



DOROTHY JACKS
CFA, AAS
Palm Beach County Property Appraiser

Governmental Center - Fifth Floor
301 North Olive Avenue
West Palm Beach, FL 33401
tel 561.355.3230
fax 561.355.3963
pbcgov.org/papa

Governmental Center – First Floor
Exemption Services Department
301 North Olive Avenue
West Palm Beach, FL 33401
tel 561.355.2866
fax 561.355.4416

TAX YEAR: _____

_____ WITHDRAWAL FORM

I, _____ no longer
qualify for _____ on the property located at:

Property Control Number (PCN): _____

REASON FOR REMOVAL:

- The property is no longer my primary residence.
- The property is being rented.
- The owner is deceased. (Copy of Death Certificate required)
* Legal proof of being the Personal Representative of the Estate is required to change the mailing address.
- I no longer occupy the property.
- The property has been sold.
- Other: _____

Signature: _____
By my signature, I authorize the removal as of January 1 for the TAX YEAR listed above; and I acknowledge I must reapply in the future.

Telephone: _____

E-Mail: _____

Change Mailing Address to: _____

Florida law states that it is the duty of the owner of any property to notify the Property Appraiser promptly whenever the use of the property or the status or condition of the owner changes so as to change the exempt status of the property. If any property owner fails to so notify the Property Appraiser and the Property Appraiser determines that for any year within the prior 10 years the owner was not entitled to receive such exemption, the property shall be subject to the taxes exempted as a result of such failure, plus 15 percent per annum and a penalty of 50 percent of the taxes exempted. **References: 196.011 F.S. and 196.161 F.S.**

Examples are: Renting, moving, changing ownership or otherwise disposing of property, death of owner, no longer making Florida a legal residence, or changing owner's status per marriage, divorce, death, etc.

Appraiser's Responsibility – By State law, it is the responsibility of the Appraiser to locate, identify, and appraise (at current market value), all property subject to ad valorem taxes, maintain property value roll equity and process allowable exemptions. The Appraiser has no jurisdiction or responsibility for district budgets, tax rates, special assessments or amount of taxes paid. These matters are handled by the various taxing authorities performing services, such as the: County Government, City Government, School Board and other tax districts.

Please return this form to one of the Service Centers listed above or below.

WEST COUNTY SERVICE CENTER
2976 State Road 15
Belle Glade, FL 33430
tel 561.996.4890
fax 561.996.1661

NORTH COUNTY SERVICE CENTER
3188 PGA Blvd., Suite 2301
Palm Beach Gardens, FL 33410
tel 561.624.6521
fax 561.624.6565

MID-WESTERN COMMUNITIES SERVICE CENTER
200 Civic Center Way, Suite 200
Royal Palm Beach, FL 33411
tel 561.784.1220
fax 561.784.1241

SOUTH COUNTY SERVICE CENTER
14925 Cumberland Drive
Delray Beach, FL 33446
tel 561.276.1250
fax 561.276.1278