staff also participated in a three day training/exercise event with the Florida Division of Emergency Management at Camp Blanding in Starke.
- Launched a county Facebook page in January which currently has 659 likes and was effectively used to communicate to constituents during Tropical Storm Isaac. The County Twitter account has reached 2,520 followers.
- Successfully implemented a tracking database and successfully completed 94% of all public records requests satisfactorily and in a timely manner.
- Completed the expansion of mail processes to include variable data printing for targeted marketing/messages.
- Established an on-going partnership through a Palm Beach County Program Alliance with the School District's Education Network and other municipal government access stations.
- Public Affairs continued to reduce the number of publications printed county wide reducing the cost of public information per resident.

FY 13 Emerging Issues

- The external website has information that needs archiving and the development of an improved process for content management.
- Social Media is becoming a stronger force for communicating and interacting with citizens. Opening more channels for reaching out and strengthening the policies and procedures countywide.
- Public Affairs has an increasing volume of video, print, and proclamation production activities. This has created a need for the conversion of files to an electronic filed based process.
- During FY 2013 Channel 20 will begin the final phase of the incremental conversion to an all-digital broadcast facility, including the strategic use of a Federal Communications Commission (FCC) licensed digital Broadband Radio Service frequency delegated to the County under the new frequency plan.

FY 2013 OBJECTIVES

1. Maintain partnerships with regional media, non-profit and government contacts in order to leverage public outreach capabilities throughout all County population sectors.
2. Sustain training and accreditation of staff to improve response efforts in an emergency situation. All Public Information Unit writers, web staff and managers are up-to-date with Incident Command System requirements.
3. Provide information to residents of Palm Beach County about government agencies and services. Phone calls handled by the Information Desk staff will be lower with the addition of an automated attendant.
4. Monitor and assess the customer service (CS) performance rating of programs produced in conjunction with County departments and agencies providing programs and services to residents.
5. Increase the production of informational video presentations that explain programs and services delivered to residents by County departments.
6. Maintain a service level of 100% for responding to public records requests in a timely manner and to the requestor's satisfaction.
7. Create a Countywide social media training class to increase awareness and citizen outreach within individual County departments.
8. Design and deploy a mobile application for County services to increase the level and availability of citizen services.
9. Digitize proclamation and certificate requests from Board of County Commissioners to improve the accuracy and efficiency of the request process.
10. Implement Graphics online ordering for general copying and printing, department will focus in on-line catalogs of commonly used documents, and customer training.
11. Review production processes to identify opportunities for "Green Practices." Apply for "chain-of-custody" certification for sustainable paper utilization. Reduce use of non-sustainable paper.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
<u>Administration/Media & Public Information</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>		
Special events/projects coordinated	37	30	26	Workload	1
Number of Emergency Management exercises	4	6	6	Workload	2
Percentage of Homeland Security Exercise and Evaluation Program (HSEEP) rated Satisfactory or above	100%	100%	100%	Effectiveness	2
Number of telephone calls from residents	60,700	31,800	32,000	Workload	3
<u>Education & Government TV</u>					
Internal CS performance rating (scale of 1-10)	9	10	10	Effectiveness	4
Number of productions with PBC departments and agencies	219	200	200	Workload	5
Percentage of on-time completion of production projects	95%	100%	100%	Efficiency	
Number of public records request	239	380	400	Workload	
Percentage of public records requests responded to satisfactorily	99%	100%	100%	Effectiveness	6
<u>Digital Marketing & Communications</u>					
Number of County agencies utilizing social media	0	5	10	Effectiveness	7
Number of visits to Internet homepage per month	450,532	475,000	500,000	Effectiveness	8
Number of visits to intranet homepage per month	20,777	22,000	25,000	Effectiveness	
<u>Graphics Division</u>					
Number of work orders processed	1,739	1,900	2,000	Workload	
Percentage quality satisfaction from customer survey	99%	99%	100%	Effectiveness	
Percentage timely delivery from customer survey	99%	99%	100%	Effectiveness	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 506,211	\$ 471,200	\$ 420,000	\$ (51,200)	(11%)
Other	54,803	40,000	30,400	(9,600)	(24%)
Fund Balance	1,630,465	1,499,563	1,436,360	(63,203)	(4%)
SubTotal	\$ 2,191,479	\$ 2,010,763	\$ 1,886,760	\$ (124,003)	(6%)
<u>Appropriations</u>					
Personal Services	\$ 3,017,345	\$ 3,079,616	\$ 3,026,304	\$ (53,312)	(2%)
Operating Expenses	1,017,729	1,212,297	1,096,088	(116,209)	(10%)
Capital Outlay	328,038	55,000	55,000	-	-
Reserves	-	1,539,563	1,466,760	(72,803)	(5%)
SubTotal	\$ 4,363,112	\$ 5,886,476	\$ 5,644,152	\$ (242,324)	(4%)
Ad Valorem Funding	\$ 3,573,324	\$ 3,875,713	\$ 3,757,392	\$ (118,321)	(3%)
Positions	45	42	42	-	-

SIGNIFICANT CHANGES

Appropriations

Operating Expenses - (\$68,900) reduction in materials and supplies based on prior years actual participation in promotional events.



PUBLIC SAFETY

Vince Bonvento, Director

**20 South Military Trail
West Palm Beach, Florida 33415
Phone: 561-712-6400**

Website Address: <http://www.pbcgov.com/publicsafety/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect, enhance, and improve the health, safety, welfare and quality of life in Palm Beach County. This mission is conducted with employee teamwork and public service through an organization of diverse programs and services.

Animal Care and Control

To prevent and investigate cruelty to animals and to prevent unwanted pets through low cost spay/neuter efforts, manage a licensing program for pets, handle public complaints, conduct investigations for civil infractions, provide sheltering and medical care for impounded/unwanted animals and to facilitate release of animals through adoption or rescue partnering. Services include public health/safety programs for rabies surveillance and testing; humane education; pet sterilization and ordinance development/enforcement.

Consumer Affairs

To utilize county and state consumer protection ordinances and statutes to: 1) investigate and enforce unfair and deceptive trade practices of businesses; 2) assist consumers in selecting businesses which provide fair value for services and merchandise; 3) assist consumers in mediating disputes with businesses and landlords; 4) regulate moving, vehicle-for-hire and towing industries operating in the County; 5) enforce "price gouging" ordinance during declared emergencies; 6) administer the placement of tobacco products in retail establishments to reduce possession by minors; 7) investigate and enforce all complaints for non-compliance pertaining to refueling assistance at gas stations for persons with disabilities.

Emergency Management

To manage, coordinate, prepare and maintain all-hazard disaster preparedness, response, recovery, redevelopment and mitigation programs and plans. Primary services include: 1) maintain Emergency Operations Center (EOC) facility planning and readiness; 2) manage a 24-hour Communications Center (CWP); 3) maintain a Countywide emergency alert/warning system; 4) manage Next Generation 911 program; 5) conduct annual assessment of hazardous materials critical facilities; 6) provide public alerts, warnings, and after hour emergency notifications; 7) train County Emergency Response Team volunteers; 8) coordinate business and industry disaster readiness; and 10) maintain special needs registration and disaster sheltering program.

Justice Services

To provide a variety of highly professional age and issue specific programs which enhances public safety and assists the Justice System and the citizens of Palm Beach County. Primary services include 1) identification and treatment of substance abuse issues through Drug Court programs; 2) prevention of domestic violence through dedicated case management and monitoring services; 3) provision of information to the court so informed decisions can be made regarding bond for defendants; 4) supervision and monitoring of individuals referred by the court pending disposition of their criminal case; 5) provide psychological assessments/evaluations; 6) provision of Legal Aid services.

Victim Services

To provide comprehensive direct services to crime victims and to advocate on their behalf within the criminal justice system and the community. Primary services include 1) 24-hour hotline and crisis field response for victims and surviving family members of sexual assault, domestic violence, homicide, and other serious injury cases; 2) comprehensive advocacy to uphold the rights of crime victims including personal and legal advocacy, court accompaniment, assistance with filing victim compensation claims, and information and referral; 3) individual and family therapy support groups; and 4) professional training and community awareness for various agencies on impact of criminal victimization, crime victims' rights, and available services.

Youth Services

To provide educational, outreach, and residential services (Highridge Family Treatment Facility) to the youth and families of Palm Beach County. Primary services include prevention programs aimed at diverting "at-risk" youth from the juvenile justice system; and psychological and therapeutic services in the form of family therapy, psychological testing, residential care and psycho-educational groups for parents and youth.

FY 12 Highlights & Accomplishments

- Built a partnership with the State Attorney's Office, where animal cruelty cases are filed directly, rather than relying on Law Enforcement for processing. This enables Animal Care and Control (ACC) to effectively prosecute more offenders.
- Reduced euthanasia by 15%, increased release of adoptable dogs to more than 70%, and significantly reduced the backlog of rabies licensing tags from four months to two weeks through outsourcing.
- Victim Services (VS) competitively procured \$906,949 in grant funding to strengthen the response to victims of domestic, sexual, dating violence, and stalking. Services were enhanced through a multi-agency Sexual Assault Response Team and the opening of the Butterfly House at Wellington Regional Medical Center, a one stop Sexual Assault Forensic Exam Site.
- Justice Services successfully implemented a specialty track of the adult drug court program with a goal of reducing prescription drug abuse and overdose deaths in Palm Beach County.
- Pretrial Services (PS) increased system efficiency and generated revenue by collaborating with the 15th Judicial Circuit Public Defender's Office through a contract to conduct indigence determination applications at the same time as the pretrial release interview.
- Consumer Affairs Investigators processed over 25,000 contacts and mediated over \$225,000 in refunds of cash and/or services. Compliance Officers' enforcement measures resulted in 296 administrative actions against regulated companies and drivers in violation of Ordinances.
- Successfully received approval of the County's Comprehensive Emergency Plan (CEMP) and Recovery Plan.
- Upgraded 16 of 21 Public Safety Answering Points (PSAPs) to the Next Generation 911 system.
- Implemented six essential emergency management exercises and updated six essential emergency management all-hazard specific plans.
- Youth Affairs developed a new computer application to track demographics, treatment progress, staff efficiency, and cost effectiveness in a more comprehensive and timely fashion.
- Youth Affairs has chosen assessment tools which will aid in the identification of "at-risk" youth, strengthen treatment planning, and measure program efficacy over time.

FY 13 Emerging Issues

- Transfers and referrals from no-kill shelters are likely to result in a higher population of unadoptable animals. Breed specific rules in communities are jeopardizing adoption/release of certain dog breeds. Cats continue to be the line of species most likely to be euthanized and least likely to have rescue support.
- The Court's reduction in hours increased the need for VS advocates to assist with afterhours injunctions for protection. Reported Sexual Assault Cases have risen due to VS enhanced protocols and awareness activities, therefore training is needed.
- PS will be examining the use of a new risk assessment instrument to be presented to the court for the use in determining when inmates are released from the jail. PS will be working collaboratively with the criminal justice partners to implement these instruments.
- Consumer Affairs is dealing with a one year vehicle-for-hire moratorium extension scheduled to end 6/1/2013, and is ensuring all vehicle-for-hire companies meet Palm Beach International Airport contract agreement requirements; regarding vehicle age, insurance, dress code, and acceptable payment methods.
- Sustaining citizen communication and input on emergency preparedness and response via a Digital Information Center.
- Special needs population has increased and exceeds sheltering capacity.
- With the high volume of school suspensions, violent/aggressive behavior, bullying, etc. Youth Affairs has entered into a joint venture with the Palm Beach County School District to focus intensively upon 14 schools that have been identified as "high acuity".

FY 2013 OBJECTIVES

1. Increase live release of all animals. Animal Care and Control (ACC) is improving partnerships with rescue groups and area shelters for unadoptable animals. We will also be opening our stray areas for pre-adoption from the general public.
2. Decrease overall dog/cat intake through effective spay neuter programs. ACC is participating in a regional effort to target pre-identified geographical areas where shelter impounds are highest.
3. Continue to establish a community presence with the citizens of Palm Beach County through the Duty Officer program.
4. Maintain compliance with FEMA's Five Year National Incident Management System Training Plan and implement the PBC Division of Emergency Management Multi-Year Training and Exercise Plan.
5. Complete 95% of criminal felony forensic psychological evaluations within the timeframe requested by the court.
6. Maintain the number of pretrial defendants screened, interviewed or supervised by pretrial services to continue to reduce jail population at the PBC Jail by safe release into the community prior to the first court hearing.
7. Assist 3,400 new crime victims with comprehensive services including 24-hour hotline, crisis field response, forensic exams, medical care follow-up, criminal justice assistance, and victims' rights advocacy.
8. Increase the number of clients with reduced trauma symptoms upon the completion of therapy through Victim Services.
9. Youth Service Bureau and the Highridge Family Center will provide 40,000 direct service hours to family, individual, group, psychological testing, professional training, and Psycho-Ed groups.
10. Youth Service Bureau and the Highridge Family Center will have a treatment completion rate of 60%.
11. Increase Vehicle-for-Hire, Towing, and Moving enforcement and administrative actions by 20% against unlicensed or offending businesses.
12. Reduce the number of ordinance citations with a final court disposition of "dismissed" by 34%.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Animal Care & Control					
Number of live animals released	7,852	8,637	11,228	Effectiveness	1
Overall dog/cat intake	21,051	21,051	19,998	Workload	2
Emergency Management					
Number of duty officer events	250	450	550	Workload	3
Average level of NIMS compliance for EOC activation staff/total activation staff	41%/164	62%/164	68%/164	Effectiveness	
Justice Services					
Percentage of criminal felony forensic psychological evaluations completed within the statutorily mandated 20 days/total evaluations	92%/311	92%/300	95%/300	Efficiency	5
Number of pretrial defendants screened, interviewed or supervised by pretrial services	31,468	28,632	28,632	Workload	6
Victim Services					
Number of new crime victims served	3,576	3,300	3,400	Workload	7
Number of clients receiving therapy services/experiencing a reduction of trauma symptoms	450/450	410/410	425/425	Effectiveness	8
Youth Affairs					
Direct service hours	N/A	40,000	40,000	Workload	9
Treatment completion rate	63%	60%	60%	Effectiveness	10
Consumer Affairs					
Number of administrative/enforcement actions	355	328	400	Workload	11
Number of citations	251	261	310	Workload	
Number of dismissed citations	46	35	23	Effectiveness	12

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 3,432,932	\$ 4,358,775	\$ 3,728,128	\$ (630,647)	(14%)
Fines & Forfeitures	1,187	21,000	1,000	(20,000)	(95%)
Grants	9,902,198	10,047,306	10,917,708	870,402	9%
Licenses & Permits	490,469	545,500	800,220	254,720	47%
Other	999,829	(61,944)	(20,365)	41,579	67%
Interfund Transfers	1,000,393	898,355	772,193	(126,162)	(14%)
Fund Balance	20,850,108	6,382,529	10,462,902	4,080,373	64%
SubTotal	\$ 36,677,116	\$ 22,191,521	\$ 26,661,786	\$ 4,470,265	20%
<u>Appropriations</u>					
Personal Services	\$ 20,493,668	\$ 19,699,848	\$ 19,897,622	\$ 197,774	1%
Operating Expenses	8,723,711	7,402,310	10,081,832	2,679,522	36%
Capital Outlay	2,508,577	100,000	793,230	693,230	693%
Grants and Aids	3,194,329	3,014,576	2,623,779	(390,797)	(13%)
Transfers	1,414,749	1,385,217	1,259,865	(125,352)	(9%)
Reserves	-	8,163,211	9,262,620	1,099,409	13%
SubTotal	\$ 36,335,034	\$ 39,765,162	\$ 43,918,948	\$ 4,153,786	10%
Ad Valorem Funding	\$ 18,128,180	\$ 17,573,641	\$ 17,257,162	\$ (316,479)	(2%)
Positions	331	314	307	(7)	(2%)

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Grants - increase in funding primarily due to Encourage Arrest Policies and Enforcement of Protection Orders Program and Sexual Assault Response Team (SART) funding.

Fund Balance - increase is primarily due to prior year revenue from 911 funds carry forward to FY 2013.

Appropriations

Positions (7) - no service level impact

Transfer (8): six ISS reorganization and two Domestic Case Manager positions

Grant 4: encourage Arrest Policies and Enforcement of Protection Orders Program Grant - 5, awarded on 1/24/2012; JAG Program State Solicitation Grant - (1), ended on 12/31/2011

Efficiencies (3): workload absorbed by existing staff

Personal Services - (\$716,153) reduction due to the transfer of six information technology positions to ISS, two Domestic Case Manager position to Court Administration and (\$239,727) decrease due to the elimination of one filled ACC Facility Coordinator position, one vacant System Administrator position and one vacant Assistant Manager of Emergency Operations position.

Operating Expenses - \$1,264,969 increase in contractual services for the implementation and maintenance of Next Generation (NG) 911 project.

Reserves - due to unallocated increase in fund balance.



PURCHASING

Kathy Scarlett, Director

50 South Military Trail, Suite 110

West Palm Beach, Florida 33415

Phone: 561-616-6800

Website Address: <http://www.pbcgov.com/purchasing/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To procure non-construction related goods and services for departments under the Board of County Commissioners in accordance with the Palm Beach County Purchasing Code; to provide a central warehouse that includes a store and storage facility; and to provide the delivery of interdepartmental mail, stored items, and stock goods to County departments.

Department Overview

Pursuant to the Purchasing Code (Sections 2-51 through 2-58 of the Palm Beach County Code), the Purchasing Department procures non-construction related goods and services valued at or exceeding \$1,000 and also monitors all procurements under \$1,000 made by County departments. The procurement of goods and services is accomplished through various methods including the Request for Quote (RFQ), Invitation for Bid (IFB), Request for Submittal (RFS), Request for Proposal (RFP), Sole Source purchases, Emergency purchases, and Piggyback purchases.

Primary services include monitoring term contracts to ensure that gaps in service do not occur; monitoring decentralized purchases made by user County departments to ensure that the appropriate policies and procedures are observed; providing suggestions to user County departments with regard to alternative source selection; handling all protests, including those pertaining to construction related procurements; coordinate and participate in protest hearings conducted before a Special Master; and provide procurement training, advice, and assistance to all user County departments.

Warehouse/Stores

Services include the processing of stock requisitions through the automated Inventory Control Subsystem and providing stock items (i.e., basic operating supplies) to user County departments; delivering of interdepartmental and U.S. Mail, publications, and paychecks to user County departments; provide centralized shipping, receiving, and storage operation for user County departments and Constitutional Officers; maintain an inventory of emergency supplies; and deliver storage items and stock goods to user departments as requested.

FY 12 Highlights & Accomplishments

- Procured \$175,735,624 in goods and services.
- Received and responded to 12 protests to bids/proposals. Of the 12 protests received, three requested hearings before a Special Master. The County prevailed at all three Special Master hearings.
- Published an RFP User's Guide on Purchasing's intranet website.
- Implemented CertFocus, a new vendor insurance tracking system.
- Drafted and implemented an Internal Operations Guide for all Purchasing buyers.
- Attended the Office of Small Business's Annual Matchmaker Conference and Expo to inform and assist vendors with the County's purchasing process.
- Processed over 772 public records requests. This number increased 182% from the 274 requests received in FY 2011.
- Attended the Department of Economic Sustainability Sub-Recipient Workshop to inform and assist participants with the County's purchasing process.
- Increased Warehouse items under contract from 35% to 79%.
- Delivered 407,080 warehouse items to 270 locations.
- Increased inventory turnover from 3.3 to 3.5.
- Published illustrated user guides on Purchasing's intranet website to assist departments in ordering.

FY 13 Emerging Issues

- Vendor Self Service will be implemented in early 2013. This will provide vendors with an opportunity to register online or to make changes to their current registration. Vendor training will be vital to this effort.
- Purchasing continues to move toward a "paperless" system by implementing SmeadSoft, an online record storage system. It is anticipated that all Purchasing documents will be available online by Summer 2013.
- We are in the process of amending the Purchasing Code and will present a proposed Code to the BCC for consideration in Summer 2013.
- We anticipate making great strides in our copier consolidation project which will standardize all copiers (including all capabilities) currently rented by user departments. The County currently has 370 separate copier contracts.
- We are in the process of amending Section 2-4 of the Palm Beach County Code to reflect the current status of the recycled paper industry.

FY 2013 OBJECTIVES

1. Process requisitions within an average of 15 workdays or less.
2. Issue 90% of purchase orders within 30 days.
3. Process 90% of all term contracts without a gap in service.
4. Fill 95% of the commodity lines on stock requisitions within 5 workdays.
5. Maintain inventory variance to 0.25% or less.
6. Increase inventory turnover to 3.6 times per year.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>		
Purchasing					
Number of requisitions	789	817	870	Workload	
Average workdays to process requisitions	13	12	15	Efficiency	1
Number of purchase orders	724	758	824	Workload	
Percentage of purchase orders issued within 30 days	92%	93%	90%	Efficiency	2
Number of contracts	283	272	272	Workload	
Percentage of all term contracts processed without a gap in service	92%	90%	90%	Effectiveness	3
Warehouse					
Number of line items	23,660	23,680	23,700	Workload	
Line items filled within 5 workdays	95%	94%	95%	Efficiency	4
Annual inventory variance	0.39%	0.25%	0.25%	Effectiveness	5
Inventory turnover	3.3	3.5	3.6	Efficiency	6

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)		
				\$	%	
<u>Non Ad-Valorem Revenues</u>						
Charges for Services	\$ 665	\$ 1,500	\$ 1,500	\$ -	-	
Fines & Forfeitures	2,000	7,000	7,000	-	-	
Other	864	-	-	-	-	
SubTotal	\$ 3,529	\$ 8,500	\$ 8,500	\$ -	-	
<u>Appropriations</u>						
Personal Services	\$ 3,158,912	\$ 3,196,547	\$ 3,162,262	\$ (34,285)	(1%)	
Operating Expenses	343,042	274,463	258,667	(15,796)	(6%)	
SubTotal	\$ 3,501,954	\$ 3,471,010	\$ 3,420,929	\$ (50,081)	(1%)	
Ad Valorem Funding	\$ 3,498,425	\$ 3,462,510	\$ 3,412,429	\$ (50,081)	(1%)	
Positions	43	43	44	1	2%	

SIGNIFICANT CHANGES

Appropriations

Positions 1

Transfer 1: position transferred from Human Resources

Personal Services – (\$90,737) reduction due to employee attrition and new employees hired in at a lower salary level; \$40,967 increase for Data Processor I position.



RISK MANAGEMENT

Nancy Bolton, Director

100 Australian Avenue, Suite 200

West Palm Beach, Florida 33406

Phone: 561-233-5400

Website Address: <http://www.pbcgov.com/riskmanagement/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To serve the citizens and employees of Palm Beach County by providing cost-effective and efficient coordination of all functions relating to the identification, analysis, and control of exposures which threaten loss to the County. The Department strives for excellence through proactive management of various programs including Employee Assistance Program, Employee Safety/Loss Control, Group Insurance, Occupational Health, Property & Casualty, and Workers' Compensation.

Employee Assistance Program

Promotes the mental health and wellness of County employees and their families. Services aim at timely intervention of conditions which negatively impact health, well-being, or job performance and seeks to restore employees and family members to optimum functioning in all life areas.

Employee Safety/Loss Control

Provides programs and services to the Departments of the Board of County Commissioners (BCC) to prevent injury and illness to County employees, harm to the public, and property losses to the County.

Group Insurance

Seeks to provide excellent customer service to group insurance participants and to properly administer the County's various employee group insurance (health, life, and short and long term disability) plans in accordance with federal law and County policies.

Occupational Health

Provides services that focus on the promotion, protection, and restoration of the health and safety of Palm Beach County employees. By providing high quality, cost effective medical surveillance, and timely medical and rehabilitative services employees are able to achieve the highest level of health and wellness.

Property and Casualty

Provides cost-effective and efficient oversight of the various insurance and self-insurance programs protecting the County against financial loss resulting from damage to County-owned assets and/or negligence. The Division serves as an advisor to the County analyzing and recommending appropriate risk avoidance and transfer methods.

Workers' Compensation

Manages and oversees the administering of the County's self-insured Workers' Compensation claims. The County's claims are administered by a third party administrator with two on-site adjusters and one adjuster located at the third party administrator's office. The County's claim administration is in accordance with the Florida Workers' Compensation Law (F.S. 440).

FY 12 Highlights & Accomplishments

- The Workers' Compensation (WC) Division continued a high rate of success litigating claims made against the County, including a 1st District Court of Appeals case.
- The WC Division secured additional excess reinsurance recoveries from policies dating back to the 1980's resulting in \$1.2 million in revenue.
- The WC Division continued to achieve savings, by utilizing a pharmacy benefits manager and network provider discounts, available through the contracted Third Party Administrator while providing a high level of care and service to injured workers.
- The Group Insurance (GI) Division implemented validation reports from the Risk Information Management System to increase data accuracy for eligibility and premium amounts.
- The GI Division selected a new Dental Insurance Provider, one year earlier than required, that offers greater comprehensive coverage at a competitive affordable price.
- The Occupational Health Clinic (OHC) continued medical surveillance testing and vaccine programs for employees at risk for occupational exposures.
- The OHC continued to provide post-offer physical exams for all new employees.
- The OHC provided cost-effective in-house medical treatment & case management for injured workers.
- The Property & Casualty Insurance (PCI) Division successfully subrogated over 90% of County third party claims using our internal staff. By doing this, costs were kept to a minimum and 93% of money owed to the County was collected.
- The PCI Division began a contract with CertFocus for improved certificate of insurance tracking of all vendors with contracts originating in Purchasing.
- The PCI Division updated the County Self Insured Retention Plan (SIRP) in April to insure continuity with the excess insurance policies.
- The Employee Assistance Program (EAP) maintained a self-help library for all employees at no cost to the County.
- The EAP maintained high level of counseling services and supervisor training while a position was vacant.
- The Loss Control (LC) Division continued to provide countywide health, safety, and loss control technical support and consultative services to Departments, Constitutional Officers, and safety committees.
- The LC Division continued to provide technical support in the area of industrial hygiene and safety. Significant work was performed to ensure compliance in the areas of asbestos projects, radon testing, and industrial hygiene air sampling.

FY 13 Emerging Issues

- Continuing challenges by opposing attorneys to overcome the law limiting workers' compensation attorneys fees and costs. If opposing attorneys are successful, this would result in significant increases to the WC Division costs.
- The LC Division is incurring new fees for employee's motor vehicle records that will increase costs and cause a reduction in current driving record data used by risk management for driving risk analysis.
- As the Patient Protection and Affordable Care Act of 2010 continued to roll out its incremental deadlines as it reaches its final fruition in 2018, the landscape of employer-sponsored health insurance benefits will change dramatically. The Group Insurance Division must continually monitor and ensure compliance with the Act.
- The EAP continues to experience increased demand from employees and family members due to the economic downturn.
- The PCI Division faces the challenge of controlling the rising cost of property & liability claims.
- The PCI Division faces potential hardening of the global insurance market in response to catastrophic loss events in the United States.

FY 2013 OBJECTIVES

1. Review fiscal operations and research best practice techniques to document and implement modern processes.
2. Maximize the recovery of repair costs to County-owned assets damaged due to negligence of third parties.
3. Continue to control costs within claims management.
4. Work closely with the workers' compensation third party administrator to ensure all claims are handled within the terms of the contract and medical utilization is appropriate for each claim.
5. Pursue any and all subrogation and Special Disability Trust Fund and excess recoveries with the assistance of the third party administrator and defense counsel.
6. Continue to provide general and specialized safety training to County supervisors and employees.
7. Continue to provide investigative support for employee and vehicle accidents.
8. Provide post-offer physical exams for all new employees and medical surveillance as mandated by OSHA and DOT.
9. Aim for further penetration of the contracted workers' compensation PPO network to achieve maximum savings.
10. Evaluate and implement a more efficient open enrollment process for County employees enrolled in the Board-sponsored benefit plans.
11. Improve the health of employees through the integration of a Wellness Program.
12. Inform supervisors on ways to assist their employees with performance problems by publishing a semi-annual column entitled "Supervisor's Corner" on the EAP website.
13. Schedule on-going evening or Lunch and Learn classes to benefit employees.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Property and Casualty					
Percentage of costs recovered for County assets	91%	82%	85%	Effectiveness	2
Consultations and trainings conducted	16	15	20	Workload	
Workers' Compensation					
Claims closing ratio	113%	100%	100%	Efficiency	4
Reduce lost time claims	N/A	12%	15%	Effectiveness	
Employee Safety/Loss Control					
Review of employee injury/illness reports	1,201	1,200	1,200	Workload	6
Number of authorized drivers under Driver Program	6,062	6,060	6,060	Workload	
Occupational Health					
Post-offer physicals provided	528	400	400	Workload	8
Medical surveillance visits	4,925	5,000	5,000	Workload	
Group Insurance					
Number of participant benefit encounters	N/A	5,000	5,000	Workload	
Percentage of employees using online enrollment	80%	50%	60%	Effectiveness	10
Number of employees enrolled in Wellness Program	N/A	1,500	1,700	Effectiveness	11
Employee Assistance Program					
Supervisors Trained	92	97	99	Workload	12
Educational & Training Programs	46	50	55	Workload	13

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 1,487	\$ 500	\$ 500	\$ -	-
Other	79,980,673	88,071,983	93,313,156	5,241,173	6%
Fund Balance	24,342,751	13,364,241	13,553,328	189,087	1%
SubTotal	\$ 104,324,911	\$ 101,436,724	\$ 106,866,984	\$ 5,430,260	5%
<u>Appropriations</u>					
Personal Services	\$ 2,304,805	\$ 2,611,332	\$ 2,555,230	\$ (56,102)	(2%)
Operating Expenses	69,959,650	96,839,405	89,993,739	(6,845,666)	(7%)
Transfers	59,156	491,800	-	(491,800)	(100%)
Reserves	-	1,861,976	14,688,076	12,826,100	689%
SubTotal	\$ 72,323,611	\$ 101,804,513	\$ 107,237,045	\$ 5,432,532	5%
Ad Valorem Funding	\$ 371,706	\$ 367,789	\$ 370,061	\$ 2,272	1%
Positions	30	30	30	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Other - \$5,241,173 increases from interdepartmental charges. Departments' allocation of Worker's Compensation and Property insurance costs will increase effective January 2013 to compensate for an increase in insurance costs.

Appropriations

Operating Expenses - (\$6,845,666) decrease in Health insurance claim costs due to cost containment efforts, wellness programs, and reductions of various operating expenses.

Transfers - (\$491,800) decrease due to one-time transfer in FY12 for a Park's Department insurance claim.

Reserves - \$12,826,100 increase due to the Employee Health Insurance Fund ending FY 2011 with a high net asset balance resulting from a reduction of the actuarially determined claims liability along with lower than projected claims expense.



TOURIST DEVELOPMENT COUNCIL

Vacant, Director

1555 Palm Beach Lakes Boulevard, Suite 900

West Palm Beach, Florida 33401

Phone: 561-233-3130

Website Address: <http://www.pbcgov.com/touristdevelopment/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To lead the promotion of tourism in Palm Beach County by empowering collaborative partnerships, advocating appropriate destination defining developments, and ensuring the steady growth of visitors.

Convention and Visitor's Bureau (CVB)

Develops a brand strategy and implements marketing and sales programs to increase visitation to the County by leisure tourists, groups and meetings, and other visitors in key markets throughout the United States and internationally. This is accomplished through on-line and off-line consumer and trade advertising and targeted sales programs directed to different geographic and niche segments of the marketplace.

Convention Center (PBCCC)

A general public assembly facility owned by Palm Beach County. The purpose of the facility is to provide the general public with a place to hold meetings, conferences, banquets, tradeshow, etc. through license agreements. Emphasis is placed on attracting out-of-town attendees who will occupy local hotels and motels resulting in a favorable economic impact to the community.

Cultural Council

Promotes and markets Palm Beach County as a "cultural tourism" destination. Creates a positive economic impact by promoting cultural experiences and developing audiences, through multiple media channels to tourists, visitors, and residents; administers grants to non-profit organizations and artists; expands arts and cultural educational opportunities; advocates for funding and arts-friendly public policies; and develops donors through membership programs.

Film and Television Commission

Generates a positive impact on business tourism and the economy in Palm Beach County through the growth of the film, television, and still photography industry by attracting on location production and providing services to both the visiting and the indigenous production community.

Other TDC Funded Programs

Other TDC funds include three funding programs and one County-related program. The 1st Cent funding is designated for debt service relating to bonds issued to finance construction of sports franchise facility and a convention center, planning and design cost incurred prior to issuance of bonds and operation and maintenance cost of the convention center. The 4th Cent funding is designated for the payment of debt service on the baseball stadium and convention center, planning and design cost incurred prior to issuance of bonds and operation and maintenance cost of the convention center for 10 years. The Beaches and Shores program provides beach improvement, maintenance, renourishment, restoration, and erosion control with emphasis on dune restoration where possible. This program is administered by the Environmental Resource Management department. Finally, the TDC administers the Special Projects fund which provides funding to attract visitors to events held in Palm Beach County.

Sports Commission

The Palm Beach County Sports Commission promotes and markets the County as a sports destination. The Commission attracts and develops sporting events and activities to enhance occupancy of hotel room nights and economic impact on the Palm Beach County economy (with a focus on the off-season); to maximize the utilization of County facilities; and to promote the image of Palm Beach County as a sports tourism destination on a national and international level.

FY 12 Highlights & Accomplishments

- Palm Beach County experienced a great year in tourism. Bed tax revenues exceeded budgeted revenue by \$2,372,308 or a 9.44% increase.
- The Convention Center through a new 5 Year Elevator/Escalator maintenance agreement and a new telephone vendor, negotiated agreements that represent a significant savings for the County this year and into the future.
- Convention and Visitor's Bureau (CVB) developed "Visit City - an integrated multi-channel marketing program highlighting 12 cities/tourism districts creating city/district content for local events, shopping, entertainment, and attractions. "
- CVB strengthened international travel trade awareness through steady, diligent and systematic sales efforts, innovative public relations and marketing in collaboration with key industry partners.
- The Cultural Council created a new brand and cultural destination, "The New Face of Culture in Palm Beach County," which includes a cultural information center, gallery, cultural history exhibit, and a "Uniquely Palm Beach Store," with items created exclusively by Palm Beach County artists.
- Relocated the Cultural Council headquarters to downtown Lake Worth with added exposure and access for visitors and tourists. Since the mid-January opening, more than 5,000 people have visited the headquarters.
- A high level of customer service and attention to client needs allowed the Sports Commission to retain 76% of their existing portfolio of sporting events from FY 2011, a factor in generating nearly 166,000 sports related room nights across 30 different sports disciplines.
- Palm Beach County hosted 13-episodes of an underwater reality TV services, Ultimate Diver Challenge.
- All objectives and performance measures for the Film and Television Commission exceeded FY 2011 actual numbers.
- Sports Commission set new all time highs for the number of events receiving financial assistance (48), the number of events with national TV coverage (11), and the total number of sporting events provided assistance (113).
- The Tourist Development Council received settlement funds from the Tax Collector from on-line travel companies in the amount of \$1,335,482, increasing bed tax collections for FY 2012 by 13.11% over last year.

FY 13 Emerging Issues

- Convention Center multi-cultural sales and marketing campaign goal is to increase awareness of the Convention Center as an event destination and increase the number of local and national multicultural events that occur at the building.
- The Convention Center will work in partnership with CVB to create as many entertainment, restaurant and sightseeing opportunities packages as possible for the roughly 10,000 new convention attendees who will be visiting Palm Beach County over the next 12 months.
- CVB will work to reposition & launch the Destination travel brand and elevate the overall in-county client experience for group and leisure travel influencers.
- The Cultural Council will works towards fully implementing the cultural information center's interactive kiosk and promotion, with the help of the CVB.
- Availability of field space and venues, as well as competition for sports events from other geographical areas will continue as an issue as the sports travel industry expands.
- Competition with other regions that offer major incentives to attract the film, television and digital industry is expected to continue.
- Update to the Tourism Strategic Plan during this coming year.

FY 2013 OBJECTIVES

1. Convention Center room nights to increase from 10,000 in FY 2012 to 12,500 in FY 2013. The gross rental revenue to increase in FY 2013 by 3.51% from FY 2012. Food and beverage anticipates a topline revenue shortfall for FY 2013 of 5.6% compared to FY 2012.
2. Convention Center to continue to increase involvement with Convention and Visitors Bureaus as it relates to room night leads and booked business through cooperative marketing and travel.
3. Convention and Visitors Bureau (CVB) to maximize advertising placement and frequency to generate 286,000 inquiries.
4. Convention and Visitors Bureau to book 79,000 room nights for the hotel group sales effort.
5. The Cultural Council (CC) will market the County as a cultural destination by promoting the County's cultural assets through advertising to generate 18,000 leads and 48,000 web visits.
6. The Cultural Council will continue its destination marketing efforts through grants for marketing purposes and collaborations to generate an estimated 10,000 direct hotel room nights from programs and exhibits.
7. Sports Commission (SC) to achieve 168,000 sports related room nights.
8. Sports Commission to submit or assist in the submission of 35 event/activity bids.
9. Film & Television Commission (FTC) will generate 9,260 hotel room nights.
10. Film & Television Commission will process 220 film permits.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Convention Center					
Gross rental revenue	\$1,717,012	\$1,720,000	\$1,780,385	Effectiveness	1
Food and beverage sales	\$2,040,862	\$1,837,311	\$1,734,562	Effectiveness	1
Convention and Visitors Bureau					
Number of Ad inquires	384,133	272,000	286,000	Workload	3
Booked room nights (Hotel Leads)	71,439	75,000	79,000	Effectiveness	4
Cultural Council					
Number of leads from CC advertising efforts	9,134	15,000	18,000	Effectiveness	5
Number of grantee reimbursements for marketing & advertising	39	96	96	Workload	
Sports Commission					
Number of supported sports related room nights	154,558	155,000	168,000	Effectiveness	7
Number of SC submitted or assisted bids	30	25	35	Workload	8
Film and Television Commission					
Number of FTC generated room nights	8,241	8,735	9,260	Effectiveness	9
Number of permits issued by the FTC	196	208	220	Effectiveness	10

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 2,916,084	\$ 3,507,639	\$ 3,300,894	\$ (206,745)	(6%)
Tourist Development Taxes	25,480,495	25,113,870	28,606,951	3,493,081	14%
Other	987,053	(484,383)	(411,703)	72,680	15%
Fund Balance	18,473,374	19,041,909	24,726,434	5,684,525	30%
SubTotal	\$ 47,857,006	\$ 47,179,035	\$ 56,222,576	\$ 9,043,541	19%
<u>Appropriations</u>					
Personal Services	\$ 387,623	\$ 414,449	\$ 440,956	\$ 26,507	6%
Operating Expenses	15,085,139	17,361,011	18,688,856	1,327,845	8%
Grants and Aids	2,073,172	2,635,000	3,157,000	522,000	20%
Transfers	8,981,500	9,038,760	10,930,217	1,891,457	21%
Reserves	-	17,729,815	23,005,547	5,275,732	30%
SubTotal	\$ 26,527,434	\$ 47,179,035	\$ 56,222,576	\$ 9,043,541	19%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	4	4	4	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Tourist Development Taxes - \$3,493,081 increase in Tourist Development Tax revenue due to projected increase in room and occupancy rates.

Other - \$72,680 increase represents additional revenue from miscellaneous sources, including interest on investments.

Fund Balance – \$5,684,525 increase in Fund Balance due to Tourist Development Tax revenues for prior year exceeding estimates, which included a prior year settlement of \$1,335,482.

Appropriations

Operating Expenses - Increase in contractual services is a result of expected increase in bed tax revenues for FY 2013.

Grants and Aids - \$522,000 increase anticipated to grants, incentive grants, and other assistance funded by the projected increase in Tourist Development Tax revenue.

Transfers - \$1,891,457 increase represents increased debt service payments and additional funding for Beaches generated by the anticipated increase in bed tax revenue.

Reserves - \$5,275,732 increase in reserves is due to projected increase in Tourist Development Tax for FY 2013 not currently appropriated.



WATER UTILITIES

Bevin Beaudet, P.E., Director

**8100 Forest Hill Boulevard
West Palm Beach, Florida 33413
Phone: 561-493-6000**

Website Address: <http://www.pbcgov.com/waterutilities/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide the highest quality potable water, reclaimed water, and wastewater service to customers in a fiscally and environmentally sound manner. The Water Utilities Department's vision for the future is "Best Water, Best Service, and Best Environmental Stewardship."

Department Overview

The Department provides potable water distribution and wastewater collection services to approximately 532,000 residents within 1,200 square miles of the primarily unincorporated area of Palm Beach County. The Department operates five regional water treatment plants with a total treatment capacity of 160.88 million gallons per day (mgd). The Department owns and operates the 35 mgd Southern Region Water Reclamation Facility, a state-of-the-art wastewater treatment and water reclamation facility. Additionally, the Department owns 23.5 mgd of capacity in the East Central Regional Wastewater Treatment Plant, which is operated by the City of West Palm Beach. The Department also operates a Central Region Operations Center, a Southern Region Operations Center and Central Laboratory, and a Customer Service Facility.

Customer Service

Facilitates the provision of water and wastewater utility services, including direct external and internal customer assistance, for existing and potential customers. Examples of provided services include prompt initiation and connection of new accounts, accurate reading of customer meters and calculation of related billings, timely response to customer inquiries, whether in person, by telephone, via the internet, or through correspondence, management of departmental contracts and agreements, and diligent enforcement and collection of fees owed.

Potable Water Treatment and Delivery

Ensures delivery of a high quality level of potable water to the department's customers through its capital facilities and infrastructure. These functions assure the integrity of the distribution system and availability of potable water to meet future needs in accordance with standards established for the health and safety of the department's customers. Primary services include 24 hour, on demand availability of potable water service through various treatment technologies, water quality that exceeds state and federal standards, and engineering services to develop and implement all capital facilities necessary to ensure adequate levels of potable water service.

Wastewater Collection, Treatment and Disposal

Ensures environmentally sound wastewater collection, treatment, and reclamation through the facilities owned by the department, as well as additional capacity at the East Central Regional Water Reclamation Facility, operated by the City of West Palm Beach. Primary services include 24 hour, on demand availability of wastewater treatment and disposal, wastewater treatment that exceeds state and federal standards, and engineering services to develop and implement all capital facilities necessary to ensure proper collection, treatment, and reclamation of wastewater.

FY 12 Highlights & Accomplishments

- Completed construction of Miex treatment system at Water Treatment Plant 2.
- Completed Water System Master Plan.
- Completed water main and service replacements in South County area.
- Constructed a new water main and force main to extend service to North County Airport.
- Completed generator enclosure building.

FY 13 Emerging Issues

- All four parties of the 2009 Interlocal Agreement establishing the Glades Utility Authority (GUA) have passed resolutions authorizing the absorption of the GUA into Water Utilities (WUD) effective April 1, 2013. On that date, WUD will be responsible to bill and collect revenues from the GUA's 12,000 existing customers. All assets and liabilities of the GUA will be transferred to WUD, including \$24.5 million in outstanding debt. WUD estimates spending \$5 million per year, for the next five years, to rehabilitate the GUA's aging infrastructure. All of these items have been budget in the FY 2013 budget submission.

FY 2013 OBJECTIVES

1. Complete rehabilitation of six lift stations as part of the asset management program.
2. Complete construction of six new production wells as part of the asset management program.
3. Complete construction of the Digester Biogas combined Heat and Power Renewable Energy Facility and the Southern Region Water Reclamation Facility. The green project will convert the methane gas which is a by-product of the wastewater treatment process to energy which can run the plant.
4. Implement a business case analysis program for prioritizing capital projects to provide a systematic method of minimizing the life costs of utility assets, meeting desired service levels, and controlling risk.
5. Implement the plan for the Department to absorb Glades Utility Authority (GUA). The Department has offered the struggling GUA a plan under which the Cities are assured of their fees and their services. The current plan calls for the absorption to occur in FY 2013.
6. Implement an asset management program to help the transition from a growth to sustainable utility. An asset management program provides a systematic method of minimizing the life cycle costs of utility assets, meeting desired service levels and controlling risk in the most efficient manner.
7. Begin a five-year plan to replace the GUA's existing water distribution system which currently has a 50% water loss rate. This exceeds the maximum 15% water loss rate mandated by the South Florida Water Management District, in addition to, significantly increasing operating costs.
8. Focus a majority of its legislative efforts on the following three issues which could have a major impact on the future of water use and supplies: water restrictions, water supply funding, and water reuse.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Departmentwide					
Number of dwelling units	224,681	225,280	225,881	Workload	
Average operating revenue per dwelling unit	\$632	\$733	\$700	Efficiency	
Growth percent, excluding acquisitions	0.4%	0.4%	0.4%	Workload	
Bond Debt Service Coverage	3.23	2.89	1.84	Efficiency	
Total operating costs per dwelling unit	\$362	\$465	\$444	Efficiency	
Dwelling units served per employee	403	404	428	Efficiency	
Bond rating	AAA	AAA	AAA	Efficiency	
Customer Service					
Average time to respond to written customer inquiry	3 days	3 days	3 days	Efficiency	
Customer service cost per account	\$2.79	\$2.97	\$3.11	Efficiency	
Total number of meters	172,462	172,930	173,399	Workload	
Percentage of meters read correctly	98%	98%	98%	Effectiveness	
Average meters read per meter reader (per day)	478	541	541	Workload	
Write-offs as a percent of total operating revenue	0.1%	0.1%	0.1%	Efficiency	
Water Treatment					
Costs per thousand gallons of water treated	\$2.39	\$2.82	\$2.71	Efficiency	
Number of new dwelling units served	986	1,000	1,000	Workload	
Average monthly water dwelling units served	224,213	225,213	238,313	Workload	
Percent of water "unaccounted for"	8.6%	8.0%	10.0%	Efficiency	
Wastewater Collection, Treatment And Disposal					
Cost per thousand gallons of wastewater treated	\$2.67	\$3.81	\$3.60	Efficiency	
Million gallons per day of wastewater treated	35.0	35.2	37.4	Workload	
Average monthly wastewater dwelling units served	206,309	207,309	220,309	Workload	
Gravity mains inspected and evaluated (in feet)	28,000	28,000	30,000	Efficiency	
Gallons per day of inflow eliminated	25,000	50,000	50,000	Efficiency	
Reclaimed water connections	87	87	87	Workload	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 30,937	\$ 120,764,000	\$ 119,731,000	\$ (1,033,000)	(1%)
Other	766,821	-	-	-	-
Interfund Transfers	116,807,381	188,384	104,345	(84,039)	(45%)
Fund Balance	3,686,876	3,419,021	3,431,751	12,730	-
SubTotal	\$ 121,292,015	\$ 124,371,405	\$ 123,267,096	\$ (1,104,309)	(1%)
<u>Appropriations</u>					
Personal Services	\$ 39,080,115	\$ 41,512,709	\$ 40,605,130	\$ (907,579)	(2%)
Operating Expenses	65,203,475	75,664,345	74,454,366	(1,209,979)	(2%)
Capital Outlay	-	2,281,000	3,789,000	1,508,000	66%
Charge Offs	(2,449,448)	2	2	-	-
Reserves	-	4,913,349	4,418,598	(494,751)	(10%)
SubTotal	\$ 101,834,142	\$ 124,371,405	\$ 123,267,096	\$ (1,104,309)	(1%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	558	558	558	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Charges for Services – (\$1,033,000) decrease in consumption from conservation and high rainfall offset by the 4.8% increase in rates based on the Consumer Price Index.

Appropriations

Personal Services – (\$907,579) due to delay in filling positions caused by staff turnover and from non-budgeted positions that are not expected to be filled in FY13.

Operating Expenses - (\$1,209,979) due to operational efficiencies realized and costs dependent on consumption.

Capital – \$1,508,000 required purchases necessary to ensure services.



COMMISSION ON ETHICS

Alan S. Johnson, Executive Director

**2633 Vista Parkway
West Palm Beach, Florida 33411
Phone: 561-233-0724**

Website Address: <http://www.palmbeachcountyethics.com/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To foster integrity in public service, to promote the public's trust and confidence in that service, and to prevent conflicts between private interests and public duties.

Department Overview

Authorized under Palm Beach County Code Article V, Division 8, sec.2-254, the Commission on Ethics (COE) was created and established in Palm Beach County to: 1) issue advisory opinions regarding county ordinances within the jurisdiction of the Commission as requested by elected and appointed officials and other public servants; 2) make legal sufficiency and probable cause determinations, approve settlement agreements, and issue public reports and final orders regarding disposition of complaints and impose penalties; 3) develop educational programs and materials and engage in community outreach to inform and educate county and municipal officials and employees, county vendors, non-profit corporations, and other entities that do business with the county, as well as, the public at large about county ethics ordinances and the importance of ethics to the public's confidence in county and municipal government; 4) review ordinances and state and federal laws relating to ethics in government.

FY 12 Highlights & Accomplishments

- Processed 101 advisory opinions, 20 sworn complaints and 28 inquiries based upon information obtained from anonymous or unsworn sources.
- Held 49 in-person trainings and public presentations.
- The COE website is now fully searchable as a stand-alone database. Visits to the website during FY2012 totaled 408,225 and the COE on-line presence has expanded to include Facebook and Twitter.

FY 13 Emerging Issues

- Continue to train, enforce, and advise public officials and employees as to their obligations under the Code of Ethics, including the recently expanded Countywide Lobbyist Registration Ordinance. In accordance with Section 2-446, mandatory training requirements, the COE will undertake a re-training program for the roughly 7,000 full and part-time county employees and officials, 10,000 municipal employees and advisory board members, and 198 elected municipal officials.

FY 2013 OBJECTIVES

1. Continue to train, enforce, and advise public officials and employees as to their obligations under the Code of Ethics.
2. Continue to train, enforce, and advise lobbyists, principals of lobbyists, and employers of lobbyists as to their obligations under the Countywide Lobbyist Registration Ordinance.
3. Pursue new partnerships with taxing authorities who wish to take advantage of the Commission on Ethic's (COE) services.
4. Public outreach, specifically to vendors, service providers, contractors, bidders, and proposers of public entities, to avoid violations of ordinances by those in the private sector.
5. Continue to develop our internship program through partnerships with Palm Beach State College, Florida Atlantic University Honors College, and Palm Beach Atlantic University.
6. Provide periodic follow-up training to all County/municipal employees and officials on the Code of Ethics.
7. Continue to develop Ethics Awareness programming including COE sponsored events and staff presentations to community and civic organizations.
8. Continue to develop a comprehensive web presence to augment public awareness, training for public officials and employees, and to provide a publicly accessible and user friendly database of opinion and complaint information.
9. Continue to respond to requests for advisory opinions by officials, employees, and all public entities under the jurisdiction of the Commission on Ethics.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>		
Training Compliance Audits*	0	41	N/A	Effectiveness	
Requests for Advisory Opinions	106	110	110	Workload	9
Officials and Employee Training	100	40	100	Workload	1
Public Presentations	33	40	40	Workload	7

*The COE will perform compliance audits for the County, municipalities and special districts subject to its jurisdiction every two years in accordance with mandated training and retraining requirements.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)		
				\$	%	
<u>Non Ad-Valorem Revenues</u>						
Other	\$ 6,495	\$ -	\$ -	\$ -	-	
Fund Balance	70,770	161,396	113,776	(47,620)	(30%)	
SubTotal	\$ 77,265	\$ 161,396	\$ 113,776	\$ (47,620)	(30%)	
<u>Appropriations</u>						
Personal Services	\$ 365,283	\$ 488,246	\$ 477,442	\$ (10,804)	(2%)	
Operating Expenses	24,577	75,362	63,903	(11,459)	(15%)	
Capital Outlay	2,148	6,500	4,500	(2,000)	(31%)	
Reserves	-	66,914	43,557	(23,357)	(35%)	
SubTotal	\$ 392,008	\$ 637,022	\$ 589,402	\$ (47,620)	(7%)	
Ad Valorem Funding	\$ 475,626	\$ 475,626	\$ 475,626	\$ -	-	
Positions	4	6	6	-	-	

CRIMINAL JUSTICE COMMISSION

Michael Rodriguez, Executive Director

301 North Olive Avenue, Suite 1001

West Palm Beach, Florida 33401

Phone: 561-355-4943

Website Address: <http://www.pbcgov.com/criminaljustice/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To serve as a catalyst to bring together criminal justice and related agencies in partnerships that cultivate and enrich local criminal justice practice, policy, and program development.

Department Overview

Under the leadership of the Executive Director, the Criminal Justice Commission (CJC) is comprised of 21 public sector members representing local, state, and federal criminal justice and governmental agencies, and 12 private sector business leaders nominated by the Economic Council of Palm Beach County. These members also create specific Task Forces and Committees as necessary. These are all supported by a Secretariat Division that serves as the administrative arm of the CJC. As an advisory body, the CJC makes recommendations to the Board of County Commissioners (BCC) on policies and programs designed to accomplish the following objectives: (a) provide overall coordination to law enforcement and crime prevention efforts in the County; (b) provide an efficient, cost effective, and timely criminal justice system in the County; and (c) affect the reduction of crime in the County on a permanent basis.

Secretariat

Provides objective, professional, and timely administrative, research and program services in support of the CJC's advisory function to the BCC pursuant to Ordinance No. 88-16 Section 2-221 Administration. Section 2-221 enables the CJC to employ an Executive Director, who has the authority to hire administrative, professional, and clerical assistance as necessary to carry out the duties authorized by the ordinance; subject to the availability of funds and the review and approval by the BCC. The administrative services include managing agreements, contracts, revenues and expenditures to and from the County, partners, and government grants. Research services include conducting research to inform policy and program discussions. Program services provide the necessary vehicle to identify and implement pilot programs and to manage existing programs that help address challenges in different communities across the County.

FY 12 Highlights & Accomplishments

- Created an automated Ex-Offender Reentry Case Management system, the CJC Reentry Network (RENEW). Palm Beach County now has the tools to effectively manage and track every ex-offender returning to Palm Beach County.
- Received an additional \$750,000 in funding from the Department of Justice for FY 2013.
- Completed the electronic case management system (CMS) and data collection at Riviera Beach Civil Drug Court.
- Palm Beach County now uniformly assesses all ex-offenders enrolled in any Criminal Justice Commission Reentry Program.
- Participated in the development of the Sexual Assault Response Team (SART) protocol for law enforcement.
- Recruitment and execution of Citizen's Justice Academy.
- Successful transition for new misdemeanor probation service provider.
- Criminal Justice Commission Grants Fund awarded grants totaling \$1,420,451 to fund the following programs: a) Department of Children & Families Criminal Justice Mental Health Substance Abuse Reinvestment Grant \$273,177; b) FY 2010 Youth Gang Prevention Grant \$110,845; c) FY 2010 2nd Chance Act Grant \$284,525; d) Justice Assistance Grant Local Solicitation-Department of Justice \$287,336; and e) Justice Assistance Grant State Solicitation-Florida Department of Law Enforcement \$464,568.
- Established contract management policies and procedures.
- Initiated and staffed a Juvenile Reentry Task Force and its three subcommittees which are responsible for significant system changes in youth reentering Palm Beach County. Changes include school-based team staffing for youth housed on the 12th floor of the County Jail and specialized probation officers designated to serve youth exiting a Department of Corrections facility.

FY 13 Emerging Issues

- State versus local policymakers on laws such as gun control.
- Additional employment opportunities need to be created for ex-offenders in Palm Beach County.
- A process needs to be developed that enables all inmates to be released with a birth certificate, social security card, and state identification.
- A sustainable source of permanent funding for ex-offender reentry programs and services needs to be established.
- Implementation of the Secretary of Juvenile Justice's Roadmap to System Excellence which will be used to help reform the juvenile justice system in Florida.
- Dedicated funding for the Adult Drug Court needs to be identified.
- Youth Symposium and Palm Beach County's response to the increase in firearm related youth violence.
- Crime has hit the lowest levels in 40 years in Florida; however, costs associated with public safety are increasing over all.
- Funding for prevention programs is needed due to the fact that grants have become more focused on programs for those who are already in the criminal system.

FY 2013 OBJECTIVES

1. To achieve a rating of 1.6 on a scale of 1 to 5 for the administrative, research, and program services provided to support the objectives of the CJC, its task forces, councils and committees.
2. Increase the amount of funding from sources outside the County to support CJC's objectives.
3. Ensure all contracts and agreements, if applicable, include data collection clauses to monitor progress.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u> <u>FY 2011</u>	<u>Estimated</u> <u>FY 2012</u>	<u>Projected</u> <u>FY 2013</u>	<u>Type</u>	<u>Obj</u>
Satisfaction Survey: (Scale of 1 - 5) (where a "1" is the highest mark)	1.75	1.70	1.60	Effectiveness	1
Leveraging and Partnerships: Ratio of in-kind dollars spent to County dollars	1.9:1	2.1:1	2.2:1	Efficiency	2
Number of contracts	42	36	40	Workload	
Percent of applicable contracts providing data to the Secretariat	100%	100%	100%	Effectiveness	3

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Fines & Forfeitures	\$ 330,737	\$ 296,879	\$ 235,686	\$ (61,193)	(21%)
Grants	2,663,441	1,672,083	1,489,105	(182,978)	(11%)
Other	55,642	(4,416)	(5,076)	(660)	15%
Interfund Transfers	16,904	16,750	-	(16,750)	(100%)
Fund Balance	189,634	263,443	230,131	(33,312)	(13%)
SubTotal	\$ 3,256,358	\$ 2,244,739	\$ 1,949,846	\$ (294,893)	(13%)
<u>Appropriations</u>					
Personal Services	\$ 865,674	\$ 985,316	\$ 862,828	\$ (122,488)	(12%)
Operating Expenses	185,823	187,335	305,001	117,666	63%
Capital Outlay	-	1	2,152	2,151	215100%
Grants and Aids	1,921,497	1,301,134	1,022,591	(278,543)	(21%)
Transfers	307,107	479,227	471,051	(8,176)	(2%)
Reserves	-	36,365	28,924	(7,441)	(20%)
SubTotal	\$ 3,280,101	\$ 2,989,378	\$ 2,692,547	\$ (296,831)	(10%)
Ad Valorem Funding	\$ 411,228	\$ 744,639	\$ 742,701	\$ (1,938)	-
Positions	12	11	11	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Fines & Forfeitures – (\$61,193) reduction in fines collected for criminal offenses for the Crime Prevention Fund.

Grants - (\$104,165) Local Law Enforcement Block Grant ended 9/30/12; (\$95,381) Mental Health & Substance Abuse Reinvestment Grant ended 9/30/12.

Appropriations

Personal Services – (\$113,452) reduction in Second Chance Act Prisoner Reentry Grant due to use of grants funds in prior fiscal year.

Operating Expenses – \$100,000 Drug Court-Adult Track 3 Grant awarded in FY 2012.

Grants & Aids – (\$278,543) due to reduction in grant funding.



OFFICE OF COMMUNITY REVITALIZATION

Houston Tate, Director

2300 North Jog Road, Suite 2E-50

West Palm Beach, Florida 33411

Phone: 561-233-5303

Website Address: <http://www.pbcgov.com/ocr/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To strengthen and improve Palm Beach County neighborhoods by engaging citizens' participation, enhancing governmental response to community needs and providing education, technical, and financial assistance to help residents plan and implement sustainable neighborhood improvements.

Department Overview

The Office of Community Revitalization (OCR) facilitates and coordinates community revitalization initiatives within designated residential neighborhoods in unincorporated Palm Beach County. The OCR recommends allocation of general funds which are utilized in partnership with funding from other County departments to initiate and complete community revitalization projects such as paving, drainage, water and sanitary sewer systems, neighborhood parks, land acquisition, and feasibility studies. In addition, the OCR works with other departments to review annexations and development proposals for consistency with community revitalization goals. The OCR offers a wide variety of programs and services to assist residents in effectively accessing and utilizing County services and resources, and enabling them to manage community related issues to reverse community decline.

Primary services include coordinating and facilitating the Countywide Community Revitalization Team (CCRT) and the Glades Technical Advisory Committee initiatives; assisting residents with accessing and using County services and other community resources; facilitating community-based problem solving and consensus; supporting neighborhood based development through grant programs, technical assistance, and community leadership training; identifying and procuring other funding sources; and collaborating with other County departments in the review of annexations, land use amendments, and development proposals for consistency with community revitalization goals. Programs include the Neighborhood Street Lighting Program, the Neighborhood Partnership Grant Program, the Neighborhood Home Beautification Program, and the Residents Education to Action Program.

One of the core OCR initiatives is its Community Connect Initiative, designed to increase citizens' access to news and information; increase understanding of local government structure, processes, and funding; enhance citizens engagement and participation in local problem-solving and decision making; and foster a proactive interaction with local government built on trust, reciprocity and understanding. The initiative is comprised of a website, monthly e-mail publication, ongoing news and resource alerts, handouts, individual and community connection meetings, speaking engagements, citizen education, workshops, brochures and handouts, and a referral program.

FY 12 Highlights & Accomplishments

- The OCR was awarded a FY 2012 transportation enhancement grant in the amount of \$639,860 from the Florida Department of Transportation (FDOT) for the Canal Point Pedestrian Bridge Project.
- Facilitated the completion of six capital improvement project totaling over \$3.2 million.
- Awarded 20 grants through OCR's grant programs totaling \$111,080 to assist community groups with the implementation of neighborhood improvement projects.
- Established the OCR Community Connect Initiative to increase citizens' access to news and information; increase understanding of local government structure, processes, and funding; enhance citizens engagement and participation in local problem-solving and decision making; and foster a proactive interaction with local government built on trust, reciprocity, and understanding.
- Facilitated approximately 200 events to provide technical assistance, training, information, and referral to community groups.
- Developed a community collaboration that seeks to identify and/or create employment opportunities in which residents with job barriers can succeed.
- Implemented the third annual NFL High School Development Program throughout Palm Beach County.
- Provided technical assistance to Tri-Cities Municipalities with organizing their individual neighborhoods.

FY 13 Emerging Issues

- Maintaining current service levels with limited staff and budget while responding to increased demand for services.

FY 2013 OBJECTIVES

1. Strengthen and develop community partnerships and identify other resources that can be used to fulfill Office of Community Revitalization's (OCR) initiatives and address community needs and priorities.
2. Promote outreach, community capacity, and leadership development by providing training, technical assistance, and partnership opportunities through the REAP Program and other OCR initiatives.
3. Promote greater citizens' accessibility and awareness of OCR programs, services, and community resources.
4. Coordinate the delivery of services and programs that provide a range of problem-solving tools and resources to address community issues.
5. Continue to respond to and address ongoing specific community needs.
6. Quantify community successes and best practices in Countywide Community Revitalization Team areas.

<u>PERFORMANCE MEASUREMENTS</u>	Actual	Estimated	Projected	<u>Type</u>	<u>Obj</u>
	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>		
Number of new resources identified and obtained	5	5	5	Effectiveness	1
Number of visits to OCR website	15,000	18,000	20,000	Effectiveness	3
Number of people reached through community connect and communication efforts	N/A	2,000	2,500	Effectiveness	2,3
Number of inquiries received and answered	N/A	1,200	1,500	Workload	3,4,5
Number of community involvement projects or events initiated, maintained or completed	N/A	120	150	Effectiveness	1,2
Number of technical assistance activities with neighborhood associations, groups and the public	N/A	500	700	Effectiveness	2,5
Number of newly trained residents	N/A	150	150	Effectiveness	2,3
Number of efforts to involve traditionally under-represented groups in neighborhood and government activities	N/A	20	25	Effectiveness	2,3
Number of community reports	N/A	4	10	Workload	6

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other	\$ 50,479	\$ 47,500	\$ 47,500	\$ -	-
Fund Balance	1,461,039	1,477,586	1,635,496	157,910	11%
SubTotal	\$ 1,511,518	\$ 1,525,086	\$ 1,682,996	\$ 157,910	10%
<u>Appropriations</u>					
Personal Services	\$ 579,257	\$ 563,025	\$ 566,948	\$ 3,923	1%
Operating Expenses	53,883	1,125,989	1,186,782	60,793	5%
Reserves	-	420,277	517,441	97,164	23%
SubTotal	\$ 633,140	\$ 2,109,291	\$ 2,271,171	\$ 161,880	8%
Ad Valorem Funding	\$ 594,685	\$ 584,205	\$ 588,175	\$ 3,970	1%
Positions	6	6	6	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Fund Balance - \$157,910 increase due to estimated FY 2012 expenditures being less than budgeted, which also increases available reserves.



OFFICE OF EQUAL OPPORTUNITY

Pamela Guerrier, Director

215 North Olive Avenue, Suite 130

West Palm Beach, Florida 33401

Phone: 561-355-4884

Website Address: <http://www.pbcgov.com/equalopportunity>

DEPARTMENT SUMMARY

MISSION STATEMENT

To promote a discrimination free quality of life for Palm Beach County residents through educating and advocating a policy of nondiscrimination and enforcement of federal, state, and local civil rights laws.

Disability Accessibility

Coordinates and monitors the Disability Accessibility Awareness Grant Program and provides services promoting and protecting the rights of disabled persons through referrals, surveys, and responses to requests for assistance. Additionally, this program disseminates information through training and outreach activities to increase the awareness of physical, attitudinal, programmatic, and service barriers throughout the County.

Equal Employment

Receives, investigates, seeks to conciliate, and issues final determinations on complaints of employment discrimination filed by residents of the County. Primary services include providing intake services, counseling, and referrals; providing workshops and training to employers; investigating and issuing final decisions on complaints of discrimination; and serving as a referral agency to state and federal counterparts when OEO lacks jurisdiction or enforcement authority.

Fair Housing

Receives, investigates, seeks to conciliate, and issues final determinations on complaints of housing discrimination that are filed by residents of the County. Primary services include providing intake services, counseling, and referrals; providing workshops and training to attorneys and housing providers; investigating and issuing final decisions on complaints of discrimination; and serving as a referral agency to state and federal counterparts when OEO lacks jurisdiction or enforcement authority.

FY 12 Highlights & Accomplishments

- Successfully met its U.S. Equal Employment Opportunity Commission (EEOC) contract by resolving 146 charges of discrimination.
- Investigated 61 complaints of housing discrimination and sponsored a fair housing training with nationally known speakers at the West Palm Beach Marriott.
- Conducted 45 accessibility site visits.

FY 13 Emerging Issues

- The continued rate of unemployment and layoffs may lead to increased filings of employment discrimination complaints.
- There is an increase in the number of individuals requesting reasonable accommodation to a housing community's "no pet" policy. The individuals choose not to separate from their animals, since the animals provide them with companionship and/or emotional support.
- A Palm Beach County community activist group continues to propose the County enact an ordinance making "wage theft" unlawful and assigning enforcement to the Office of Equal Opportunity.
- The Office of Equal Opportunity will no longer receive revenue from handicap parking fines and in the coming years will no longer be able to provide accessible support to the community.

FY 2013 OBJECTIVES

1. Successfully resolve 146 dual-filed charges of employment discrimination.
2. Provide employment discrimination intake services to at least 200 residents.
3. Successfully investigate 70 fair housing complaints.
4. Provide fair housing intake services to 75 residents.
5. Conduct accessibility site visits within ten days of citizens' complaint.
6. Issue an accessibility written report within five days after each site visit.
7. Set up display booths at eight public events and outreach activities.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2011</u>	<u>Estimated FY 2012</u>	<u>Projected FY 2013</u>	<u>Type</u>	<u>Obj</u>
Equal Employment					
Charges resolved based on Equal Employment Opportunity Commission (EEOC) Contract	177	177	146	Effectiveness	1
Inquiries/Complaints on Employment Issues	238	260	230	Workload	
Fair Housing					
Number of complaints	77	70	70	Workload	
Number of complaints investigated (HUD Contract)	77	70	70	Effectiveness	3
Percentage of complaints resolved within 100 days	54%	50%	50%	Efficiency	
Number of intakes received	101	75	75	Workload	4
Percentage of complaints resolved vs. complaints investigated (HUD Contract)	17%	15%	15%	Effectiveness	
Disability Accessibility					
Number of Handicapped Accessibility Grants to Non-Profit Agencies	0	7	7	Effectiveness	
Number of accessibility site visits	5	40	40	Workload	
Percentage of site visits completed within ten days of citizens' complaint	100%	80%	80%	Efficiency	5
Percentage of accessibility written reports issued within 5 days of site visit	100%	80%	80%	Efficiency	6

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 7,900	\$ 72,000	\$ 82,000	\$ 10,000	14%
Fines & Forfeitures	66,778	90,000	-	(90,000)	(100%)
Grants	219,670	200,000	200,000	-	-
Other	55,777	(9,750)	(5,250)	4,500	46%
Fund Balance	1,587,926	1,161,182	432,693	(728,489)	(63%)
SubTotal	\$ 1,938,051	\$ 1,513,432	\$ 709,443	\$ (803,989)	(53%)
<u>Appropriations</u>					
Personal Services	\$ 892,323	\$ 904,156	\$ 898,014	\$ (6,142)	(1%)
Operating Expenses	77,310	94,555	96,648	2,093	2%
Grants and Aids	3,900	30,000	30,000	-	-
Reserves	-	286,688	276,222	(10,466)	(4%)
SubTotal	\$ 973,533	\$ 1,315,399	\$ 1,300,884	\$ (14,515)	(1%)
Ad Valorem Funding	\$ 219,616	\$ (198,033)	\$ 591,441	\$ 789,474	399%
Positions	12	12	12	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Fines & Forfeitures - (\$90,000) decrease due to the loss of Handicapped program revenue. Handicapped Parking fees under Article V Chapter 34.191 shall be considered revenue of the Clerk..

Fund Balance - (\$638,582) decrease due to the close out of the Fair Employment Contract fund. This Fund was closed to comply with GASB 54 and the fund balance was transferred to the General fund to cover the cost of fair housing.

OFFICE OF INSPECTOR GENERAL

Sheryl Steckler, Inspector General

**100 Australian Avenue
West Palm Beach, Florida 33406
Phone: 561-233-2350**

Website Address: <http://www.pbcgov.com/OIG/>

DEPARTMENT SUMMARY

MISSION STATEMENT

"Enhancing Public Trust In Government"

Department Overview

Authorized under Article XII, Section 2-422 Palm Beach County Code, the Office of Inspector General (OIG) is created and established in Palm Beach County to provide independent oversight of County and Municipal operations; to promote economy, efficiency, and effectiveness in the administration of and, as its priority, to prevent and detect fraud and abuse in programs and operations administered or financed by the County or Municipal agencies; to conduct audits and investigations of, require reports from, and receive full and unrestricted access to the records of all County and Municipal offices; to deter, detect, prevent and eradicate fraud, waste, mismanagement, misconduct, and other abuses by elected and appointed County and Municipal officials, employees, County and Municipal agencies and instrumentalities, contractors, their subcontractors, lower tier subcontractors, and other parties doing business with the County and a Municipality and/or receiving County or Municipal funds.

Details on reports issued, recovered costs, and other information can be found on the Office of Inspector General website. Please visit: <http://www.pbcgov.com/oig/>

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 309	\$ -	\$ 3,000	\$ 3,000	100%
Inspector General Fee	456,260	1,824,643	2,474,265	649,622	36%
Other	6,980	-	7,286	7,286	100%
Fund Balance	227,631	250,000	89,410	(160,590)	(64%)
SubTotal	\$ 691,180	\$ 2,074,643	\$ 2,573,961	\$ 499,318	24%
<u>Appropriations</u>					
Personal Services	\$ 1,026,942	\$ 2,859,643	\$ 3,438,193	\$ 578,550	20%
Operating Expenses	116,732	205,000	295,768	90,768	44%
Capital Outlay	37,760	10,000	15,000	5,000	50%
Reserves	-	225,000	50,000	(175,000)	(78%)
SubTotal	\$ 1,181,434	\$ 3,299,643	\$ 3,798,961	\$ 499,318	15%
Ad Valorem Funding	\$ 740,504	\$ 1,225,000	\$ 1,225,000	\$ -	-
Positions	18	34	40	6	18%

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Inspector General Fee – entered into agreements totaling \$636,133 with the Health Care District, Children’s Services Council, and Solid Waste Authority during FY 2012.

Appropriations

Positions 6 – as approved by the Board of County Commissioners on December 20, 2011, these positions were added to accommodate the expansion of the OIG’s jurisdiction, resulting in an increase in personal services.



OFFICE OF SMALL BUSINESS ASSISTANCE

Tonya Davis Johnson, Director

**50 South Military Trail, Suite 202
West Palm Beach, Florida 33415
Phone: 561-616-6840**

Website Address: <http://www.pbcgov.com/osba/>

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide County departments and small businesses with excellent customer service, professional assistance, and technical responsiveness to promote the economic growth, expansion, and increased productivity of small business enterprises in Palm Beach County in accordance with established compliance policies and guidelines.

Department Overview

The Office of Small Business Assistance's (OSBA) primary services include providing business counseling and training to Small Business Enterprises (SBEs); assisting individuals in starting a small business; assisting all businesses in obtaining financing; promoting economic opportunity by working with internal and external partners in support of small, minority, and women business enterprises (S/M/WBE); certifying S/M/WBEs; monitoring S/M/WBE participation goals, bids, and County projects; monitoring and reporting S/M/WBE utilization on County contracts; ensuring that SBE subcontractors and subconsultants are paid by Prime contractors via data entry into "Payment Monitoring System"; providing advocacy services to SBEs; arranging networking opportunities between primes and subcontractors; and serving as a voting member of short list and selection committees for contract awards.

FY 12 Highlights & Accomplishments

- Successfully partnered in the production of the Palm Beach Partners 2012 Business Matchmaker Conference & Expo.
- Developed and incorporated new data entry standards for user departments into the OSBA's PPM allowing OSBA to track payments in the redesigned database program.
- Developed "Vendor Spotlight," a Channel 20 feature of certified S/M/WBE vendors.
- Developed Public Service Announcements to introduce OSBA programs and services and to encourage certification of S/M/WBE vendors.

FY 13 Emerging Issues

- The number of applications processed by OSBA has decreased given the economic conditions and the reduction of contracting opportunities with the County. OSBA continues to monitor utilization of certified Small Business Enterprise as well as minority and women owned businesses and seeks to identify measurable contracting opportunities for certified vendors.
- The number of loans approved for small businesses in Palm Beach County continues to decline. Tighter restrictions and regulations coupled with current economic conditions appear to be the cause for the decline. OSBA, in conjunction with its resource partners, are identifying alternative lending sources for small business owners seeking to start-up or expand their business.

FY 2013 OBJECTIVES

1. Implement "Small Business is Big Business" programming (featuring S/M/WBE vendors and highlighting outside agency events benefiting certified S/M/WBE vendors) on Channel 20.
2. Implement "PrimeTime" providing certified S/MWBE vendors with access to prime contractors, mentoring opportunities, and tailored networking.
3. Enhance and improve the reporting of S/M/WBE utilization.
4. Provide expanded professional development training for all staff.
5. Complete all compliance reviews of SBE participation within the required 15 days.
6. Sponsor and/or participate in 25 outreach events in FY 2013.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual FY 2011</u>	<u>Estimated FY 2012</u>	<u>Projected FY 2013</u>	<u>Type</u>	<u>Obj</u>
Number of certified small business enterprises	587	647	722	Workload	
Number of total SBE applications received	270	180	220	Workload	
Number of new SBE businesses certified	109	85	127	Effectiveness	
Number of existing SBE businesses recertified	97	59	189	Effectiveness	
Percentage of eligible recertifications processed	75%	75%	75%	Effectiveness	
Number of existing SBE businesses modified	11	15	22	Workload	
Number of compliance reviews completed	47	61	61	Workload	5
Percentage of compliance reviews completed within 15 days	100%	100%	100%	Efficiency	
Number of site visits conducted	53	54	60	Workload	
Number of outreach events	19	25	25	Workload	6
Revenue generated	\$40,300	\$48,000	\$48,000	Effectiveness	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 33	\$ -	\$ -	\$ -	-
Licenses & Permits	40,500	48,000	35,000	(13,000)	(27%)
SubTotal	\$ 40,533	\$ 48,000	\$ 35,000	\$ (13,000)	(27%)
<u>Appropriations</u>					
Personal Services	\$ 538,846	\$ 605,291	\$ 596,441	\$ (8,850)	(1%)
Operating Expenses	146,486	154,550	190,195	35,645	23%
SubTotal	\$ 685,332	\$ 759,841	\$ 786,636	\$ 26,795	4%
Ad Valorem Funding	\$ 644,800	\$ 711,841	\$ 751,636	\$ 39,795	6%
Positions	7	7	7	-	-

SIGNIFICANT CHANGES

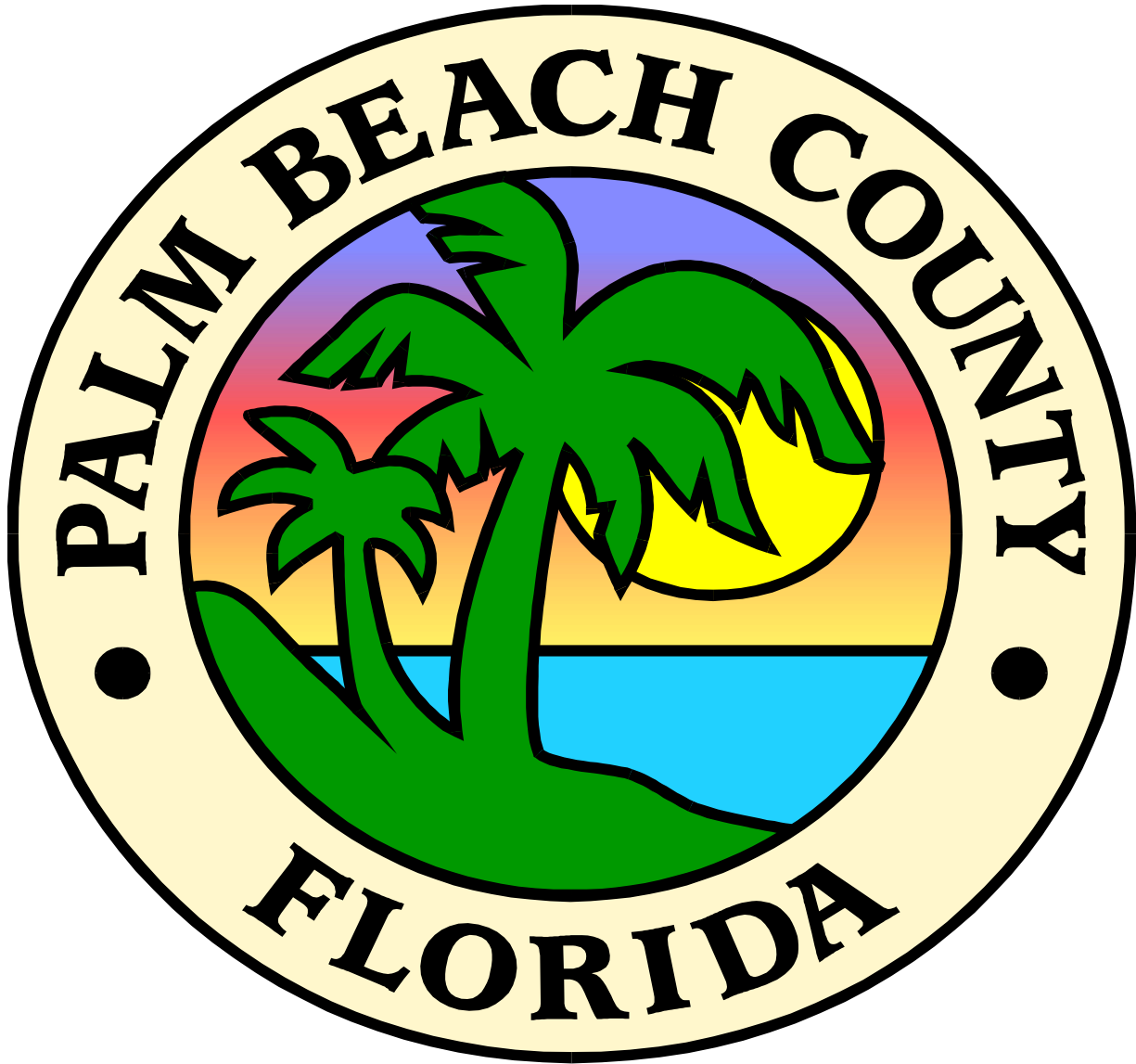
Non Ad-Valorem Revenues

Licenses & Permits – (\$13,000) reduction to better reflect received revenues in FY 2012.

Appropriations

Operating Expenses - \$34,000 increase during FY 2012 due to contract with Palm Beach State College Small Business Development Center.

Non-Department Operations



FISCAL YEAR 2013



DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
Appropriations					
Personal Services	\$ 159,046	\$ 450,000	\$ 300,004	\$ (149,996)	(33%)
Operating Expenses	14,988,499	17,780,409	16,737,983	(1,042,426)	(6%)
Charge Offs	(21,416,460)	(20,558,582)	(20,906,078)	(347,496)	2%
SubTotal	\$ (6,268,915)	\$ (2,328,173)	\$ (3,868,091)	\$ (1,539,918)	66%
Ad Valorem Funding	\$ (6,268,915)	\$ (2,328,173)	\$ (3,868,091)	\$ (1,539,918)	66%

SIGNIFICANT CHANGES

Appropriations

Operating Expenses - (\$700,000) reduction in refund of prior year taxes.

Charge-Offs - (\$347,496) FY 2012 included one-time credits to various departments.

This budget provides for certain administrative expenses of the County as listed below.

	FY 2012 <u>Budget</u>	FY 2013 <u>Budget</u>
Casualty Self Insurance	\$ 2,034,070	\$ 2,459,083
Waste Disposal	500,000	457,075
Unemployment Compensation	450,000	300,000
Audit Services	778,000	778,000
Inspector General Services	1,225,000	1,225,000
Communication Services	2,905,948	2,895,948
Utilities/Electric	5,402,000	5,370,486
Utilities/Water	800,000	800,000
Property Assessments	500,000	500,000
Repair/Maintain DP Equip Systems	600,000	-
Advertising	25,000	15,000
Dues and Memberships	555,000	555,000
Telephone Equipment Installation	45,000	35,000
Legal Services	50,000	50,000
Bank Service Charges	893,690	793,690
Other	1,466,701	803,705
Charge-Offs (Indirect Cost Allocation Plan)	<u>(20,558,582)</u>	<u>(20,906,078)</u>
Total	<u>\$ (2,328,173)</u>	<u>\$ (3,868,091)</u>

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
Appropriations					
Reserves	\$ -	\$ 81,663,487	\$ 82,691,333	\$ 1,027,846	1%
SubTotal	\$ -	\$ 81,663,487	\$ 82,691,333	\$ 1,027,846	1%
Ad Valorem Funding	\$ -	\$ 81,663,487	\$ 82,691,333	\$ 1,027,846	1%

Included in this category are various operating reserves not related to any specific department. Following is a list of these reserves.

	FY 2012 Budget	FY 2013 Budget
General Fund		
Reserve for Contingency	\$20,000,000	\$20,000,000
Reserve for Balance Brought Forward	61,000,000	62,000,000
Bond Waiver Fund	663,487	691,333
Total	\$81,663,487	\$82,691,333

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Appropriations</u>					
Operating Expenses	\$ 22,310,638	\$ 22,517,005	\$ 21,527,800	\$ (989,205)	(4%)
SubTotal	\$ 22,310,638	\$ 22,517,005	\$ 21,527,800	\$ (989,205)	(4%)
Ad Valorem Funding	\$ 22,310,638	\$ 22,517,005	\$ 21,527,800	\$ (989,205)	(4%)

Upon adoption of a Community Redevelopment Plan, pursuant to Chapter 163.387, Florida Statutes, the real property assessment level within the boundaries of the district is frozen for all taxing entities except the School Board, Health Care Taxing District and Children's Services Council. Taxing entities within the boundaries are required to appropriate an amount equal to the difference between taxes generated upon the total assessed value and the taxes on the frozen "Base Year" assessed value. Funds are to be used by the agencies for community redevelopment. In addition to the above amount paid from the General Fund, Fire Rescue has budgeted \$455,656 for the Westgate/Belvedere Homes Redevelopment Agency.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)		
				\$	%	
<u>Non Ad-Valorem Revenues</u>						
Charges for Services	\$ 30,479	\$ 13,616	\$ 11,781	\$ (1,835)	(13%)	
Fines & Forfeitures	24,477	12,411	-	(12,411)	(100%)	
Other	21,465	1,823	(71)	(1,894)	(104%)	
Fund Balance	547,690	277,304	49,571	(227,733)	(82%)	
SubTotal	\$ 624,111	\$ 305,154	\$ 61,281	\$ (243,873)	(80%)	
<u>Appropriations</u>						
Grants and Aids	\$ 100,890	\$ 52,254	\$ 73	\$ (52,181)	(100%)	
Transfers	246,016	196,023	61,208	(134,815)	(69%)	
Reserves	-	56,877	-	(56,877)	(100%)	
SubTotal	\$ 346,906	\$ 305,154	\$ 61,281	\$ (243,873)	(80%)	
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-	
Positions	-	-	-	-	-	

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Fines & Forfeitures – (\$12,411) based on the State of Florida's direction, the Cost of Procecuton Fees are to be used to cover the State Attorney's Office budget shortfall.

Fund Balance – (\$227,733) used to fund ongoing operations. The decrease in appropriations is a direct result of the reduction of revenues.

Programs/Services

For any fine imposed by law for any criminal offense, Florida Statutes Chapter 893.16 authorizes the courts to impose an additional fine to support assistance grants for drug abuse treatment or relevant State Attorney programs. The Palm Beach County Drug Abuse Trust Fund was established in 1989 for the purpose of receiving these fines and disbursing assistance grants. Administrative responsibility for the fund was transferred to the Criminal Justice Commission in 1992. About 10 years ago, half of the Cost of Prosecution revenue was redirected by the State Attorney to the Drug Abuse Trust Fund. This allowed the fund to accumulate a fund balance. About four years ago, the State directed the State Attorney to use the revenue to cover the State Attorney's budget shortfall. Any Cost of Prosecution revenues that are still posted to the Drug Abuse Trust Fund relate to charges that are four years old or older.

About 10 years ago, half of the Cost of Prosecution revenue was redirected by the State Attorney to the Drug Abuse Trust Fund. This allowed the fund to accumulate a fund balance. About four years ago, the State directed the State Attorney to use the revenue to cover the State Attorney's budget shortfall. Any Cost of Prosecution revenues that are still posted to the Drug Abuse Trust Fund relate to charges that are four years old or older.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Fines & Forfeitures	\$ 28,360	\$ 65,000	\$ 20,000	\$ (45,000)	(69%)
Other	81,010	82,250	56,475	(25,775)	(31%)
Fund Balance	2,341,359	2,469,359	2,449,103	(20,256)	(1%)
SubTotal	\$ 2,450,729	\$ 2,616,609	\$ 2,525,578	\$ (91,031)	(3%)
<u>Appropriations</u>					
Operating Expenses	\$ 37,705	\$ 289,469	\$ 244,343	\$ (45,126)	(16%)
Reserves	-	2,327,140	2,281,235	(45,905)	(2%)
SubTotal	\$ 37,705	\$ 2,616,609	\$ 2,525,578	\$ (91,031)	(3%)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Appropriations

Operating Expenses – (\$45,000) direct result of the reduction in Fines & Forfeitures. Pollution control violations were reduced to more closely reflect the actual amount received in the prior year.

Programs/Services

The Pollution Recovery Trust Fund was created to collect fines and penalties levied for violation of environmental laws. Appropriations from this fund are designated for the enhancement of the environmental resources and pollution control activities of Palm Beach County and not for general operations and maintenance. Projects may be proposed by either the Department of Environmental Resources Management or the Palm Beach County Public Health Department. Disbursement from the fund is by concurrence of both departments and authorized by resolution of the Board of County Commissioners.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 477,241	\$ 512,300	\$ 513,020	\$ 720	-
Other	(135)	-	-	-	-
SubTotal	\$ 477,106	\$ 512,300	\$ 513,020	\$ 720	-
<u>Appropriations</u>					
Operating Expenses	\$ 679,905	\$ 838,549	\$ 838,549	\$ -	-
SubTotal	\$ 679,905	\$ 838,549	\$ 838,549	\$ -	-
Ad Valorem Funding	\$ 202,799	\$ 326,249	\$ 325,529	\$ (720)	-
Positions	-	-	-	-	-

Program/Services

The Value Adjustment Board is a quasi-judicial body composed of County Commission and School Board members. The Value Adjustment Board hears appeals from property owners concerning the valuation (for tax purposes) of their property. The Board may appoint Special Masters to hear petitions on its behalf. Funding is prorated at 60% from the County and 40% from the School Board. Partial expenses are covered by a Filing Fee of \$15.00 per petition. Recommendations from the Special Masters are taken into consideration when the petition is determined. The Value Adjustment Board is facilitated by the Clerk & Comptroller’s Board Services Department. It is the Clerk’s statutory duty to collect petitions, hold hearings, provide notices, and prepare and hold Value Adjustment Board meetings.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other	\$ 59,029	\$ 139,299	\$ 339,762	\$ 200,463	144%
SubTotal	\$ 59,029	\$ 139,299	\$ 339,762	\$ 200,463	144%
<u>Appropriations</u>					
Operating Expenses	\$ 59,029	\$ 100,000	\$ 100,000	\$ -	-
Reserves	-	39,299	239,762	200,463	510%
SubTotal	\$ 59,029	\$ 139,299	\$ 339,762	\$ 200,463	144%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Other - \$100,000 increase in rent from tenants (farmers and nurserymen) leasing agricultural property in the Agricultural Reserve. \$93,500 increase in revenues due to decrease in expenses for the Natural Areas management.

Appropriations

Reserves - \$200,463 increase due to increase in revenues.

Programs/Services

Proceeds from the Conservation Lands Bond Referendum, approved March 1999, are being used to purchase land in the agricultural reserve area (Ag Reserve) which is leased out for agricultural purposes. The Palm Beach Soil and Water Conservation District is responsible for managing this property and has contracted with the County's Property and Real Estate Management Division to perform the work. Lease revenues are used to cover management costs, implement agricultural enhancement programs, purchase additional property, and meet other needs as may be identified.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
Appropriations					
Operating Expenses	\$ 878,890	\$ 1,134,720	\$ 1,198,236	\$ 63,516	6%
Grants and Aids	41,852	41,852	41,852	-	-
Transfers	12,563	25,000	-	(25,000)	(100%)
SubTotal	\$ 933,305	\$ 1,201,572	\$ 1,240,088	\$ 38,516	3%
Ad Valorem Funding	\$ 933,305	\$ 1,201,572	\$ 1,240,088	\$ 38,516	3%

SIGNIFICANT CHANGES

Programs/Services

Included in this category are various non-departmental operating appropriations made during the past two years and/or to be made in FY 2013. Following is a list of these operations and, where applicable, the budgeted appropriations.

	FY 2012 <u>Budget</u>	FY 2013 <u>Budget</u>
Other Court Costs	\$ 55,000	\$ 55,000
Handicap Parking Administration*	25,000	-
Collection Services	7,000	7,000
Hurricane Preparedness	150,000	150,000
Information Systems	722,720	605,205
Tuition Reimbursement	75,000	75,000
County Fire Control	41,852	41,852
Convention Center Hotel	<u>125,000</u>	<u>306,031</u>
Total	<u>\$ 1,201,572</u>	<u>\$ 1,240,088</u>

*Handicapped Parking Fees under Article V Chapter 34.191, shall be considered income of the Clerk (effective Oct,1 2013).

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Fines & Forfeitures	\$ 1,136,920	\$ 900,000	\$ 840,000	\$ (60,000)	(7%)
Other	33,575	(29,800)	(30,600)	(800)	3%
Fund Balance	735,344	539,768	720,280	180,512	33%
SubTotal	\$ 1,905,839	\$ 1,409,968	\$ 1,529,680	\$ 119,712	8%
<u>Appropriations</u>					
Grants and Aids	\$ 1,066,557	\$ 1,409,968	\$ 1,529,680	\$ 119,712	8%
SubTotal	\$ 1,066,557	\$ 1,409,968	\$ 1,529,680	\$ 119,712	8%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Fines & Forfeitures – (\$60,000) reduction in revenues expected from civil traffic fines.

Fund Balance - \$180,512 increase due to estimated expenditures for FY 2012 being less than budgeted.

Appropriations

Grants and Aids - \$119,712 increase in funds available for schools due to increase in fund balance.

Program/Services

For each fine imposed by law pertaining to civil traffic penalties, Florida Statutes Chapter 318.1215, the “Dori Slosberg Driver Education Safety Act”, authorized the courts to impose and collect an additional fine of up to \$5. This additional fine is required to be used for driver education programs in public and non-public schools. The Palm Beach County Driver Education Trust Fund was established in 1992 by the Board of County Commissioners (BCC) with the adoption of a \$3 surcharge for each civil traffic penalty. In 2006, they increased the surcharge from \$3 to \$5. Funds are collected by the Clerk and Comptroller and distributed to the Palm Beach County School District each quarter. Disbursement of funds to non-public schools are available as part of the grant program. Eligibility requirements for non-public schools are outlined in Ordinance 2002-071.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Fines & Forfeitures	\$ 24,435	\$ -	\$ -	\$ -	-
Other	4,241	-	-	-	-
Fund Balance	149,657	160,757	38,206	(122,551)	(76%)
SubTotal	\$ 178,333	\$ 160,757	\$ 38,206	\$ (122,551)	(76%)
<u>Appropriations</u>					
Transfers	\$ 1,748	\$ -	\$ -	\$ -	-
Reserves	-	160,757	38,206	(122,551)	(76%)
SubTotal	\$ 1,748	\$ 160,757	\$ 38,206	\$ (122,551)	(76%)
Ad Valorem Funding					
	\$ -	\$ -	\$ -	\$ -	-
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

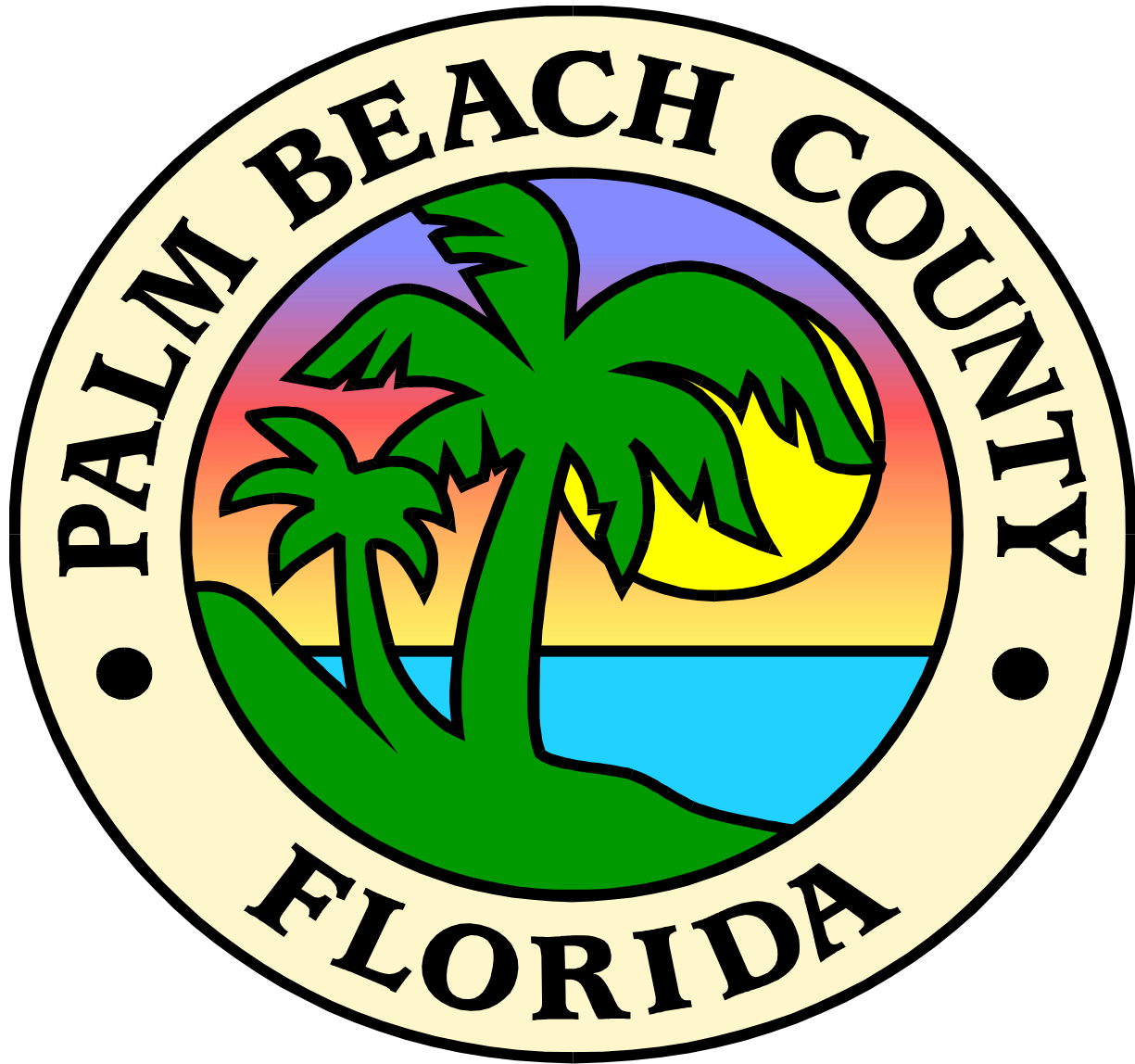
Appropriations

Reserves – (\$122,551) used to fund ongoing operations. The decrease in fund balance is a result of the reduction in reserves.

Programs/Services

The Domestic Violence Trust Fund was established in Fiscal Year 2002 by Florida Statutes 938.08. The Statute requires that, in addition to any sanction imposed for a violation of s. 784.011, s. 784.021, s. 784.03, s. 784.041, s. 784.045, s. 784.048, s. 784.07, s. 784.08, s. 784.081, s. 784.082, s. 784.083, s. 784.085, s. 794.011, or for any offense of domestic violence described in s. 741.28, the court shall impose a surcharge of \$201. A portion of the surcharge, in the amount of \$115, shall be provided to the governing board of the County and must be used only to defray the costs of incarcerating persons sentenced under s. 741.283 and provide additional training to law enforcement personnel in combating domestic violence.

Other County Funded Programs



FISCAL YEAR 2013



DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Appropriations</u>					
Grants and Aids	\$ 13,416,116	\$ 13,229,511	\$ 12,220,011	\$ (1,009,500)	(8%)
SubTotal	\$ 13,416,116	\$ 13,229,511	\$ 12,220,011	\$ (1,009,500)	(8%)
<u>Ad Valorem Funding</u>					
	\$ 13,416,116	\$ 13,229,511	\$ 12,220,011	\$ (1,009,500)	(8%)
Positions	-	-	-	-	-

SIGNIFICANT CHANGES

Appropriations

Grants & Aids – (\$800,000) reallocated to the Homeless Resource Center; (\$209,500) for Child Protective Services and Disaster Response & Recovery transferred to Public Safety.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Appropriations</u>					
Grants and Aids	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	-
SubTotal	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	-
<u>Ad Valorem Funding</u>					
	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	-

Programs/Services

Funding to the Health Care Taxing District is provided to manage the Edward J. Healey Rehabilitation and Nursing Center (formerly known as the Palm Beach County Home) and to contribute toward Medicaid match requirements. The funding to the Healey Center is \$9,100,000 with the remaining towards Medicaid match. The amount required by the state for Medicaid match has risen significantly to \$16.0 million with the County contributing \$5.9 million and the Health Care District funding \$10.1 million.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Appropriations</u>					
Grants and Aids	\$ 2,160,459	\$ 1,992,586	\$ 1,992,586	\$ -	-
SubTotal	\$ 2,160,459	\$ 1,992,586	\$ 1,992,586	\$ -	-
Ad Valorem Funding	\$ 2,160,459	\$ 1,992,586	\$ 1,992,586	\$ -	-

Programs/Services

The Palm Beach County Health Department (PBCHD) Environmental Health section provides services specified by County ordinance including inspection and licensing for water services for public drinking water systems, private water wells, irrigation wells, fire hydrants, sewage & waste services, individual septic tanks, sewage treatment plants, private lift stations, landfills, hazardous waste, and biomedical waste handling. Environmental hazards services are provided for sanitary nuisances, air pollution control, lead monitoring, beach water sampling, and illegal or accidental hazardous spill investigations. Zoonotic and vector-borne disease prevention services are provided such as mosquito/encephalitis monitoring and rodent and arthropod investigations. Public health planning and preparedness services are provided for post-disaster community needs assessments, emerging pathogens, pandemic influenza and smart growth/healthy community issues. The department also provides family day care and child care facility licensing.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Appropriations</u>					
Grants and Aids	\$ 9,140,753	\$ 9,935,000	\$ 8,435,000	\$ (1,500,000)	(15%)
SubTotal	\$ 9,140,753	\$ 9,935,000	\$ 8,435,000	\$ (1,500,000)	(15%)
<u>Ad Valorem Funding</u>					
	\$ 9,140,753	\$ 9,935,000	\$ 8,435,000	\$ (1,500,000)	(15%)

SIGNIFICANT CHANGES

Appropriations

Grants and Aids – (\$1,500,000) reduction in rates for Department of Juvenile Justice (DJJ) Pre Disposition Costs.

Programs/Services

Tri-Rail Extension Operating Deficit	\$ 2,034,070
RTA Funding	2,670,000
County Cultural Council	200,000
DJJ Pre-Disposition Costs	<u>4,000,000</u>
Total	\$ 8,435,000

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect, preserve, and maintain the public records and public funds with integrity and accountability.

Department Overview

The Florida Constitution established the independent office of the Clerk & Comptroller as a public trustee, responsible for safeguarding public records and public funds in the roles of the County's Chief Financial Officer, Treasurer, Auditor, Clerk of the Board of County Commissioners, Clerk of the Court, and County Recorder. As an elected constitutional officer, the Clerk & Comptroller is directly accountable to the residents of Palm Beach County. As the third largest of the 67 Clerk's offices in Florida, the Clerk & Comptroller's employees serve a local population of approximately 1.3 million citizens from six locations and reach customers throughout the world on the internet at www.mypalmbeachclerk.com. The organization is committed to being a world-class leader in customer service, employee satisfaction, and standards of excellence. As recognition of these accomplishments, the office has been a recipient of the coveted Governor's Sterling Award for Organizational Performance Excellence, Centre for Fiduciary Excellence Certification, and the Government Finance Officer's Certificate of Achievement for Excellence in Financial Reporting, among numerous others.

The Clerk & Comptroller monitors the County budget, revenue, debt, and spending. The Clerk processes payments for the County and maintains an accurate, complete set of financial records in order to produce all required financial statements and reports to comply with state and federal laws and generally accepted accounting principles. As Treasurer, the Clerk actively manages and earns interest income on the County's \$1.6 billion investment portfolio, last year earning the County \$58.8 million to reduce the financial burden on County taxpayers. As County Auditor, the Clerk audits every County expenditure to ensure it serves a public purpose, complies with the law, and is within the County's budget. As Clerk of the Board of County Commissioners, the Clerk maintains the records of the County Commission and other meetings and provides all meeting minutes and video to the public via the Clerk's website.

FY 12 Highlights & Accomplishments

- Successfully negotiated a new banking services agreement with Wells Fargo Bank, saving County taxpayers an estimated \$1 million over three years.
- Outperformed the County-designated benchmark for percentage of investment performance, which is the 24-month moving average of the 2-year Constant Maturity Treasury (CMT).
- Completed implementation of an automated process for County mileage reimbursement for select County departments, reducing processing costs and payment time.
- Awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the twenty-second consecutive year; and also earned the certificate for Popular Annual Financial Report, "Checks & Balances: Your Guide to County Finances," for the 5th consecutive year.

FY 13 Emerging Issues

- The challenging financial environment remains the primary issue facing the Clerk & Comptroller's Office in 2013. As in previous years, the Clerk & Comptroller is committed to delivering a fiscally conservative budget, while meeting the constitutional mandates of the office. As such, the office is once again submitting a spending plan that proactively leverages technology, improves processes, and allows for continued effective and efficient service to customers at the current level. For the sixth consecutive year, the Clerk and Comptroller is submitting an expenditure budget that is lower than the prior year—a 1% reduction over FY 2012. Since FY 2007, the total reduction in the expenditure budget for the Clerk's Comptroller function is \$6.1M or 34%, while County-wide ad valorem tax revenues have declined 14%.
- To mitigate the impact of ongoing budget reductions, the Clerk & Comptroller's Office is continuing to utilize technology to streamline processes, reduce costs, and increase efficiencies:
 1. Continued implementation of paperless processing for County financial documents including mileage and tuition reimbursement, cash receipts, and County paychecks;
 2. Utilization of additional electronic payment solutions for vendors which not only reduce cost, but also generate income through rebates;
 3. Expansion of payment options for County taxpayers including online and credit payment options for special assessments and certain taxes.
- While the Clerk & Comptroller's Office has continued to reduce costs and maximize income as the County's Chief Financial Officer, the state of the housing market continues to have a significant impact on the Clerk's Official Records revenues. Fees collected for the recording of mortgages, deeds, and other official records have declined substantially since the beginning of the current recession in 2007. As a result, the office has reduced the budget of the Official Records department by 47%. However, despite the reduction in revenue, the Clerk & Comptroller has continued to provide significant unspent revenue to the County -- \$8.3 million since 2007. The continued commitment to accountability and responsible fiscal stewardship has made this valuable contribution possible in the midst of challenging financial times.

FY 2013 OBJECTIVES

1. Continue excellence as investment stewards by maintaining the Accredited Investment Fiduciary designation, as well as, the Centre for Fiduciary Excellence (CEFEX) Certification.
2. Complete implementation of a fully paperless process for County payroll by providing pay cards in lieu of paper checks for County employees.
3. Implement electronic vendor payment options which optimize cash management, strengthen controls, reduce turnaround times, and generate passive rebate income.
4. Develop a strategy for providing online public access for vendors to manage vendor billing and payments for County Public Service Taxes (i.e. propane/gas/utility).
5. Implement additional functionality for the Finance Special Assessment System (FSA) Public Access Web page including credit card and check payment functionality, a link to the Clerk's internet page, and automated public announcements to page users.
6. Provide vendors the option of filing invoices electronically.
7. Allow credit card transactions for various types of payments received in Finance Revenue (i.e. Fire Rescue inspections, nonsufficient funds items, copy charges, etc.)
8. Implement an electronic W-2 option for employees.
9. Develop a strategy for electronic storage and retention of all County Finance documents.
10. Complete implementation of an automated process for County mileage and tuition reimbursements for all County departments reducing processing costs and payment time by 50%.

<u>PERFORMANCE MEASUREMENTS</u>	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>	<u>Type</u>	<u>Obj</u>
	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>		
Number of investment transactions	3,227	2,856	3,000	Workload	
Percentage of Investment performance	2.51%	2.09%	2.08%	Effectiveness	
Invoices & interface transactions processed	216,103	217,000	214,000	Workload	
*Post Audit Quality Assurance	99.86%	99.87%	99.88%	Effectiveness	
Payroll checks and advices issued	177,595	170,163	170,000	Workload	

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Excess Fees	\$ 1,161,931	\$ 500,000	\$ 500,000	\$ -	-
SubTotal	\$ 1,161,931	\$ 500,000	\$ 500,000	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 9,875,557	\$ 9,337,910	\$ 9,282,111	\$ (55,799)	(1%)
Operating Expenses	1,606,010	1,301,695	1,357,494	55,799	4%
ISS Transfers	1,170,063	1,431,156	1,320,476	(110,680)	(8%)
SubTotal	\$ 12,651,630	\$ 12,070,761	\$ 11,960,081	\$ (110,680)	(1%)
Ad Valorem Funding	\$ 11,489,699	\$ 11,570,761	\$ 11,460,081	\$ (110,680)	(1%)
Positions	137	134	134	-	-

DEPARTMENT SUMMARY

MISSION STATEMENT

To protect rights and liberties, uphold and interpret the law, and provide for the peaceful resolution of disputes.

Department Overview

Palm Beach County is served by the Fifteenth Judicial Circuit under the direction of the Chief Judge and Court Administrator, pursuant to the State Constitution and Florida Rules of Court, specifically Rule 2.010 and 2.050. It is one of twenty judicial circuits in the state. The Circuit is comprised of two levels of court: Circuit Court and County Court. The Court Administrator has support staff to assist the Chief Judge in administrative functions including personnel, finance, court support programs, technology, and intergovernmental relations. The Main Judicial Center is located in downtown West Palm Beach. Courthouse annexes are located in Palm Beach Gardens, Delray Beach, Belle Glade, and the Criminal Justice Complex on Gun Club Road. The Circuit Court has jurisdiction over civil cases with a value of \$15,000, as well as felony, domestic relations, foreclosure, juvenile, probate, and County Court appeal cases. A total of 35 Judges preside in the Circuit Court. The County Court has jurisdiction over civil cases with a value up to \$15,000, as well as misdemeanor and traffic cases. A total of 19 Judges preside in County Court.

FY 13 Emerging Issues

- The Court continues to face space constraints. The Main Courthouse requires a large jury room, a large criminal courtroom, and a safe and secure mailroom. In the North County Courthouse, the Court is working with County Facilities to furnish a much needed courtroom and outfit a hearing room for use by judicial and quasi-judicial officers.
- The Judges and Magistrates who work in the North County Courthouse lack secure parking, contrary to courthouse security standards accepted nationwide. The Court shall continue to work with County Facilities to provide a secure parking lot, similar to that found at the South County Courthouse.
- Judicial resources are stretched due to increased caseloads, particularly foreclosure filings. For the past four years, the Legislature has not funded the Florida Supreme Court's certification for additional County and Circuit Judges.
- The Courts and Clerks statewide are moving towards e-filing of documents and paperless court proceedings. These measures, which will cut costs, and result, perhaps, in more efficient proceedings, will require additional technology and technology staff to support the changes.

FY 13 Objectives

1. Continue to work with the County to develop plans and procedures to enhance courthouse security and address facility needs. The Chief Judge has created a Court/County/Sheriff Security and Facility Committee which will work together to address and resolve these issues.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 192,914	\$ 133,323	\$ 133,323	\$ -	-
Other	1,186	-	-	-	-
Interfund Transfers	103,649	113,645	235,000	121,355	107%
SubTotal	\$ 297,749	\$ 246,968	\$ 368,323	\$ 121,355	49%
<u>Appropriations</u>					
Personal Services	\$ 447,509	\$ 441,341	\$ 556,664	\$ 115,323	26%
Operating Expenses	759,587	733,738	806,884	73,146	10%
SubTotal	\$ 1,207,096	\$ 1,175,079	\$ 1,363,548	\$ 188,469	16%
Ad Valorem Funding	\$ 909,347	\$ 928,111	\$ 995,225	\$ 67,114	7%
Positions	9	8	10	2	25%

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Interfund Transfers - \$105,855 increase in funding from the \$65 Court Improvement fee (f.s. 939.185).

Appropriations

Positions 2 - no service level impact

Transfer 2: from the Public Safety department

Personal Services - \$105,855 increase due to the addition of two Domestic Case Manager positions.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 1,953,805	\$ 1,500,000	\$ 1,500,000	\$ -	-
Other	29,466	(67,400)	(62,650)	4,750	7%
Fund Balance	2,024,383	256,081	591,087	335,006	131%
SubTotal	\$ 4,007,654	\$ 1,688,681	\$ 2,028,437	\$ 339,756	20%
<u>Appropriations</u>					
Personal Services	\$ 716,059	\$ 803,429	\$ 774,021	\$ (29,408)	(4%)
Operating Expenses	2,561,337	2,634,210	2,649,499	15,289	1%
Capital Outlay	133,719	164,321	162,677	(1,644)	(1%)
SubTotal	\$ 3,411,115	\$ 3,601,960	\$ 3,586,197	\$ (15,763)	-
Ad Valorem Funding	\$ -	\$ 1,913,279	\$ 1,557,760	\$ (355,519)	(19%)
Positions	11	11	11	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Fund Balance - \$335,006 increase due to higher than expected revenue received, resulting in a decrease in ad valorem support.

DEPARTMENT SUMMARY

Department Overview

The Palm Beach County Law Library serves the legal and law related information needs of the County by providing an access point for equal justice under the law to county residents, judges, attorneys, students, county officials and pro-se patrons. It provides a legal reference and referral services within the guidelines of Florida Statute 454.23. The Law Library cooperates with the community to enhance knowledge of the law and to facilitate access to the justice system. The Law Library's goal is to provide patrons with accurate and up-to-date legal information.

FY 12 Highlights & Accomplishments

- The Law Library located in the Main Judicial Complex served approximately 15,000 patrons in fiscal year 2012.
- The Law Library located in the Delray Beach Courthouse served approximately 5,500 patrons in fiscal year 2012.
- Thirty five attorneys became members of the Law Library.

FY 13 Objectives

1. Continue to provide the public and court users with current legal publications, easy access to electronic legal information, and clean facilities.
2. Continue to review the legal collection to ensure it is current and allow for expansion for new publications.
3. Continue to explore opportunities to increase Law Library revenues by investigating additional services which can be provided to the public.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 270,092	\$ 223,866	\$ 259,917	\$ 36,051	16%
Licenses & Permits	37,312	36,500	36,500	-	-
Other	33,969	10,420	10,518	98	1%
Fund Balance	223,581	156,564	315,601	159,037	102%
SubTotal	\$ 564,954	\$ 427,350	\$ 622,536	\$ 195,186	46%
<u>Appropriations</u>					
Personal Services	\$ 139,394	\$ 139,896	\$ 137,364	\$ (2,532)	(2%)
Operating Expenses	82,365	109,764	137,869	28,105	26%
Capital Outlay	70,706	28,765	28,765	-	-
Reserves	-	148,925	318,538	169,613	114%
SubTotal	\$ 292,465	\$ 427,350	\$ 622,536	\$ 195,186	46%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	-
Positions	4	2	2	-	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Fund Balance - \$159,037 increase due to under estimate of revenues in prior years, resulting in an increase to reserves.

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide high quality legal representation to people whose lives or liberty are at stake.

Department Overview

The Public Defender's Office provides quality criminal defense representation at Trial and Appellate levels involving Juvenile, Misdemeanor, Felony, Capital Felony Offenses and Civil Commitment proceedings for persons who have been determined indigent by the courts as prescribed in Florida Statute 27.52.

FY 13 Emerging Issues

- The relocation of inmates to the Belle Glade jail, due to the closing of the stockade continues to impact this agency. This move has required extra hours of transportation to and from the jail, in addition to extra costs for gas and maintenance on the vehicles due to the additional mileage incurred. As a measure of reducing cost and maximizing time, the suggested option remains, to obtain desk top video conferencing for each attorney. This will require resources and computer updates, but will cut costs considerably in the long run.
- The Clerk's new computer system became operational in FY 2012. Training of attorneys and staff is currently being implemented.
- Details continue to be worked through regarding the legislative changes for working towards electronic services, documents to and from agencies (i.e. State Attorney and Courts), E-filing documents with the Clerk/Court, and storing these documents on a media system. This will impact courier services and training issues in relation to going E-Service and will need to be addressed once all issues are resolved with the process.

FY 13 Objectives

1. Continue move towards a paperless environment.
2. Continue to provide a level of high quality business technology support to the department within the reduced funding range.
3. Continue to align technology systems to support state wide e-filing initiatives.
4. Continue STAC Program data exchange efforts with justice partners.
5. Continue engagement of records destruction decreasing the cost and need of warehouse storage.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Interfund Transfers	\$ 119,111	\$ 258,500	\$ 246,587	\$ (11,913)	(5%)
SubTotal	\$ 119,111	\$ 258,500	\$ 246,587	\$ (11,913)	(5%)
<u>Appropriations</u>					
Operating Expenses	\$ 320,803	\$ 535,398	\$ 531,716	\$ (3,682)	(1%)
SubTotal	\$ 320,803	\$ 535,398	\$ 531,716	\$ (3,682)	(1%)
Ad Valorem Funding	\$ 201,692	\$ 276,898	\$ 285,129	\$ 8,231	3%

DEPARTMENT SUMMARY**MISSION STATEMENT**

Seeking Justice for Florida.

Department Overview

The State Attorney's Office is a Law Enforcement agency that serves a dual function of prosecution and investigation. The Office's prosecution efforts include handling over 100,000 felony, misdemeanor and juvenile cases every year in an effort to protect our community. The cases range from the most heinous homicides to criminal traffic infractions. The Office has over 100 prosecutors and approximately 180 staff who work as a committed team to hold individuals who commit crimes accountable for their actions. The Office's prosecution responsibilities range from reviewing all arrests that occur in Palm Beach County and filing cases to disposing and trying all cases in the courtroom. The Office's investigative duties focus on gangs, pill mills and Racketeer Influenced and Corrupt Organizations Act (RICO) offenses. Prosecutors and state investigators work closely with local law enforcement to build very serious and complicated cases on those who prey upon our most vulnerable. The Office's special role in the criminal justice system carries with it a high duty to this community and are uniquely charged with focusing on serving justice and not merely pursuing convictions.

FY 13 Emerging Issues

- The State Attorney's Office has expanded its work on Public Integrity investigations and prosecutions, in addition to investigation and prosecution of pill mills and local gangs. The Assistant State Attorneys are also required to work directly with law enforcement at crime scenes and investigations and, as such, they are exposed to the same safety and security issues of a law enforcement officer.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other	\$ 2,204	\$ -	\$ -	\$ -	-
SubTotal	\$ 2,204	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Operating Expenses	\$ 279,794	\$ 301,304	\$ 279,959	\$ (21,345)	(7%)
Transfers	3,594	2,325	3,594	1,269	55%
SubTotal	\$ 283,388	\$ 303,629	\$ 283,553	\$ (20,076)	(7%)
Ad Valorem Funding	\$ 281,184	\$ 303,629	\$ 283,553	\$ (20,076)	(7%)

DEPARTMENT SUMMARY**MISSION STATEMENT**

To provide a fair and equitable tax roll according to Florida Statutes, administer all exemptions, and serve the public of Palm Beach County in a courteous manner.

Department Overview

The Property Appraiser, an elected Constitutional Officer, is charged with the responsibility of determining the value of Real and Tangible Personal Property within the County; maintaining certain records connected therewith and applying the tax rates as adopted by the various taxing authorities to each parcel of property in order to produce a tax roll upon which ad valorem taxes are collected. This valuation is the tax base for ad valorem funds to support the function of County government, the School Board, municipalities, and other various ad valorem districts.

The Property Appraiser administers various types of exemptions including homestead, disability, senior citizen, widow/widower, historic property, and economic exemptions. The Property Appraiser also maintains the base map information for various geographic-processing applications used by the Property Appraiser's office and the County.

FY 13 Emerging Issues

- The new Property Appraisal Software (IAS World) is expected to be fully implemented in FY 2013. This will present challenges to various departments in the office. The new software should allow the Property Appraiser to use technology to reduce the duplication of effort that currently exists in the area of data management and data input.
- Taking full advantage of IAS World's capabilities, The Property Appraiser will invest in tablet computers and other equipment allowing our office to keep staff to a minimum, increase the quality of data and provide a higher level of service to the public.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
Appropriations					
Property Appraiser Commission	\$ 18,186,815	\$ 16,987,210	\$ 17,500,000	\$ 512,790	3%
Refund – Property Appraiser Commission	(1,987,563)	(1,000,000)	(1,000,000)	-	-
Postage Expense	227,322	290,000	250,000	(40,000)	(14%)
SubTotal	\$ 16,426,574	\$ 16,277,210	\$ 16,750,000	\$ 472,790	3%
Ad Valorem Funding	\$ 16,426,574	\$ 16,277,210	\$ 16,750,000	\$ 472,790	3%
Positions	266	266	266	-	-

SIGNIFICANT CHANGES

The commissions paid to the Property Appraiser are calculated based on the proportionate share of taxes levied the previous fiscal year times the Property Appraiser's appropriation budget. The County's proportionate share did not change compared to last year. However, the Property Appraiser's appropriation budget is up 0.5%, from \$21.6 million to \$21.7 million. This resulted in an increase in commissions paid to the Property Appraiser.

DEPARTMENT SUMMARY

Department Overview

The Sheriff, an independently elected Constitutional Officer, is the chief law enforcement officer of Palm Beach County. The Sheriff enforces the laws of the State of Florida and the ordinances of the County - criminal, traffic, and civil. The Sheriff's Office is responsible for providing uniformed law enforcement services to the citizens, securing the courts, serving all warrants and processes issued by the courts, and operating the County detention and correction facilities. The Sheriff's Office is comprised of three programs: Sheriff's Operations, Law Enforcement Trust Fund, and Sheriff's Grants.

Operations

The Sheriff's Office maintains law and order through crime prevention and law enforcement programs, operates the County's detention facilities, and serves the orders of the Court and Board of County Commissioners. The Operations program includes all major functional areas of the Sheriff's budget: 1) General Law Enforcement; 2) Corrections and Detention Alternative Facilities; 3) Court Services & Bailiffs; and 4) Other Expenses.

Law Enforcement Trust Fund

The Law Enforcement Trust Fund (LETF) is a special trust established by the Board of County Commissioners as authorized under Florida Statute 932.705. The trust fund is derived from the sale of forfeited property and interest earned. These funds may be expended only upon request of the Sheriff to the Board of County Commissioners and are used exclusively for law enforcement purposes. Florida Statute 932.7055 prohibits LETF revenues and expenditures from being included in the adoption and approval process of the Palm Beach County budget. However, existing fund balances from previous activity are budgeted as amounts received in prior years.

Grants

The Palm Beach County Sheriff's Office Grants Department continues to pursue alternative funding. In addition to the pursuit of new funding opportunities, the Sheriff's Office continues to manage the financial and programmatic aspects of all current grant awards received. The Palm Beach County Sheriff's Office Grants Department will continue to expand in terms of both the acquisition of new funding and in the management of our new and established grant-funded programs.

FY 13 Objectives

1. Community policing countywide to provide citizens with greater access to agency services and a more rapid response to community needs.
2. Enhance Reserve Deputy Program to reduce employee costs.
3. More effective accountability to citizens through enhanced technology allowing more Agency transparency.
4. Reduce public assistance fraud through pro-active investigations into public housing fraud, food stamp fraud, and insurance fraud.
5. Enhance business practices and continue the ongoing review of the budget process.
6. Continue to address the issue of pill mills and the prescribing doctors.
7. Enhance Volunteer Program to reduce costs of staffing civilian jobs.
8. Implement Civil Process Automation software.
9. Automate false alarm administration.
10. Regional policing for greater connection to the community and more efficient deployment of services.
11. Automate desktop crime analysis and mapping.
12. Expand grant funding resources to address crime prevention and the reduction of crime countywide.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 62,202,857	\$ 60,580,616	\$ 58,808,073	\$ (1,772,543)	(3%)
Fines & Forfeitures	960,238	555,000	560,000	5,000	1%
Grants	5,079,094	4,268,218	4,648,290	380,072	9%
Licenses & Permits	9,000	10,000	10,000	-	-
Excess Fees	17,777,509	-	4,600,000	4,600,000	100%
Other	7,271,985	7,354,410	6,845,000	(509,410)	(7%)
Fund Balance	3,837,017	2,537,188	3,893,028	1,355,840	53%
SubTotal	\$ 97,137,700	\$ 75,305,432	\$ 79,364,391	\$ 4,058,959	5%
<u>Appropriations</u>					
Operating Expenses	\$ 257,700	\$ 300,000	\$ 300,000	\$ -	-
Transfers	475,258,101	471,231,435	483,227,272	11,995,837	3%
Reserves	-	2,602,188	3,236,924	634,736	24%
SubTotal	\$ 475,515,801	\$ 474,133,623	\$ 486,764,196	\$ 12,630,573	3%
Ad Valorem Funding	\$ 381,728,418	\$ 398,828,191	\$ 407,399,805	\$ 8,571,614	2%
Positions	3,919	3,924	3,912	(12)	-

SIGNIFICANT CHANGES

Non Ad-Valorem Revenues

Charges for Services - \$1,076,268 reduction to the agreement with the City of Lake Worth.

Excess Fees - \$4,600,000 budgeted as an estimate; increase due to a change in budgeting procedures, whereas, in previous years, excess fees were not budgeted.

Fund Balance - \$716,104 increase in the Sheriff's Grants fund due to receiving grant revenue prior to grant expenditures; \$638,614 increase in the Law Enforcement Trust Fund resulting from an increase in FY 2012 revenue versus expenditures.

Appropriations

Positions (12) - no service level impact; changes made during FY 2012

Increase 6: one law enforcement officer and five positions within Court Services and Bailiff.

Efficiencies (18): within the Corrections program; due to changes to operations and physical plant.

Transfers - \$6,860,585 carry forward request.

DEPARTMENT SUMMARY

MISSION STATEMENT

To provide an environment to conduct fair and nonpartisan County, State, and Federal elections for the voters of Palm Beach County.

Department Overview

The Supervisor of Elections' (SOE) personnel perform several functions which include 1) Voter records and history maintenance: the election specialists provide services to maintain accurate voter registration records, party affiliation, updated mailing information, and voter history; 2) Polling location staffing: this group recruits, trains, and schedules precinct poll workers for elections and maintains the poll workers' work history; 3) Early and absentee ballot voting: these groups provide added convenience and opportunity to vote other than on Election Day; 4) Voting equipment warehousing and maintenance: this group ensures the working condition of the SOE's voting equipment, prepares the equipment and polling location information, and manages the distribution of equipment to and from polling precincts for each election; 5) Information Technology: staff manage the Florida Voter Registration System (a comprehensive record of voters and voting history), tabulates election results for all elections, and oversees all computer operations; 6) Business Affairs: this is the fiscal office that manages the SOE budget, purchasing, contracts, permanent and temporary staff payroll, benefits, human resources, payables and receivables.

Strategically located offices in West Palm Beach, Belle Glade, Palm Beach Gardens, and Delray Beach serve the voting public. In addition, the SOE's Service Center in Riviera Beach serves as the location for voting equipment storage, voting tabulation, absentee ballot processing, and voter records retention.

FY 12 Highlights & Accomplishments

- Conducted the 2012 Presidential Preference Primary in January and the Primary Election in August. These elections included partisan and nonpartisan elections for federal, state and county offices.
- Implemented redistricting and identification of polling locations to accommodate the new districts. Redistricting is required after every ten year census to ensure equal population representation in voting districts.
- Provided services to municipalities for their elections during March 2012, including training poll workers, providing voting equipment, and tabulating, posting, and auditing results.
- Continued staff and poll worker training, voter equipment maintenance and upgrades, and computer systems enhancements.
- Continued special planning for the November 2012 election, which is expected to have significant voter response.

FY 13 Emerging Issues

- Increased efficiency in results reporting and use of technology to enhance election night reporting activity.
- Due to continued growth of the voting population and increased diversity within it, SOE will need to enhance the services provided to meet the needs of all Palm Beach County citizens.

FY 13 Objectives

1. Successfully implement the November 2012 election, which has the potential for a record voter turnout.
2. Utilize voting equipment technology to enhance the capability for timely and accurate reporting of election results.
3. Continue training to improve service levels of SOE staff and election workers.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)		
				\$	%	
<u>Non Ad-Valorem Revenues</u>						
Charges for Services	\$ 231,736	\$ -	\$ -	\$ -	-	
Grants	973,392	-	-	-	-	
Other	46,054	-	-	-	-	
SubTotal	\$ 1,251,182	\$ -	\$ -	\$ -	-	
<u>Appropriations</u>						
Personal Services	\$ 2,881,016	\$ 3,740,970	\$ 3,316,532	\$ (424,438)	(11%)	
Operating Expenses	3,909,327	7,960,370	6,793,468	(1,166,902)	(15%)	
Capital Outlay	-	311,000	-	(311,000)	(100%)	
SubTotal	\$ 6,790,343	\$ 12,012,340	\$ 10,110,000	\$ (1,902,340)	(16%)	
Ad Valorem Funding	\$ 5,539,161	\$ 12,012,340	\$ 10,110,000	\$ (1,902,340)	(16%)	
Positions	42	45	45	-	-	

SIGNIFICANT CHANGES

Appropriations

Operating Expenses - (\$1,166,902) reduction from the FY 2012 budget as it includes funding for two major elections; where as the FY 2013 budget includes funding for one major election.

Capital – (\$311,000) reductions as renovations to the main office were completed in FY 2012.

DEPARTMENT SUMMARY

MISSION STATEMENT

As a constitutional officer, the Tax Collector is responsible for the collection and distribution of taxes and fees for the benefit of our community.

Department Overview

The Tax Collector, an elected constitutional officer, is responsible for the collection and distribution of Ad Valorem taxes and non-Ad Valorem assessments levied by the County, School Board, municipalities, and special taxing districts. Additional responsibilities include collection of business tax receipts, issuance of adult entertainment licenses, and collection of tourist development tax for Palm Beach County. The Tax Collector is also the Executive Agent for the State of Florida to register and title motor vehicles and vessels, sell hunting and fishing licenses, issue driver's licenses, and collect certain sales taxes and other miscellaneous fees. Final approval authority for the budget of the Tax Collector resides with the State Department of Revenue. Funding for the operation of the Tax Collector's Office is provided from various commissions charged by the Tax Collector for services provided. "Excess Revenues" (additional funds remaining after all expenditures have been paid) are returned at the end of the fiscal year, on a pro rata basis, to the various taxing/assessment authorities that have been charged commissions.

DEPARTMENT FINANCIAL SUMMARY

	FY 11 Actual	FY 12 Budget	FY 13 Budget	Change (FY 12-FY 13)	
				\$	%
Appropriations					
Tax Collector Commission	\$ 32,402,560	\$ 32,260,378	\$ 32,900,000	\$ 639,622	2%
Refund – Tax Collector Commission	(27,396,789)	(29,000,000)	(27,600,000)	1,400,000	5%
Postage Expense	61,421	66,000	66,000	-	-
SubTotal	\$ 5,067,192	\$ 3,326,378	\$ 5,366,000	\$ 2,039,622	61%
Ad Valorem Funding	\$ 5,067,191	\$ 3,326,378	\$ 5,366,000	\$ 2,039,622	61%
Positions	264	305	305	-	-

SIGNIFICANT CHANGES

Decrease in refund is based on an estimated decrease in Tax Collector's revenue.



What is it and why do we have one?

County government provides needed and desired urban services to the public. In order to provide these services, the County must furnish and maintain capital facilities and equipment, such as airports, roads, and parks. The Capital Improvement Program (CIP) is a proposed schedule for the expenditure of funds to acquire or construct needed improvements over the next five-year period. It represents a comprehensive and direct statement of the physical development policies of the County. The program has great significance in that it touches the life of each County resident and visitor through the provision of health, safety, transportation, recreation, and other services upon which we all depend.

Purpose and Benefits of Capital Programming

Capital Programming:

1. Provides a means for coordinating and consolidating various departmental requests, thereby preventing duplication of projects and equipment.
2. Establishes a system of examining and prioritizing the needs of the County, assuring that the most essential improvements are provided first.
3. Provides an important implementation device for growth management.
4. Allows sufficient time for investigation of project financing and implementation measures, and proper technical design.
5. Coordinates physical with financial planning, allowing maximum benefit from available public funds.
6. Helps provide an equitable distribution of public improvements throughout the County.

Development of the Capital Improvement Program

Only projects that meet the definition of a capital improvement are included in the Capital Improvement Program. Capital improvements are defined as physical assets, constructed or purchased, that have a minimum cost of \$25,000 and an expected useful life in excess of one year.

Examples of typical capital improvements include:

- a. Road construction and paving.
- b. New and expanded physical facilities for the community.
- c. Large scale rehabilitation or replacement of existing facilities.
- d. Purchase of equipment items that have a relatively long period of usefulness.
- e. The cost of engineering or architectural studies and services relative to a specific improvement.
- f. The acquisition of land to build a community facility such as a park, highway, library, airport, etc.

Each year, the CIP is prepared from project requests submitted on project proposal forms completed by the various departments and agencies of the County. The completed forms provide a project description, justification, cost projections, statement of impact on the County's annual operating budget, implementation schedule, as well as support for the County's Comprehensive Plan. Concurrently, with the preparation of the project proposal forms, information concerning the financial resources available to the County is prepared by the Office of Financial Management and Budget.

The program recommended by the County Administrator is used by the Board of County Commissioners to develop the annual budget which becomes effective October 1st of each year. The first year of the Five-Year CIP is formally adopted by the Board as the Capital Budget with the following four years showing projected, but unfunded, requirements. The CIP is an important tool for implementing the County's Comprehensive Plan. The Board of County Commissioners utilizes the CIP to analyze the County's fiscal capability to finance and construct capital improvements in the future.

Responsibilities in Program Preparation and Implementation

The Capital Improvement Program, by virtue of its comprehensive character, involves the full realm of County operations. The County Administrator, departments, boards, and the County Commission must coordinate their actions to accomplish a successful program for capital improvements in the community.

Operating Departments: The key role in the initial stages of capital programming falls upon the operating departments and department heads. By virtue of their technical knowledge and experience in the individual fields, it becomes their responsibility to initiate project requests, and to develop a program that outlines the requirements of each project, as well as, its relative importance in the department's program.

Office of Financial Management and Budget: The Office of Financial Management and Budget (OFMB) provides information concerning the County's past, present, and future financial resources. OFMB prepares and distributes the package utilized by departments and agencies to submit project requests. As the program develops, OFMB assists in the review and evaluation of project submissions, and guides the administration of the program through its function of budget control.

Engineering and Facilities Development & Operations Departments: In providing staff assistance, these departments have the following responsibilities in the capital programming process:

1. Provides assistance, if needed, in the preparation of requests.
2. Receives and reviews the cost projections in project requests.
3. Provides information and assistance to the Office of Financial Management and Budget in the analysis of the County's financial requirements.
4. Provides assistance to the County Administrator, County Commission, and staff in preparing the Commission adopted program.

County Commission: While departments, boards, and committees play a very significant role in the capital improvement programming process, the ultimate success of the program rests with the County Commission.

Only Commissioners, as elected officials, can authorize the expenditure of public funds, in this case by adopting the first year of the capital improvement program as that fiscal year's capital budget. Therefore, the final priorities placed on community needs and the subsequent satisfactions of those needs are a matter of legislative decision and control.

Priority Ranking

Criteria for establishing the prioritization of capital project proposals are established in the Capital Improvement Element of the Comprehensive Plan in Objective 1.4. The criteria address issues such as why the project is needed and what type of service the project will support. Other criteria included in the objective deal with the physical location of the project as being identified in a revitalization/ redevelopment area or a coastal high-hazard area. In addition, each proposal is identified by one of the following Growth Management Tiers:

Urban/Suburban * Exurban * Rural * Glades * Agricultural Reserve

Why a Project is needed: The following is a list of acceptable reasons why a project is needed:

1. Correct public hazards;
2. Eliminate existing deficiencies as described by the minimum levels of service;
3. Provide capacity for developments that have received a determination as a Committed Development when such developments are within the Urban Service Area;
4. Maintain levels of service as new growth occurs;
5. Increase existing levels of service to desired levels of service;
6. Provide for the renewal and replacement of, and improvement to, existing public infrastructure and physical assets; and
7. Implement the Goals, Objectives, and Policies or other Plan Elements.

Type of Service the Project will Provide: The following is a list of project prioritization categories:

1. **Essential:** projects that are directly related to protecting the immediate health and safety of citizens from an existing or imminent hazard. An example would be an expenditure request which responds to a danger arising from an imminent bridge failure. Essential services shall be provided throughout the County.
2. **Necessary:** projects that are directly related to maintaining the level of service for concurrency items mandated by State law and Fire-Rescue services. Examples include expenditure requests which are necessary to meet the minimum level of service standards for concurrency regarding roadway, mass transit, potable water, wastewater, solid waste, storm water protection, recreation/open space, and fire-rescue. Necessary services shall be provided throughout the County.
3. **Desirable:** projects that are related to enhancing the desirability of Palm Beach County as a place to live or visit. More specifically, to enhance quality of life, or maintain physical assets; but are not needed to correct imminent health and safety hazards and are not needed to maintain level of service.

Physical Location: Policy requires that projects that correct service and infrastructure deficiencies within the Revitalization and Redevelopment Overlay in unincorporated Palm Beach County receive “special consideration” in establishment of the project priority. Special consideration gives these projects top priority consideration within each of the following prioritization categories: essential, necessary, and desirable.

Growth Management Tiers: The Urban/Suburban Tier shall be given the highest priority within the category of desirable, followed by the Exurban Tier, and then the Rural Tier. Policy restricts use of public funds for infrastructure expansion or improvements in Coastal high-hazard areas unless such funds are necessary to:

1. Provide services to existing development;
2. Provide adequate evacuation in the event of an emergency; or
3. Provide for recreational needs and other appropriate water-dependent uses.

Relationships Between the Operating and Capital Budgets

There are many features that distinguish Palm Beach County's operating budget from its capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services that do not result in major physical assets for the County. Year to year, changes in the operating budget are expected to be fairly stable, and represent incremental changes in the following: cost of doing business; size of the County; and types and levels of services provided. Resources for the operating budget are generally provided by taxes, user fees, and inter-governmental payments that generally recur from year to year.

The capital budget, on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the County. Resources for the capital budget are generally provided by bond proceeds, impact fees, grants, and taxes.

In spite of these differences, the operating and capital budgets are closely linked. The most obvious connection is the fact that the operating budget includes the cost of maintaining and operating new facilities and infrastructure built under the capital budget.

Operational needs often drive the capital budget. For example, major expansion requirements in the FY 2013 capital budget are roads, parks and buildings which were necessitated for the County's role in providing these basic services to its citizens.

Long term operations and maintenance costs resulting from the Five-Year Capital Improvement Program are addressed in this section under "Impact of Capital Projects on the Operating Budget" and "Estimated Operating Impact of Capital Projects" on pages 369 and 370.

The FY 2013 Capital Improvement Program (CIP) has appropriations totaling \$1.22 billion which reflects all new funding and project balances from prior years. The CIP is financed primarily through bonds, impact fees, balances brought forward, and taxes. The chart on pages 344 and 345 provides a summary by category of the FY 2013 CIP budget adopted by the Board.

The CIP document, published separately, includes a detail listing for each capital project approved for FY 2013 as well as estimates for FY 2014 to FY 2017. A link to the CIP document is available as a footnote in this section of the Annual Budget Document.

The total new capital approved by the Board for FY 2013 totals \$143 million. Projects are grouped as large or small following the definitions listed below.

Large Project (nonrecurring): a capital project (new construction or renovation) with an anticipated total cost of \$250,000 or more, excluding all maintenance projects regardless of total cost. However, requests for capital projects relating to the issuance of a bond, regardless of the total cost of the project, and projects consisting of both renovation and renewal/replacement are grouped in this category.

Small Project/Capital Maintenance: a capital projects (new construction or renovation) with an anticipated total cost of less than \$250,000, including all capital maintenance (renewal/replacement) projects regardless of the total cost. All requests for capital projects to aid government agencies or private organizations such as grants, subsidies and contributions regardless of the total cost of the project.

Pages 349 through 368 include a summary by department of new approved capital projects including the funding source. For "large" (nonrecurring) projects, the project description is also included.

CAPITAL BUDGET REVENUES & APPROPRIATIONS**CAPITAL BUDGET REVENUES**

<u>Revenues</u>	<u>Criminal Justice</u>	<u>Environ. Land & Bchs.</u>	<u>Fire Rescue</u>	<u>General Gov't</u>	<u>County Library</u>
Ad Valorem Taxes	\$0	\$250,000	\$0	\$7,164,896	\$0
Enterprise Revenue	0	0	0	0	0
Interest & Other	684,608	8,894,241	768,550	7,297,545	513,893
Gas Tax	0	0	0	0	0
Grants	0	16,925,663	0	3,487,846	0
Assessments	0	0	0	0	0
Impact Fees	177,838	0	0	778,468	210,146
Loan/Bonds Proceeds	0	0	0	0	0
Tourist Development Tax	0	2,836,596	0	0	0
Balances Forward	35,537,802	18,368,230	36,778,796	122,003,999	25,231,453
Total Revenue	\$36,400,248	\$47,274,730	\$37,547,346	\$140,732,754	\$25,955,492
 Appropriations					
Projects	\$11,370,151	\$44,780,995	\$23,774,412	\$89,366,029	\$15,443,169
Transfers	16,055,225	261,926	0	1,842,909	720,000
Reserves	8,974,872	2,231,809	13,772,934	49,523,816	9,792,323
Total Appropriations	\$36,400,248	\$47,274,730	\$37,547,346	\$140,732,754	\$25,955,492

& APPROPRIATIONS BY CATEGORY

Parks and Recreation	Five Year Road Program*	Street & Drainage	Airports	Water Utilities	Total
\$1,809,115	\$750,000	\$0	\$0	\$0	\$9,974,011
0	0	0	86,186,437	48,024,400	134,210,837
1,134,846	9,261,572	82,540	1,048,400	104,000	29,790,195
0	9,459,500	0	0	0	9,459,500
2,122,000	22,938,219	0	68,762,081	560,000	114,795,809
0	0	500,000	0	1,565,000	2,065,000
1,166,866	22,985,975	0	0	0	25,319,293
0	0	0	0	0	0
0	0	0	0	0	2,836,596
37,781,218	358,072,121	10,108,290	99,737,492	148,731,928	892,351,329
\$44,014,045	\$423,467,387	\$10,690,830	\$255,734,410	\$198,985,328	\$1,220,802,570
\$31,739,295	\$124,291,469	\$1,264,083	\$146,062,589	\$133,542,061	\$621,634,253
56,474	3,782,942	0	58,593,296	6,587,000	87,899,772
12,218,276	295,392,976	9,426,747	51,078,525	58,856,267	511,268,545
\$44,014,045	\$423,467,387	\$10,690,830	\$255,734,410	\$198,985,328	\$1,220,802,570

* Based on the Five Year Road Program Adopted by the BCC on June 19, 2012.

HISTORY CAPITAL PROJECTS BY TYPE

Project Type	Actual 2010	Actual 2011	Estimated 2012	Budget 2013
Criminal Justice	\$80,526,442	\$29,220,011	\$14,583,766	\$36,400,248
Environmental Lands & Beaches	23,727,307	9,552,675	7,412,827	47,274,730
Fire-Rescue	3,789,948	4,586,387	8,423,942	37,547,346
General Government	89,950,191	84,771,909	31,605,076	140,732,754
County Library	14,056,388	16,207,769	13,226,490	25,955,492
Parks and Recreation	24,031,183	16,013,946	3,753,428	44,014,045
Five Year Road Program*	89,690,090	86,616,110	37,229,753	423,467,387
Streets & Drainage (MSTU's)	1,182,366	2,230,873	455,383	10,690,830
Airports	37,681,350	24,427,133	10,412,710	255,734,410
Water Utilities	12,987,853	25,124,452	7,575,412	198,985,328
Total	\$377,623,118	\$298,751,265	\$134,678,787	\$1,220,802,570

Most capital projects span multiple years from initial appropriation to completion. The above data for FY 2010-2012 reflects the actual and estimated amount of the project budgets expended during that year. The FY 2013 reflects all new funding and project balances from prior years.

**Based on the Five Year Road Program Adopted by the BCC on June 19, 2012.*

<u>Reserves Included in FY 2013 Capital Budget</u>	<u>Major Components</u>	<u>Program Totals</u>
Criminal Justice		\$8,974,872
PBSO Mobile Data	\$2,087,325	
Public Improvement Bond	4,870,647	
Law Enforcement Impact Fees	2,016,900	
Total for Major Components	\$8,974,872	
Environmental Lands & Beaches		\$2,231,809
Unit 11 Acquisition/Enhancement Fund	\$524,551	
South Lox Wetland Restoration	30,951	
Beach Improvements	1,580,965	
South Lake Worth Inlet	95,342	
Total for Major Components	\$2,231,809	
Fire Rescue		\$13,772,934
Fire-Rescue Impact Fees	\$2,415,142	
Fire-Rescue Improvements	11,357,792	
Total for Major Components	\$13,772,934	
General Government		\$49,523,816
92.2M Convention Center Bond & Hotel Site	\$632,784	
Civic Site Cash Outs	197,643	
800 MHZ Radio R & R	29,856,495	
General Capital	4,409,090	
Information Technology Capital Improvements	160,689	
Airport Center Acquisition/ Public Improvement	327,661	
Scripps Biotech	603,552	
Public Improvement	36,981	
Public Building Impact Fees	\$928,045	
Public Building Improvement	\$768,203	
Max Planck & SS Refunding	1,926,879	
Tourist Devlpmnt Council Bldg. Renewal and Replacement	4,713,968	
Abacoa	4,284,573	
Road Impact Fees	677,253	
Total for Major Components	\$49,523,816	
County Library		\$9,792,323
50M GO Library Bond	\$1,354,674	
Expansion Program	5,416,442	
Library Improvements	2,392,837	
Library Impact Fees	628,370	
Total for Major Components	\$9,792,323	
Parks and Recreation		\$12,218,276
Park Impact Fees	\$8,356,050	
Park Improvements	915,953	
Park Bonds	2,946,273	
Total for Major Components	\$12,218,276	

<u>Reserves Included in FY 2013 Capital Budget</u>	<u>Major Components</u>	<u>Program Totals</u>
Five Year Road Program*		\$295,392,976
15M Ocean Avenue Lantana Bridge	\$589,303	
Transportation Improvement	\$144,273,093	
Proportionate Share Trust Fund	17,297,104	
Road Impact Fees	133,233,476	
Total for Major Components	\$295,392,976	
Street & Drainage		\$9,426,747
Proportionate Share Trust Fund	\$9,426,747	
Total for Major Components	\$9,426,747	
Airports		\$51,078,525
Capital Project Reserves	\$160,628	
Airport Improvement & Development	36,099,671	
Passenger Facility Charges	11,223,598	
Noise Abatement & Mitigation	2,082,969	
Restricted Assets	1,511,659	
Total for Major Components	\$51,078,525	
Water Utilities		\$58,856,267
Renewal & Replacement	\$1,000,000	
Capital Improvements	55,689,494	
Reclaimed Water Renewal and Replacement	1,441,746	
Special Assessment Program	625,423	
Construction Trust Fund	99,604	
Total for Major Components	\$58,856,267	
Total All Programs		<u><u>\$511,268,545</u></u>

Note: Capital budget reserve program amounts also include non-project reserve balances residing in Capital Funds.

**Based on the Five Year Road Program Adopted by the BCC on June 19, 2012.*

FACILITIES DEVELOPMENT AND OPERATIONS (FD&O)
Approved FY 2013 Capital Projects by Funding Source
 (\$ in 1,000)

<u>Project#</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Other</u>	<u>Total Budget</u>
Large Capital Projects				
B362	Jail Expansion Program	0	2,500	2,500
Small Capital Projects				
B371	Convention Center Renewal & Replacement	0	350	350
B551	Countywide - Building Renewal & Replacement	1,260	0	1,260
B552	Countywide - Radio System Repair & Replacement	0	305	305
B505	Courthouse - Furniture, Fixtures and Equipment	25	0	25
B554	North County Courthouse - Secure Judicial Parking	165	0	165
B530	Roger Dean Stadium Renewal & Replacement	0	845	845
Total Appropriations		1,450	4,000	5,450
<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Other</u>	<u>Total Budget</u>
3053	176.5M NAV 08 CTF, Jail Expand/Pub Bldg	0	2,500	2,500
3014	80.7M NAV01, Convention Center	0	350	350
3801	800Mhz RR+I Fund	0	305	305
3804	Public Building Impr Fund	1,450	0	1,450
3807	TDE-Bldg Renewal & Replacement	0	845	845
Total		1,450	4,000	5,450

Large Capital Projects Description-FD&O

Jail Expansion Program - The scope of this program includes multiple projects identified in the detention facilities master plan approved by the Board in April 2006, with additional scope added in 2012. The \$2.5 million requirement in FY 2013 is to fund Video Visitation improvements at the Main Detention Center, leveraging the video visitation equipment installed as part of the West Detention Center project, which will allow for operational savings. FY 2016 funding is for Phase B, the redevelopment of the Stockade. FY 2017 funding is for the purchase of furniture, fixtures and equipment using Ad Valorem funding. Beyond FY 2017, funding is for Phase C, the renovations to the main jail.

INFORMATION SYSTEMS SERVICES (ISS)
Approved FY 2013 Capital Projects by Funding Source
 (\$ in 1,000)

<u>Project#</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Total Budget</u>
Large Capital Projects			
I317	Belle Glade Fiber Run	900	900
I253	Data Centers(s) Upgrade to 10/100/1,000 Gigabyte	400	400
I255	Fiber Build-out of Enterprise Network	750	750
M010	Geographic Information System (GIS)	300	300
I295	Network Equipment and Vendor Support	800	800
I261	Network/Internet Security/Threat Management	250	250
I229	Wireless Connectivity	75	75
Small Capital Projects			
I291	Court Administration Cabling	20	20
I318	Government Center Computer Room HVAC	90	90
I247	Telephone System Enhancements	700	700
I320	UNIX Platform Storage	75	75
I310	UNIX Server Growth and Replacement	250	250
I319	UPS Battery Replacement	40	40
I293	Video Conference Units - Court Administration	25	25
I211	Video Service Delivery	50	50
I316	WAN In-Building Cabling	100	100
I311	Wintel Server & Storage, Replacement and Growth	225	225
Total Appropriations		5,050	5,050
		<u>Ad Valorem</u>	<u>Total Budget</u>
<u>Fund</u>	<u>Funding Recap</u>		
3901	Information Technology Capital Improvements	5,050	5,050
Total		5,050	5,050

Large Capital Projects Description-ISS

Belle Glade Fiber Run - In light of the high cost of communication services (voice and data) to West County, we are extending the County fiber network to the West County Administration Campus. From that location, we have connectivity to the 400 foot School District Tower which allows us to access several County supported facilities. The return on investment for this build-out is less than 36 months based on not replacing the primary AT&T service utilized in West County which is the SmartRing. Our SmartRing contract expires in June 2014. If the build-out is completed by this time, there will be no need to renew this service from AT&T creating savings of \$2 million in 18 months.

Large Capital Projects Description-ISS continued

Data Center(s) Upgrade to 10/100/1,000 Gigabyte - Pursuant to the CISCO Best Practices Audit, Information System Services intends to re-architect the County Network core to mitigate the risk of a single failure impacting more than one method of network transport. These architectural changes will layer the network transport across multiple tiers increasing survivability and performance. The equipment in the Government Center Complex and Emergency Operations Center handles a trillion bytes of traffic per day and is engineered to be survivable and minimize any risk of failure due to a single component. We are continuously increasing performance to keep up with the demands of an increasingly automated workforce and delivery of those services to the public. A single core chassis can cost \$500,000 with an expected performance lifespan of two years. The equipment is migrated to the edge layer of the network while replacing the core. The value of equipment in the core is approximately \$7,500,000.

Fiber Build-out of Enterprise Network - This project is to continue to extend Palm Beach County's private fiber network to County facilities for maximizing performance and reduce ongoing expenses paid to AT&T. The implementation of the network transport service to other local government entities including the Palm Beach County School Board, Children's Services Council, Health Care District, South Florida Water Management District and several municipalities will increase revenue to the County. The long term goal is to reduce our reliance on AT&T and increase our ability to meet customer requirements. Targeted sites for next year include Midwestern Service Center, Water Utilities Department Southern Region Operations Center, Animal Care and others. ISS is working on approvals from the Florida Department of Transportation and the Florida Highway Administration to use existing traffic fiber, resulting in substantial decreases in AT&T costs and increases to revenue by attracting more external connections.

Geographic Information System (GIS) - The Geographic Information Project in Palm Beach County includes: the technical infrastructure (hardware, software and network), applications, human resources and data within a multi-agency organization structure. The Enterprise GIS is being used by agencies that access the County's network. The information infrastructure is in place for local government to utilize geographic and land data to support informed decision making, cost efficiency and responsible management. This request will pay for digital ortho photography updates, Pictometry self-hosting license & imagery, Enterprise hardware/server software and GIS desktop and server training.

Network Equipment and Vendor Support - Pursuant to the CISCO Best Practices Audit, Information Systems Services (ISS) intends to implement the audit recommendations to mitigate the risk of a single failure impacting more than one method of network transport. Approximately \$7 million of our network transport equipment is approaching its end of useful life and will require replacement within the next twelve to eighteen months. The CISCO recommended modifications can be spread out over the next three years at approximately \$1 million per year. This project also accounts for the upgrade of network capacity to support increasing customer demand and transition the core transport service to optical wave-length switching to accommodate increases in bandwidth demand.

Large Capital Projects Description-ISS continued

Network/Internet Security/Threat Management - This project is to manage the design and daily operation of the County's Network Security including firewalls, foreign networks, virus control, mail handling, authentication and intrusion management systems. This also includes encryption necessary to meet certain Federal and State data privacy requirements. We also have several existing products reaching end of life which will need to be replaced by the next generation of security devices. This project budget also includes load balancers, Netmotion for wireless persistence (Fire Rescue/Planning Zoning and Building/Water Utilities Department/Parks and Recreation), ProofPoint, VPN, Safeword and ACS. The value of our security infrastructure is approximately \$5,000,000. The growth in mail handling, remote access by staff, internet use by employees and delivery of services to the public via the internet applies a constant strain on our ability to deliver expected performance levels.

Wireless Connectivity - This funding is for the expansion of the Palm Beach County's wireless network infrastructure to facilitate an increasingly mobile workforce. The number of wireless access points deployed has increased over 1000% within the past 12 months. We are providing public service "WiFi" capability within select County facilities including Courthouses, the Government Center, Libraries and the Palm Beach International Airport's main terminal facility. This capability is also being deployed as part of a hybrid solution extending high speed data capabilities to Public Safety and Field Service personnel within range of strategically deployed "Hot Spots". A portion of the funding will replace WiFi access points and wireless equipment. We have also received approval to deploy equipment on the School District 400 foot towers and the City of Riviera Beach tower. This will allow connection of County facilities via WIMAX which will facilitate further reduction of our AT&T bill.

MISCELLANEOUS/NON-DEPARTMENT
Approved FY 2013 Capital Projects by Funding Source
 (\$ in 1,000)

<u>Project#</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Bonds</u>	<u>Total Budget</u>
Large Capital Projects				
	Max Planck Florida Corporation	0	13,137	13,137
Small Capital Projects				
AG14	Cooperative Extension Service - Appliances	6	0	6
Total Appropriations		6	13,137	13,143

<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Bonds</u>	<u>Total Budget</u>
3900	Capital Outlay	6	0	6
TBD	To Be Determined	0	13,137	13,137
Total		6	13,137	13,143

Large Capital Projects Description-Misc

Max Planck Florida Corporation - On July 22, 2008, the Board of County Commissioners approved a grant agreement with Max Planck Florida Corporation (MPFC) providing for a maximum of \$86,926,000 to reimburse MPFC for the construction and operation of an approximate 100,000 square foot Biomedical Research Facility in the County. The County’s plan is to issue non-ad valorem revenue bonds to fund the remainder of the grants to MPFC on November 1 of FY 2013, 2015 and 2017.

**ENVIRONMENTAL RESOURCE MANAGEMENT (ERM)
Approved FY 2013 Capital Projects by Funding Source
(\$ in 1,000)**

<u>Project#</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Other</u>	<u>Total Budget</u>
Large Capital Projects				
E111	Environmental Restoration	250	0	250
M028	Juno Beach Shore Protection	0	59	59
M045	Jupiter Carlin Shore Protection	0	825	825
M015	Ocean Ridge Shore Protection	0	750	750
Small Capital Projects				
M051	Central Boca Shore Protection	0	10	10
M040	Coral Cove Dune Restoration	0	3	3
M041	Delray Beach Shore Protection	0	10	10
M033	Emergency Beach Projects	0	5	5
M039	North Boca Shore Protection	0	15	15
M100	Shoreline Protection Activities	0	326	326
M037	Singer Island Shoreline Protection	0	35	35
M016	South Boca Shore Protection	0	5	5
M046	South Lake Worth Inlet Management	0	130	130
Total Appropriations		250	2,173	2,423

<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Other</u>	<u>Total Budget</u>
3652	Beach Improvement	0	2,173	2,173
3654	Environmental Resources Capital Projects	250	0	250
Total		250	2,173	2,423

Large Capital Projects Description-ERM

Environmental Restoration - This project includes restoration of public water bodies such as Lake Worth Lagoon, Chain of Lakes and Loxahatchee River. These funds also provide a source of matching funds for State and Local grants.

Juno Beach Shore Protection - This project includes design, engineering, permitting, construction and monitoring of a beach restoration project in the vicinity of Juno Beach. Construction includes offshore dredging, placement of fill and planting of native salt-tolerant vegetation. The funding sources included in the "Other" category include Tourist Development Tax, interest earnings and reserves.

Jupiter Carlin Shore Protection - This project includes planning, design, permitting and monitoring of a beach renourishment project from Jupiter Beach Park through Carlin Park. The project includes the placement of sand dredged from offshore, planting of native salt-tolerant vegetation and both physical and environmental monitoring. The funding sources included in the "Other" category include Tourist Development Tax, interest earnings and reserves.

Large Capital Projects Description-ERM continued

Ocean Ridge Shore Protection - This project includes planning, design, permitting, construction, monitoring and maintenance of a beach nourishment/restoration project between South Lake Worth Inlet and 1.42 miles south. The funding sources included in the "Other" category include Tourist Development Tax, interest earnings and reserves.

PARKS AND RECREATION
Approved FY 2013 Capital Projects by Funding Source
(\$ in 1,000)

Project#	Description	Ad Valorem	Impact Fees	Other	Total Budget
Large Capital Projects					
P690	Dubois Park Expansion	0	80	0	80
P761	Fullerton Island	0	0	400	400
P714	Okeehetee South Park Boating Center	0	0	377	377
P527	Okeehetee South Park Development Phase III	0	250	0	250
P715	Park Ridge Gold Course Improvements	0	0	350	350
P769	Riverbend Park Utility Connection	0	329	282	611
P645	South County Regional Park Phase III	0	400	0	400
Small Capital Projects					
P757	ADA Compliance Measures	500	0	0	500
P700	Asphalt Overlay	189	0	0	189
P758	Boat Ramp Improvements	0	0	139	139
P772	Calypso Bay Waterpark Repairs and Renovations	0	0	203	203
P760	Coconut Cove Waterpark Waterslides Refurbishment	0	0	68	68
P554	Dubois Home Restoration	0	0	20	20
P706	Information Tech Equip Expansion and Replacement	118	0	0	118
P762	Jim Brandon Equestrian Center Drainage/Irrigation	0	154	0	154
P763	John Prince Golf Learning Center Tee Expansion	0	52	0	52
P764	Jupiter Beach Park Dune Stabilization	0	0	150	150
P746	Maintenance Equipment	105	0	0	105
P765	Morikami Museum Lift Station	0	80	0	80
P766	Ocean Inlet Marina Renovations	0	0	250	250
P713	Okeehetee Golf Course Clubhouse Renovations	0	0	52	52
P767	Peanut Island Caretaker's Residence Improvements	50	0	0	50
P716	Playground Renovations	177	0	0	177
P768	Portable Lifeguard Tower	0	0	38	38
P717	Recreation Facility Improvements and Renovations	0	0	34	34
P718	Restroom Renovations	670	0	0	670
	Total Appropriations	1,809	1,345	2,363	5,517

PARKS AND RECREATION

<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Impact Fees</u>	<u>Other</u>	<u>Total Budget</u>
3019	25.0M GO 03, Recreational & Cultural Facilities	0	0	106	106
3020	25.0M GO 05, Recreational & Cultural Facilities	0	0	818	818
3000	25.0M GO 99A, Recreation & Cultural	0	0	102	102
3038	50.0M GO 06, Waterfront Access	0	0	777	777
3043	6.1M Sunshine#8 06, Park & Marina Improv	0	0	37	37
3046	8.1M Sunshine#9 06, So County Golf Course CTF	0	0	35	35
3601	Park Impact Fees Zone 1	0	409	0	409
3602	Park Impact Fees Zone 2	0	456	0	456
3603	Park Impact Fees Zone 3	0	480	0	480
3600	Park Improvement Fund	1,809	0	488	2,297
	Total	1,809	1,345	2,363	5,517

Large Capital Projects-Parks and Recreation

Dubois Park Expansion - This project will add new recreational facilities and support infrastructure on 1.6 acres of land acquired from the Susan B. Kindt Estate adjoining Dubois Park. The property includes several structures and a small marina that has been adapted for park use. Improvements will include multipurpose paths, parking, picnic areas, benches, gazebo, interpretive kiosk, fencing, landscaping and related infrastructure. This project provides the additional beach park acres necessary to maintain the established Comprehensive Plan Level Of Service as a result of permits issued for residential development in Park Impact Fee Zone 1. The improvements will provide additional passive and active recreational facilities to serve the needs of residents in the North Park District. Funding is from Zone 1 Park Impact Fees. Operating cost projections include maintenance and utility related expenses.

Fullerton Island - This project includes environmental enhancement, estuarine mitigation and the development of a recreational boater destination facility by the Department of Environmental Resources Management. The facility will be located on a 14.5 acre spoil island in the Intracoastal Waterway, west of Burt Reynolds Park. This \$400,000 capital contribution to the project will entitle the Parks and Recreation Department to future seagrass and mangrove mitigation credits needed for estuarine park projects. The project will also create water access recreational facilities including boat docks, picnic tables and an observation tower to be maintained by the Parks and Recreation Department upon completion of the project. Funding is from the 2005 \$50M General Obligation Waterfront Access Bond. Operating cost projections include maintenance and utility related expenses.

Okeehetee South Park Boating Center - This project will include the construction of boat ramps, staging docks, canoe/kayak launching area, trailheads, parking, restrooms, pavilions, fencing, landscaping and support infrastructure for public boating access to the park's 100+ acre lake system. The boating center will be designed as part of Phase III of the Okeehetee South Park Development project. Funding is from the 2005 \$50M General Obligation Waterfront Access Bond. Operating cost projections include maintenance and utility related expenses.

Large Capital Projects-Parks and Recreation continued

Okecheelee South Park Development Phase III - Phase III includes the design and construction of the Park's lakes, shorelines, culverts, primitive camping area, bike paths, equestrian and hiking trails, landscaping, environmental enhancements, forestation and related infrastructure. This project will provide developed acres of regional park necessary to maintain the Comprehensive Plan Level of Service as a result of residential development in Park Impact Fee Zone 2. This project will also provide additional recreational facilities to serve the needs of new residents in the Central Park District. Funding is from Zone 2 Park Impact Fees. Operating cost projections include maintenance and utility related expenses.

Park Ridge Golf Course Improvements - This project includes improvements to drainage, cart paths and replacement of the restroom and concession trailer. Drainage and car path improvements will alleviate the impact of washouts during regular summer rains and periods of heavy rain which create safety issues. The restroom and concession trailer has had a significant amount of repair work due to high volume and operating environment and needs to be replaced. Funding is from the 2005 \$25M General Obligation Parks & Cultural Improvements Bond and interest earned on Loan Proceeds.

Riverbend Park Utility Connection - This project will connect Riverbend Park to the Town of Jupiter's water and the Loxahatchee River Environmental Control District's wastewater systems. The Town of Jupiter and Palm Beach County Health Department requires water and sewer connection to the newly installed utility system along Indiantown Road. Funding is from the 2005 \$25M General Obligation Parks & Cultural Improvements Bond, Park Improvement Fund and Zone 1 Park Impact Fees. Operating cost projections include maintenance and utility related expenses.

South County Regional Park Phase III - Phase III of South County Regional Park will include the completion of recreational facilities to include special event areas, roadways, parking, restrooms, picnicking facilities, open play areas, playground, landscaping, site lighting, trails, ski lakes, boat ramps, canoe/kayak trails, marina/docks, environmental enhancements, forestation, entrance signage, irrigation wells and pumps, box office, production booth cover, and other support infrastructure. Phase III of this project will provide developed acres of regional parks necessary to maintain the established Comprehensive Plan Level of Service as a result of permits issued for residential development. The proposed improvements will provide additional passive and active recreational facilities to serve the needs of residents in the South Park District. Funding in FY 2013 and future funding are from Zone 3 Park Impact Fees. Operating cost projections include maintenance and utility related expenses.

COUNTY LIBRARY
Approved FY 2013 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project#</u>	<u>Description</u>	<u>Ad Valorem</u>	<u>Total Budget</u>
Small Capital Projects			
L064	Parking Lot Repairs	60	60
	Total Appropriations	60	60
<u>Fund</u>	<u>Funding Recap</u>	<u>Ad Valorem</u>	<u>Total Budget</u>
3750	Library Improvement Fund	60	60
	Total	60	60

FIVE YEAR ROAD PROGRAM
Approved FY 2013 Capital Projects by Funding Source
(\$ in 1,000)

<u>Project#</u>	<u>Description</u>	<u>Impact Fees</u>	<u>Other</u>	<u>Total Budget</u>
Large Capital Projects				
1116	60TH St/West of Royal Palm Beach Blvd to SR7	2,900	0	2,900
0703	Administrative Support and Computer Equipment	0	370	370
0768	Annual Contract Advertising	0	10	10
TBD	Atlantic Avenue and Florida's Turnpike	50	0	50
TBD	Australian Avenue/7th Street to 15th Street	2,300		2,300
TBD	Belvedere Road - Haverhill Road	260	0	260
1113	Belvedere Road - Military Trail	800	0	800
1001	Bridges	0	500	500
1001	Camino Real Road/Boca Club over Intracoastal	0	5,000	5,000
1167	Central Blvd - Indiantown Road	1,000		1,000
TBD	Congress Avenue and Palm Beach Lakes Blvd	100	0	100
1369	Congress Avenue/ North of Northlake Blvd to	1,500	0	1,500
0762	Congress Avenue/Hypoluxo Road to Donnelly Drive	1,100	0	1,100
0951	Congress Avenue/South of Lantana Road to Lantana	800	0	800
0704	Glades Area - Repair and Renovation	0	700	700
TBD	Glades Road and Butts Road	50	0	50
TBD	Glades Road and Florida's Turnpike	100	0	100
TBD	Intersection Program - Countywide	0	500	500
1001	Kirk Road Bridge over LWDD L-9 Canal	0	500	500
TBD	Linton Blvd and Military Trail	210	0	210
1365	Lyons Road and Kimberly Boulevard	100	0	100
1336	Lyons Road/ Lantana Road to Lake Worth Road	1,300	0	1,300
1178	Lyons Road/South of LWDDL-11 Canal to Nrth of	1,000	0	1,000
1348	Northlake Boulevard and Military Trail	100	100	200
9100	Ocean Avenue Loan Repayment	0	3,783	3,783
TBD	Okeechobee Blvd and Church Street	10	0	10
1064	Old Dixie Highway/Park Avenue to Northlake Blvd.	3,000	0	3,000
TBD	Pathway Program - Countywide	0	1,500	1,500
0924	Recording Fees - Countywide	0	20	20
TBD	Reserve for Plans and Alignment	0	200	200
TBD	Reserves - Right of Way	0	200	200
1361	Roebuck Road and Haverhill Road	100	0	100
0994	Silver Beach Road/East of Congress Ave to Old Dixie	3,100	0	3,100
0665	Street Lighting - Countywide	0	1,600	1,600
0603	Traffic Calming - Countywide	0	15	15
TBD	Traffic Signals - Countywide	0	600	600
Total Appropriations		19,880	15,598	35,478

FIVE YEAR ROAD PROGRAM

<u>Fund</u>	<u>Funding Recap</u>	<u>Impact Fees</u>	<u>Other</u>	<u>Total Budget</u>
3501	Road Impact Fee Zone 1	5,700	100	5,800
3502	Road Impact Fee Zone 2	4,310	0	4,310
3503	Road Impact Fee Zone 3	2,900	0	2,900
3504	Road Impact Fee Zone 4	3,200	0	3,200
3505	Road Impact Fee Zone 5	510	0	510
TBD	To Be Determined	3,260	2,015	5,275
3500	Transportation Improvement Fund	0	13,483	13,483
	Total	19,880	15,598	35,478

Large Capital Projects Description-Five Year Road Program

60th St/W. of Royal Palm Beach Blvd. (RPB) to E. RPB Blvd - 0.5 Mile, 3 Lanes

Administrative Support and Computer Equipment - Funding for staff support and computer equipment for program.

Annual Contract Advertising - Advertising costs for annual agreements.

Atlantic Avenue and Florida's Turnpike - Intersection Improvements

Australian Avenue/7th Street to 15th Street - 0.6mi, 5/6 Lanes

Belvedere Road - Haverhill Road - Intersection Improvements

Belvedere Road - Military Trail - Intersection Improvements

Bridges - Bridge Rehabilitation and Replacement

Camino Real Road/Boca Club over Intracoastal Waterway - Approach Bridge Span Rehabilitation

Central Blvd - Indiantown Road - Intersection Improvements

Congress Avenue and Palm Beach Lakes Blvd - Intersection Improvements

Congress Avenue/ North of Northlake Blvd to Alternate A-1-A - 0.6 Miles, 2 Lanes

Congress Avenue/Hypoluxo Road to Donnelly Drive - 0.7 miles, 4 lanes

Congress Avenue/South of Lantana Road to Lantana Rd, 3mi, 6L - 0.3 Miles, 6 Lanes

Glades Area - Repair and Renovation - Proposed improvements for this program include the resurfacing of County roads throughout the Glades area; including striping, replacement of old guardrails and installation of new guardrails as needed.

Glades Road and Butts Road - Intersection Improvements

Glades Road and Florida's Turnpike - Intersection Improvements

Large Capital Projects Description-Five Year Road Program continued

Intersection Program - Countywide - The Intersection Improvement Program provides both minor and major improvements at intersections. These improvements increase capacity and improve safety. Projects are designed and constructed both in-house and through contracted services.

Kirk Road Bridge over LWDD L-9 Canal - Bridge Replacement

Linton Blvd and Military Trail - Intersection Improvements

Lyons Road and Kimberly Boulevard - Intersection Improvements

Lyons Road/ Lantana Road to Lake Worth Road - 2.0 Miles, 4 Lanes

Lyons Road/South of LWDDL-11 Canal to Nrth of LWDDL-10 Canal - 1.0 Miles, 2 Lanes

Northlake Boulevard and Military Trail - Intersection Improvements

Ocean Avenue Loan Repayment - Debt service on the \$15 million loan to rebuild the Ocean Avenue bridge.

Okeechobee Blvd and Church Street - Intersection Improvements

Old Dixie Highway/Park Avenue to Northlake Blvd - 0.9 Miles, 3 Lanes

Pathway Program - Countywide - This program develops a list of requested pathways which are then divided into three categories and prioritized. Elementary school pathways are given the highest priority, followed by Middle and High School pathways. Additionally, the program includes funding for maintenance of existing pathways.

Recording Fees - Countywide - Provides funding for the expenses incurred in Right of Way (ROW) acquisitions. These include title searches, deed recordings, and other related legal expenses required for the purchases of ROW.

Reserve for Plans and Alignment - Funding for design costs, study costs and mitigation costs for projects included in the Program.

Reserves - Right of Way - Funding for Right of Way acquisition costs for projects included in the Program.

Roebuck Road and Haverhill Road - Intersection Improvements

Silver Beach Road/East of Congress Ave to Old Dixie Hwy - 0.9 Miles, 2 Lanes and 3 Lanes

Street Lighting - Countywide - This program provides installation and maintenance of street lighting along Palm Beach County thoroughfare roadways and major intersections. This program is funded by gas taxes and Florida Department of Transportation reimbursement.

Traffic Calming - Countywide - This program provides funding for the installation of traffic slowing devices such as speed humps and traffic islands in neighborhoods which request and demonstrate a need for such safety measures on their streets.

Traffic Signals - Countywide - Funding to design and install traffic signals utilizing mast arm support structures in lieu of strain pole/span wire support system.

AIRPORTS

Approved FY 2013 Capital Projects by Funding Source

(\$ in 1,000)

<u>Project#</u>	<u>Description</u>	<u>Grants</u>	<u>Other Enterprise Revenues</u>	<u>Passenger Facility Charges</u>	<u>Total Budget</u>
Large Capital Projects					
A322	Pahokee Airport- Airfield Lighting Improvements	0	0	1,100	1,100
A316	Pahokee Airport - Apron Rehab and Taxiway	800	200	0	1,000
A323	PBIA- Air Handler Unit Replacement	0	3,000	0	3,000
A324	PBIA- Restroom Improvements	0	0	2,000	2,000
A320	PBIA- Terminal Apron Reconstruction B & C	525	0	2,525	3,050
Small Capital Projects					
A107	All Airports - Design and Engineering	0	500	0	500
A253	Lantana Airport - Miscellaneous	0	1	0	1
A232	North County Airport - Miscellaneous Projects	0	65	0	65
A254	Pahokee Airport- Miscellaneous Projects	0	1	0	1
A268	PBIA- Airside Projects	0	35	0	35
A039	PBIA- Demolition	0	1	0	1
A043	PBIA- Environmental	0	1	0	1
A030	PBIA- Equipment Airport Administration	0	1	0	1
A031	PBIA- Equipment Grounds Maintenance	0	428	0	428
A032	PBIA- Fire Rescue	0	138	0	138
A187	PBIA- Land Acquisitions	0	100	0	100
A267	PBIA- Landside Projects	0	1	0	1
A186	PBIA- Permits and Fees	0	1	0	1
A173	PBIA- Project Inspection and Administration	0	10	0	10
A215	PBIA- Replace Cabin Air Control System	0	50	0	50
A212	PBIA- Terminal Improvements	0	3,000	0	3,000
A035	PBIA- Terminal Maintenance Equipment	0	359	0	359
A175	PBIA- Testing and Miscellaneous Engineering	0	50	0	50
	Total Appropriations	1,325	7,942	5,625	14,892
<u>Fund</u>	<u>Funding Recap</u>	<u>Grants</u>	<u>Other Enterprise Revenues</u>	<u>Passenger Facility Charges</u>	<u>Total Budget</u>
4110	Airport Capital Projects	0	977	0	977
4111	Airports Improvement and Development Fund	1,325	6,965	5,625	13,915
	Total	1,325	7,942	5,625	14,892

Large Capital Projects Description-Airports

Pahokee Airport- Airfield Lighting Improvements - This project is for the upgrade and improvement of all airfield lighting systems at Glades Airport.

Pahokee Airport- Apron Rehab and Taxiway Construction - This project will provide for the rehabilitation of aircraft parking and taxiways to meet forecasted demands at Pahokee Airport.

PBIA- Air Handler Unit Replacement - This project consists of the replacement of 22 air handler units that serve the PBIA facility. These units are an essential part of the heating, ventilation and air conditioning (HVAC) system in the terminal.

PBIA- Restroom Improvements - This project will provide for the modification to each of the twelve restroom facilities at Palm Beach International Airport.

PBIA- Terminal Apron Reconstruction B & C - This project will provide for the reconstruction of the terminal taxiway west of Concourse B and slab replacements on the Concourse B and C aprons.

WATER UTILITIES DEPARTMENT (WUD)
Approved FY 2013 Capital Projects by Funding Source
 (\$ in 1,000)

<u>Project#</u>	<u>Description</u>	<u>User Fees</u>	<u>Total Budget</u>
Large Capital Projects			
W013	Acquisition of Land for Future Utility Facilities	500	500
W031	Asset Mgmt Prgm - Water Distribution System Rehab	5,500	5,500
W031	Asset Mgmt Prgm - Sewer Lift Station Rehab	5,750	5,750
W031	Asset Mgmt Prgm - Wastewater Collection System Pipe Rehab	4,150	4,150
W039	Broward County Reclaimed Water System	500	500
W034	Central Region Operations Center	800	800
W011	Design and Construction of Regional Pump Stations	100	100
W032	FPL Reclaimed Water System	850	850
W037	Glades Region Operations Center	4,000	4,000
W038	Glades Region Water Distribution System Rehab	5,000	5,000
W002	Improvements to Water Treatment Plant #2	12,500	12,500
W003	Improvements to Water Treatment Plant #3	1,700	1,700
W001	Improvements to Water Treatment Plant #8	1,525	1,525
W005	Improvements to Water Treatment Plant #9	775	775
W000	Northern Region Operations Center	2,000	2,000
W008	Reclaimed Water System Improvements and Expansion	4,000	4,000
W010	Southern Region Water Reclamation Facility	1,575	1,575
W021	Special Assessment Program	500	500
W006	System Wide Buildings and Other Improvements	500	500
W016	System Wide Membrane Element Replacement Projects	1,000	1,000
W006	System Wide Water Collection System Upgrades	100	100
W004	System Wide Wellfield Rehabilitation and Expansion	3,500	3,500
W007	Water & Sewer Utility Line Relocations-County Road	2,000	2,000
W006	Water Transmission Main Expansion	2,050	2,050
	Total Appropriations	60,875	60,875
<u>Fund</u>	<u>Funding Recap</u>	<u>User Fees</u>	<u>Total Budget</u>
4011	Capital Improvements	59,525	59,525
4041	Construction Trust Fund WUD 2009	850	850
4013	Special Assessment Prgm WUD	500	500
	Total	60,875	60,875

Large Capital Projects Description-WUD

Acquisition of Land for Future Utility Facilities - This project includes the acquisition of land for regional pump stations for the County's wastewater collection system. The new stations are necessary to handle increased flow in certain areas of the system and improve efficiency. Current locations under consideration include Forest Hill Boulevard and Sansburys Way.

Asset Mgmt Prgm - Water Distribution System Rehab - An Asset Management Program provides a systematic method of minimizing the life cycle costs of utility assets while meeting desired service levels and controlling risk in the most efficient manner. This part of the program prioritizes water distribution system piping based on the risk of failure and costs of repairing versus replacing the pipes.

Asset Mgmt Prgm - Sewer Lift Station Rehab - An Asset Management Program provides a systematic method of minimizing the life cycle costs of utility assets while meeting desired service levels and controlling risk in the most efficient manner. This part of the program prioritizes wastewater lift stations based on failure risk and costs of repairing versus replacing the lift station.

Asset Mgmt Prgm - Wastewater Collection System Pipe Rehab - An Asset Management Program provides a systematic method of minimizing the life cycle costs of utility assets while meeting desired service levels and controlling risk in the most efficient manner. This part of the program prioritizes wastewater collection system piping based on failure risk and costs of repairing versus replacing the pipes.

Broward County Reclaimed Water System - This project involves the design of 1) a reclaimed water main to transmit reclaimed water from Broward County's Water Reclamation Facility to the southern part of the Department's service area and 2) a distribution system to transmit the water for sale to customers in the Department's Service area. The project is needed to keep up with the increased demand from customers (especially golf courses and homeowner's associations) for reclaimed water. Current demand for reclaimed water exceeds the current production capacity of the Department's Southern Regional Water Reclamation Facility.

Central Region Operations Center - This project involves the design and construction of facilities to help the Department respond to emergency situations such as hurricanes. Potable water and sanitary sewer are critical public health services that must be maintained during recovery stages following natural disasters. The design and construction of a command center to coordinate these activities is critical to discharging this responsibility. In addition, covered storage is needed for the County's fleet of generators for deployment during extended power outages. Operating costs will be offset by moving from temporary to permanent facilities resulting in no additional operating costs.

Design and Construction of Regional Pump Stations - This project includes the design and construction of regional pump stations for the County's wastewater collection system. The new stations are necessary to handle increased flow in certain areas of the system and improve efficiency. Current locations under consideration include Forest Hill Boulevard and Sansburys Way.

Large Capital Projects Description-WUD continued

FPL Reclaimed Water System - This project involves the design and construction of a reclaimed water treatment facility at the East Central Regional Water Reclamation Facility and a pipeline from the facility to the Florida Power and Light's (FPL) West County Energy Center. The project will enable reclaimed water to be used as the primary source of cooling water for FPL's West County Energy Center. This use of reclaimed water greatly reduces the depth to build and maintain alternate disposal facilities such as deep injection wells.

Glades Region Operations Center - The Glades Region currently does not have an Administration, Customer Service & Operations Center. This project will provide the funding to purchase the land and design and construct this critical facility. Operating costs will be offset by moving from temporary to permanent facilities resulting in no additional operating costs.

Glades Region Water Distribution System Rehab - The Glades Region experiences a water loss rate of fifty percent due to an obsolete water distribution system. The ongoing project will replace these pipes in order to reduce the water loss to a level acceptable to the regulatory agencies.

Improvements to Water Treatment Plant #2 - This project involves the design and construction of the following projects at Water Treatment Plant #2: 1) a sludge dewatering system, which is necessary to provide an adequate disposal method for the sludge produced by the potable water treatment process, 2) additional transfer pumps necessary to provide additional treatment capacity, 3) expenditures necessary to comply with additional regulatory requirements and 4) expenditures to replace obsolete equipment.

Improvements to Water Treatment Plant #3 - This project involves the design and construction of the following projects at Water Treatment Plant #3: 1) replacement of the permeate line which has reached the end of its useful life and cannot comply with anticipated additional treatment standards and 2) a tank containment wall and pad to inhibit corrosion and improvements to the membrane cleaning system.

Improvements to Water Treatment Plant #8 - This project involves the replacement and upgrade of the ozone system with an ionic exchange system at Water Treatment Plant #8. The project is necessary because the existing ozone system will have reached the end of its useful life and makes it difficult to comply with additional treatment standards. Smaller projects necessary to comply with additional regulatory requirements and replace aging equipment are also included.

Improvements to Water Treatment Plant #9 - This project involves the design and construction at Water Treatment Plant #9 for the replacement of various items that no longer function and improvements necessary to comply with new regulations.

Northern Region Operations Center - This project involves the design and construction of an operations center to serve the Northern Region of the Department's service area. The acquisition of the Village of Royal Palm Beach's Utility System and the acquisition of the rights to be the sole water and waste water provider in the Acreage and surrounding areas have created the need for an operation center suitably located to serve these areas. Operating costs will be offset by moving from temporary to permanent facilities resulting in no additional operating costs.

Large Capital Projects Description-WUD continued

Reclaimed Water System Improvements and Expansion - This on-going project includes improvements and expansion of the Department's Mandatory Reclaimed Water System. Areas to be expanded in FY 2013 include: Acme Dairy Road, West Atlantic Avenue and extension to the Morakami Museum. Improvements include the installation of telemetry valves to allow for lake delivery of the reclaimed water instead of delivering under pressure.

Southern Region Water Reclamation Facility Improvement - This project includes the design and construction of various plant improvements to the Southern Region Water Reclamation Facility including: 1) expanding the plant capacity to 42.5 million gallons per day of wastewater treatment, 2) a Digester gas system to be used in lieu of micro turbines and 3) modifications required to comply with more stringent regulations in the form of the Underground Injection Compliance Rule. These modifications include upgrading and expanding the chlorination systems, expanding effluent filters, replacing sand filters, constructing a ten million gallon effluent storage tank and modifying the existing deep injection well.

Special Assessment Program - This on-going project enables the Department to provide potable water service and/or sanitary sewer service to developed areas currently using wells and/or septic tanks. Assessments will be repaid by benefitting properties over a 20-year period with interest at 6.5%.

System Wide Buildings and Other Improvements - This project involves the design and construction of various improvements to the Department's buildings and other improvements, as needed.

System Wide Membrane Element Replacement Projects - This project includes replacement of membrane elements at the Department's five existing water treatment plants. The project is necessary to maintain compliance with potable drinking water regulations.

System Wide Water Collection System Upgrades - This project will upgrade old mains in the waste water collection system. This project is necessary because various sewer mains have reached the end of their useful life and have deteriorated to the point where replacement becomes the most cost beneficial solution.

System Wide Wellfield Rehabilitation and Expansion - This ongoing project involves the rehabilitation and replacement of existing wells and the construction of new production wells at the Department's water treatment plants. The project is necessary to increase the amount of raw water available for use in the production of potable water. An increase in the number of bulk water customers has increased the demand for potable water beyond expectations.

Water & Sewer Utility Line Relocations-County Road - This ongoing project will modify, relocate and replace water mains and facilities that conflict with road construction. The budget for this project was prepared in conjunction with projects included in the County's Five Year Road Program.

Water Transmission Main Expansion - This on-going project will modify, relocate and replace older water mains and facilities. New water lines will be extended to areas which currently do not have service.

After a capital project has been completed it is possible for the project to have a continuing impact on the operating budget. For some capital improvements, such as new or expanded roadways, the impact on the County's operating budget is relatively small or may reduce costs due to maintenance savings (such as replacement of fire trucks and water lines). On the other hand, projects such as the Jail Expansion Program will require additional operations and maintenance costs to operate new or expanded facilities.

The future fiscal impact on the operating budget is outlined in each large capital project proposal. The operating cost projection section identifies costs related to operating the capital project when it is placed into service, and it's provided for projects requesting funding in FY 2013. Operating projections are developed using four (4) categories: Staff (personnel services), O&M (operating/maintenance), Equipment, and Other. Operating costs may begin either at the start of a fiscal year or at some interim date during the fiscal year. Operating costs may also include one-time start-up costs that will occur only in the initial fiscal year.

Each proposal and its impact on the operating budget are reviewed by County Administration to determine its funding priority and level. The increase/decrease to the operating budget as a result of the approved capital projects is reflected in the final adopted budget.

The FY 2013 operating budget has decreased by \$79 thousand due to capital projects expected to be completed. The following department's operating budgets have been impacted by these capital projects:

Facilities Development & Operations

While there is no immediate impact to the operating budget, a \$500 thousand impact is anticipated in FY 2017 once the current project has been completed due to the purchase of furniture, fixtures and equipment for the expansion.

Information System Services

A savings of \$100 thousand will be realized starting in FY 2013 increasing to \$2.1 million in FY 2015 as a result of two of the FY 2013 approved capital projects.

Miscellaneous/Non Departmental

There is no impact to the operating budget.

Environmental Resource Management

There is no impact to the operating budget, projects include shore and environmental restoration.

Parks and Recreation

A total of \$21 thousand will be added in FY 2013, primarily due to maintenance and utility related expenses.

County Library

There is no impact to the operating budget.

Five Year Road Program

There is no impact to the operating budget.

Airports

There is no impact to the operating budget as projects include renovations/upgrades to existing infrastructure.

Water Utilities Department

There is no impact to the operating budget. Although funding is approved for new Operation Centers, operating costs will be offset by moving from temporary to permanent facilities resulting in no additional operating costs.

ESTIMATED OPERATING IMPACT OF CAPITAL PROJECTS

FY 2013 Through FY 2017
 (\$ in 1,000)

	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Facilities Development & Operations</u>					
Jail Expansion Program	-	-	-	-	500
Total	\$ -	\$ -	\$ -	\$ -	\$ 500
<u>Information System Services</u>					
Belle Glade Fiber Run	-	-	(2,000)	(2,000)	(2,000)
Wireless Connectivity	(100)	(100)	(100)	(100)	(100)
Total	\$ (100)	\$ (100)	\$ (2,100)	\$ (2,100)	\$ (2,100)
<u>Parks & Recreation</u>					
Dubois Park Expansion	\$ 6	\$ 6	\$ 6	\$ 6	\$ 6
Fullerton Island	-	3	3	3	3
Okeehetee South Park Boating Center	3	3	3	3	3
Okeehetee South Park Dev - Phase III	4	5	5	5	5
Riverbend Park Utility Connection	-	6	6	6	6
South County Regional Park - Phase III	8	9	9	9	9
Total	\$ 21	\$ 32	\$ 32	\$ 32	\$ 32
Grand Total	\$ (79)	\$ (68)	\$ (2,068)	\$ (2,068)	\$ (1,568)

This section of the Budget Document provides comprehensive information regarding Palm Beach County’s Debt Service (principal and interest related to long-term debt) for FY 2013, and in future years.

Palm Beach County covenants and agrees that it will not issue any indebtedness or incur any indebtedness from or supported by a pledge of non-ad valorem revenues unless the County can show that following the issuance of or incurrence of such additional indebtedness, (i) the total amount of non-ad valorem revenues (based on the most recent fiscal year for which audited financial statements are available) will be greater than 2.00 times the maximum debt service, (ii) the total amount of non-ad valorem revenues in each fiscal year in which the bonds are outstanding will be greater than 2.00 times the non-self supporting debt in each fiscal year; and (iii) the aggregate principal amount of non-self-supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of the non self-supporting debt.

Summary of Outstanding Bond Issues and Installment Debt

The table on pages 372 through 375 shows there are currently forty-five County bond issues. Ten are General Obligation issues, twenty-eight are Non-Self Supporting Revenue bonds, and seven are Self-Supporting Enterprise Issues. At original issue, total County debt for these issues was \$2,231,647,402. The currently outstanding balance on these issues is \$1,319,599,310.

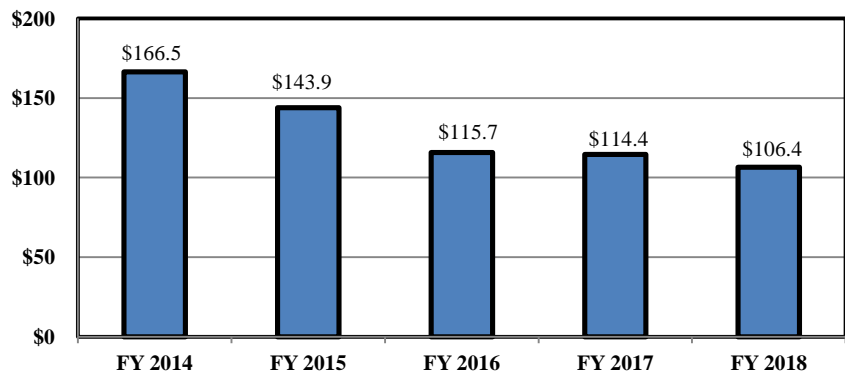
Debt Service Summary by Function FY 2013

The table on page 376 shows the FY 2013 funding requirement is \$170.7 million for County debt. This amount includes interest payments, principal, and fiscal charges on the debt.

Future Debt Service Requirements After FY 2013

The table on page 377 summarizes debt service requirements after FY 2013, based on currently outstanding County bond issues and other debt. The amounts are as follows:

FY 2014	\$166.5 million
FY 2015	\$143.9 million
FY 2016	\$115.7 million
FY 2017	\$114.4 million
FY 2018	\$106.4 million
Future	\$1,103.1 million



Debt Service Ratios

Pages 378 and 379 provides a variety of statistical information, expressing the County’s Debt Service in terms of common ratios used to present the debt capacities of the County. Based on these ratios, Palm Beach County is in a healthy debt capacity position.

<u>Issue/Purpose</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Amount Outstanding as of 10/1/12</u>	<u>Moody's Investor's Service</u>	<u>Standard & Poor's and Fitch</u>
<u>General Obligation Debt</u>						
<u>45.6M Refunding Bonds, Series 1998</u>						
Refund portion of Series 1991 and 1994 General Obligation Bonds for acquisition of environmentally sensitive lands	45,625,000	4/30/98	12/1/14	11,480,000	Aaa	AAA
<u>25M Bonds, Series 2003A</u>						
Acquire, construct and improve recreational and cultural facilities	25,000,000	7/29/03	7/1/13	1,165,000	Aaa	AAA
<u>30.5M Bonds, Series 2003</u>						
Acquisition, construction, expansion of Library facilities	30,500,000	7/8/03	7/1/13	1,350,000	Aaa	AAA
<u>25M Bonds, Series 2005</u>						
Acquire, construct and improve recreational and cultural facilities	25,000,000	6/2/05	7/1/15	3,350,000	Aaa	AAA
<u>16M Refunding Bonds, Series 2005</u>						
Partial refunding of series 1999A Bonds	16,025,000	5/11/05	8/1/19	11,815,000	Aaa	AAA
<u>50M, Series 2006</u>						
Preserving, protecting, and expanding public needs to working waterfronts	50,000,000	3/21/06	8/1/26	38,700,000	Aaa	AAA
<u>22.3M, Series 2006</u>						
Acquisition, construction, expansion of Library facilities	22,335,000	2/22/06	8/1/25	16,995,000	Aaa	AAA
<u>115.8M Taxable Refunding Bonds Series 2006</u>						
Refund outstanding series 1999B and 2001A Go Bonds for Acquisition of Environmentally Sensitive Lands, Water Resources, Greenways, Agriculture Lands & Open Spaces	115,825,000	7/10/06	6/1/20	75,070,000	Aaa	AAA
<u>19.5M Refunding Bonds, Series 2010</u>						
Refund a portion of outstanding series 2003 Library Expansion Facilities	19,530,000	9/7/10	7/1/23	18,960,000	Aaa	AAA
<u>28.7M Refunding Bonds, Series 2010</u>						
Refund a portion of outstanding series 2003A and 2005, Recreation and Culture Facilities	28,700,000	10/6/10	7/1/25	28,455,000	Aaa	AAA
<u>Total - General Obligation Bonds</u>	<u>\$378,540,000</u>			<u>\$207,340,000</u>		

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/12	Moody's Investor's Service	Standard & Poor's and Fitch
<u>Non Self-Supporting Revenue Bonds</u>						
<u>233.6M Criminal Justice Facilities Bonds, Series 1990</u>						
Construction of Judicial Center and Detention Facilities	233,620,000	7/1/90	6/1/15	37,915,000	Aa1	AA+
<u>32.8M Criminal Justice Facility Refunding Bonds, Series 1997</u>						
Partial refunding of 233M issue series 1990 for construction of CJC Facilities	32,775,000	8/21/97	6/1/13	16,785,000	Aa1	AA+
<u>18.6M Criminal Justice Fac. Refunding, Series 2002</u>						
Refund Criminal Justice Facility, Series 1994	18,560,000	9/5/02	6/1/15	5,765,000	Aa1	AA+
<u>6.5M Public Improvement Rev. Ref. Rec. Facilities Bonds Series 2003</u>						
Refund Bonds for Public Golf Course	6,525,000	11/13/03	7/1/14	1,345,000	Aa1	AA+
<u>94.3M Public Improvement Rev. & Refunding Bonds Series 2004</u>						
Various Public Building Projects, Refund Airport Center Bonds	94,300,000	1/28/04	8/1/14	9,245,000	Aa1	AA+
<u>81.3M Public Imp. Rev. Refunding Bonds Convention Ctr, Series 2004</u>						
Refunding Bonds for Convention Center	81,340,000	2/25/04	11/1/14	8,265,000	Aa1	AA+
<u>38.9M Public Improvement Rev. Bonds, Series 2004</u>						
Purchase land for Scripps Project	38,895,000	10/28/04	11/1/14	5,330,000	Aa1	AA+
<u>24.4M Public Improvement Rev. Taxable Bonds, Series 2004</u>						
Purchase land for Scripps Project	24,427,515	10/28/04	11/1/14	7,328,253	Aa1	AA+
<u>17.5M Parks & Rec. Revenue Refunding Bonds, Series 2005</u>						
Refunding of 1996 Parks & Rec. Facility Bonds	17,455,000	3/31/05	11/1/16	9,215,000	Aa1	AA+
<u>13.5M Revenue Refunding Bonds Series 2005</u>						
Refunding of N. County Courthouse/Sheriff's Motor Pool 1997 Bonds	13,485,000	7/7/05	12/1/17	8,645,000	Aa1	AA+
<u>9.5M Public Improvement Rev. Refunding Bonds, Series 2005</u>						
Judicial Center Parking Facility Ref.	9,520,000	5/4/05	11/1/15	4,210,000	Aa1	AA+
<u>20.1M Stadium Facilities Revenue Refunding Bonds, Series 2005</u>						
Refunding of 1996 Stadium Facility Rev Bonds	20,070,000	6/22/05	12/1/16	9,590,000	Aa1	AA+
<u>133.9M Public Improvement Rev. Bonds, Series 2005</u>						
Acquire, construct & equip Scripps Research Institute	133,935,000	5/24/05	6/1/15	17,890,000	Aa1	AA+
<u>13M Public Improvement Rev. Bonds, Series 2005</u>						
FAU/Scripps Construction Second Temporary Facility	13,028,760	8/24/05	1/1/14	3,220,218	Aa1	AA+

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/12	Moody's Investor's Service	Standard & Poor's and Fitch
<u>14.7M Public Improvement Rev. Bonds, Series 2006</u>						
Expansion Criminal Justice Parking Garage	14,685,000	12/6/06	12/1/26	12,080,000	Aa1	AA+
<u>2.6M Public Improvement Rev. Bonds, Series 2007A</u>						
To pay off the County's outstanding public improvement revenue note	2,582,648	11/14/07	11/1/27	2,211,597	Aa1	AA+
<u>5.2M Public Taxable Improvement Rev. Bonds, Series 2007B</u>						
To pay off the County's outstanding public improvement revenue note for Biomedical Research Park infrastructure project	5,180,949	11/14/07	11/1/27	4,530,659	Aa1	AA+
<u>98.1M Public Improvement Rev. Bonds, Series 2007C</u>						
Funding for completion of Scripps facilities at FAU	98,080,000	12/19/07	11/1/27	85,045,000	Aa1	AA+
<u>176.6M Public Improvement Rev. Bonds, Series 2008</u>						
For jail expansion program and government buildings	176,585,000	8/28/08	5/1/38	164,790,000	Aa1	AA+
<u>35.1M Public Improvement Rev. Bonds, Series 2008</u>						
Funding for law enforcement and corrections technology and mobile data project	35,075,000	1/23/08	2/1/14	12,408,859	Aa1	AA+
<u>11.7M Public Improvement Rev. Note, Series 2008</u>						
Purchase environmentally sensitive lands	11,697,676	2/6/08	8/1/28	9,358,141	Aa1	AA+
<u>94.2M Public Improvement Rev. Refunding Bonds, Series 2008</u>						
Initial funding for Max Planck project and refunding of outstanding Sunshine State loans	94,235,000	11/13/08	11/1/28	84,970,000	Aa1	AA+
<u>29.5M Public Improvement Rev. Refunding Bonds, Series 2008</u>						
To refund Sunshine State loans	29,476,000	4/23/08	12/1/20	16,684,000	Aa1	AA+
<u>11.6M Taxable Public Imp Rev. Bonds Series 2010</u>						
Permanent Financing Convention Ctr. Hotel Land initially paid for with Bond anticipation note	11,598,107	4/28/10	11/1/24	10,264,046	Aa1	AA+
<u>30.7M Public Improvement Rev. Bonds, Series 2011</u>						
For Ocean Avenue Bridge and Max Planck, Florida Corporation Projects	30,691,407	7/27/11	8/1/31	29,579,197	No Rating	No Rating
<u>62.8M Public Improvement Rev. Refunding Bonds, Series 2011</u>						
Refunding Public Improvement Revenue Bonds for the Convention Center Project	62,775,000	8/13/11	11/1/30	62,775,000	Aa1	AA+
<u>16.2M Capital Improvement Refunding Bonds, Series 2012</u>						
Refund BAN for public building improvements - Four Points	16,189,340	4/17/12	3/1/27	16,189,340	Aa1	AA+

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/12	Moody's Investor's Service	Standard & Poor's and Fitch
<u>147M Public Improvement Rev. Refunding Bonds, Series 2012</u>						
Refund Series 2004, 2004A and 2005A	147,000,000	6/28/12	6/1/25	147,000,000	Aa1	AA+
Total - Non Self-Supporting Revenue Bonds	<u>\$1,473,787,402</u>			<u>\$802,634,310</u>		
<u>Self-Supporting Revenue Bonds</u>						
<u>60M Airport System, Series 2002</u>						
Refund Series 1992	60,150,000	7/3/02	10/1/14	35,140,000	A2	A
<u>69.1M Airport System, Revenue Bond Series 2006</u>						
Design, acquisition, construction & equipment of new parking garage	69,080,000	5/17/06	10/1/36	69,080,000	A2	A
<u>16.9M Airport System, Taxable Refunding Bonds, Series 2006B</u>						
Refund & Decrease Portions of Series 2001 and 2002	16,855,000	5/17/06	10/1/20	16,855,000	A2	A
<u>26.8M Water & Sewer Revenue Refunding Bonds, Series 2003</u>						
Refund portion of Series 1993 Bonds	26,785,000	7/8/03	10/1/13	2,200,000	Aaa	AAA
<u>125.9M Water & Sewer Revenue, Series 2006A</u>						
Acquisition of Royal Palm Beach system and funding to assist in financing Five Year Cap	125,850,000	4/24/06	10/1/36	114,930,000	Aaa	AAA
<u>12.5M Water & Sewer Revenue Refunding bonds, Series 2006B</u>						
Refund portion of Series 1998 Bonds	12,485,000	4/24/06	10/1/17	12,225,000	Aaa	AAA
<u>68.1M Water & Sewer Revenue Refunding Bonds, Series 2009</u>						
Acquisition, construction, and improvements for FPL reclaimed water project	68,115,000	7/22/09	10/1/40	59,195,000	Aaa	AAA
Total - County Self-Supporting Debt	<u>\$379,320,000</u>			<u>\$309,625,000</u>		
All County Budgetary Controlled Debt	<u>\$2,231,647,402</u>			<u>\$1,319,599,310</u>		

Moody's Investors Service, Standard & Poors and Fitch ratings currently assign ratings of Aaa, AAA and AAA, respectively, to the County's General Obligation Bonds and Aa1, AA+, and AA+, respectively, to the County's Revenue Bonds supported by a pledge on Non-Ad Valorem revenues. The above ratings were assigned at the time of issuance of the bonds and may not reflect the current rating assigned by the rating agency.

<u>Fund</u>	<u>Principal and Interest</u>	<u>General Government</u>	<u>Physical Environment</u>	<u>Transportation</u>
45.6M GO Ref Bonds, Series 1998	4,158,213	533,213		
25M GO Bonds, Series 2003A	1,205,419	40,419		
30.5M GO Bonds, Series 2003	1,393,188	43,188		
25M GO Bonds, Series 2005	1,202,925	122,925		
16M GO Refunding Bonds, Series 2005	2,009,525	544,525		
50M GO Bonds, Series 2006	3,728,554	1,608,554		
22M GO Bonds, Series 2005	1,736,594	736,594		
115.8M GO Taxable Ref. Bonds, Series 2006	12,480,389	4,400,389		
19.5M GO Refunding Bonds, Series 2010	762,425	517,425		
28.7M GO Parks & Culture Ref. Bonds, Series 2010	1,401,550	1,401,550		
233.6M CJ Facilities Bonds Series 1990	2,884,579	2,884,579		
32.8M CJ Facilities Refunding Bonds, Series 1997	17,750,723	965,723		
18.6M Criminal Justice Refunding, Series 2002	2,118,850	288,850		
6.5M Recreation Facilities Ref. Bonds, Series 2003	712,732	52,732		
94.3M Public Impr. Revenue Bonds, Series 2004	5,409,406	514,406		
81.3M Conv. Center Rev. Ref. Bonds, Series 2004	2,940,059	275,059		
38.9M Four Corners Revenue Bonds Series 2004	1,890,846	170,846		
24.4M Taxable Four Corners Rev Bonds, Series 2004	2,717,560	274,809		
17.5M Parks & Rec Refunding Bonds, Series 2005	2,050,344	350,344		
13.5M Public Improvement Rev. Bonds, Series 2005	1,651,270	356,270		
9.5M Judicial Ctr. Prkg. Fac Rev. Bonds, Series 2005	1,155,713	165,713		
20.1M Stadium Fac. Refunding Bonds, Series 2005	2,168,026	393,026		
133.9M Scripps Facility Revenue Bonds, Series 2005	6,641,785	966,785		
13M Scripps/FAU #2, Series 2005	1,687,931	109,393		
14.7M Crim Jus Prkg Fac Rev Bonds, Series 2006	1,147,501	547,501		
2.6M Rev Bond-Four Corners Infra, Series 2007A	187,910	86,655		
5.2M Rev Bond-Four Corners Infra, Series 2007B	429,785	246,819		
98.1M Scripps/Briger Revenue Bonds, Series 2007C	7,706,576	4,086,576		
176.6M Jail Expan/Pub Bldg Rev Bonds, Series 2008	11,268,550	7,758,550		
35.1M Law Enforce Tech, Series 2008	6,394,352	284,168		
11.7M Public Improv Revenue Note, Series 2008	875,922	291,038		
94.2M Pub Imp Rev & Ref Bonds, Series 2008	7,622,130	4,342,130		
29.5M Refunding Bonds, Series 2008	2,866,836	542,836		
11.6M Tax Rev Bds Conv Ctr. Hotel Ld, Series 2010	1,109,332	547,475		
30.7M Revenue Improvement Bonds, Series 2011	4,853,013	939,869		
62.8M Convention Ctr Rev Ref Bonds, Series 2011	3,140,450	3,140,450		
16.2M Pub Improvement Revenue Bonds BAN, Series 2012	1,382,805	395,532		
147M Public Improvement Revenue Bonds, Series 2012	6,631,419	6,631,419		
146.1M Airport Bonds (1)	17,471,606			5,826,606
291.5M Water Utilities Bonds (2)	15,734,438		8,994,438	
TOTAL COUNTY	170,681,231	47,558,335	8,994,438	5,826,606

NOTES:

- The expenditures included in the General Government column represent only interest payments and fiscal charges on general obligation and non self-supporting debt.

- The expenditures in the Physical Environment and the Transportation columns represent interest payments and fiscal charges on self-supporting debt. Water Utilities budgets the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment.

(1) Three borrowings

(2) Four borrowings

Fiscal Year	General Obligation	Non Self-Supporting Revenue	Self-Supporting Revenue	Total County Debt
2014	\$29,564,993	\$104,737,713	\$32,169,104	\$166,471,810
2015	29,549,466	95,389,610	18,942,856	143,881,932
2016	25,388,108	68,925,765	21,374,128	115,688,001
2017	25,386,369	67,693,835	21,364,497	114,444,701
2018	25,380,096	62,004,627	19,028,520	106,413,243
Future	96,983,194	655,821,476	350,291,114	1,103,095,784
Total	\$232,252,226	\$1,054,573,027	\$463,170,219	\$1,749,995,472

Note: This table includes principal and interest on currently outstanding bond issues and bonds expected to be issued in Fiscal Year 2013.

General Obligation Debt refers to tax supported bond issues.

Non Self-Supporting Revenue Debt refers to those bond issues and other debt which are supported from specific revenue sources other than property taxes or enterprise earnings. Examples of this category would include pledges of sales tax revenue, State revenue sharing or other non ad valorem revenues.

Self-Supporting Debt refers to the bonds of the County's enterprise operations which generate sufficient revenues to satisfy their own debt service needs. This category includes the County Airport and Water Utilities. Solid Waste Authority (another Enterprise operation) is added due to the reporting entity concept.

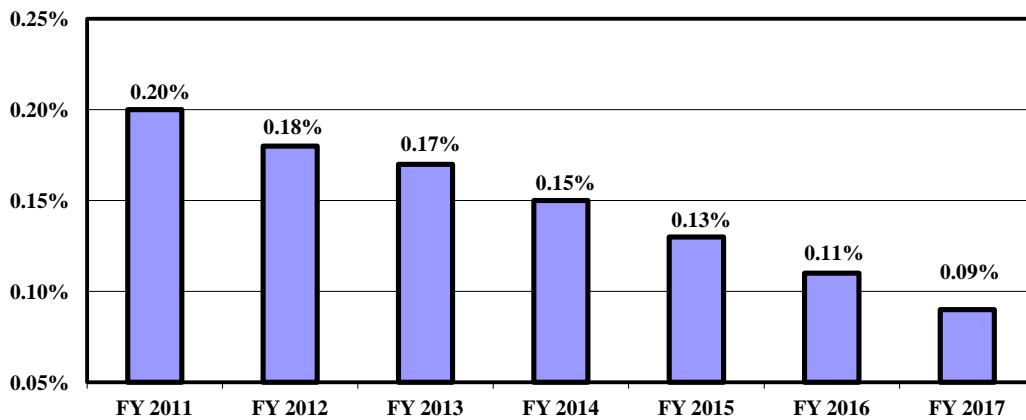
Ratios

The charts below and the table on pages 380 and 381 describes various debt ratios used to present and analyze the debt position and capabilities of the County.

Net General Obligation Debt to Taxable Property Values

The first significant ratio is the ratio of net tax supported debt to taxable property values. This ratio indicates the proportion of tax-supported debt (general obligation or voted debt), net of any debt service reserves, to the taxable values that can be assessed to support that debt. Palm Beach County currently has a ratio of 0.17%.

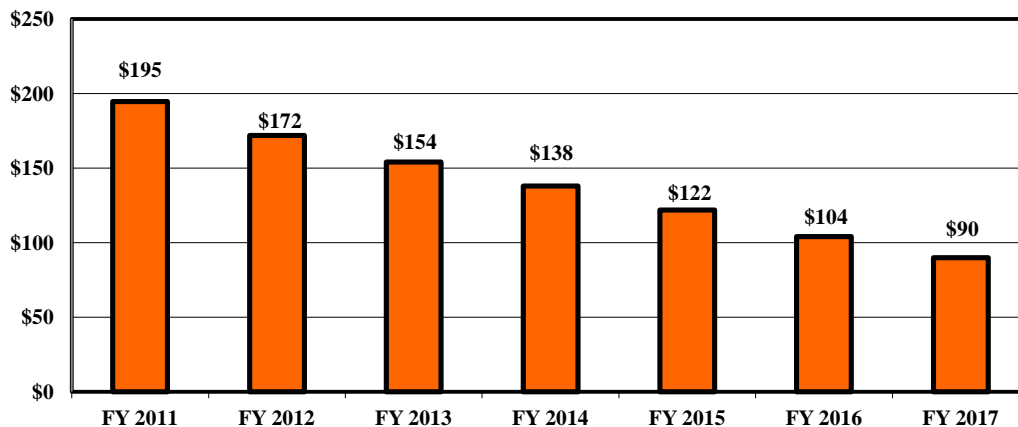
Net Tax Supported Debt to Taxable Property Values



Net General Obligation Debt per Capita

The second significant ratio is net tax supported debt per capita. This ratio indicates the net amount of tax support debt per person in the County. Palm Beach County projects to have a ratio of \$154 per person for outstanding bond issues in FY 2013, and is projected to be approximately \$90 per person in FY 2017.

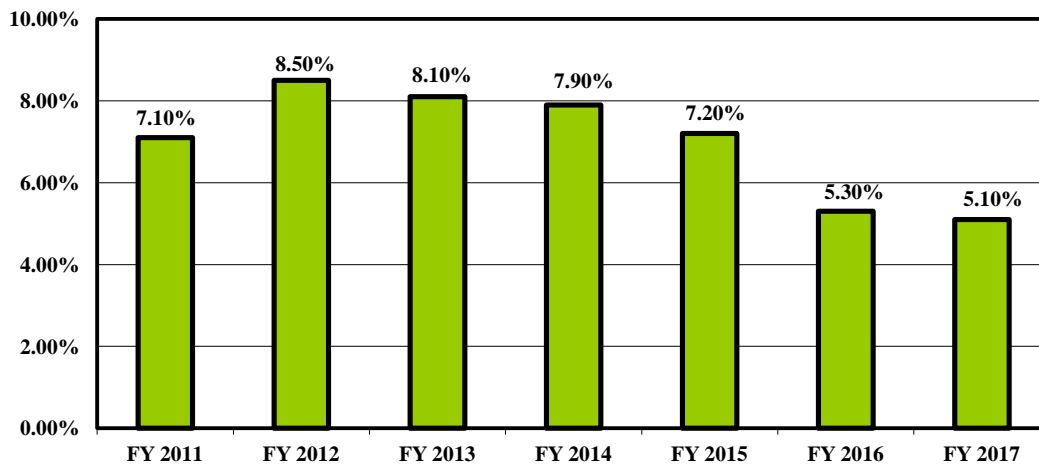
Net Tax Supported Debt Per Capita



Other Ratios

Two other significant ratios are the ratio of the annual debt service on tax-supported debt to general operating expenditures; and the ratio of the annual debt service on non-self-supporting revenue bond debt to general operating expenditures. These ratios indicate what proportion of the annual budget is going to debt service for governmental operations. Palm Beach County’s ratios sum to 8.1% for FY 2013 with a projected decrease to 5.1% by FY 2017.

Sum of Annual Debt Service Ratios on Tax Supported Debt & Non Self-Supporting Revenue Bond Debt to General Operating Expenditures



Restriction on Future Issuance on Non-Ad Valorem Debt

The County has covenanted in each fiscal year that its non-ad valorem revenues be at least twice the annual amount of debt service on non-self supporting debt. Additionally, the County has covenanted that the aggregate principal amount of non-self supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of non-self supporting debt.

The ratio of non-ad valorem revenues to debt service on non-self supporting debt is projected to be 3.450 in FY 2013 and increase to 5.549 in FY 2017. The percentage of non-self supporting variable rate debt to total non-self-supporting debt is projected to be 2.0% in FY 2013 and the County does not anticipate increasing its variable rate in the next couple of fiscal years.

In summary, Palm Beach County continues to be in a very strong debt capacity position.

DEBT SERVICE DATA

	FY 2013 Projected	FY 2014 Projected
General Obligation debt (Net)	\$207,340,000	\$187,210,000
Taxable Values (in \$1000's)	\$125,403,839	\$127,284,897
Percent of Net General Obligation Debt to Taxable Values	0.17%	0.15%
Population Estimates	1,349,800	1,360,965
Net General Obligation Debt per Capita	\$154	\$138
General Operating Expenditures	\$1,665,901,063	\$1,692,790,701
Annual Debt Service General Obligation Debt	\$29,668,011	\$29,564,993
Percent of Annual Debt Service on General Obligation Debt to General Operating Expenditures	1.8%	1.7%
Annual Debt Service Non Self- Supporting Revenue Bond Debt	\$104,621,935	\$104,737,713
Percent of Annual Debt Service on Non Self-Supporting Revenue Bond Debt to General Operating Expenditures	6.3%	6.2%
Non Ad Valorem Revenues	\$360,984,607	\$364,594,453
Ratio of Annual Debt Service on Non Self-Supporting Revenue Bond Debt to Non Ad Valorem Revenues	3.450	3.481
Percent of Variable Rate Non Self- Supporting Debt to Total Non Self-Supporting Debt	2.0%	1.7%

FY 2015 Projected	FY 2016 Projected	FY 2017 Projected
\$166,200,000	\$144,175,000	\$125,330,000
\$129,830,595	\$132,427,207	\$135,075,751
0.13%	0.11%	0.09%
1,372,700	1,390,400	1,408,100
\$122	\$104	\$90
\$1,731,386,329	\$1,777,094,928	\$1,825,965,038
\$29,549,466	\$25,388,108	\$25,386,369
1.7%	1.4%	1.4%
\$95,389,610	\$68,925,765	\$67,693,835
5.5%	3.9%	3.7%
\$368,240,398	\$371,922,802	\$375,642,030
3.860	5.396	5.549
1.3%	1.0%	1.0%

\$45.6M General Obligation Refunding Bonds, Series 1998

	Amount Budgeted
Principal	\$3,625,000
Interest	531,713
Paying Agent Fees	1,500
Total	<u>\$4,158,213</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 1998 issued for the purpose of providing the funds required (1) to refund a portion of the County's General Obligation Bonds, Series 1994 and Series 1991 and (2) to pay the costs of issuing the Bonds. The Bonds are issued in \$5,000 Denominations, mature from 1998 to 2014, and pay annual interest of 3.5% to 5.5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1998	\$0	\$350,616	\$350,616
1999	1,480,000	2,077,794	3,557,794
2000	390,000	2,044,874	2,434,874
2001	400,000	2,030,354	2,430,354
2002	415,000	2,014,813	2,429,813
2003	3,050,000	1,945,773	4,995,773
2004	3,175,000	1,821,273	4,996,273
2005	3,305,000	1,691,673	4,996,673
2006	3,440,000	1,555,053	4,995,053
2007	2,770,000	1,427,401	4,197,401
2008	2,885,000	1,309,685	4,194,685
2009	3,000,000	1,185,350	4,185,350
2010	3,125,000	1,052,850	4,177,850
2011	3,270,000	902,350	4,172,350
2012	3,440,000	726,000	4,166,000
2013	3,625,000	531,713	4,156,713
2014	3,825,000	326,838	4,151,838
2015	4,030,000	110,825	4,140,825
	<u>\$45,625,000</u>	<u>\$23,105,231</u>	<u>\$68,730,231</u>

\$25M Parks and Cultural General Obligation Bonds, Series 2003

	Amount Budgeted
Principal	\$1,165,000
Interest	39,319
Paying Agent Fees	1,100
Total	<u>\$1,205,419</u>

Budget Comment

This fund provides debt service on the \$25,000,000 voted bond issue for the purpose of financing the cost of acquiring, constructing and improving certain recreational and cultural facilities located within Palm Beach County. The bonds mature from 2004 to 2023, and pay annual interest of 2% to 4.25%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$865,000	\$847,251	\$1,712,251
2005	955,000	901,406	1,856,406
2006	975,000	882,306	1,857,306
2007	990,000	862,806	1,852,806
2008	1,010,000	843,006	1,853,006
2009	1,035,000	820,281	1,855,281
2010	1,060,000	794,406	1,854,406
2011	1,090,000	109,944	1,199,944
2012	1,125,000	75,881	1,200,881
2013	1,165,000	39,319	1,204,319
	<u>\$10,270,000</u>	<u>\$6,176,608</u>	<u>\$16,446,608</u>

NOTE: Bond refunded on 10/6/2010

\$14.73M refunded with DS Fund 2525 on 10/6/10

\$30.5M Library Expansion General Obligation Bonds, Series 2003

	Amount Budgeted
Principal	\$1,350,000
Interest	42,188
Paying Agent Fees	1,000
Total	<u>\$1,393,188</u>

Budget Comment

This fund provides debt service on the \$30,500,000 voted bond issue for the purpose of financing the cost of land acquisition, design, engineering and construction of new library facilities and the renovation and rehabilitation of existing library facilities. The bonds mature from 2004 to 2013 and pay annual interest of 2% to 3.125%. Funds to retire the bonds are provided from ad valorem taxes. In FY 2010, this bond issue was partially refunded with the \$19.53M General Obligation Refunding Bonds, Series 2010.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$1,080,000	\$1,233,870	\$2,313,870
2005	1,080,000	1,236,738	2,316,738
2006	1,375,000	1,215,138	2,590,138
2007	1,130,000	1,187,638	2,317,638
2008	1,455,000	1,159,388	2,614,388
2009	1,195,000	1,119,375	2,314,375
2010	1,230,000	1,083,525	2,313,525
2011	1,270,000	118,000	1,388,000
2012	1,310,000	81,488	1,391,488
2013	1,350,000	42,188	1,392,188
	<u>\$12,475,000</u>	<u>\$8,477,345</u>	<u>\$20,952,345</u>

Bonds Refunded with GO Bond Fund 2524

\$25M Parks and Cultural General Obligation Bonds, Series 2005

	Amount Budgeted
Principal	\$1,080,000
Interest	121,675
Paying Agent Fees	1,250
Total	<u>\$1,202,925</u>

Budget Comment

This fund provides debt services on \$25,000,000 voted bond issue for the purpose of financing the costs of acquiring, constructing and improving certain recreational and cultural facilities located within Palm Beach County. The bonds mature from 2006 to 2025 and pay annual interest of 3% to 5%. Funds to retire the bonds are provided by ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$785,000	\$1,167,449	\$1,952,449
2007	895,000	1,056,865	1,951,865
2008	920,000	1,032,253	1,952,253
2009	945,000	1,006,493	1,951,493
2010	975,000	979,088	1,954,088
2011	1,005,000	195,838	1,200,838
2012	1,045,000	155,638	1,200,638
2013	1,080,000	121,675	1,201,675
2014	1,115,000	85,225	1,200,225
2015	1,155,000	46,200	1,201,200
	<u>\$9,920,000</u>	<u>\$5,846,721</u>	<u>\$15,766,721</u>

NOTE: Bond refunded on 10/6/2010

\$15.08M refunded with DS Fund 2525 on 10/6/10

\$16M Recreational and Cultural General Obligation Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$1,465,000
Interest	542,525
Paying Agent Fees	2,000
Total	<u>\$2,009,525</u>

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2005 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 1999A. The bonds mature from 2006 to 2019 and carry an interest rate of 2.625% to 4.5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$0	\$166,254	\$166,254
2006	55,000	748,144	803,144
2007	55,000	746,700	801,700
2008	55,000	745,188	800,188
2009	55,000	743,620	798,620
2010	1,265,000	742,025	2,007,025
2011	1,330,000	678,775	2,008,775
2012	1,395,000	612,275	2,007,275
2013	1,465,000	542,525	2,007,525
2014	1,540,000	469,275	2,009,275
2015	1,605,000	401,875	2,006,875
2016	1,685,000	324,225	2,009,225
2017	1,760,000	248,400	2,008,400
2018	1,840,000	169,200	2,009,200
2019	1,920,000	86,400	2,006,400
	<u>\$16,025,000</u>	<u>\$7,424,880</u>	<u>\$23,449,880</u>

\$50M General Obligation Bonds Series 2006, Waterfront Access

	Amount Budgeted
Principal	\$2,120,000
Interest	1,607,054
Paying Agent Fees	1,500
Total	<u>\$3,728,554</u>

Budget Comment

This fund provides debt service on the \$50 million voted bond issue for the purpose of financing the cost of Waterfront Access Projects. The bonds mature from 2007 to 2026 and pay annual interest of 3.3% to 4.375%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$0	\$720,306	\$720,306
2007	1,730,000	1,994,694	3,724,694
2008	1,790,000	1,937,604	3,727,604
2009	1,850,000	1,877,638	3,727,638
2010	1,910,000	1,814,738	3,724,738
2011	1,975,000	1,749,798	3,724,798
2012	2,045,000	1,680,674	3,725,674
2013	2,120,000	1,607,054	3,727,054
2014	2,195,000	1,528,614	3,723,614
2015	2,280,000	1,445,204	3,725,204
2016	2,370,000	1,357,424	3,727,424
2017	2,460,000	1,262,624	3,722,624
2018	2,560,000	1,164,224	3,724,224
2019	2,665,000	1,061,824	3,726,824
2020	2,770,000	955,224	3,725,224
2021	2,885,000	841,654	3,726,654
2022	3,000,000	722,648	3,722,648
2023	3,125,000	598,898	3,723,898
2024	3,280,000	442,648	3,722,648
2025	3,420,000	303,248	3,723,248
2026	3,570,000	156,188	3,726,188
	<u>\$50,000,000</u>	<u>\$25,222,928</u>	<u>\$75,222,928</u>

\$22.3M Library Expansion General Obligation Bonds, Series 2006

	Amount Budgeted
Principal	\$1,000,000
Interest	735,319
Paying Agent Fees	1,275
Total	<u>\$1,736,594</u>

Budget Comment

This fund provides debt service on the \$22,335,000 voted bond issue for the purpose of financing the cost of land acquisition, design, engineering and construction of new library facilities and the renovation and rehabilitation of existing library facilities. The bonds mature from 2007 to 2025 and pay annual interest of 3.5% to 4.25%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$0	\$405,628	\$405,628
2007	815,000	918,403	1,733,403
2008	845,000	889,878	1,734,878
2009	875,000	860,303	1,735,303
2010	905,000	831,428	1,736,428
2011	935,000	800,884	1,735,884
2012	965,000	769,094	1,734,094
2013	1,000,000	735,319	1,735,319
2014	1,035,000	699,069	1,734,069
2015	1,085,000	647,319	1,732,319
2016	1,140,000	593,069	1,733,069
2017	1,200,000	536,069	1,736,069
2018	1,245,000	488,069	1,733,069
2019	1,295,000	438,269	1,733,269
2020	1,350,000	386,469	1,736,469
2021	1,405,000	330,781	1,735,781
2022	1,460,000	272,825	1,732,825
2023	1,525,000	207,125	1,732,125
2024	1,590,000	142,313	1,732,313
2025	1,665,000	70,763	1,735,763
	<u>\$22,335,000</u>	<u>\$11,023,072</u>	<u>\$33,358,072</u>

\$115.8M General Obligation Taxable Refunding Bonds, Series 2006

	Amount Budgeted
Principal	\$8,080,000
Interest	4,398,089
Paying Agent Fees	2,300
Total	<u>\$12,480,389</u>

Budget Comment

This fund provides for debt service on the \$115.8 million Taxable Refunding Bonds, Series 2006 for the purpose of providing funds required (1) to refund the County's General Obligation Bonds Series 1999B and 2001A and (2) to pay the cost of issuance. The bonds mature from 2006 to 2019, and pay annual interest of 5.5% to 5.9%.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$5,000	\$16	\$5,016
2007	6,450,000	5,987,562	12,437,562
2008	6,125,000	6,349,308	12,474,308
2009	6,470,000	6,004,225	12,474,225
2010	6,835,000	5,639,446	12,474,446
2011	7,230,000	5,249,510	12,479,510
2012	7,640,000	4,836,243	12,476,243
2013	8,080,000	4,398,089	12,478,089
2014	8,550,000	3,930,742	12,480,742
2015	9,035,000	3,435,013	12,470,013
2016	9,570,000	2,910,260	12,480,260
2017	10,125,000	2,352,520	12,477,520
2018	10,725,000	1,755,348	12,480,348
2019	11,355,000	1,122,787	12,477,787
2020	7,630,000	453,069	8,083,069
	<u>\$115,825,000</u>	<u>\$54,424,138</u>	<u>\$170,249,138</u>

Coupon for these bonds is paid with Non-Advalorem revenues and contained in fund number 2519.

\$19.5M General Obligation Refunding Bonds. Series 2010

	Amount Budgeted
Principal	\$245,000
Interest	515,925
Paying Agent Fees	1,500
Total	<u>\$762,425</u>

Budget Comment

This fund provides debt service on the refunding bonds, series 2010 issued to provide the funds required to refund a portion of the County Library Expansion to General Obligation Bonds, Series 2003. The Bonds mature from 2011 to 2023 and carry an interest rate of 2% to 3%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$330,000	\$430,649	\$760,649
2012	240,000	520,725	760,725
2013	245,000	515,925	760,925
2014	1,640,000	511,025	2,151,025
2015	1,675,000	478,225	2,153,225
2016	1,705,000	444,725	2,149,725
2017	1,750,000	402,100	2,152,100
2018	1,795,000	358,350	2,153,350
2019	2,050,000	304,500	2,354,500
2020	2,010,000	243,000	2,253,000
2021	1,970,000	182,700	2,152,700
2022	2,030,000	123,600	2,153,600
2023	2,090,000	62,700	2,152,700
	<u>\$19,530,000</u>	<u>\$4,578,224</u>	<u>\$24,108,224</u>

**\$28.7M General Obligation Refunding Bonds, Series 2010
(Recreation and Cultural Facilities)**

	Amount Budgeted
Principal	\$0
Interest	1,400,050
Paying Agent Fees	<u>1,500</u>
Total	<u><u>\$1,401,550</u></u>

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2010 issued to provide the funds required to refund a portion of the County’s General Obligation Bonds, Series 2003 & 2005. The bonds mature from 2011 to 2025 and carry an interest rate of 2% to 5%. Funds to retire the bonds are provided from ad valorem taxes.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$245,000	\$1,034,199	\$1,279,199
2012	0	1,400,050	1,400,050
2013	0	1,400,050	1,400,050
2014	1,110,000	1,400,050	2,510,050
2015	1,160,000	1,355,650	2,515,650
2016	2,375,000	1,309,250	3,684,250
2017	2,495,000	1,190,500	3,685,500
2018	2,610,000	1,065,750	3,675,750
2019	2,745,000	935,250	3,680,250
2020	2,885,000	798,000	3,683,000
2021	3,025,000	653,750	3,678,750
2022	3,180,000	502,500	3,682,500
2023	3,335,000	343,500	3,678,500
2024	1,725,000	176,750	1,901,750
2025	1,810,000	90,500	1,900,500
	<u><u>\$28,700,000</u></u>	<u><u>\$13,655,749</u></u>	<u><u>\$42,355,749</u></u>

\$233.6M Criminal Justice Facilities Revenue Bonds, Series 1990

	Amount Budgeted
Principal	\$0
Interest	2,729,880
Recurring Issue Costs	154,399
Paying Agent Fees	300
Total	<u>\$2,884,579</u>

Budget Comment

This fund provides for the debt service on the Criminal Justice Facilities Revenue Bonds, Series 1990. The Bonds are dated June 15, 1990 and were issued in \$5,000 denominations. The serial portion of the bonds mature from 1994 to 2005 and pay annual interest of 6.3% to 7.2%.

In FY 1993, \$120,770,000 of bonds were refunded by the \$117,485,000 Criminal Justice Revenue Refunding Bonds, Series 1993. In FY 1997, \$33,550,000 of bonds were refunded by the \$32,775,000 Criminal Justice Revenue Refunding Bonds, Series 1997. A total of \$57,925,000 of the original Series 1990 Bonds remained outstanding in 1997. The principal source of funding for this issue is non ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1998	\$6,240,000	\$4,091,430	\$10,331,430
1999	6,660,000	3,673,350	10,333,350
2000	7,110,000	3,220,470	10,330,470
2001	0	2,729,880	2,729,880
2002	0	2,729,880	2,729,880
2003	0	2,729,880	2,729,880
2004	0	2,729,880	2,729,880
2005	0	2,729,880	2,729,880
2006	0	2,729,880	2,729,880
2007	0	2,729,880	2,729,880
2008	0	2,729,880	2,729,880
2009	0	2,729,880	2,729,880
2010	0	2,729,880	2,729,880
2011	0	2,729,880	2,729,880
2012	0	2,729,880	2,729,880
2013	0	2,729,880	2,729,880
2014	18,300,000	2,729,880	21,029,880
2015	19,615,000	1,412,280	21,027,280
	<u>\$57,925,000</u>	<u>\$50,615,850</u>	<u>\$108,540,850</u>

\$32.8M Criminal Justice Facilities Refunding Bonds, Series 1997

	Amount Budgeted
Principal	\$16,785,000
Interest	\$965,138
Paying Agent Fees	585
Total	<u>\$17,750,723</u>

Budget Comment

This fund provides for the debt service for the advance refunding of \$32.775 million of the original \$233.6M Criminal Justice Facilities Revenue Bonds, Series 1990. The bonds mature in 1998, 2012, and 2013 and carry an annual interest rate of 3.85% to 5.02%. The principal source of funding for both issues is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1998	\$120,000	\$1,569,219	\$1,689,219
1999	0	1,877,663	1,877,663
2000	0	1,877,663	1,877,663
2001	0	1,877,663	1,877,663
2002	0	1,877,663	1,877,663
2003	0	1,877,663	1,877,663
2004	0	1,877,663	1,877,663
2005	0	1,877,663	1,877,663
2006	0	1,877,663	1,877,663
2007	0	1,877,663	1,877,663
2008	0	1,877,663	1,877,663
2009	0	1,877,663	1,877,663
2010	0	1,877,663	1,877,663
2011	0	1,877,663	1,877,663
2012	15,870,000	1,877,663	17,747,663
2013	16,785,000	965,138	17,750,138
	<u>\$32,775,000</u>	<u>\$28,821,631</u>	<u>\$61,596,631</u>

\$18.6M Criminal Justice Facilities Refunding Bonds, Series 2002

	Amount Budgeted
Principal	\$1,830,000
Interest	288,250
Paying Agent Fees	600
Total	<u>\$2,118,850</u>

Budget Comment

This fund provides for the debt service for the advance refunding of the County's outstanding Criminal Justice Facilities Revenue Bonds Series 1994. The bonds mature from 2003 to 2015 and carry an annual interest of 2% to 5%. The principal source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003	\$370,000	\$608,281	\$978,281
2004	175,000	758,269	933,269
2005	1,360,000	754,769	2,114,769
2006	1,400,000	717,369	2,117,369
2007	1,445,000	670,119	2,115,119
2008	1,495,000	624,963	2,119,963
2009	1,545,000	574,506	2,119,506
2010	1,600,000	518,500	2,118,500
2011	1,660,000	458,500	2,118,500
2012	1,745,000	375,500	2,120,500
2013	1,830,000	288,250	2,118,250
2014	1,920,000	196,750	2,116,750
2015	2,015,000	100,750	2,115,750
	<u>\$18,560,000</u>	<u>\$6,646,525</u>	<u>\$25,206,525</u>

\$6.5M Public Improvement Recreational Facility Revenue Refunding Bonds, Series 2003

	Amount Budgeted
Principal	\$660,000
Interest	51,232
Paying Agent Fees	1,500
Total	<u>\$712,732</u>

Budget Comment

This issue provides funds to refund the Recreational Facility Revenue Bonds issued in FY 1994 for the construction of a golf course in the Okeeheelee Park facility. The bonds mature from 2004 to 2014 and carry an annual interest rate from 2.25% to 3.625%. Funding for the retirement of the refunding bonds is provided from the net operating revenues of the golf course.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$590,000	\$121,422	\$711,422
2005	525,000	185,819	710,819
2006	535,000	175,319	710,319
2007	550,000	164,619	714,619
2008	560,000	152,244	712,244
2009	575,000	138,244	713,244
2010	590,000	119,556	709,556
2011	615,000	97,431	712,431
2012	640,000	72,831	712,831
2013	660,000	51,231	711,231
2014	685,000	24,831	709,831
	<u>\$6,525,000</u>	<u>\$1,303,547</u>	<u>\$7,828,547</u>

\$94.3M Public Improvement Bonds, Series 2004
(General Government Facilities)

	Amount Budgeted
Principal	\$4,895,000
Interest	462,250
Recurring Issue Costs	51,156
Paying Agent Fees	<u>1,000</u>
Total	<u>\$5,409,406</u>

Budget Comment

This fund provides debt service on \$94,300,000 Public Improvement Revenue and Refunding Bonds Series 2004 issued for the construction and expansion of various government facilities. The bonds mature annually from 2004 to 2023 and carry an annual interest rate from 2% to 5%. The funds for the retirement of the bonds are payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2004	\$525,000	\$2,060,420	\$2,585,420
2005	3,710,000	4,042,785	7,752,785
2006	3,935,000	3,820,185	7,755,185
2007	4,090,000	3,662,785	7,752,785
2008	4,295,000	3,458,285	7,753,285
2009	4,390,000	3,372,385	7,762,385
2010	4,485,000	3,273,610	7,758,610
2011	4,620,000	3,137,035	7,757,035
2012	4,750,000	1,806,213	6,556,213
2013	4,895,000	462,250	5,357,250
2014	4,350,000	217,500	4,567,500
	<u>\$44,045,000</u>	<u>\$29,313,452</u>	<u>\$73,358,452</u>

Bond partially refunded with DS Fd 2529 6/28/12

**\$81.3M Public Improvement Refunding Bonds, Series 2004
(Convention Center Project)**

	Amount Budgeted
Principal	\$2,665,000
Interest	237,132
Recurring Issue Costs	35,577
Paying Agent Fees	<u>2,350</u>
Total	<u>\$2,940,059</u>

Budget Comment

This issue provides funds to refund the \$80,705,000 Public Improvement Revenue Bonds issued in FY 2001 for the cost of constructing and equipping a convention center located in downtown West Palm Beach. Funding for the retirement of the refunding bonds is payable from legally available non-ad valorem revenues. The actual source of funding is the fourth cent tourist development tax. A portion of this bond issue was refunded in FY 2011.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2007	\$435,000	\$3,785,856	\$4,220,856
2008	1,570,000	3,765,806	5,335,806
2009	1,585,000	3,730,294	5,315,294
2010	1,635,000	3,690,044	5,325,044
2011	1,705,000	3,626,981	5,331,981
2012	2,140,000	330,606	2,470,606
2013	2,665,000	237,131	2,902,131
2014	2,750,000	154,188	2,904,188
2015	2,850,000	55,609	2,905,609
	<u>\$17,335,000</u>	<u>\$19,376,516</u>	<u>\$36,711,516</u>

Bond partially refunded with DS 2526 & DSR 2527 - 8/31/2011

**\$38.9M Public Improvement Revenue Bonds, Series 2004
(Biomedical Research Park Project)**

	Amount Budgeted
Principal	\$1,720,000
Interest	151,651
Recurring Issue Costs	18,695
Paying Agent Fees	<u>500</u>
Total	<u><u>\$1,890,846</u></u>

Budget Comment

This fund provides debt service on \$38.895 million Public Improvement Revenue Bonds Series 2004 for the cost of acquiring land for a Biomedical Research Park in the County. The bonds will mature annually for 20 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$0	\$702,360	\$702,360
2006	1,440,000	1,367,291	2,807,291
2007	1,480,000	1,338,091	2,818,091
2008	1,510,000	1,308,191	2,818,191
2009	1,540,000	1,274,804	2,814,804
2010	1,580,000	1,235,779	2,815,779
2011	1,620,000	1,190,741	2,810,741
2012	1,670,000	1,140,556	2,810,556
2013	1,720,000	151,651	1,871,651
2014	1,775,000	94,178	1,869,178
2015	1,835,000	32,113	1,867,113
	<u><u>\$16,170,000</u></u>	<u><u>\$9,835,755</u></u>	<u><u>\$26,005,755</u></u>

**\$24.4M Taxable Public Improvement Revenue Bonds, Series 2004
(Biomedical Research Park Project)**

	Amount Budgeted
Principal	\$2,442,751
Interest	274,809
Total	<u>\$2,717,560</u>

Budget Comment

This fund provides debt service on \$24,427,515 Taxable Public Improvement Revenue Bonds Series 2004 that were issued for the cost of acquiring land for a Biomedical Research Park in the County. The bonds will mature annually for 10 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$0	\$327,522	\$327,522
2006	2,442,752	948,326	3,391,078
2007	2,442,752	1,121,070	3,563,822
2008	2,442,752	860,449	3,303,201
2009	2,442,752	312,625	2,755,377
2010	2,442,752	48,897	2,491,649
2011	2,442,751	41,647	2,484,398
2012	2,442,751	28,164	2,470,915
2013	2,442,751	274,809	2,717,560
2014	2,442,751	201,527	2,644,278
2015	2,442,751	67,176	2,509,927
	<u>\$24,427,515</u>	<u>\$4,232,212</u>	<u>\$28,659,727</u>

This is a variable rate bond. Future interest has been estimated.

\$17.5M Parks & Recreation Refunding Revenue Bonds, Series 2005

	Amount Budgeted
Principal	\$1,700,000
Interest	348,344
Paying Agent Fees	2,000
Total	<u>\$2,050,344</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County's Parks & Recreation Revenue Bonds, Series 1996. The bonds mature from 2005 to 2016 and carry an interest rate of 3% to 5.25%. Funds to retire the bonds are provided from non-ad valorem revenues.

Amortization Schedule

	Principal	Interest	Total
2006	\$435,000	\$704,321	\$1,139,321
2007	160,000	639,038	799,038
2008	1,430,000	615,188	2,045,188
2009	1,470,000	569,938	2,039,938
2010	1,525,000	519,450	2,044,450
2011	1,580,000	465,113	2,045,113
2012	1,640,000	408,763	2,048,763
2013	1,700,000	348,344	2,048,344
2014	1,760,000	279,038	2,039,038
2015	1,840,000	205,275	2,045,275
2016	1,915,000	129,550	2,044,550
2017	2,000,000	45,000	2,045,000
	<u>\$17,455,000</u>	<u>\$4,929,015</u>	<u>\$22,384,015</u>

\$13.5M Revenue Refunding Bonds, Series 2005
(North County Courthouse/Sheriff's Motor Pool)

	Amount Budgeted
Principal	\$1,295,000
Interest	354,270
Paying Agent Fees	2,000
Total	<u>\$1,651,270</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County's Revenue Bonds, Series 1997. The bonds mature from 2005 to 2017 and carry an interest rate of 3.5% to 5%. Funds to retire the bonds are provided from non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$75,000	\$510,491	\$585,491
2007	25,000	565,608	590,608
2008	25,000	564,733	589,733
2009	1,120,000	544,695	1,664,695
2010	1,160,000	504,795	1,664,795
2011	1,195,000	466,570	1,661,570
2012	1,240,000	417,645	1,657,645
2013	1,295,000	354,270	1,649,270
2014	1,365,000	299,373	1,664,373
2015	1,400,000	253,050	1,653,050
2016	1,455,000	192,875	1,647,875
2017	1,525,000	118,375	1,643,375
2018	1,605,000	40,125	1,645,125
	<u>\$13,485,000</u>	<u>\$4,832,603</u>	<u>\$18,317,603</u>

\$9.5M Judicial Parking Revenue Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$990,000
Interest	163,713
Paying Agent Fees	2,000
Total	<u>\$1,155,713</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County's Revenue Bonds, Series 1995. The bonds mature from 2007 to 2016 and carry an interest rate of 3% to 5%. Funds to retire the bonds are provided from non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$0	\$349,160	\$349,160
2007	820,000	339,794	1,159,794
2008	845,000	314,819	1,159,819
2009	870,000	289,094	1,159,094
2010	895,000	261,500	1,156,500
2011	925,000	231,925	1,156,925
2012	955,000	199,584	1,154,584
2013	990,000	163,713	1,153,713
2014	1,030,000	121,975	1,151,975
2015	1,070,000	77,400	1,147,400
2016	1,120,000	28,000	1,148,000
	<u>\$9,520,000</u>	<u>\$2,376,963</u>	<u>\$11,896,963</u>

\$20.1M Stadium Facilities Revenue Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$1,775,000
Interest	391,026
Paying Agent Fees	2,000
Total	<u>\$2,168,026</u>

Budget Comment

This fund provides for the debt service for the refunding of the County's outstanding Stadium Bonds issued in FY 1997 for the baseball stadium facilities located in the town center of Abacoa, a community in Jupiter, Florida. The bonds mature from 2005 to 2016 and the funds for retirement of the bonds are payable from legally available non-ad valorem revenues. The fourth cent tourist development tax is the source of payment for the debt service.

Amortization Schedule

	Principal	Interest	Total
2006	\$1,315,000	\$762,402	\$2,077,402
2007	1,405,000	771,594	2,176,594
2008	1,445,000	728,844	2,173,844
2009	1,485,000	684,894	2,169,894
2010	1,535,000	624,244	2,159,244
2011	1,605,000	545,744	2,150,744
2012	1,690,000	463,369	2,153,369
2013	1,775,000	391,025	2,166,025
2014	1,835,000	329,966	2,164,966
2015	1,895,000	251,625	2,146,625
2016	1,995,000	154,375	2,149,375
2017	2,090,000	52,250	2,142,250
	<u>\$20,070,000</u>	<u>\$5,760,330</u>	<u>\$25,830,330</u>

**\$133.9M Public Improvement Revenue Bonds, Series 2005
(Biomedical Research Park Project)**

	Amount Budgeted
Principal	\$5,675,000
Interest	894,500
Recurring Issue Costs	71,285
Paying Agent Fees	<u>1,000</u>
Total	<u><u>\$6,641,785</u></u>

Budget Comment

This fund provides debt service on approximately \$133.935 million Public Improvement Revenue Bonds Series 2005 for a portion of the costs of acquiring, constructing, improving and equipping a Biomedical Research Park in the County. The bonds will mature annually for 20 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$4,115,000	\$6,583,298	\$10,698,298
2007	4,475,000	6,341,638	10,816,638
2008	4,620,000	6,143,700	10,763,700
2009	4,760,000	5,941,050	10,701,050
2010	4,900,000	5,798,250	10,698,250
2011	5,145,000	5,553,250	10,698,250
2012	5,405,000	5,296,000	10,701,000
2013	5,675,000	894,500	6,569,500
2014	5,960,000	610,750	6,570,750
2015	6,255,000	312,750	6,567,750
	<u><u>\$51,310,000</u></u>	<u><u>\$43,475,185</u></u>	<u><u>\$94,785,185</u></u>

\$13M Public Improvement Revenue Bonds, Series 2005

	Amount Budgeted
Principal	\$1,578,538
Interest	\$109,393
Debt Service Reserves	11,376
Total	<u>\$1,699,307</u>

Budget Comment

This fund provides debt service for Revenue Bonds for the purpose of financing the cost of designing, developing and constructing a laboratory and research facility for Scripps Research Institute on the Jupiter Campus of Florida Atlantic University. The bonds mature from 2006 Series 2014 and have a variable interest rate. Funds to retire the bonds are provided from non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2006	\$1,533,630	\$388,707	\$1,922,337
2007	1,247,541	486,281	1,733,822
2008	1,297,443	351,105	1,648,548
2009	1,349,341	135,132	1,484,473
2010	1,403,315	39,517	1,442,832
2011	1,459,447	31,320	1,490,767
2012	1,517,825	21,951	1,539,776
2013	1,578,538	109,393	1,687,931
2014	1,641,680	36,938	1,678,618
	<u>\$13,028,760</u>	<u>\$1,600,343</u>	<u>\$14,629,103</u>

This is a variable rate bond. Future interest has been estimated.

\$14.7M Judicial Parking Facilities Expansion, Series 2006

	Amount Budgeted
Principal	\$600,000
Interest	538,800
Recurring Issue Costs	7,601
Paying Agent Fees	1,100
Total	<u>\$1,147,501</u>

Budget Comment

This fund provides debt service for revenue bonds for the purpose of financing the cost of designing, developing and constructing the expansion of parking facilities for the Judicial Center. The bonds mature from 2007 to 2026 and payment of debt service is provided from non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2007	\$0	\$319,618	\$319,618
2008	475,000	648,000	1,123,000
2009	500,000	628,500	1,128,500
2010	520,000	608,100	1,128,100
2011	545,000	586,800	1,131,800
2012	565,000	564,600	1,129,600
2013	600,000	538,800	1,138,800
2014	615,000	512,000	1,127,000
2015	640,000	486,900	1,126,900
2016	665,000	460,800	1,125,800
2017	690,000	433,700	1,123,700
2018	720,000	401,900	1,121,900
2019	755,000	368,800	1,123,800
2020	785,000	338,000	1,123,000
2021	820,000	305,900	1,125,900
2022	850,000	268,250	1,118,250
2023	895,000	224,625	1,119,625
2024	940,000	178,750	1,118,750
2025	985,000	130,625	1,115,625
2026	1,035,000	80,125	1,115,125
2027	1,085,000	27,125	1,112,125
	<u>\$14,685,000</u>	<u>\$8,111,918</u>	<u>\$22,796,918</u>

\$2.6M Public Improvement Revenue Bonds, Series 2007A

	Amount Budgeted
Principal	\$101,255
Interest	86,655
Total	<u>\$187,910</u>

Budget Comment

This fund provides debt service for initial tax exempt revenue bonds issued in November 2007 to refinance the note issued by the County in 2004 for infrastructure improvements at Four Corners for the Biomedical Research Park project. The bonds mature from 2008 to 2027 and pay annual interest of 4.01%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$0	\$48,042	\$48,042
2009	90,115	101,757	191,872
2010	89,989	98,146	188,135
2011	93,597	94,465	188,063
2012	97,350	90,637	187,987
2013	101,254	86,655	187,909
2014	105,315	82,513	187,828
2015	109,538	78,205	187,743
2016	113,930	73,725	187,655
2017	118,499	69,065	187,563
2018	123,250	64,218	187,468
2019	128,193	59,176	187,369
2020	133,333	53,933	187,266
2021	138,680	48,479	187,159
2022	144,241	42,806	187,047
2023	150,025	36,906	186,931
2024	156,041	30,769	186,811
2025	162,298	24,387	186,685
2026	168,807	17,748	186,555
2027	175,576	10,843	186,419
2028	182,616	3,661	186,278
	<u>\$2,582,648</u>	<u>\$1,216,137</u>	<u>\$3,798,785</u>

\$5.2M Public Taxable Improvement Revenue Bonds, Series 2007B

	Amount Budgeted
Principal	\$182,966
Interest	246,819
Total	<u>\$429,785</u>

Budget Comment

This fund provides debt service for initial taxable revenue bonds issued in November 2007 to refinance note issued by the County in 2004 for infrastructure improvements at Four Corners for the Biomedical Research Park project. The bonds mature from 2008 to 2027 and pay annual interest of 5.56%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$0	\$133,628	\$133,628
2009	157,212	283,690	440,902
2010	155,551	274,995	430,546
2011	164,199	266,106	430,306
2012	173,329	256,723	430,052
2013	182,966	246,818	429,784
2014	193,139	236,362	429,501
2015	203,877	225,325	429,203
2016	215,213	213,675	428,887
2017	227,178	201,376	428,555
2018	239,810	188,394	428,204
2019	253,143	174,690	427,833
2020	267,218	160,224	427,442
2021	282,075	144,954	427,029
2022	297,758	128,834	426,593
2023	314,314	111,819	426,132
2024	331,790	93,857	425,647
2025	350,237	74,897	425,134
2026	369,710	54,882	424,592
2027	390,266	33,755	424,021
2028	411,965	11,453	423,418
	<u>\$5,180,949</u>	<u>\$3,516,458</u>	<u>\$8,697,406</u>

**\$98.1M Public Improvement Revenue Bonds, Series 2007
(Biomedical Research Park Project)**

	Amount Budgeted
Principal	\$3,620,000
Interest	4,034,200
Recurring Issue Costs	50,876
Paying Agent Fees	<u>1,500</u>
Total	<u><u>\$7,706,576</u></u>

Budget Comment

This fund provides for the debt services on approximately \$98.08 million Public Improvement Revenue Bonds issued in November 2007, for the costs of acquiring, constructing, improving and equipping a Biomedical Research Park at the Florida Atlantic University Campus in Jupiter. The bonds will mature from 2008 to 2027 and pay annual interest of 4% to 4.375%. Funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$0	\$1,706,742	\$1,706,742
2009	3,065,000	4,593,450	7,658,450
2010	3,190,000	4,468,350	7,658,350
2011	3,320,000	4,338,150	7,658,150
2012	3,460,000	4,198,225	7,658,225
2013	3,620,000	4,034,200	7,654,200
2014	3,795,000	3,863,056	7,658,056
2015	3,960,000	3,693,313	7,653,313
2016	4,150,000	3,505,838	7,655,838
2017	4,345,000	3,309,700	7,654,700
2018	4,560,000	3,097,938	7,657,938
2019	4,790,000	2,864,188	7,654,188
2020	5,040,000	2,618,438	7,658,438
2021	5,295,000	2,360,063	7,655,063
2022	5,570,000	2,088,438	7,658,438
2023	5,855,000	1,802,813	7,657,813
2024	6,155,000	1,502,563	7,657,563
2025	6,470,000	1,186,938	7,656,938
2026	6,800,000	855,188	7,655,188
2027	7,150,000	506,438	7,656,438
2028	7,490,000	163,844	7,653,844
	<u><u>\$98,080,000</u></u>	<u><u>\$56,757,867</u></u>	<u><u>\$154,837,867</u></u>

**\$176.6M Public Improvement Revenue Bonds, Series 2008
(Jail Expansion Program/Public Buildings)**

	Amount Budgeted
Principal	\$3,510,000
Interest	7,757,050
Paying Agent Fees	1,500
Debt Service Reserves	<u>11,268,150</u>
Total	<u>\$22,536,700</u>

Budget Comment

This fund provides for the debt service on the \$177.1 million Public Improvement Revenue Bonds that were issued in FY 2008, for the costs of acquiring, constructing, improving and equipping the expansion of the jails and other public buildings. The bonds will mature from 2009 to 2038 and pay annual interest of 3.5% and 5%. Funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	\$2,055,000	\$5,547,538	\$7,602,538
2010	3,120,000	8,146,650	11,266,650
2011	3,245,000	8,021,850	11,266,850
2012	3,375,000	7,892,050	11,267,050
2013	3,510,000	7,757,050	11,267,050
2014	3,650,000	7,616,650	11,266,650
2015	3,795,000	7,470,650	11,265,650
2016	3,945,000	7,318,850	11,263,850
2017	4,140,000	7,128,150	11,268,150
2018	4,305,000	6,962,550	11,267,550
2019	4,475,000	6,790,350	11,265,350
2020	4,655,000	6,611,350	11,266,350
2021	4,840,000	6,425,150	11,265,150
2022	5,040,000	6,225,500	11,265,500
2023	5,250,000	6,017,600	11,267,600
2024	5,470,000	5,794,475	11,264,475
2025	5,745,000	5,520,975	11,265,975
2026	6,030,000	5,233,725	11,263,725
2027	6,335,000	4,932,225	11,267,225
2028	6,620,000	4,647,150	11,267,150
2029	6,915,000	4,349,250	11,264,250
2030	7,260,000	4,003,500	11,263,500
2031	7,625,000	3,640,500	11,265,500
2032	8,005,000	3,259,250	11,264,250
2033	8,405,000	2,859,000	11,264,000
2034	8,825,000	2,438,750	11,263,750
2035	9,270,000	1,997,500	11,267,500
2036	9,730,000	1,534,000	11,264,000
2037	10,220,000	1,047,500	11,267,500
2038	10,730,000	536,500	11,266,500
	<u>\$176,585,000</u>	<u>\$157,726,238</u>	<u>\$334,311,238</u>

\$35.1M Public Improvement Revenue Bonds, Series 2008
(Law Enforcement Information Technology Projects)

	Amount Budgeted
Principal	\$6,110,184
Interest	284,168
Total	<u>\$6,394,352</u>

Budget Comment

This fund provides for debt service on the \$35.075M Revenue Bonds for the financing costs of acquiring Law Enforcement technology equipment, software, and all other costs. The Bonds will mature from 2009 to 2014 and pay annual interest at a rate of 3.038%. The funds for the retirement of the Bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$0	\$553,509	\$553,509
2009	5,410,965	983,386	6,394,351
2010	5,577,886	816,465	6,394,351
2011	5,749,956	644,395	6,394,351
2012	5,927,334	467,017	6,394,351
2013	6,110,184	284,167	6,394,351
2014	6,298,675	95,677	6,394,351
	<u>\$35,075,000</u>	<u>\$3,844,617</u>	<u>\$38,919,617</u>

\$11.7M Public Improvement Revenue Note, Series 2008
(Environmentally Sensitive Land Acquisition Project)

	Amount Budgeted
Principal	\$584,884
Interest	291,038
Total	<u>\$875,922</u>

Budget Comment

This fund provides for the debt service on the Series 2008 Note issued to finance the cost of acquisition of environmentally sensitive land in Jupiter. The Bonds mature from 2009 to 2028 and pay annual interest at a rate of 3.11%. The funds for the retirement of the Bonds will be payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$0	\$157,555	\$157,555
2009	584,884	214,261	799,145
2010	584,834	121,932	706,766
2011	584,884	114,210	699,094
2012	584,884	107,784	692,668
2013	584,884	291,038	875,922
2014	584,884	272,848	857,732
2015	584,884	254,658	839,542
2016	584,884	236,469	821,352
2017	584,884	218,279	803,162
2018	584,884	200,089	784,973
2019	584,884	181,899	766,783
2020	584,884	163,709	748,593
2021	584,884	145,519	730,403
2022	584,884	127,329	712,213
2023	584,884	109,139	694,023
2024	584,884	90,949	675,833
2025	584,884	72,760	657,643
2026	584,884	54,570	639,453
2027	584,884	36,380	621,264
2028	584,884	18,190	603,074
	<u>\$11,697,626</u>	<u>\$3,189,567</u>	<u>\$14,887,193</u>

This is a variable rate bond. Future interest has been estimated.

\$94.2M Public Improvement Revenue Bonds, Series 2008**(Max Planck Biomedical Research Project & Sunshine State Loan Refunding)**

	Amount Budgeted
Principal	\$3,280,000
Interest	4,340,630
Paying Agent Fees	1,500
Debt Service Reserves	<u>7,620,630</u>
Total	\$15,242,760

Budget Comment

This fund provides for the debt service on the \$94.235M Series 2008-2 Bonds that were issued to provide the initial funding to Max Planck Florida for the construction of a biomedical research facility in Jupiter, Florida and to provide funding to refund the outstanding loans from the Sunshine State Governmental Financing Commission. The Bonds will mature annually for 20 years and the debt service is payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	\$0	\$2,229,187	\$2,229,187
2010	3,070,000	4,715,430	7,785,430
2011	3,035,000	4,593,330	7,628,330
2012	3,160,000	4,469,430	7,629,430
2013	3,280,000	4,340,630	7,620,630
2014	3,415,000	4,189,655	7,604,655
2015	3,580,000	4,014,780	7,594,780
2016	3,760,000	3,831,280	7,591,280
2017	3,950,000	3,638,530	7,588,530
2018	4,145,000	3,436,155	7,581,155
2019	4,355,000	3,212,768	7,567,768
2020	4,595,000	2,966,643	7,561,643
2021	4,845,000	2,719,155	7,564,155
2022	5,090,000	2,464,418	7,554,418
2023	5,355,000	2,190,236	7,545,236
2024	5,640,000	1,903,028	7,543,028
2025	5,930,000	1,600,725	7,530,725
2026	6,240,000	1,281,263	7,521,263
2027	6,570,000	940,894	7,510,894
2028	6,925,000	578,216	7,503,216
2029	7,295,000	196,053	7,491,053
	<u>\$94,235,000</u>	<u>\$59,511,804</u>	<u>\$153,746,804</u>

\$29.5M Public Improvement Revenue Refunding Bonds, Series 2008

	Amount Budgeted
Principal	\$2,324,000
Interest	542,836
Total	<u>\$2,866,836</u>

Budget Comment

This fund provides for the debt service on Refunding Bonds, Series 2008 issued to provide funds to refund certain insured variable rate loans from the Sunshine State Governmental Financing Commission. The Bonds mature from 2008 to 2021 and pay annual interest at a rate of 3.50%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	\$0	\$108,810	\$108,810
2009	4,112,000	958,932	5,070,932
2010	4,142,000	814,603	4,956,603
2011	2,252,000	702,797	2,954,797
2012	2,286,000	623,446	2,909,446
2013	2,324,000	542,835	2,866,835
2014	2,362,000	460,896	2,822,896
2015	2,400,000	377,628	2,777,628
2016	2,442,000	292,960	2,734,960
2017	2,491,000	206,702	2,697,702
2018	1,093,000	144,032	1,237,032
2019	1,140,000	104,986	1,244,986
2020	1,191,000	64,226	1,255,226
2021	1,241,000	21,700	1,262,700
	<u>\$29,476,000</u>	<u>\$5,424,554</u>	<u>\$34,900,554</u>

**\$11.6M Taxable Public Improvement Revenue Bonds, Series 2010
(Convention Center Hotel)**

	Amount Budgeted
Principal	\$561,857
Interest	547,475
Paying Agent Fees	<u>0</u>
Total	<u>\$1,109,332</u>

Budget Comment

This fund provides debt service payments for the \$11,697,676 Taxable Revenue Bonds, Series 2010 that were issued for the purpose of paying principal and interest on the County's \$11.5 million Taxable Revenue Bond Participation Notes, Series 2007 (Convention Center Hotel Project). The bonds mature from 2010 to 2024 and pay interest of 5.84%. The source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$801,416	\$619,366	\$1,420,782
2012	532,646	577,485	1,110,131
2013	561,856	547,474	1,109,330
2014	592,668	515,817	1,108,485
2015	625,170	482,424	1,107,594
2016	659,454	447,200	1,106,654
2017	695,619	410,043	1,105,662
2018	733,767	370,850	1,104,616
2019	774,006	329,507	1,103,513
2020	816,453	285,896	1,102,349
2021	861,227	239,894	1,101,121
2022	908,457	191,369	1,099,826
2023	958,277	140,184	1,098,460
2024	1,010,829	86,191	1,097,019
2025	1,066,262	29,237	1,095,499
	<u>\$11,598,107</u>	<u>\$5,272,937</u>	<u>\$16,871,044</u>

\$30.7M Public Improvement Revenue Bonds, Series 2011**(Ocean Avenue Bridge & Max Planck Biomedical Research Florida Corporation Projects)**

	Amount Budgeted
Principal	\$1,158,312
Additional Payment	\$2,754,832
Interest	938,369
Paying Agent Fees	<u>1,500</u>
Total	\$4,853,013

Budget Comment

This fund provides for the debt service on the \$30.6M Series 2011 Bonds that were issued to provide additional funding (\$15.6M) to Max Planck Florida for the construction of a biomedical research facility in Jupiter, Florida and to provide funding (\$15M) for the building of the Ocean Avenue Bridge. The Bonds will mature annually for 20 years and the debt service is payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$1,112,210	\$984,473	\$2,096,682
2013	1,158,312	938,370	2,096,682
2014	1,195,058	901,624	2,096,682
2015	1,232,970	863,712	2,096,682
2016	1,272,085	824,597	2,096,682
2017	1,312,441	784,242	2,096,682
2018	1,354,076	742,606	2,096,682
2019	1,397,033	699,649	2,096,682
2020	1,441,353	655,330	2,096,682
2021	1,487,078	609,604	2,096,682
2022	1,534,254	562,428	2,096,682
2023	1,582,927	513,756	2,096,682
2024	1,633,144	463,539	2,096,682
2025	1,684,953	411,729	2,096,682
2026	1,738,407	358,275	2,096,682
2027	1,793,556	303,126	2,096,682
2028	1,850,455	246,227	2,096,682
2029	1,909,159	187,524	2,096,682
2030	1,969,725	126,957	2,096,682
2031	2,032,212	64,470	2,096,682
	<u>\$30,691,407</u>	<u>\$11,242,239</u>	<u>\$41,933,646</u>

**\$62.8M Public Improvement Refunding Bonds, Series 2011
(Convention Center Project)**

	Amount Budgeted
Principal	\$0
Interest	3,138,750
Paying Agent Fees	1,700
Debt Service Reserves	<u>5,701,875</u>
Total	<u><u>\$8,842,325</u></u>

Budget Comment

This fund provides for the debt service on Refunding Bonds, Series 2004, \$81,340,000 Public Improvement Revenue Bonds issued in FY 2004 for the cost of constructing and equipping a convention center located in downtown West Palm Beach. Funding for the retirement of the refunding bonds is payable from legally available non-ad valorem revenues currently the fourth cent tourist development tax.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$0	\$2,101,219	\$2,101,219
2013	0	3,138,750	3,138,750
2014	0	3,138,750	3,138,750
2015	0	3,138,750	3,138,750
2016	2,625,000	3,073,125	5,698,125
2017	2,760,000	2,938,500	5,698,500
2018	2,905,000	2,796,875	5,701,875
2019	3,050,000	2,648,000	5,698,000
2020	3,210,000	2,491,500	5,701,500
2021	3,370,000	2,327,000	5,697,000
2022	3,545,000	2,154,125	5,699,125
2023	3,725,000	1,972,375	5,697,375
2024	3,920,000	1,781,250	5,701,250
2025	4,120,000	1,580,250	5,700,250
2026	4,330,000	1,369,000	5,699,000
2027	4,550,000	1,147,000	5,697,000
2028	4,785,000	913,625	5,698,625
2029	5,030,000	668,250	5,698,250
2030	5,290,000	410,250	5,700,250
2031	5,560,000	139,000	5,699,000
	<u><u>\$62,775,000</u></u>	<u><u>\$39,927,594</u></u>	<u><u>\$102,702,594</u></u>

\$16.2M Public Improvement Revenue Bonds, Series 2012

	Amount Budgeted
Principal	\$987,273
Interest	395,532
Paying Agent Fees	0
Total	\$1,382,805

Budget Comment

This fund provides the debt service on the Capital Improvement Revenue Bonds, Series 2012 issued to refund the Capital Improvement Bond Anticipation Note (BAN), Series 2009. The BAN was issued to provide improvements to Four Points and other governmental buildings. The bond matures in 2027 and is payable from legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2012	\$0	\$151,856	\$151,856
2013	987,273	395,532	1,382,804
2014	999,712	370,496	1,370,208
2015	1,012,309	345,144	1,357,453
2016	1,025,064	319,473	1,344,537
2017	1,037,980	293,479	1,331,459
2018	1,051,058	267,157	1,318,215
2019	1,064,301	240,504	1,304,805
2020	1,077,712	213,514	1,291,226
2021	1,091,291	186,185	1,277,476
2022	1,105,041	158,511	1,263,552
2023	1,118,965	130,489	1,249,453
2024	1,133,064	102,113	1,235,177
2025	1,147,340	73,380	1,220,720
2026	1,161,797	44,285	1,206,081
2027	1,176,435	14,823	1,191,258
	<u>\$16,189,340</u>	<u>\$3,306,940</u>	<u>\$19,496,280</u>

\$147M Public Improvement Revenue Bonds, Series 2012

	Amount Budgeted
Principal	\$0
Interest	6,630,169
Paying Agent Fees	1,250
Total	\$6,631,419

Budget Comment

This fund provides for the debt service on the Public Improvement Revenue Refunding Bonds, Series 2012 issued to partially refund the Series 2004, Series 2004A, and Series 2005A bonds. The bonds mature from 2015 to 2025 and the source of funding is legally available non-ad valorem revenues.

Amortization Schedule

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$0	\$6,630,169	\$6,630,169
2014	0	7,167,750	7,167,750
2015	4,265,000	7,167,750	11,432,750
2016	12,530,000	6,954,500	19,484,500
2017	13,155,000	6,328,000	19,483,000
2018	13,710,000	5,766,050	19,476,050
2019	14,395,000	5,080,550	19,475,550
2020	15,110,000	4,360,800	19,470,800
2021	15,850,000	3,630,600	19,480,600
2022	16,590,000	2,875,250	19,465,250
2023	17,395,000	2,069,750	19,464,750
2024	11,710,000	1,200,000	12,910,000
2025	12,290,000	614,500	12,904,500
	<u>\$147,000,000</u>	<u>\$59,845,669</u>	<u>\$206,845,669</u>

Airports Debt Service

	Amount Budgeted
Principal	\$11,645,000
Interest	5,802,106
Paying Agent Fees	22,500
Recurring Issue Costs	2,000
Debt Service Reserve	169,266
Total	<u>\$17,640,872</u>

Budget Comment

The Department of Airports currently has three outstanding bond issues.

- 1) **Airport System, Series 2002 Bonds - \$60,150,000** - To refund Airport System Revenue Bonds, Series 1992, to pay the termination fee for the cancellation of the swap confirmation relating to Weekly Adjustable/Fixed-Rate Airport System Revenue Bonds, Series 2002, which no longer will be issued, to pay premium for a municipal bond policy, to fund the Debt Service Reserve Requirement, and to pay all or a portion of the costs of issuance for the Series 2002 Bonds.
- 2) **Airport System, Series 2006A - \$69,080,000** – For design, construction and equipping of certain facilities and improvements relating to a new long term parking garage and connecting bridges to the existing parking garage and the terminal. The new debt was structured to level the debt service of all airport issues and matures from 2021 to 2036.
- 3) **Airport System Taxable Revenue Refunding Bonds, Series 2006B - \$16,855,000** – The proceeds, together with certain other available funds, were used to advance refund a portion of the series 2001 and 2002. The debt service was structured to level the debt service in all outstanding airport bonds and will mature from 2015 to 2020.

Airports Debt Service Amortization Schedule

	Principal	Interest	Total
2002	\$0	\$845,442	\$845,442
2003	0	3,458,625	3,458,625
2004	0	3,458,625	3,458,625
2005	14,740,000	3,458,625	18,198,625
2006	0	3,034,850	3,034,850
2007	0	4,253,977	4,253,977
2008	0	7,024,843	7,024,843
2009	0	7,024,843	7,024,843
2010	0	7,024,843	7,024,843
2011	10,270,000	7,024,843	17,294,843
2012	10,995,000	6,434,316	17,429,316
2013	11,645,000	5,802,106	17,447,106
2014	12,500,000	5,132,518	17,632,518
2015	0	4,413,768	4,413,768
2016	2,425,000	4,413,766	6,838,766
2017	2,565,000	4,270,572	6,835,572
2018	2,715,000	4,119,108	6,834,108
2019	2,880,000	3,958,788	6,838,788
2020	3,045,000	3,788,724	6,833,724
2021	3,225,000	3,608,916	6,833,916
2022	2,920,000	3,418,480	6,338,480
2023	3,065,000	3,272,480	6,337,480
2024	3,220,000	3,119,230	6,339,230
2025	3,380,000	2,958,230	6,338,230
2026	3,550,000	2,789,230	6,339,230
2027	3,730,000	2,611,730	6,341,730
2028	3,915,000	2,425,230	6,340,230
2029	4,110,000	2,229,480	6,339,480
2030	4,315,000	2,023,980	6,338,980
2031	4,530,000	1,808,230	6,338,230
2032	4,760,000	1,581,730	6,341,730
2033	4,995,000	1,343,730	6,338,730
2034	5,245,000	1,093,980	6,338,980
2035	5,505,000	831,730	6,336,730
2036	5,785,000	556,480	6,341,480
2037	6,055,000	284,585	6,339,585
	<u>\$146,085,000</u>	<u>\$124,900,633</u>	<u>\$270,985,633</u>

Water Utilities Debt Service

	Amount Budgeted
Principal	\$6,740,000
Interest	8,969,438
Paying Agent Fees	25,000
Debt Service Reserve	4,438,000
Total	<u>\$20,172,438</u>

Budget Comment

The Water Utilities Department currently has four outstanding bond issues plus a State revolving loan participation with the City of West Palm Beach.

- 1) **Water & Sewer System Refunding Bonds, Series 2003 - \$26,785,000** - The proceeds from this issue were used to refund a portion of the Series 1993 Bonds.
- 2) **Water & Sewer Revenue Bonds, Series 2006A - \$125,850,000** – The proceeds were used to pay for the acquisition of certain assets from the Village of Royal Palm Beach and certain additions to the County's water and sewer system per the five-year Capital Improvement Program.
- 3) **Water & Sewer Revenue Refunding Bonds, Series 2006B - \$12,485,000** – The proceeds from this issue were used to refund a portion of the Series 1998 Bonds.
- 4) **Water & Sewer Revenue Bonds, Series 2009 - \$68,115,000** - The proceeds from this issue were used for the acquisition, construction, improvements and additions to the County's water and sewer system for the FPL Reclaimed Water Project.

Water Utilities Debt Service Amortization Schedule

	Principal	Interest	Total
2003	\$0	\$198,209	\$198,209
2004	3,550,000	859,700	4,409,700
2005	3,625,000	788,700	4,413,700
2006	3,735,000	3,604,542	7,339,542
2007	5,905,000	7,201,425	13,106,425
2008	6,135,000	6,981,100	13,116,100
2009	6,345,000	7,416,598	13,761,598
2010	10,990,000	9,920,625	20,910,625
2011	4,400,000	9,623,638	14,023,638
2012	6,465,000	9,263,138	15,728,138
2013	6,740,000	8,969,438	15,709,438
2014	5,885,000	8,651,586	14,536,586
2015	6,125,000	8,404,088	14,529,088
2016	6,420,000	8,115,362	14,535,362
2017	6,705,000	7,823,925	14,528,925
2018	4,675,000	7,519,412	12,194,412
2019	4,900,000	7,292,912	12,192,912
2020	5,145,000	7,044,125	12,189,125
2021	5,405,000	6,786,875	12,191,875
2022	5,675,000	6,516,625	12,191,625
2023	5,940,000	6,250,425	12,190,425
2024	6,240,000	5,953,425	12,193,425
2025	6,550,000	5,641,425	12,191,425
2026	6,865,000	5,329,000	12,194,000
2027	7,210,000	4,985,750	12,195,750
2028	7,575,000	4,619,764	12,194,764
2029	7,955,000	4,235,237	12,190,237
2030	8,360,000	3,831,438	12,191,438
2031	8,785,000	3,407,062	12,192,062
2032	9,230,000	2,961,100	12,191,100
2033	9,700,000	2,492,488	12,192,488
2034	10,190,000	2,000,000	12,190,000
2035	10,700,000	1,490,500	12,190,500
2036	11,235,000	955,500	12,190,500
2037	3,650,000	393,750	4,043,750
2038	0	211,250	211,250
2039	0	211,250	211,250
2040	4,225,000	211,250	4,436,250
	<u>\$233,235,000</u>	<u>\$188,162,636</u>	<u>\$421,397,636</u>



Ad Valorem Equivalent Funding	Ad Valorem (Latin for according to value) is a tax levied on the assessed value of real or tangible personal property. It is also known as "Property Tax." Equivalent funding represents other non-Department specific revenues received in the General Fund, Sales Tax revenues and Electric Utility Tax revenues.
Aggregate Millage Rate	The sum of all ad valorem taxes levied by the governing body of a county for countywide purposes excluding voted debt, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. Expresses an "average" tax rate.
American Recovery and Reinvestment Act (ARRA)	Funding received under the Federal economic stimulus package enacted in February 2009 (PL 111-5). ARRA funding includes assistance to states and localities, through both direct appropriations and competitive grants, for infrastructure investments, education, health care, public safety, green energy and other programs.
Appropriation	A legal authorization granted by a legislative body (e.g., Board of County Commissioners) to incur obligations and make expenditures for specific purposes.
Assessed Value	The fair market value of property (real estate or personal), as determined by the County's Property Appraiser. The assessed value less any exemptions allowed by law is the "taxable value."
Assigned Fund Balance	The assigned fund balance includes amounts that are intended to be used for specific purposes that are neither restricted or committed.
Balanced Budget	A budget in which estimated revenues and appropriations are equal. Florida Statutes require that budgets must be balanced. The County complies with this after the inclusion of re-appropriated beginning fund balances.
Base Budget	Ongoing expense for personnel, contractual services, supplies, and the replacement of equipment required to maintain service levels previously authorized by the Board of County Commissioners.
Benchmark	A standard or point of reference used in measuring and/or judging the quality or value.
Board of County Commissioners (BCC)	The legislative and governing body of a county. Also referred to as the "County Commission."

Bond	A certificate of debt containing a promise to pay a specified sum of money (called the face value or principal) at a specified date or dates in the future (called the maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures.
Bond Refinancing	The issuance of bonds to obtain better interest rates and/or bond conditions by paying off older bonds.
Budget	A comprehensive financial plan of operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them and specifying the type and level of services to be provided. Most local governments have two types of budgets – the "Operating Budget" and the "Capital Improvement Budget."
Budget Amendment	An increase or decrease in revenues with a corresponding increase or decrease in appropriations within the same fund. The budgeted fund total is changed.
Budget Document	The official written statement which presents the proposed budget to the legislative body (e.g., County Commission).
Budget Message	A general discussion of the budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the County Administrator.
Budget Transfer	A transfer of appropriations or revenues between two or more accounts within the same fund. The budgeted fund total is not changed.
Capital Equipment	Equipment with a value in excess of \$1,000 and an expected life of more than one year; such as, automobiles, computers, and furniture.
Capital Improvement	Physical assets, constructed or purchased, that have a minimum useful life in excess of one year and a minimum cost of \$25,000. Capital improvements typically involve physical assets; such as, buildings, streets, water and sewage systems, and recreation facilities.
Capital Improvement Budget	A budget including those approved capital improvement projects contained in the first year of the Capital Improvement Program (CIP).

Capital Improvement Program (CIP)	A plan for capital expenditures to be incurred each year over a fixed period of years to meet anticipated capital needs. It sets forth each project or other contemplated expenditure in which the County is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.
Capital Outlays	Expenditures which result in the acquisition of, or addition to, fixed assets; such as, buildings, land, and roads.
Capital Project Fund	A fund established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary or Trust Funds).
Committed Fund Balance	The committed fund balance includes amounts that are constrained for specific purposes that are internally imposed by the County's highest level of decision making authority, the Board of County Commissioners (BCC).
Communication Services Tax	A simplified tax structure for communications services, which was implemented in FY 2002. It combined seven different state and local taxes or fees and replaced them with a two tiered tax composed of a state tax and a local option tax on communications services, including cable television.
Comprehensive Plan	Required under Chapter 163 of the Florida Statutes, the Plan shall prescribe principles, guidelines, and standards for the orderly and balanced future economic, social, physical, environmental, and fiscal development of the County.
Contingency	A reserve of funds which are set aside to cover emergencies or unforeseen events that occur during the fiscal year; such as, new federal or state mandates, shortfalls in revenue, and unanticipated expenditures.
County	A political subdivision of the State which is empowered to levy and collect taxes and provide services to citizens within its boundaries.
County Budget Officer	Each Board of County Commissioners, pursuant to Florida Statutes, Section 129.025, may designate a county budget officer to carry out budget duties as set forth in Chapter 129. In Palm Beach County, the County Administrator has been designated the County Budget Officer.

County Officers	Independently elected officials including the Clerk & Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. This is also referred to as "Constitutional Officers."
Debt Service	Payment of principal and interest related to long term debt.
Debt Service Fund	A fund used to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.
Deficit (Budget)	The excess of budgeted expenditures over estimated revenues and receipts.
Department	An organizational unit responsible for carrying out a major governmental function; such as, Public Safety or Water Utilities.
Dependent Taxing Districts	Taxing Districts that appear separately on the tax bill and are under County control (e.g., County Library).
Depreciation	Expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.
Encumbrance	An amount of money committed for the future payment for goods and services not yet received. Encumbrances result from the issuance of a purchase order, contract, or formal agreement.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to private business. The intent is that the full cost of providing the goods or services be financed primarily through charges and fees, thus removing the expense from the tax rate (e.g., Water and Sewer).
Exemption	A reduction to the assessed value of property. The most common exemption is the \$50,000 homestead exemption allowed if the owner uses the property as the principal residence. There are also exemptions for disability, government, non-profit owned property, and low-income senior citizens.
Expenditures	The incurring of a liability, the payment of cash, or the transfer of property for the purpose of acquiring an asset or service or settling a loss.

Fiscal Year	Any period of 12 consecutive months designated as the budget year. The fiscal year used by the County, which is set by State Statute, begins October 1 and ends September 30 of the following calendar year. The fiscal year is designated by the date on which it ends. For example, October 1, 2012 to September 30, 2013 would be Fiscal Year 2013.
Five-Year Trend	Represents the percentage change of a performance measure from the previous year actual and the five years previous.
Fixed Assets	Assets of a long-term character which are intended to continue to be held or used; such as, land, buildings, improvements other than buildings, machinery, and equipment.
Franchise Fee	A fee levied on a public service corporation in return for granting a privilege or permitting the use of public property. These fees are usually passed on to the corporation's customers as a cost of doing business. Electricity is subject to franchise fees.
Full-time Equivalent (F.T.E.)	The number of approved positions equated to full-time basis (e.g., two half-time positions equal one full-time equivalent position).
Fund	An accounting entity with a self balancing set of accounts, which is segregated for the purpose of carrying on specific activities or attaining certain objectives, in accordance with special regulations, restrictions, or limitations.
GASB	The Governmental Accounting Standards Board is the independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.
Fund Balance	The excess of fund assets over fund liabilities. A negative fund balance is sometimes called a deficit.
General Fund	A fund containing revenues, such as property taxes, not designated by law for a special purpose. Some of the departments that are part of the General Fund include Purchasing, Human Resources, and the Office of Financial Management and Budget.

Generally Accepted Accounting Principles (GAAP)	Uniform minimum standards of, and guidelines for, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time.
Goal	A long-range desirable result attained by achieving objectives designed to implement a strategy.
Grant	A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for specified purposes.
Half-Cent Sales Tax	A state-shared revenue source relying on a percentage of net sales tax revenues (one-half of the fifth cent) remitted to the state. Eligible county governments receive a distribution based on population-based formulas. Use of this revenue is restricted to countywide tax relief or governmental programs; as well, as long-term debt obligations related to capital projects.
Homestead Exemption	A deduction from the assessed value of property permanently occupied by the owner in the State of Florida. The exemption is now \$50,000 for all property owners who qualify.
Impact Fee	A charge to a developer and/or owner/builder to offset the cost of providing capital facilities to meet growth demands. The County assesses impact fees for capital facilities for parks, fire-rescue, library, law enforcement, public buildings, schools, and roads.
Independent Taxing Districts	Taxing districts that appear separately on the tax bill and are not under County control (e.g., Florida Inland Navigation District, Children Services).
Interfund Transfer	Movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."
Intergovernmental Revenues	Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.
Internal Service Fund	A fund established for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

Lease-purchase Agreements	Contractual agreements which are termed “leases”, but which in substance amount to purchase contracts for equipment and machinery.
Legally Adopted Budget	The total of the budgets of each County fund including budgeted transactions between funds.
Levy	To impose taxes, special assessments, or service charges for the support of County activities.
Liability	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.
Line-Item	A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue and expenditure justifications are reviewed, anticipated, and appropriated at this level.
Management Team	A “team” consisting of the County Administrator, Deputy County Administrator, the Assistant County Administrators, and Directors of major County Departments.
Mandate	Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order or that is required as a condition of aid.
Millage Rate	Rate applied to taxable value to determine property taxes. A mill is 1/10th of a penny, or \$1.00 of tax for every \$1,000 of taxable value.
Mission	Describes what the organization does, who it does it for, and how it does it.
Municipal Services Benefit District	A special district created to provide for projects and/or services to a specifically defined area of the County and financed by a special assessment to only those citizens receiving the benefits of those projects or services.

Municipal Services Taxing District	A taxing district covering a segment of the County, with individual assessed values and millage rates, which provides municipal type services; such as, fire-rescue, and road and street improvements to residents of the area.
Municipality	A local government having governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services.
Net Budget	The gross budget less all interfund transfers and interdepartmental charges.
Non-Ad Valorem Assessments	Charges that are not based on property value, but are levied for specific services on each parcel of property. Examples of Non-Ad Valorem Assessments include charges for solid waste disposal, lighting, drainage, and water.
Non-Ad Valorem Revenues	Revenues that are derived from a basis other than property value (e.g., Utility Tax, Gas Tax).
Non-Countywide Revenues	Revenue derived from unincorporated areas of the County (e.g., Franchise Fees).
Non-Countywide Expenditures	Expenditures for the benefit of the unincorporated areas of the County (e.g., Sheriff's Road Patrol, Zoning).
Non-Operating Expenditures	The costs of government services which are not directly attributable to a specific County program or operation. Examples of Non-Operating Expenditures include debt service obligations and contributions to Human Service organizations.
Non-Operating Revenues	The incomes received by the government which are not directly attributable to providing a service (e.g., interest on investments).
Non-Spendable Fund Balance	Fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements (e.g., inventory, prepaids).
Non-Tax Revenues	The revenue derived from non-tax sources, including licenses and permits, intergovernmental revenue, charges for service, fines and forfeitures, and various other miscellaneous revenues.

Objective	Something to be accomplished expressed in specific, well-defined and measurable terms, and achieved within a specific time frame.
Operating Budget	A budget for general expenditures; such as, salaries, utilities, and supplies.
Performance Measures	Specific quantitative and qualitative measures of work performed.
Personal Services	Items of expenditures in the operating budget for salaries and wages paid for services performed by County employees; including fringe benefit costs.
Portability	Allows residential property owners with an existing Homestead Exemption to transfer all or a significant portion of their “Save Our Homes” property tax savings to a new property. Portability is an added benefit and is effective January 1, 2008.
Property Tax	Taxes derived from all non-exempt real property and tangible personal property used in a business located within the County. Property taxes are computed on the basis of multiplying the millage rate by the taxable value of real or personal property.
Proprietary Fund	A fund which operates similarly to the private sector and focuses on the measurement of net income.
Reserve	A specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.
Retained Earnings	An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.
Revenue	Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Restricted Fund Balance	Restricted fund balance includes amounts that are constrained for specific purposes which are externally imposed by providers (such as grantors or creditors) or enabling legislation. Restrictions may be changed or lifted only with the consent of the resource providers.
Revenue Bonds	Bonds usually sold to finance the construction of a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.
Rolled-back Rate	The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The rolled-back rate accounts for changes in the market value of property and represents "no tax increase." The only source of additional tax revenue under the rolled-back rate is taxes levied upon new construction.
Save-Our-Homes	Section 193.155(1), F.S. provides, beginning in 1995 or the year after the property receives homestead exemption, an annual increase in assessment shall not exceed the lower of 3% or the percentage change in the C.P.I.
Senior Homestead Exemption	Certain low-income seniors in Palm Beach County may qualify for an additional \$25,000 exemption on their property's assessed value. For example, a home valued at \$100,000 would be taxed by the county on only \$25,000 after the Homestead and Senior Citizen exemptions are applied. The county's senior exemption does not apply to other taxing authorities, such as the school district and municipalities.
Service Level	Services or products which comprise the actual or expected output of a given program.
Single-Member District	A form of representation in which the residents of a District are represented by one County Commissioner voted into office by that District's residents.
Special Revenue Fund	A fund used to account for specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.
Spendable Fund Balance	Fund balances that are in spendable form include restricted, committed, assigned and unassigned fund balances.
Statute	A law enacted by a duly organized and constituted legislative body.

Statutory Reserve	Florida Statute 129.01 (2)(b) requires revenues to be budgeted at 95% of reasonably anticipated receipts. Palm Beach County budgets a negative 5% Statutory Reserve to accomplish this.
Supplemental Requests	Departmental requests for additional funding in the budget year in order to increase or enhance existing service levels.
Tax Equivalent Revenue	Any revenue that can be used to reduce ad valorem funding requirements on a dollar for dollar basis (e.g., franchise fees, utility taxes).
Tax Rate	The amount of tax stated in terms of a unit of the tax base. For example, 4 mills equals \$4 per \$1,000 of taxable value; also referred to as the millage rate.
Tax Rate Limit	The maximum legal property tax rate at which a taxing authority may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.
Taxable Value	The value used for computing the ad valorem taxes levied against property. The taxable value is the "assessed value" less any exemptions allowed by law.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Nor does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).
Transfers In/Out	Amounts transferred from one fund to another to assist in financing the services of the recipient fund.
TRIM Notice	The Florida Truth in Millage Law of 1980 requires a notice be sent annually to property taxpayers explaining any changes in the millage rate of each taxing authority from the prior year. The notice also includes the time and place of the first public hearings on proposed millage rates and is designed to keep the public informed about the taxing intentions of the various taxing authorities.
Trust and Agency Fund	A fund used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

Truth in Millage Law (TRIM)	A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.
Unassigned Fund Balance	Unassigned fund balance includes amounts in the general fund that have not been classified as restricted, committed or assigned. Unassigned fund balance could also include deficit residual balances for any governmental funds after reporting amounts as restricted, committed or assigned.
Unincorporated Area	That portion of the County which is not within the boundaries of any municipality.
Unit	A unit of financial reporting and management responsibility under the County's financial system.
User (Fees) Charges	The payment of a fee for direct receipt of a public service by the party benefiting from the service.
Utility Tax	A tax levied by the County on the customers of various utilities (e.g., electricity, metered or bottled gas, and water). The tax rate may be levied up to 10.0 percent of the sales price of such utility service or commodity.

AA	Affirmative Action
AAA	Area Agency on Aging
ACC	Animal Care & Control
ADA	Americans with Disabilities Act
ADDI	American Dream Downpayment Initiative
AED	Automated External Defibrillator
AGM	Adjusted Gross Margin
AHCA	Agency Health Care Administration
AIDS	Acquired Immunodeficiency Syndrome
APCO	Association of Public Safety Communications Officials
ARC	Area Agency on Aging Resource Center
ARFF	Aircraft Rescue Fire Fighting
ARRA	American Recovery and Reinvestment Act
ATMS	Advanced Traffic Management System
AT&T	American Telephone & Telegraph
ATU	Amalgamated Transit Union
AVL	Automated Vehicle Location
BAN	Bond Anticipation Note
BBIC	Black Business Investment Corporation
BCC	Board of County Commissioners
BEDI	Brownfield's Economic Development Initiative
BRITE	Brief Intervention and Treatment of Elders
BRT	Bus Rapid Transit
BTI	Bacillus Thuringiensis Israelensis
BTOP	Broadband Technology Opportunity Program
CAD	Computer Aided Dispatch
CAFTA	Central American Free Trade Agreement
CAH	Commission on Affordable Housing
CAP	Community Action Program
CARES	Comprehensive Assessment & Review for Long Term Care Services
CAT	Community Assistance/Action Team
CCNA	Consultant's Competitive Negotiation Act
CCRT	Countywide Community Revitalization Team
CDBG	Community Development Block Grant

CDBG-R	Community Development Block Grant Recovery
CDC	Contract Development & Control
CEMP	Community Emergency Management Plan
CERT	County Emergency Response Team
CEU	Continuing Education Unit
CHDO	Community Housing Development Organization
CID	Capital Improvements Division
CIE	Capital Improvement Element
CILB	Construction Industry Licensing Board
CIP	Capital Improvement/Infrastructure Program/Project
CJC	Criminal Justice Commission
CM	Corrective Maintenance
CO	Change Order
COBRA	Consolidated Omnibus Budget Reconciliation Act
COE	Commission on Ethics
COLA	Cost of Living Adjustment
COOP	Continuity of Operations Plan
CORE	County Owned Real Estate
CPI	Consumer Price Index
CPS	Child Passenger Seat
CPT	Current Procedural Technology
CRA	Community Redevelopment Agency
CRM	Customer Relationship Management
CRS	Community Rating System
CSA	Consultant Service Authorization
CSBG	Community Services Block Grant
CSC	Children's Services Council
CST	Communications Services Tax
CTO	Cable Television Office
CVB	Convention and Visitors Bureau
CWA	Communications Workers of America
CWO	Communications Work Order
DATF	Drug Abuse Trust Fund
DBPR	Department of Business Professional Registration

DCF	Department of Children & Families
DMAI	Document Marketing Association International
DMO	Document Marking Organization
DMS	Dynamic Message Signs
DOSS	Division of Senior Services
DOT	Department of Transportation
DP	Data Processing
DPC	Drowning Prevention Coalition
DRI	Disaster Recovery Initiative
DROOC	Development Review Officer Oversight Committee
DROP	Deferred Retirement Option Plan
DS	Debt Service
DTS	Developing Tracking System
DV	Domestic Violence
DVIS	Domestic Violence Information System
EAP	Employee Assistance Program
ECE	Early Childhood Education
EDI	Electronic Data Interchange
EDO	Economic Development Office
EECBG	Energy Efficiency & Conservation Block Grant
EEO	Equal Employment Office/Opportunity
EEOC	Equal Employment Opportunity Commission
EFSP	Emergency Food and Shelter Program
EHEAP	Emergency Home Energy Assistance Program
EJ	Elder Justice
EKG	Electrocardiography
EMA	Eligible Metropolitan Area
EMD	Emergency Medical Dispatch
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERM	Environmental Resource Management
ESGP	Emergency Solutions Grants Program
ESOL	English for Speakers of Other Languages
ESS	Electronic Services & Security

FAA	Federal Aviation Administration/Financially Assisted Agency
FABS	Fixed Assets Bidding Software
FAMO	Fixed Asset Management Office
FAU	Florida Atlantic University
FBIP	Florida Boating Improvement Program
FCASV	Florida Council Against Sexual Violence
FCAT	Florida's Comprehensive Assessment Test
FDEP	Florida Department of Environmental Protection
FDO	Facilities Development Organization/Operations
FDOT	Florida Department of Transportation
FEMORS	Florida Emergency Mortuary Operations Response System
FEP	Fair Employment Programs
FFE	Furniture, Fixtures & Equipment
FEMA	Federal Emergency Management Agency
FEPA	Fair Employment Practices Agency
FHA	Federal Highway Administration
FHOP	Florida Homebuyer Opportunity Program
FLGISA	Florida Local Government Information Systems Association
FMLA	Family Medical Leave Act
FPL	Florida Power & Light
FR	Fire Rescue
FROI	First Report of Injury
FRS	Florida Retirement System
FTA	Federal Transit Administration
FTC	Film & Television Commission
FTE	Full-Time Equivalent
FTR	For The Record
FVIP	Family Violence Intervention Program
FVRS	Florida Voter Registration System
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GED	General Education Development
GIS	Geographic Information System

GO	General Obligation
GPS	Global Positioning System
GTAC	Glades Technical Advisory Committee
GUA	Glades Utility Authority
HAS	Handicap Accessibility Services
HAVA	Help America Vote Act
HCD	Housing & Community Development
HIPPY	Home Instruction Program for Pre-School Youngsters
HIV	Human Immunodeficiency Virus
HMO	Health Maintenance Organization
HOME	Home Investment Partnership Program
HPRP	Homeless Prevention Rapid Rehousing Program
HRFC	Highridge Family Center
HRIS	Human Resources Information System
HRMS	Human Resources Management System
HSEEP	Homeland Security Exercise and Evaluation Program
HTF	Housing Trust Fund
HUD	Housing & Urban Development
HVAC	Heating, Ventilating & Air Conditioning
IAV	Interactive Voice Response
ICS	Incident Command System
IEDC	International Economic Development Council
IFAS	Institute of Food and Agricultural Sciences
IFB	Invitation for Bid
ISS	Information Systems Services
IT	Information Technology
ITS	Intelligent Transportation System
IVR	Intelligent Voice Recognition
JARC	Job Access and Reverse Commute
JBEC	Jim Brandon Equestrian Center
JCC	Judicial Center Complex
JGI	Job Growth Incentive
KPBCB	Keep Palm Beach County Beautiful
LAMP	Library Adventure Museum Passes

LAN	Local Area Network
LD	Library District
LDRAB	Land Development Regulation Advisory Board
LDRC	Land Development Regulation Commission
LED	Light Emitting Diodes
LEP2	Library Expansion Program 2
LETF	Law Enforcement Trust Fund
LIHEAP	Low Income Home Energy Assistance Program
LMS	Local Mitigation Strategy
LOCI	Local Fiscal Impact Analysis
LORE	Lake Okeechobee Regional Economic Agency
LOST	Lake Okeechobee Scenic Trail
LRTP	Long Range Transportation Plan
LTD	Long Term Disability / Library Taxing District
M/WBE	Minority/Women Business Enterprise
MAP	Mortgage and Housing Assistance Program
MPA	Management & Program Analysis
MPO	Metropolitan Planning Organization
MSBU	Municipal Services Benefit Unit
MSTD	Multiple Service Taxing District
MSTU	Multiple Service Taxing Unit
MVP	Most Valued Partnership
NAEYC	National Association for the Education of Young Children
NAFTA	North American Free Trade Agreement
NAHA	National Affordable Housing Act
NAV	Non Ad Valorem
NENA	Northeast Everglades Natural Areas
NER	New Employee Requisition
NFPA	National Fire Prevention Association
NHBP	Neighborhood Home Beautification Program
NIBP	New Issue Bond Purchase
NIMS	National Incident Management System
NOC	Network Operations Center
NPDES	National Pollution Discharge Elimination System

NPG	Neighborhood Partnership Grant
NRS	Natural Resource Stewardship
NSF	Non Sufficient Funds
NSL	Neighborhood Street Lighting
NSP	Neighborhood Stabilization Program
NVRA	National Voter Registration Act
NWRDC	Northwest Regional Data Center
O&M	Operations & Maintenance
OCR	Office of Community Revitalization
OEO	Office of Equal Employment
OFMB	Office of Financial Management & Budget
OIG	Office of Inspector General
OPAC	Online Patron Access Catalog
OSBA	Office of Small Business Assistance
OSHA	Occupational Safety & Health Administration
OTIS	Only Trees, Irrigation and Sod
PA	Personnel Action
PAD	Public Affairs Department
PAO	Property Appraiser's Office
PAPA	Property Appraiser Public Access
PBC	Palm Beach County
PBCCC	Palm Beach County Convention Center
PBCHD	Palm Beach County Health Department
PBCRC	Palm Beach County Resource Center
PBCSC	Palm Beach County Sports Commission
PBIA	Palm Beach International Airport
PBSO	Palm Beach Sheriff's Office
PC	Personal Computer
PDA	Personal Digital Assistant
PDF	Portable Data/Document File
PFC	Passenger Facility Charge
PM	Preventive Maintenance
PIIG	Procurement & Project Implementation Group
PPM	Policies & Procedures Manual/Memoranda

PPO	Preferred Provider Organization
PREM	Property & Real Estate Management
PSAP	Public Safety Answering Point
PZB	Planning, Zoning & Building
QTI	Qualified Target Industry
R&S	Recruitment & Selection
REAP	Resident Education to Action Program
REMI	Regional Economic Model Inc.
RFP	Request for Proposal
RFQ	Request for Quote
RFS	Request for Submittal
RIMS	Risk Information Management System
RM	Repair & Maintenance
RR&I	Renewal Replacement & Improvement
S/M/WBE	Small/Minority/Women's Business Enterprise
SA/PD	State Attorney/Public Defender
SAN	Storage Area Network
SBA	Small Business Assistance
SBDC	Small Business Development Center
SBE	Small Business Enterprise
SDI	Serial Digital Interface
SDTF	Special Disability Trust Fund
SEFLIN	Southeast Florida Library Information Network
SFRTA	South Florida Regional Transportation Authority
SFWMD	South Florida Water Management District
SHIP	State Housing Initiative Program
SOAR	Supplemental Outlook, Access & Reach
SOE	Supervisor of Elections
SOGs	Standard Operating Guidelines
SOR	Supervised Own Recognizance
SROI	Supplemental Report of Injury
SRP	Summer Reading Program
SSI/SSDI	Supplemental Security Income/Supplemental Social Disability Income
TAC	Technical Architecture Committee

TAS	Time & Attendance System
TD	Transportation Disadvantaged
TDC	Tourist Development Council
TDD	Telecommunication Device for the Deaf
TDR	Transfer of Development Rights
TEA	Time Entry Application
TIGGER	Transit Investments for Greenhouse Gas & Energy Reduction
TMA	Transportation Management Area
TOD	Training & Organization Development/Transit Oriented Development
TPA	Third Party Advisor
TRIM	Truth in Millage Law
UASI	Urban Area Strategic Initiative
UF	University of Florida
ULDC	Unified Land Development Code
URA	Urban Redevelopment Area
USDA	United States Department of Agriculture
VA	Veterans Administration
VAB	Value Adjustment Board
VITA	Volunteer Income Tax Assistance
VOCA	Victims of Crime Act
VPK	Voluntary Pre-Kindergarten
VPT/LEX	Visual Planning Technologies/Law Enforcement Exchange
VSIP	Voluntary Separation Incentive Program
WAN	Wide Area Network
Wi-Fi	Wireless Fidelity
WPB	West Palm Beach
WUD	Water Utilities Department
YSB	Youth Service Bureau



Acronyms	437
Ag Reserve Management	307
Agricultural Economic Development	141
Agriculture	141
Airports	129
Analysis of Revenue Sources	65
Animal Care and Control	241
Appropriation Summary	63
Bond Ratings	372
Bridge Maintenance and Operations	159
Budget Assumptions	42
Budget Division	177
Budget Issues	44
Budget Philosophy & Process	38
Budget Preparation Calendar	41
Budgeted Reserves	64
Budget Summary- Revenues	52
Budget Summary - Expenditures	56
Budget Summary Total Comparison	47
Budgeted Position History by Department	108
Building	229
Capital Budget Reserves	347
Capital Budget Revenue & Appropriations by Category	344
Capital Improvement Program	339
Capital Improvements (Airports)	363
Capital Improvements (County Library)	359
Capital Improvements (Environmental Resource Management)	354
Capital Improvements (Facilities Development and Operations)	349
Capital Improvements (Five Year Road Program)	360
Capital Improvements (Information Systems Services)	350
Capital Improvements (Miscellaneous/Non-Department)	353
Capital Improvements (Parks and Recreation)	356
Capital Improvements (Water Utilities Department)	365
Changes in Fund Balance	88
Changes in Property (Ad Valorem) Taxes	48
Channel 20 (Public Affairs)	235
Children's Programs (County Library)	147
Clerk & Comptroller	317
Code Enforcement (PZB)	229
Collection Services	308
Community Revitalization (CCRT)	281
Community Services	135
Compensation and Records (Human Resources)	193
Consumer Affairs (Public Safety)	241
Contract Development and Control (OFMB)	177

Contractor's Certification (PZB)	229
Convention and Visitors Bureau (TDC)	259
County Administration	125
County Attorney	117
County Commission	113
County Cooperative Extension Service	141
County Fire Control	308
County Funds	98
County Library	147
Court Costs (Other)	308
Court Related Information Technology	323
Criminal Justice Commission	275
Cultural Council (TDC)	259
Customer Service (WUD)	265
Debt Service	371
Debt Service by Fund	382
Debt Service Data	380
Debt Service Ratios	378
Demographics	22
Department of Economic Sustainability	153
Description of Expenditures by Activity Type	54
Description of Revenues by Type	51
Disability Accessibility (OEO)	287
Division of Receipts and Expenditures	60
Division of Senior Services (Community Services)	135
DJJ Pre-Disposition Costs	316
Driver Education Trust Fund	309
Drug Abuse Trust Fund	304
Electronic Services and Security (FDO)	171
Emergency Management (Public Safety)	241
Employee Assistance (Risk Management)	253
Employee Relations (Human Resources)	193
Employee Safety/Loss Control (Risk Management)	253
Employee Training & Organizational Development (Human Resources)	193
Employees per 1,000 Population	107
Engineering and Public Works	159
Environmental Resources Management (ERM)	165
Estimated Operating Impact of Capital Projects	370
Expenditures by Category	62
Facilities Development & Operations	171
Fair Employment Programs (Human Resources)	193
Fair Housing (OEO)	287
Family, Youth and Consumer Sciences (County Cooperative Extension)	141
Fifteenth Judicial Circuit (Court Administration)	321
Film and Television Commission (TDC)	259

Finance and Minutes (Clerk & Comptroller)	317
Financial Management & Budget	177
Financial Policies	26
Fire Rescue	183
Fleet Management	189
Forecast of Revenues & Expenditures	82
Fund Types	50
Future Debt Service Requirements	377
General Government Expenses	301
Glossary	425
Governmental Accounting	24
Graphics (Public Affairs)	235
Health Care District	314
History Capital Projects by Type	346
Human Resources	193
Human Services Transportation Planning (MPO)	215
Impact of Capital Projects on the Operating Budget	369
Information About Palm Beach County	12
Information Systems Services (ISS)	199
Internal Audit	121
Judicial	321
Justice Services (Public Safety)	241
Law Enforcement Trust Fund (Sheriff)	332
Legislative Affairs	205
Library	147
Long Term Goals & Policies	33
Medical Examiner's Office	211
Metropolitan Planning Organization	215
Mounts Botanical Garden (County Cooperative Extension)	141
Municipality Information	12
Natural Areas (ERM)	165
Non Department Operations	299
Non-Departmental Specific Reserves	302
Occupational Health/Employee Assistance (Risk Management)	253
Office of Community Revitalization	281
Office of Equal Opportunity	287
Office of Inspector General	291
Office of Small Business Assistance	295
Organization Changes	45
Organization Chart	37
Other County Funded Programs	311
Other Non - Departmental Expenses	308
Palm Tran	219
Parks and Recreation	223
Percent Increase (Decrease) in Millage Over Rolled-Back Rate	49

Planning, Zoning and Building	229
Pollution Recovery Trust Fund	305
Position Summary by Department	108
Potable Water Treatment and Delivery (WUD)	265
Property and Casualty (Risk Management)	253
Property and Real Estate Management (FDO)	171
Property Appraiser	330
Public Affairs	235
Public Defender	326
Public Health Department	315
Public Safety	241
Purchasing	247
Recruitment and Selection (Human Resources)	193
Redevelopment Agencies (CRA)	303
Resource Protection (ERM)	165
Risk Management	253
RTA Funding	316
Sheriff	332
Sources/Uses of Funds by Category (Five Year Historical)	59
Sports Commission (TDC)	259
State Attorney	328
Summary of Outstanding Bond Issues & Installment Debt	372
Summary of Revenue by Source	61
Supervisor of Elections	334
Tax Collector	336
Tax Millage Rate/Tax Revenue	49
Tourist Development Council	259
Transportation Planning (MPO)	215
Tri - Rail Extention Operating Deficit	316
Value Adjustment Board	306
Victim Services (Public Safety)	241
Wastewater Collection, Treatment, and Disposal (WUD)	265
Water Utilities	265
Workers' Compensation (Risk Management)	253
Youth Affairs (Public Safety)	241
Zoning (PZB)	229

Cover photo: This contest-winning photo was taken by Debbie Thatcher, Manager, Public Information Section for PBC Parks & Recreation Department. Debbie's photograph was 1 of 70 submitted by Palm Beach County employees. This picturesque photograph was taken in June 2012 at Okecheelee Park, 7715 Forest Hill Boulevard, West Palm Beach, FL. Okecheelee Park is an award-winning 1702-acre regional facility that represents a reclamation effort started in 1973. This effort continues today in Okecheelee Park South. This popular park was developed through the vision and cooperative efforts of County and State officials and the citizens of this community.



**Palm Beach County
Board of County Commissioners**

