



PALM BEACH COUNTY BUILDING DIVISION

2300 N. Jog Road
West Palm Beach, Florida 33411
Phone: 561-233-5000

Temporary Under Ground (TUG) Program Agreement Form

Application Number: PR-_____

Job Address: _____

Name: _____

I am making application to participate in the Building Division's TUG Program. I have read and understand the program requirements and fully agree to comply with those requirements. I agree not to energize any additional circuits or panels without specific written permission from the Building Division. I further understand that any violations of these requirements may result in the discontinuation of my participation in the TUG Program and possible disciplinary action against my Contractor's License.

I understand and agree to hold Palm Beach County and their officers and employees harmless for all claims, damages, losses, and expenses that I may incur (including, but not limited to, fees and charges of attorneys or other professionals and court and arbitration or other dispute resolution costs) arising out of or resulting from the failure by myself or my Contractor, or any person or organization directly or indirectly employed by myself or my Contractor, to perform consistent with the TUG Program, or arising out of or resulting from damage to property due to the negligence or willful misconduct of myself or my Contractor.

Print Name of Company

Print Name of Electrical Contractor Company

Print Name of Contractor

Print Name of Electrical Contractor

Contractor License Number

Contractor License Number

Signature of Contractor

Signature of Contractor

Sworn to or affirmed before me by means of
 physical presence or online notarization

Sworn to or affirmed before me by means of
 physical presence or online notarization

This _____ day of

This _____ day of

_____, 20____ by

_____, 20____ by

_____, who is personally known to me
or has produced _____ as
identification.

_____, who is personally known to me
or has produced _____ as
Identification.

Notary State of Florida

Notary State of Florida

Name of Notary (Typed Printed or Stamped)

Name of Notary (Typed Printed or Stamped)

TUG: TEMPORARY UNDER GROUND PROGRAM REQUIREMENTS

What is TUG? Permission to install a meter connection intended as a future permanent service to a residential single-family dwelling structure. This eliminates the need for temporary poles on sites and allows power to be released to the TUG meter connection after passing the **(220) Rough Electric with Tug Inspection**. Permanent power connection is allowed after passing the **(214) Electric Power Release Inspection**, after passing all required inspections, including the **(203) Final Electric Inspection**, and subsequently obtaining the Certificate of Occupancy.

How do we participate? The TUG Program is currently only allowed for single-family dwellings with underground service. Application does not ensure approval. Tug participation is a privilege, not a right, and subject to approval of the Building Official. The contractor must indicate at the time of permit submittal his or her desire to participate and sign the written agreement to follow certain guidelines. After the permit has been approved and issued, it is then the contractor's responsibility to make prior arrangements with the power company, provide the power company with a copy of the TUG Program agreement, if required, and follow the power company's guidelines to initiate the process.

If I already applied for my permit, can I still participate in the program? No. The current policy requires that the TUG agreement be submitted at the time of building permit submittal. Two copies of the TUG Program agreement are required; one copy should be an original.

When can I call for inspection? When the roof is dried in and passed inspection, the electrical contractor may permanently install the specified meter can along with the exterior main service disconnect panel. Receptacles that are needed for construction, either 120 volts and/or 240 volts must be installed either next to or below the service panel. The "TUG Service Inspection" is **not** a separate inspection; the TUG service will be inspected as part of the normal **(220) Rough Electric with Tug Inspection**. When the **(220) Rough Electric with Tug Inspection** has passed, the Electrical Inspector will place an inspection sticker on the meter can, and the Building Division will contact the power company to release TUG power. The general contractor must notify the power company when the service lateral has been installed. The main service disconnect panel shall be secured with a locking device; such locking device shall be under the control of the electrical permit qualifier.

What are the program limitations? Any damage to the meter and panel will be the contractor's responsibility to repair. No other circuits or panels may be energized until the Palm Beach County Building Division Electrical Inspector performs and passes a **(214) Electric Power Release Inspection**. Failure to comply with these requirements may result in disconnection of power and removal of the contractor from the TUG program.

What is needed to energize the entire building? The building's electrical system must be completed and ready for a **(214) Electric Power Release Inspection**. At time of inspection, all panels, feeder conductors, and branch circuit conductors (except for service feeder conductors to the load side main service disconnect) must be connected to equipment or terminated in a safe manner. When the **(214) Electric Power Release Inspection** is approved by the inspector, a sticker will be placed in the front of the inside panel cover of the service panel authorizing the electrical contractor to energize the building. The electrical contractor would then terminate the service entrance conductors on the load side of the main breaker in the service panel and energize the entire building's electrical system.

When may we occupy the building? Occupancy is prohibited without a Certificate of Occupancy (CO). To obtain a CO, all required final inspections must be scheduled and passed, including the **(203) Final Electric Inspection**.

Effective 3/5/18